



**UNIVERSITY OF GUAM
UNIBETSEDAT GUÅHAN
Board of Regents**

Resolution No. 18-29

**RELATIVE TO APPROVING THE REAPPORTIONED FY2019 GENERAL OPERATIONS BUDGET
AND SPECIAL APPROPRIATIONS BUDGET**

WHEREAS, the University of Guam (UOG) is the primary U.S. Land Grant institution accredited by the Western Association of Schools and Colleges Senior College and University Commission (WSCUC) serving the post-secondary needs of the people of Guam and the Western Pacific region;

WHEREAS, the governance of UOG is vested in the Board of Regents (BOR) which is responsible for approving, adopting and submitting an annual budget to *I Liheslaturan Guahan*;

WHEREAS, UOG's general operations budget addresses government and University-generated funding for personnel, operational expenditures and special appropriations;

WHEREAS, on February 22, 2018, the BOR approved Resolution No. 18-05, approving the FY 2019 general operations and special appropriations budgets for submittal to *I Liheslaturan Guahan*;

WHEREAS, the Government of Guam FY2019 budget became law on August 24, 2018, through P.L. 34-116 and identified the FY2019 level of appropriations and other monies for UOG's general operations, special appropriations, and Student Financial Assistance Program (SFAP);

WHEREAS, UOG's Rules, Regulations and Procedures Manual requires that after a budget bill becomes law, if the appropriated sum is different than requested, the President shall submit a proposal to the BOR on the reapportionment of UOG's allocation;

WHEREAS, UOG has agreed upon the goals articulated in its strategic plan and focused its revenues and spending upon the highest priorities within its mission;

WHEREAS, UOG has demonstrated commitment to a stable, balanced budget in an atmosphere of declining resources related to the problems facing the economies of the island and the region;

WHEREAS, UOG has implemented initiatives that enhance, realign and reshape the institution, strengthening its commitment to student learning, academic quality, institutional efficiency and effectiveness, revenue growth, and cost savings;

WHEREAS, the University Planning and Budget Advisory Committee (UPBAC) has recommended for a one-time exemption to Resolution 08-41 and allow for FY2018 unrestricted non-appropriated fund balances to be carried forward at 100% and provide 10% of its FY2019 revenues to fund the FY2019 General Operations budget due to government appropriation reductions; and

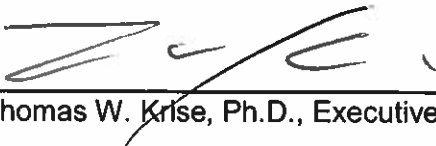
WHEREAS, based upon an assessment of the priority needs of UOG and the recommendations of UPBAC and the administration, the President and the Budget, Finance, and Audit Committee (BFA) have reviewed and recommends the attached reapportioned FY2019 General Operations Budget, including FY2019 Special Appropriations Budgets, for BOR approval.

NOW, THEREFORE BE IT RESOLVED, that the BOR approves UOG's reapportioned FY2019 General Operations Budget and Special Appropriations Budgets as attached hereto, effective October 1, 2018.

Adopted this 20th day of September 2018.


Elizabeth C. Gayle, Chairperson

ATTESTED:


Thomas W. Krise, Ph.D., Executive Secretary

FY 2019

A. General Operations Budget

	FY 2019 Budget Request	FY 2019 Budget Reapportion
SUMMARY OF GENERAL OPERATIONS BUDGET		
Revenues	50,072,659	45,176,036
Expenses	(50,072,659)	(45,176,036)
Balance	0	0
Revenues		
Appropriation -GovGuam General Fund	32,435,324	27,456,655
Tuition Fund Projected Net Revenue	15,650,704	15,229,251
Federal Matching Funds	1,586,631	1,586,631
Transfers from PIP and NAFs	400,000	903,499
Total Revenues	50,072,659	45,176,036
Expenses		
	FY 2019	FY 2019
Personnel Expenses		
Existing Personnel - filled	(33,892,808)	(34,953,003)
Current Vacant Positions	(2,916,085)	(1,059,959)
Salary Increments -2019	(250,000)	-
Annualized cost of FY18 increments	(561,918)	-
Other Personnel Cost	(656,000)	(580,000)
Subtotal Personnel Expenses	(38,276,811)	(36,592,962)
Operating (Non-personnel) Expenses		
Contracts	(3,960,375)	(2,435,469)
Supplies	(510,859)	-
Equipment	(197,509)	-
Accreditation	(35,000)	-
Miscellaneous	(82,059)	-
Utilities	(4,100,000)	(4,100,000)
Library Priorities - Capital	(282,000)	(74,500)
Capital Outlay repair & maint.	(500,000)	(100,000)
Subtotal Operating (Non-personnel) Expenses	(9,667,802)	(6,709,969)
RCUOG	(100,000)	-
Total General Operations Expenses	(48,044,613)	(43,302,931)
Non-Operating Expense		
Debt service	(2,028,046)	(1,873,105)
Balance	0	0.00
B. Special Appropriations (Continuing)		
WERI - Guam Hydrologic Survey (GHS)	182,694	166,866
WERI - Guam Comprehensive Water Monitoring Prog	155,626	142,143
GADTC Hatchery	125,254	114,402
Total Special Appropriations (Continuing)	463,574	423,411
C. Capital Improvements Fund		
Student Svs Ctr & Engineering Annex	1,158,283	874,056
Cont. Appropriation per §16132, Chapt. 16, Title	500,000	500,000

BFA Boardbook September 14, 2018 - New Business

FY19 General Operations Detail	Vac	Vacant	Filled	PERSONNEL	CONTRACTS	SUPPLIES	EQUIP	MISC	UTILITIES	CAPITAL	TOTALS	%
	FTE	Positions	FTE									
EXECUTIVE OFFICES												
President's Office	-	-	6.00	815,297	31,500	-	-	-	-	-	846,797	1.96%
Integrated Marketing and Communications	-	-	3.00	194,500	8,700	-	-	-	-	-	203,200	0.47%
Alumni Relations Office	-	-	1.00	112,893	200	-	-	-	-	-	113,093	0.26%
Legal Counsel	-	-	2.00	223,578	690	-	-	-	-	-	224,268	0.52%
Office of Sponsored Programs	-	-	6.00	480,152	2,000	-	-	-	-	-	482,152	1.11%
Executive Office Expenses	-	-	18.0	1,826,419	43,090	-	-	-	-	-	1,869,509	4.32%
ACADEMIC AND STUDENT AFFAIRS												
Senior Vice President's Office	1.0	66,439	3.00	411,710	1,500	-	-	-	-	-	413,210	0.95%
Institutional Research/Assessment	-	-	3.00	233,794	37,570	-	-	-	-	-	271,364	0.63%
CEDDERS	-	-	1.00	247,870	-	-	-	-	-	-	247,870	0.57%
Academic Excellence/Graduate Studies	-	-	2.00	192,550	2,000	-	-	-	-	-	194,550	0.45%
School of Business and Public Administration	5.0	169,238	24.50	2,293,383	12,000	-	-	-	-	-	2,305,383	5.32%
School of Education	-	-	25.00	2,076,446	15,000	-	-	-	-	-	2,091,446	4.83%
School of Nursing and Health Sciences	2.5	81,260	16.00	1,441,988	15,000	-	-	-	-	-	1,456,988	3.36%
College of Liberal Arts and Social Sciences	1.0	30,040	66.50	5,939,926	19,000	-	-	-	-	-	5,958,926	13.76%
College of Natural and Applied Sciences	4.0	125,837	81.00	7,511,710	12,000	-	-	-	-	-	7,523,710	17.37%
School of Engineering	2.0	104,826	4.00	454,422	10,000	-	-	-	-	-	464,422	1.07%
Enrollment Management & Student Services-Dean	-	-	3.00	277,171	14,299	-	-	-	-	-	291,470	0.67%
Triton Express-One Stop	-	-	-	-	200	-	-	-	-	-	200	0.00%
Student Life Office	-	-	1.00	58,303	-	-	-	-	-	-	58,303	0.13%
Student Counseling	-	-	5.00	371,003	2,004	-	-	-	-	-	373,007	0.86%
Career Placement	-	-	1.00	78,371	1,500	-	-	-	-	-	79,871	0.18%
Admissions and Records	-	-	14.00	822,170	11,473	-	-	-	-	-	833,643	1.93%
Student Health	-	-	1.00	41,415	1,095	-	-	-	-	-	42,510	0.10%
Financial Aid Office	1.0	27,082	6.00	374,281	340	-	-	-	-	-	374,621	0.87%
PIP-TADEO	-	-	1.00	81,815	-	-	-	-	-	-	81,815	0.19%
UOG Library	1.0	17,620	20.00	1,221,162	161,128	-	-	-	-	64,500	1,446,790	3.34%
Marine Lab	-	-	15.00	1,347,271	19,062	-	-	-	-	-	1,366,333	3.16%
Micro Area Res Center (MLI, Cham Lang & Culture)	2.0	81,299	11.50	956,519	12,000	-	-	-	-	10,000	978,519	2.26%
Water and Environmental Research Institute	1.0	39,338	11.00	1,023,478	-	-	-	-	-	-	1,023,478	2.36%
Academic and Student Affairs Expenses	20.5	742,977	315.5	27,456,758	347,171	-	-	-	-	74,500	27,878,429	64.38%
ADMINISTRATION AND FINANCE												
Vice President's Office	1.0	48,862	3.00	299,055	500	-	-	-	-	-	299,555	0.69%
Office of Information Technology	4.0	149,002	11.00	704,217	147,500	-	-	-	-	-	851,717	1.97%
Comptroller's Office	1.0	25,331	24.00	1,553,888	87,000	-	-	-	-	-	1,640,888	3.79%
Facilities and Utilities	2.0	77,212	48.75	2,250,534	51,500	-	-	-	-	-	2,302,034	5.32%
Safety and Security	-	-	1.00	62,185	52,511	-	-	-	-	-	114,695	0.26%
Human Resources Office	1.0	16,575	9.00	572,700	13,193	-	-	-	-	-	585,893	1.35%
EEO (includes ADA services)	-	-	2.00	132,205	12,195	-	-	-	-	-	144,400	0.33%
Auxiliary and Fieldhouse	-	-	2.00	95,044	-	-	-	-	-	-	95,044	0.22%
Administration and Finance Expenses	9.0	316,982	100.75	5,669,826	364,399	-	-	-	-	-	6,034,225	13.93%
Staffing Pattern												
			434.25	34,953,003								
Other Personnel Costs												
Current Vacancies	29.50	1,059,959									1,059,959	2.45%
Annualized FY18 increments				-							-	0.00%
Salary Increments (FY19)				-							-	0.00%
HRO-Recruitment Costs				100,000							100,000	0.23%
Other Personnel Costs				300,000							300,000	0.69%
Total Other Personnel Costs	29.50	1,059,959		400,000							1,459,959	3.37%
UTILITY COSTS, CAMPUS SUPPLIES AND BUILDING SAFETY IMPROVEMENTS												
Plant Maintenance (custodial/maintenance)					108,000	-	-	-	-	-	108,000	0.25%
Security Guard Services					329,711						329,711	0.76%
Property and Liability Insurance Coverage					580,000						580,000	1.34%
Ilucian Software Maintenance Costs					511,816					-	511,816	1.18%
Capital Outlay and ADA Safety Improvements										100,000	100,000	0.23%
Power									3,280,000		3,280,000	7.57%
Water / Wastewater									200,000		200,000	0.46%
Telephone									520,000		520,000	1.20%
Hazardous/Metallic Waste/Trash Removal									100,000		100,000	0.23%
Total	-	-	0	-	1,529,527	-	-	-	4,100,000	100,000	5,729,527	13.23%
RCUOG											-	0.00%
UTAC Priorities				180,000	151,283						331,283	0.77%
Grand Total	29.50	1,059,959	434.25	35,533,003	2,435,469	-	-	-	4,100,000	174,500	43,302,931	100%

UNIVERSITY OF GUAM FY2019 Special Appropriations Fund Budget

Account Name: Guam Aquaculture Development and Training Cent Signature-Dept Head: Dr. Lee S. Yudin
 Account Number: _____

Quarterly Breakdown			
Oct-Dec	Jan-Mar	Apr-June	Jul-Sept

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Special Appropriation funded by the Government of Guam	114,402				
	\$ 114,402	28,601	28,601	28,601	28,601

A. SALARIES AND BENEFITS

3 to 4 limited term employees	\$ 60,000	15,000	15,000	15,000	15,000
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total
N/A	

Justification / Notes: _____	Total FY17	\$ -	0	0	0	0
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C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total
Maintenance contract			15,000
Deep water well removals			
Pump and blower repairs			
plumbing renovations			

Justification / Notes: _____	Total FY17	\$ 15,000	3,750	3,750	3,750	3,750
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D. SUPPLIES

Item	Qty	Cost	Total
Feed			18,962

Justification / Notes: _____	Total FY17	\$ 18,962	4,741	4,741	4,741	4,741
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E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total
Pumps and Blowers			9,000

Justification / Notes: _____	Total FY17	\$ 9,000	2,250	2,250	2,250	2,250
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F. MISCELLANEOUS Expense

Item	Qty	Cost	Total
N/A			-

Justification / Notes: _____	Total FY17	\$ -				
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G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total
Renovations of Fadian Hatchery facilities			

Justification / Notes: _____	Total FY17	\$ -				
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H. UTILITIES: Power, Water, Telephone

Item	Total
Power	-
Telephone	

Total FY17	\$ -				
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I. Transfer for F & A Fees: 10%

	\$ 11,440	2,860	2,860	2,860	2,860
Annual Surplus (Deficit)	\$ -	0	0	0	0

UNIVERSITY OF GUAM FY2019 Special Appropriations Fund Budget

Account Name: WERI GUAM HYDROLOGIC MONITORING Signature-Dept Head: Dr. John Jenson

Account Number: 10-30-430003-R-5

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
SPECIAL APPROPRIATION FUNDED BY THE GUAM LEGISLATURE	142,143				
	\$ 142,143	35,536	35,536	35,536	35,536

A. SALARIES AND BENEFITS

Please attach staffing pattern					
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Justification / Notes:	Total FY19	\$ -			

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
CONTRACTUAL SERVICES FOR RESEARCH WITH US GEOLOGIC SURVEY			142,143				
Justification / Notes:	Total FY19	\$ 142,143		35,536	35,536	35,536	35,536

D. SUPPLIES

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19	\$ -					

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19	\$ -					

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19	\$ -					

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19	\$ -					

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
	Total FY19	\$ -			

I. Transfer for F & A Fees (see guidelines for more information) N/A

Annual Surplus (Deficit)	\$ -	0	0	0	0
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UNIVERSITY OF GUAM FY2019 Special Appropriations Fund Budget

Account Name: WERI GUAM HYDROLOGIC SURVEY Signature-Dept Head: Dr. John Jenson
 Account Number: 10-30-430002-R-5

Quarterly Breakdown			
Oct-Dec	Jan-Mar	Apr-June	Jul-Sept

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
SPECIAL APPROPRIATION FUNDED BY THE GUAM LEGISLATURE	166,866				
	\$ 166,866	41,717	41,717	41,717	41,717

A. SALARIES AND BENEFITS

FACULTY/RESEARCH ASSISTANT(S) SALARY AND FRINGE BENEFITS (Please attach staffing pattern)	\$ 105,000	26,250	26,250	26,250	26,250
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
none.					
Justification / Notes:	Total FY19	\$ -			

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
CONTRACTUAL SERVICES FOR RESEARCH			10,000				
Justification / Notes:	Total FY19	\$ 10,000	2,500	2,500	2,500	2,500	

D. SUPPLIES

Item	Qty	Cost	Total				
OFFICE SUPPLIES/OTHER SUPPLIES & MATERIALS			7,250				
Justification / Notes:	Total FY19	\$ 7,250	1,813	1,813	1,813	1,813	

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
COMPUTER EQUIPMENT/SOFTWARE FOR GIS LABORATORY			7,780				
Justification / Notes:	Total FY19	\$ 7,780	1,945	1,945	1,945	1,945	

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
TUITION & FEES FOR RESEARCH ASSISTANTS			12,000				
PRINTING			2,500				
POSTAGE/LONG DISTANCE/FAX			500				
Justification / Notes:	Total FY19	\$ 15,000	3,750	3,750	3,750	3,750	

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
GHS LAB AND EQUIPMENT			5,149				
Justification / Notes:	Total FY19	\$ 5,149	1,287	1,287	1,287	1,287	

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power	-				
Telephone					
Justification / Notes:	Total FY19	\$ -			

I. Transfer for F & A Fees: 10%

	\$ 16,687	4,172	4,172	4,172	4,172
Annual Surplus (Deficit)	\$ 0	0	0	0	0