



JONES & GUERRERO COMPANY INC., GUAM
PO BOX 7, HAGATNA GUAM 96932
(T) 671-475-6101 / 02

JONES & GUERRERO COMPANY INC., is currently seeking qualified individuals with accounting background, great written and verbal communication skills to fill the following positions;

ACCOUNTING CLERK

QUALIFICATIONS:

- Knowledge of basic accounting practice and procedure;
- Previous experience in handling Account Receivable and Account Payables;
- Knowledge of AS400 preferred;
- Knowledgeable of the office applications (excel/spreadsheets);
- Detail oriented, interpersonal skills and a team player;
- Excellent customer service.

Interested individuals may apply in person at the J&G Human Resources Office in Hagatna, located at Suite 108, 118 East Marine Corps Drive, ground floor of the J&G building located in the three story building next to Meskla Restaurant & IBSS Guam.

OR

Interested individuals may send resume to jquitaro@jandgg Guam.com ATTN: Jonathan Quitaro.

****EQUAL OPPORTUNITY EMPLOYER****

Federal Law, requires presentation of proof of identity and eligibility to work in the U.S.

We comply with this law on a nondiscriminatory basis.



JONES & GUERRERO CO., INC.

JONATHAN E. QUITARO
Human Resources Department

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