



**UNIVERSITY OF GUAM
UNIBETSEDAT GUAHAN
Board of Regents**

UOG Station, Mangilao, Guam 96923
Telephone: (671) 735-2995 • Fax: (671) 734-2296

SPECIAL MEETING

**Thursday, September 20, 2018, 5:30 p.m., AV Room 1, RFK Library,
Tan Siu Lin Building, UOG Campus, Mangilao, Guam**

AGENDA

- 1.0 CALL TO ORDER**
- 2.0 REPORTS FROM STANDING COMMITTEES**
 - 2.1 Budget, Finance and Audit Committee**
 - Action 2.1.1 Resolution No. 18-28, Relative to Approving the Student Financial Assistance Program (SFAP) FY2019 Reapportioned Budget**
 - Action 2.1.2 Resolution No. 18-29, Relative to Approving the Reapportioned FY2019 General Operations Budget and Special Appropriations Budget**
 - Action 2.1.3 Resolution No. 18-30, Relative to Approving the Reapportioned FY2019 Non-appropriated Fund (NAF) and Auxiliary Budgets**
 - Action 2.1.4 Resolution No. 18-31, Relative to Authorizing the Signing of Checks and Corporation Resolutions and Opening or Closing Bank Accounts, Investment Accounts or Credit Facilities**
 - Action 2.1.5 Resolution No. 18-32, Relative to Approving the Proposed FY2018-2019 Insurance Program**
 - 3.0 EXECUTIVE SESSION**
 - 3.1 Personnel Action**
 - 4.0 VOTING FILE**
 - Action 4.1 Resolution No. 18-33 on Personnel Action**
 - 5.0 ADJOURNMENT**

Chairperson Elizabeth Gayle will call the meeting to order.

A report will be given for the BFA standing committee.

BFA Chairperson Regent Elvin Chiang will give his report.



**UNIVERSITY OF GUAM
UNIBETSEDAT GUÅHAN
Board of Regents**

Resolution No. 18-28

**RELATIVE TO APPROVING THE STUDENT FINANCIAL ASSISTANCE PROGRAM (SFAP)
FY2019 REAPPORTIONED BUDGET**

WHEREAS, the governance and financial well-being of the University of Guam (UOG) is vested in the Board of Regents (BOR);

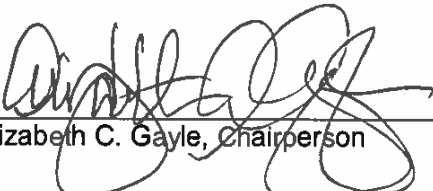
WHEREAS, the provisions of Title 17 of the Guam Code Annotated, Chapter 28, governing the Student Financial Assistance Fund, state that the Student Financial Assistance Fund shall be administered and granted by the BOR;

WHEREAS, the Senior Vice President, Academic & Student Affairs; the Dean, Enrollment Management and Student Success; and the Director, Financial Aid Office have all certified that the SFAP FY2019 Reapportioned Budget, as attached, is consistent with appropriate Public Laws and the BOR's Rules and Regulations; and


WHEREAS, the Student Affairs, Scholarship, Alumni Relations & Honorary Degree (SASARHD) Committee, and the Budget, Finance, and Audit (BFA) Committee, have reviewed and recommends the SFAP FY2019 Reapportioned Budget, as attached, for BOR approval.

NOW, THEREFORE, BE IT RESOLVED, that the BOR approves the SFAP FY2019 Reapportioned Budget, as attached.

Adopted this 20th day of September 2018.


Elizabeth C. Gayle, Chairperson

ATTESTED:


Thomas W. Krise, Ph.D., Executive Secretary

**UNIVERSITY OF GUAM
GOVERNMENT OF GUAM
STUDENT FINANCIAL ASSISTANCE PROGRAMS
FY 2019 PROPOSED RE-APPORTIONED BUDGET**

	FY2018 Re-apportioned Budget (Resolution No. 17-25)	FY2019 Proposed Budget (Resolution No. 18-04)	Proposed Re- Apportioned Budget (Resolution No. 18-XX)
A. <u>REVENUE</u>			
From CF Balance	\$ 50,000	\$ 50,000	\$ -
Collection Projections	\$ 400,000	\$ 350,000	\$ 350,000
SFAP Legislative Appropriation	\$ 3,599,358	\$ 4,049,358	\$ 3,287,524
YTC Legislative Appropriation (Hero Scholarship (Judicial Building Fund))	(YTC and SFAP Combined)	(YTC and SFAP Combined)	(YTC and SFAP Combined)
<u>TOTAL REVENUE</u>	\$ 4,049,358	\$ 4,449,358	\$ 3,637,524
B. <u>EXPENDITURES</u>			
<u>SFAP Awards</u>			
Advance High School Placement	\$ 10,000	\$ 20,000	\$ 10,000
Merit Award	\$ 1,402,725	\$ 1,595,960	\$ 1,800,000
Health Professions Training Scholarship	\$ 389,000	\$ 400,000	\$ 200,000
J.U. Torres PROTECH Award	\$ 495,000	\$ 500,000	\$ 193,457
Pedro "DOC" Sanchez	\$ 110,000	\$ 150,000	\$ 74,000
Yamashita Teacher Corps	\$ 300,000	\$ 200,000	\$ 125,000
Access to Higher Ed Award (PL 31-237)	\$ 225,000	\$ 200,000	\$ 80,000
Retention/Completion Scholarships	\$ 113,524	\$ 200,000	\$ 80,000
Research / Teach Asst Program	\$ 350,000	\$ 475,000	\$ 270,000
Regent Scholar Program	\$ 170,000	\$ 175,000	\$ 350,000
ROTC Program	\$ 25,000	\$ 60,000	\$ 60,000
Marine Lab Scholarship	\$ 35,000	\$ 35,000	\$ 25,000
<i>Sub-Total of SFAP Awards</i>	\$ 3,625,249	\$ 4,010,960	\$ 3,267,457
<u>Administrative Operations</u>			
<i>Sub-Total of Administrative Operations</i>	\$ 424,109	\$ 438,398	\$ 370,067
<u>TOTAL EXPENDITURES</u>	\$ 4,049,358	\$ 4,449,358	\$ 3,637,524
SURPLUS/DEFICIT SFAP AWARDS	\$ -	\$ 0	\$ 0
C.			
LEGISLATIVE APPROPRIATION REQUEST	\$ 3,599,358	\$ 4,049,358	\$ 3,287,524
D. <u>TOTAL APPROPRIATION</u>			
	\$ 3,599,358	\$ 4,049,358	\$ 3,287,524

**UNIVERSITY OF GUAM
GOVERNMENT OF GUAM
STUDENT FINANCIAL ASSISTANCE PROGRAM
FY 2019 PROPOSED RE-APPORTIONED BUDGET**

SFAP Continuing and New Obligations

PROGRAM	CONTINUING RECIPIENTS	NEW RECIPIENTS	COSTS (\$)
Advance High School Placement*	15	0	\$ 10,000.00
Merit Award	191	60	\$ 1,800,000.00
Health Professions Training	70	35	\$ 200,000.00
Professional/Technical Award	40	0	\$ 193,457.00
Pedro "DOC" Sanchez	44	0	\$ 74,000.00
Yamashita Teacher Corps	30	10	\$ 125,000.00
Access to Higher Ed. Award	160	25	\$ 80,000.00
Retention/Completion Awards	30	10	\$ 80,000.00
Research / Teach Asst Program	25	5	\$ 270,000.00
Sub-Total	605	145	\$ 2,832,457.00

Board of Regent Scholars Fund Continuing and New Obligations

PROGRAM	RECIPIENTS*	COSTS (\$)
Regent Scholar Program	TBD	\$ 350,000
ROTC Program	TBD	60,000
Marine Lab Scholarships	TBD	25,000
Sub-Total	0	\$ 435,000

TOTAL	RECIPIENTS*	COSTS (\$)
AWARDS: SFAP	750	\$ 2,832,457.00
AWARDS: BOR Programs	0	\$ 435,000.00
OPERATIONS	N/A	\$ 370,066.51
TOTAL	750	\$ 3,637,523.51

NOTE:

*Recipients can be a combination of continuing and new.

**UNIVERSITY OF GUAM
GOVERNMENT OF GUAM
STUDENT FINANCIAL ASSISTANCE PROGRAM**

FY 2019 OPERATIONS BUDGET - PROPOSED

	FY 2018 RE-Apportioned Budget Res. 17-25	FY 2019 Proposed Budget Res. 18-04	FY 2019 Proposed Re- Apportioned Budget Res. 18-XX
CONTRACTUAL			
Communication/Duplicating (53231)	\$ 1,000	\$ 1,000	\$ -
Printing: Letterheads/Forms/Handbook/ Promissory Notes, etc (53236)			
Computer Maintenance (Soft/Hardware)	1,500	1,000	-
Xerox Copies/Fax Lease & Maintenance (53235)	1,500	1,500	1,000
Office Equipment & Maintenance			
Advertising (53236)	1,000	500	-
Professional Org. Memberships (53237)	1,000	1,000	-
Web Maintenance (53233)			
Training & Maintenance (53239)	1,500	2,500	500
Imaging System Maintenance & Training	-	-	-
Security Alarm System (55250)	-	-	-
Collection Services	-	-	-
SUB-TOTAL	\$ 7,500	\$ 7,500	\$ 1,500
SUPLIES			
Office Supplies/Materials (S54240)	\$ 1,500	\$ 1,500	\$ 1,500
SUB-TOTAL	\$ 1,500	\$ 1,500	\$ 1,500
CAPITAL OUTLAY			
Computers/HardDrive/Monitors/Printers (55250)	\$ 3,000	\$ 5,000	\$ 1,500
File Cabinets	-	-	-
Imaging System	-	-	-
Shredder	-	-	-
Multi Media Projector	-	-	-
Scanner	-	-	-
SUB-TOTAL	\$ 3,000	\$ 5,000	\$ 1,500
OVERTIME			
Mileage			
PERSONNEL (Includes - Salaries/Benefits)			
Program Coordinator IV	\$68,320.93	\$70,370.56	\$70,370.56
Program Coordinator II	\$57,117.62	\$58,831.15	\$0.00
Program Coordinator I	\$54,131.65	\$55,755.60	\$55,755.60
Program Coordinator I	\$53,085.17	\$54,677.73	\$54,677.73
Program Coordinator I (YTC - Vacant)	\$0.00	\$0.00	\$0.00
Administrative Assistant (SFAP)	\$51,958.35	\$53,517.10	\$53,517.10
Collection Agent Supervisor(Admin. & Finance)	\$50,711.02	\$52,232.35	\$52,232.35
Collection Agent (Admin. & Finance)	\$37,808.21	\$38,942.46	\$38,942.46
Collection Agent (Admin. & Finance)	\$36,476.42	\$37,570.71	\$37,570.71
Bursar (65% supported by SFAP)	**To Local**	**To Local**	**To Local**
SUB-TOTAL	\$409,609.37	\$421,897.66	\$363,066.51
MISCELLANEOUS			
Contingency	\$2,500.00	\$2,500.00	\$2,500.00
SUB-TOTAL	\$2,500.00	\$2,500.00	\$2,500.00
GRAND-TOTAL	\$ 424,109	\$ 438,398	\$ 370,067

-FY 2019 SFAP Proposed Budget



**UNIVERSITY OF GUAM
UNIBETSEDAT GUÅHAN
Board of Regents**

Resolution No. 18-29

**RELATIVE TO APPROVING THE REAPPORTIONED FY2019 GENERAL OPERATIONS BUDGET
AND SPECIAL APPROPRIATIONS BUDGET**

WHEREAS, the University of Guam (UOG) is the primary U.S. Land Grant institution accredited by the Western Association of Schools and Colleges Senior College and University Commission (WSCUC) serving the post-secondary needs of the people of Guam and the Western Pacific region;

WHEREAS, the governance of UOG is vested in the Board of Regents (BOR) which is responsible for approving, adopting and submitting an annual budget to *I Liheslaturan Guahan*;

WHEREAS, UOG's general operations budget addresses government and University-generated funding for personnel, operational expenditures and special appropriations;

WHEREAS, on February 22, 2018, the BOR approved Resolution No. 18-05, approving the FY 2019 general operations and special appropriations budgets for submittal to *I Liheslaturan Guahan*;

WHEREAS, the Government of Guam FY2019 budget became law on August 24, 2018, through P.L. 34-116 and identified the FY2019 level of appropriations and other monies for UOG's general operations, special appropriations, and Student Financial Assistance Program (SFAP);

WHEREAS, UOG's Rules, Regulations and Procedures Manual requires that after a budget bill becomes law, if the appropriated sum is different than requested, the President shall submit a proposal to the BOR on the reapportionment of UOG's allocation;

WHEREAS, UOG has agreed upon the goals articulated in its strategic plan and focused its revenues and spending upon the highest priorities within its mission;

WHEREAS, UOG has demonstrated commitment to a stable, balanced budget in an atmosphere of declining resources related to the problems facing the economies of the island and the region;

WHEREAS, UOG has implemented initiatives that enhance, realign and reshape the institution, strengthening its commitment to student learning, academic quality, institutional efficiency and effectiveness, revenue growth, and cost savings;

WHEREAS, the University Planning and Budget Advisory Committee (UPBAC) has recommended for a one-time exemption to Resolution 08-41 and allow for FY2018 unrestricted non-appropriated fund balances to be carried forward at 100% and provide 10% of its FY2019 revenues to fund the FY2019 General Operations budget due to government appropriation reductions; and

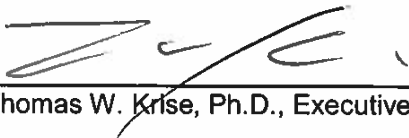
WHEREAS, based upon an assessment of the priority needs of UOG and the recommendations of UPBAC and the administration, the President and the Budget, Finance, and Audit Committee (BFA) have reviewed and recommends the attached reapportioned FY2019 General Operations Budget, including FY2019 Special Appropriations Budgets, for BOR approval.

NOW, THEREFORE BE IT RESOLVED, that the BOR approves UOG's reapportioned FY2019 General Operations Budget and Special Appropriations Budgets as attached hereto, effective October 1, 2018.

Adopted this 20th day of September 2018.


Elizabeth C. Gayle, Chairperson

ATTESTED:


Thomas W. Krise, Ph.D., Executive Secretary

FY 2019

A. General Operations Budget

	FY 2019 Budget Request	FY 2019 Budget Reapportion
SUMMARY OF GENERAL OPERATIONS BUDGET		
Revenues	50,072,659	45,176,036
Expenses	(50,072,659)	(45,176,036)
Balance	0	0
Revenues		
Appropriation -GovGuam General Fund	32,435,324	27,456,655
Tuition Fund Projected Net Revenue	15,650,704	15,229,251
Federal Matching Funds	1,586,631	1,586,631
Transfers from PIP and NAFs	400,000	903,499
Total Revenues	50,072,659	45,176,036
Expenses		
	FY 2019	FY 2019
Personnel Expenses		
Existing Personnel - filled	(33,892,808)	(34,953,003)
Current Vacant Positions	(2,916,085)	(1,059,959)
Salary Increments -2019	(250,000)	-
Annualized cost of FY18 increments	(561,918)	-
Other Personnel Cost	(656,000)	(580,000)
Subtotal Personnel Expenses	(38,276,811)	(36,592,962)
Operating (Non-personnel) Expenses		
Contracts	(3,960,375)	(2,435,469)
Supplies	(510,859)	-
Equipment	(197,509)	-
Accreditation	(35,000)	-
Miscellaneous	(82,059)	-
Utilities	(4,100,000)	(4,100,000)
Library Priorities - Capital	(282,000)	(74,500)
Capital Outlay repair & maint.	(500,000)	(100,000)
Subtotal Operating (Non-personnel) Expenses	(9,667,802)	(6,709,969)
RCUOG	(100,000)	-
Total General Operations Expenses	(48,044,613)	(43,302,931)
Non-Operating Expense		
Debt service	(2,028,046)	(1,873,105)
Balance	0	0.00
B. Special Appropriations (Continuing)		
WERI - Guam Hydrologic Survey (GHS)	182,694	166,866
WERI - Guam Comprehensive Water Monitoring Prog	155,626	142,143
GADTC Hatchery	125,254	114,402
Total Special Appropriations (Continuing)	463,574	423,411
C. Capital Improvements Fund		
Student Svs Ctr & Engineering Annex	1,158,283	874,056
Cont. Appropriation per §16132, Chapt. 16, Title	500,000	500,000

BOR Special Meeting of September 20, 2018-For Reporting Purposes - Reports from Standing Committees

FY19 General Operations Detail	Vac	Vacant	Filled	PERSONNEL	CONTRACTS	SUPPLIES	EQUIP	MISC	UTILITIES	CAPITAL	TOTALS	%
	FTE	Positions	FTE									
EXECUTIVE OFFICES												
President's Office	-	-	6.00	815,297	31,500	-	-	-	-	-	846,797	1.96%
Integrated Marketing and Communications	-	-	3.00	194,500	8,700	-	-	-	-	-	203,200	0.47%
Alumni Relations Office	-	-	1.00	112,893	200	-	-	-	-	-	113,093	0.26%
Legal Counsel	-	-	2.00	223,578	690	-	-	-	-	-	224,268	0.52%
Office of Sponsored Programs	-	-	6.00	480,152	2,000	-	-	-	-	-	482,152	1.11%
Executive Office Expenses	-	-	18.0	1,826,419	43,090	-	-	-	-	-	1,869,509	4.32%
ACADEMIC AND STUDENT AFFAIRS												
Senior Vice President's Office	1.0	66,439	3.00	411,710	1,500	-	-	-	-	-	413,210	0.95%
Institutional Research/Assessment	-	-	3.00	233,794	37,570	-	-	-	-	-	271,364	0.63%
CEDDERS	-	-	1.00	247,870	-	-	-	-	-	-	247,870	0.57%
Academic Excellence/Graduate Studies	-	-	2.00	192,550	2,000	-	-	-	-	-	194,550	0.45%
School of Business and Public Administration	5.0	169,238	24.50	2,293,383	12,000	-	-	-	-	-	2,305,383	5.32%
School of Education	-	-	25.00	2,076,446	15,000	-	-	-	-	-	2,091,446	4.83%
School of Nursing and Health Sciences	2.5	81,260	16.00	1,441,988	15,000	-	-	-	-	-	1,456,988	3.36%
College of Liberal Arts and Social Sciences	1.0	30,040	66.50	5,939,926	19,000	-	-	-	-	-	5,958,926	13.76%
College of Natural and Applied Sciences	4.0	125,837	81.00	7,511,710	12,000	-	-	-	-	-	7,523,710	17.37%
School of Engineering	2.0	104,826	4.00	454,422	10,000	-	-	-	-	-	464,422	1.07%
Enrollment Management & Student Services-Dean	-	-	3.00	277,171	14,299	-	-	-	-	-	291,470	0.67%
Triton Express-One Stop	-	-	-	-	200	-	-	-	-	-	200	0.00%
Student Life Office	-	-	1.00	58,303	-	-	-	-	-	-	58,303	0.13%
Student Counseling	-	-	5.00	371,003	2,004	-	-	-	-	-	373,007	0.86%
Career Placement	-	-	1.00	78,371	1,500	-	-	-	-	-	79,871	0.18%
Admissions and Records	-	-	14.00	822,170	11,473	-	-	-	-	-	833,643	1.93%
Student Health	-	-	1.00	41,415	1,095	-	-	-	-	-	42,510	0.10%
Financial Aid Office	1.0	27,082	6.00	374,281	340	-	-	-	-	-	374,621	0.87%
PIP-TADEO	-	-	1.00	81,815	-	-	-	-	-	-	81,815	0.19%
UOG Library	1.0	17,620	20.00	1,221,162	161,128	-	-	-	-	64,500	1,446,790	3.34%
Marine Lab	-	-	15.00	1,347,271	19,062	-	-	-	-	-	1,366,333	3.16%
Micro Area Res Center (MLI, Cham Lang & Culture)	2.0	81,299	11.50	956,519	12,000	-	-	-	-	10,000	978,519	2.26%
Water and Environmental Research Institute	1.0	39,338	11.00	1,023,478	-	-	-	-	-	-	1,023,478	2.36%
Academic and Student Affairs Expenses	20.5	742,977	315.5	27,456,758	347,171	-	-	-	-	74,500	27,878,429	64.38%
ADMINISTRATION AND FINANCE												
Vice President's Office	1.0	48,862	3.00	299,055	500	-	-	-	-	-	299,555	0.69%
Office of Information Technology	4.0	149,002	11.00	704,217	147,500	-	-	-	-	-	851,717	1.97%
Comptroller's Office	1.0	25,331	24.00	1,553,888	87,000	-	-	-	-	-	1,640,888	3.79%
Facilities and Utilities	2.0	77,212	48.75	2,250,534	51,500	-	-	-	-	-	2,302,034	5.32%
Safety and Security	-	-	1.00	62,185	52,511	-	-	-	-	-	114,695	0.26%
Human Resources Office	1.0	16,575	9.00	572,700	13,193	-	-	-	-	-	585,893	1.35%
EEO (includes ADA services)	-	-	2.00	132,205	12,195	-	-	-	-	-	144,400	0.33%
Auxiliary and Fieldhouse	-	-	2.00	95,044	-	-	-	-	-	-	95,044	0.22%
Administration and Finance Expenses	9.0	316,982	100.75	5,669,826	364,399	-	-	-	-	-	6,034,225	13.93%
Staffing Pattern												
			434.25	34,953,003								
Other Personnel Costs												
Current Vacancies	29.50	1,059,959									1,059,959	2.45%
Annualized FY18 increments				-							-	0.00%
Salary Increments (FY19)				-							-	0.00%
HRO-Recruitment Costs				100,000							100,000	0.23%
Other Personnel Costs				300,000							300,000	0.69%
Total Other Personnel Costs	29.50	1,059,959		400,000							1,459,959	3.37%
UTILITY COSTS, CAMPUS SUPPLIES AND BUILDING SAFETY IMPROVEMENTS												
Plant Maintenance (custodial/maintenance)					108,000	-	-	-	-	-	108,000	0.25%
Security Guard Services					329,711						329,711	0.76%
Property and Liability Insurance Coverage					580,000						580,000	1.34%
Ilucian Software Maintenance Costs					511,816					-	511,816	1.18%
Capital Outlay and ADA Safety Improvements										100,000	100,000	0.23%
Power									3,280,000		3,280,000	7.57%
Water / Wastewater									200,000		200,000	0.46%
Telephone									520,000		520,000	1.20%
Hazardous/Metallic Waste/Trash Removal									100,000		100,000	0.23%
Total	-	-	0	-	1,529,527	-	-	-	4,100,000	100,000	5,729,527	13.23%
RCUOG					-						-	0.00%
UTAC Priorities				180,000	151,283						331,283	0.77%
Grand Total	29.50	1,059,959	434.25	35,533,003	2,435,469	-	-	-	4,100,000	174,500	43,302,931	100%

UNIVERSITY OF GUAM FY2019 Special Appropriations Fund Budget

Account Name: Guam Aquaculture Development and Training Cent Signature-Dept Head: Dr. Lee S. Yudin
 Account Number: _____

Quarterly Breakdown			
Oct-Dec	Jan-Mar	Apr-June	Jul-Sept

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Special Appropriation funded by the Government of Guam	114,402				
	\$ 114,402	28,601	28,601	28,601	28,601

A. SALARIES AND BENEFITS

3 to 4 limited term employees	\$ 60,000	15,000	15,000	15,000	15,000
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total
N/A	

Justification / Notes: _____	Total FY17	\$ -	0	0	0	0
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C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total
Maintenance contract			15,000
Deep water well removals			
Pump and blower repairs			
plumbing renovations			

Justification / Notes: _____	Total FY17	\$ 15,000	3,750	3,750	3,750	3,750
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D. SUPPLIES

Item	Qty	Cost	Total
Feed			18,962

Justification / Notes: _____	Total FY17	\$ 18,962	4,741	4,741	4,741	4,741
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E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total
Pumps and Blowers			9,000

Justification / Notes: _____	Total FY17	\$ 9,000	2,250	2,250	2,250	2,250
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F. MISCELLANEOUS Expense

Item	Qty	Cost	Total
N/A			-

Justification / Notes: _____	Total FY17	\$ -				
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G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total
Renovations of Fadian Hatchery facilities			

Justification / Notes: _____	Total FY17	\$ -				
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H. UTILITIES: Power, Water, Telephone

Item	Total
Power	-
Telephone	

Total FY17	\$ -				
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I. Transfer for F & A Fees: 10%

	\$ 11,440	2,860	2,860	2,860	2,860
Annual Surplus (Deficit)	\$ -	0	0	0	0

UNIVERSITY OF GUAM FY2019 Special Appropriations Fund Budget

Account Name: WERI GUAM HYDROLOGIC MONITORING Signature-Dept Head: Dr. John Jenson

Account Number: 10-30-430003-R-5

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
SPECIAL APPROPRIATION FUNDED BY THE GUAM LEGISLATURE	142,143				
	\$ 142,143	35,536	35,536	35,536	35,536

A. SALARIES AND BENEFITS

Please attach staffing pattern					
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Justification / Notes:	Total FY19	\$ -			

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
CONTRACTUAL SERVICES FOR RESEARCH WITH US GEOLOGIC SURVEY			142,143				
Justification / Notes:	Total FY19	\$ 142,143		35,536	35,536	35,536	35,536

D. SUPPLIES

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19	\$ -					

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19	\$ -					

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19	\$ -					

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19	\$ -					

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
	Total FY19	\$ -			

I. Transfer for F & A Fees (see guidelines for more information) N/A

Annual Surplus (Deficit)	\$ -	0	0	0	0
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UNIVERSITY OF GUAM FY2019 Special Appropriations Fund Budget

Account Name: WERI GUAM HYDROLOGIC SURVEY Signature-Dept Head: Dr. John Jenson
 Account Number: 10-30-430002-R-5

Quarterly Breakdown

	Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
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Revenue (Please list sources)

SPECIAL APPROPRIATION FUNDED BY THE GUAM LEGISLATURE	166,866				
	\$ 166,866	41,717	41,717	41,717	41,717

A. SALARIES AND BENEFITS

FACULTY/RESEARCH ASSISTANT(S) SALARY AND FRINGE BENEFITS (Please attach staffing pattern)	\$ 105,000	26,250	26,250	26,250	26,250
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
none.					
Justification / Notes:	Total FY19	\$ -			

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total			
CONTRACTUAL SERVICES FOR RESEARCH			10,000			
Justification / Notes:	Total FY19	\$ 10,000		2,500	2,500	2,500

D. SUPPLIES

Item	Qty	Cost	Total			
OFFICE SUPPLIES/OTHER SUPPLIES & MATERIALS			7,250			
Justification / Notes:	Total FY19	\$ 7,250		1,813	1,813	1,813

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total			
COMPUTER EQUIPMENT/SOFTWARE FOR GIS LABORATORY			7,780			
Justification / Notes:	Total FY19	\$ 7,780		1,945	1,945	1,945

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total			
TUITION & FEES FOR RESEARCH ASSISTANTS			12,000			
PRINTING			2,500			
POSTAGE/LONG DISTANCE/FAX			500			
Justification / Notes:	Total FY19	\$ 15,000		3,750	3,750	3,750

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total			
GHS LAB AND EQUIPMENT			5,149			
Justification / Notes:	Total FY19	\$ 5,149		1,287	1,287	1,287

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power	-				
Telephone					
Justification / Notes:	Total FY19	\$ -			

I. Transfer for F & A Fees: 10%

Transfer for F & A Fees: 10%	\$ 16,687	4,172	4,172	4,172	4,172
Annual Surplus (Deficit)	\$ 0	0	0	0	0



**UNIVERSITY OF GUAM
UNIBETSEDAT GUÅHAN
Board of Regents**

Resolution No. 18-30

**RELATIVE TO APPROVING THE REAPPORTIONED FY2019
NON-APPROPRIATED FUND (NAF) AND AUXILIARY BUDGETS**

WHEREAS, the University of Guam (UOG) is the primary U.S. Land Grant institution accredited by the Western Association of Schools and Colleges Senior College and University Commission (WSCUC) serving the post-secondary needs of the people of Guam and the Western Pacific region;

WHEREAS, the governance of UOG is vested in the Board of Regents (BOR) which is responsible for approving budgets and plans, which together are primary controls to ensure effectiveness and financial well-being;

WHEREAS, UOG's NAF budgets address University-generated funding for operations of academic, student services and administrative departments in performance of departmental high priorities; and Auxiliary Fund budgets address self-supporting or revenue generating activities that furnish goods or services to students, faculty and staff;

WHEREAS, on February 22, 2018, the BOR approved Resolution No. 18-06, approving the FY2019 Auxiliary Budgets and Resolution No. 18-07, approving the FY2019 NAF budgets;

WHEREAS, UOG has agreed upon the goals articulated in its strategic plan and focused its revenues and spending upon the highest priorities within its mission, as well as demonstrated commitment to a stable, balanced budget in an atmosphere of declining resources related to the problems facing the economies of the island and the region;

WHEREAS, UOG has implemented initiatives that enhance, realign and reshape the institution, strengthening its commitment to student learning, academic quality, institutional efficiency and effectiveness, revenue growth, and cost savings;

WHEREAS, the University Planning and Budget Advisory Committee (UPBAC) has recommended for a one-time exemption to Resolution 08-41 and allow for FY2018 unrestricted non-appropriated fund balances to be carried forward at 100% and provide 10% of its FY2019 revenues to fund the FY2019 General Operations budget due to government appropriation reductions; and

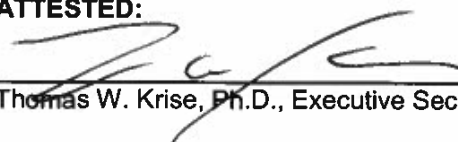
WHEREAS, based upon an assessment of the priority needs of UOG and the recommendations of UPBAC and the administration, the President and the Budget, Finance, and Audit (BFA) Committee have reviewed and recommends the attached reapportioned FY2019 NAF and Auxiliary budgets, for BOR approval.

NOW, THEREFORE BE IT RESOLVED, that the BOR approves UOG's reapportioned FY2019 NAF and Auxiliary Budgets as attached hereto, effective October 1, 2018.

Adopted this 20th day of September 2018.


Elizabeth C. Gayle, Chairperson

ATTESTED:


Thomas W. Krise, Ph.D., Executive Secretary



**University of Guam
Non-Appropriated Funds
FY 2019 Budget Summaries
Per BOR 18-nn**

Fund	Revenue	Salaries & Benefits	Travel	Contracts	Supplies	Equipt	Misc.	Capital Outlay	Utilities	Transfer for GenOps Support	Annual Surplus (Deficit)
SBPA	414,319	64,173	185,500	35,000	23,000	44,650	21,500			39,232	1,264
SOE - Adm. Allowance	129,819	45,000	17,500	23,000	8,000	10,446	13,000			12,182	691
SNHS - Adm Allowance	52,855	-	8,000	20,000	7,500	6,400	-			4,886	6,070
SW - Adm Allowance	32,557	-	8,000	4,500	4,500	5,500	6,834			3,056	167
CLASS - Adm Allowance	532,672	194,500	93,357	68,200	19,150	102,181	-	5,000		50,284	0
CLASS - Misc.	27,650	-	-	-	10,500	3,400	-	10,000		2,765	985
CLASS ISLA	45,000	-	-	-	14,500	-	12,000	-		4,500	14,000
CNAS - NatSci Adm Allowance	74,200	40,000	8,600	-	-	8,600	-	10,000	-	7,000	-
CNAS - ALS Adm Allowance	14,900	-	5,000	1,720	1,720	5,000	-	-		1,400	60
CNAS - Math/CS Adm Allowance	201,400	140,000	16,200	2,500	16,200	5,000	2,500	-	-	19,000	-
SVP Disc	610,561	307,000	56,222	50,500	2,388	8,000	126,187	-	-	59,956	308
ML - Coastal Resources	60,950	-	-	19,040	1,800	625	1,130	-	-	9,143	29,213
WERI	250,000	25,000	13,500	40,500	26,100	3,000	12,000	84,400	8,000	37,500	-
CEDDERS-Discretionary	64,975	30,000	18,000	1,500	4,000	2,000	1,377	-		6,498	1,601
EMSS - SGA Support	37,100	-	10,000	1,500	10,000	3,100	7,000		2,000	3,500	-
EMSS - Cat/Transcript Revenue	60,727	16,978	15,100	14,920	8,000	-	-			5,729	-
EMSS - PMBA Adm Allow	41,897	33,911	3,500	-	533	-	-			3,953	1
LR - Acquisitions & Library Fees	437,367	-	-	70,000	21,800	16,220	2,000	285,400	-	41,947	(0)
Comp Ctr - Internet	771,277	283,942	64,600	269,620	20,200	20,125	40,000	-		72,790	(0)
Comp Ctr - IT Fee	369,571	139,932	17,500	44,500	12,000	14,700	-	106,000		34,939	(0)
Comp Ctr - Misc.	30,000	10,000	-	16,000	1,000	-	-			3,000	-
Pres Develop. Fund	520,000	-	45,000	115,000	-	-	360,000			-	-
F&A	643,268	201,451	-	345,500	14,500	4,000	34,700			43,117	0
Comptroller	106,000	38,000	21,000	7,800	15,000	5,000	9,200			10,000	-
TADEO - OLL	271,250	72,211	-	167,414	4,500					27,125	0
Total	5,800,315	1,642,099	606,579	1,318,714	246,891	267,947	649,428	500,800	10,000	503,499	54,358

UNIVERSITY OF GUAM FY2019 NON-APPROPRIATED FUND BUDGET

Department/Unit: School of Business and Public Administration Signature-Dept Head: Dr. Annette Tajjeron Santos

Account No: IAI Strategic Initiative 28-34-040015-N | Institutional Administrative Allowance 28-34-040016-A

Quarterly Breakdown

Oct-Dec Jan-Mar Apr-June Jul-Sept

Revenue (Please list sources)

SBPA Institutional Allowance	351,797				
SBPA IAI Strategic Initiatives (average of last four years)	40,522				
Carry Forward Balance	22,000				
Total	\$ 414,319	103,580	103,580	103,580	103,580

A. SALARIES AND BENEFITS

Advisement and Assessment Coordinator (Based on \$49,364 per annum salary plus benefits)	\$ 64,173	16,043	16,043	16,043	16,043
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Justification / Notes: See attached staffing pattern.

B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
SBPA Faculty (All Full-Time Faculty @\$3,500 x 22)	\$ 77,000.00				
SBPA Dean (\$3,500 x 5 trips)	\$ 17,500.00				
SBPA Administrative Support Team (Training & Development: \$3,500 x 6 Full-Time Staff)	\$ 21,000.00				
Student Success Initiatives: Conference Participation (\$3,500 x 10 Students)	\$ 35,000.00				
Student Success Initiatives: International Travel Experience (\$3,500 x 10 Students)	\$ 35,000.00				
Total FY19	\$ 185,500	46,375	46,375	46,375	46,375

Justification / Notes: Support Faculty/Staff Professional Development; Dean Accreditation/Revenue Generating Travel; Student Success Initiatives.

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Xerox Maintenance	3	5,000	15,000				
Facilities Maintenance	1	10,000	10,000				
Student Recruitment and Retention Initiatives	Misc	10,000	10,000				
Total FY19		\$ 35,000		8,750	8,750	8,750	8,750

Justification / Notes: Xerox Maintenance contract; facilities maintenance and recruitment/retention investments.

D. SUPPLIES

Item	Qty	Cost	Total				
Instructional Supplies	Misc	10,000	10,000				
Administrative Support Supplies	Misc	5,000	5,000				
SBPA Program Support Supplies	Misc	5,000	5,000				
Student Sponsored Events (Forums/Conferences)	Misc	3,000	3,000				
Total FY19		\$ 23,000		5,750	5,750	5,750	5,750

Justification / Notes: Provide instructional and administrative resources to support robust degree programs.

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Computer Equipment (i.e. Laptops)	15	1,250	18,750				
External Hard Drives for Faculty and Staff (\$200 x 22)	22	200	4,400				
Printers for Faculty and Staff	10	550	5,500				
Computer Backup Power Supply (\$500 x 10)	10	500	5,000				
Computer Equipment Accessories: RAM, Hard Drive, etc. (\$500 x 22)	22	500	11,000				
Total FY19		\$ 44,650		11,163	11,163	11,163	11,163

Justification / Notes: Faculty, Staff and Computer Lab Equipment Replacement

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Accreditation: IACBE	1	2,950	2,950				
Accreditation: NASPAA	1	5,000	5,000				
Accreditation: ACJS	1	3,000	3,000				
Accreditation: AACSB	1	2,550	2,550				
Software License Renewals	Misc	5,000	5,000				
Subscriptions: Academic	Misc	3,000	3,000				
Total FY19		\$ 21,500		5,375	5,375	5,375	5,375

Justification / Notes: Academic membership and renewals based on access to quality academic resources; required academic subscriptions for faculty, and software renewals.

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Total FY19		\$ -					

Justification / Notes:

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
Total FY19	\$ -				

I. 10% Transfer for General Operations Support

	\$ 39,232				
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Annual Surplus (Deficit)	\$ 1,264	10,124	10,124	10,124	10,124
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UNIVERSITY OF GUAM FY2019 NON-APPROPRIATED FUND BUDGET

Department/Unit: School of Education
 Account No: 28-34-080012-A-5

Signature-Dept Head: Dr. Michelle Santos, Interim Dean

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Admin Allowance (15% of Institutional Course Net Revenue)	121,819				
Carry Forward Balance	8,000				
NO GROWTH					
	\$ 129,819	32,455	32,455	32,455	32,454

A. SALARIES AND BENEFITS

Please attach staffing pattern	\$ 45,000	11,250	11,250	11,250	11,250
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Dean Travel	5,000				
Faculty/Staff Development	7,500				
CAEP Related Travel	5,000				
Justification / Notes:					
Total FY19	\$ 17,500	4,375	4,375	4,375	4,375

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
SOE Recognition Ceremonies			8,000				
Professional Services/Contracts (GDOE)			15,000				
Justification / Notes:							
Total FY19		\$ 23,000		5,750	5,750	5,750	5,750

D. SUPPLIES

Item	Qty	Cost	Total				
Office Supplies			4,000				
Instructional Supplies			4,000				
Justification / Notes:							
Total FY19		\$ 8,000		2,000	2,000	2,000	2,000

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Furniture/Equipment Needed for various rooms			5,000				
Technological equipment upgrade			5,446				
Justification / Notes:							
Total FY19		\$ 10,446		2,611	2,612	2,611	2,612

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Supermarkets			3,000				
Micronesian Educator			10,000				
Justification / Notes:							
Total FY19		\$ 13,000		3,250	3,250	3,250	3,250

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes:							
Total FY19		\$ -					

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
Total FY19	\$ -				

I. 10% Transfer for General Operations Support

	\$ 12,182	3,045	3,045	3,045	3,045
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Annual Surplus (Deficit)	\$ 691	174	173	174	172
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UNIVERSITY OF GUAM FY2019 NON-APPROPRIATED FUND BUDGET

Department/Unit: SNHS
 Account No: 28-34-120013-A

Signature-Dept Head: M. Hattori-Uchima

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Fanuchanan 2018	22,960				
Tinalo 2018	400				
Fanomnakan 2019	24,295				
Finakpo 2019	1,200				
Carry Forward Balance	4,000				
	\$ 52,855	23,960	15,896	10,799	2,200

A. SALARIES AND BENEFITS

Please attach staffing pattern					
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler		Total				
Faculty travel	HS Faculty Development	4,000				
Faculty travel	APNLC	4,000				
Justification / Notes:		Total FY19	\$ 8,000	4,000		4,000

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Subscriptions, membership dues			5,000	2,500		2,500	
advisement assistance			15,000	3,750	3,750	3,750	3,750
Justification / Notes:		Total FY19	\$ 20,000	6,250	3,750	6,250	3,750

D. SUPPLIES

Item	Qty	Cost	Total				
retention/promotional initiatives			2,000	1,000		1,000	
faculty retreat			1,500		1,500		
instructional supplies			4,000		2,000		2,000
Justification / Notes:		Total FY19	\$ 7,500	1,000	3,500	1,000	2,000

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
SNHS staff/faculty computers			6,000				
printers			400				
Justification / Notes:		Total FY19	\$ 6,400	3,400		3,000	

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Building repairs/maintenance/upkeep			5,000				
Justification / Notes:		Total FY19	\$ 5,000	2,000	3,000		

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes:		Total FY19	\$ -				

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
Justification / Notes:		Total FY19	\$ -		

I. 10% Transfer for General Operations Support

	\$ 4,886	1,221	1,221	1,221	1,221
Annual Surplus (Deficit)	\$ 1,070	6,089	4,425	(672)	(8,771)

UNIVERSITY OF GUAM FY2019 NON-APPROPRIATED FUND BUDGET

Department/Unit: SNHS Signature-Dept Head: M. Hattori-Uchima
 Account No: 28-34-120021-A-5

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Fanuchanan 2018	13,074				
Tinalo 2018					
Fanomnakan 2019	16,521				
Finakpo 2019	962				
Carry Forward Balance	2,000				
	\$ 32,557	13,074	8,261	8,261	962

A. SALARIES AND BENEFITS

Please attach staffing pattern					
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
SW Faculty	8,000				
Justification / Notes:	Total FY19	\$ 8,000	8,000		

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
CSWE membership			3,000				
subscriptions/NASW membership			1,500				
Justification / Notes:	Total FY19	\$ 4,500		4,500			

D. SUPPLIES

Item	Qty	Cost	Total				
SW Pinning			500				
faculty/student retreat			2,000				
Faculty Textbooks			2,000				
Justification / Notes:	Total FY19	\$ 4,500		2,000	1,038	500	962

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
computer equipment			5,000				
Classroom equipment			500				
Justification / Notes:	Total FY19	\$ 5,500		2,500		3,000	

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
office supplies			1,000				
brochures/promotional items			2,000				
Building maintenance			3,834				
Justification / Notes:	Total FY19	\$ 6,834		574	2,666	3,594	

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19	\$ -					

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
Total FY19	\$ -				

I. 10% Transfer for General Operations Support

	\$ 3,056				
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Annual Surplus (Deficit)	\$ 167	0	57	1,167	0
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UNIVERSITY OF GUAM FY2019 Special Appropriations Fund Budget

Account Name: CLASS OPSI Account Signature-Dept Head: Dr. James Sellmann, Dean, CLASS
 Account Number: 28-34-160013-A

Revenue (Please list sources)

		Quarterly Breakdown			
		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Fañuchánan (Fall) 2018	229,864				
Tinalo' (Fall Intersession) 2017-2018	8,881				
Fañomnakan (Spring) 2019	218,101				
Finakpo' 1, 2 and 3 (Summer) 2019	45,992				
Carry Forward Balance	29,834				
	\$ 532,672	133,168	133,168	133,168	133,168

A. SALARIES AND BENEFITS

Teaching Assistants, Research Assistants, ISLA EA, IT Support Tech, Isa Counselor, Isa Director and Clinical Psychology Consultant - overload.	\$ 194,500	48,625	48,625	48,625	48,625
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Faculty and Student Travel Grants	58,000				
Professional Development - Dean's fund	35,357				
Justification / Notes:	Total FY17	\$ 93,357	23,339	23,339	23,339

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Maintenance and Equipment/Computer			3,000				
Professional Consultant			20,000				
Ad/Printing/Duplicating			1,000				
Subscriptions/Dues, Books			1,000				
Other Services			43,200				
Justification / Notes:	Total FY17	\$ 68,200		17,050	17,050	17,050	17,050

D. SUPPLIES

Item	Qty	Cost	Total				
Instructional Supplies			11,350				
Other Supplies & Materials			7,800				
Justification / Notes:	Total FY17	\$ 19,150		4,788	4,788	4,788	4,788

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Furniture and Equipment: Smart Classrooms, Graphic Arts Lab and Computer Labs			24,500				
Computer Replacement: Faculty, Staff and Administrators			64,181				
Art, Ceramic and Music Instruments			13,500				
Justification / Notes:	Total FY17	\$ 102,181		25,545	25,545	25,545	25,545

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Justification / Notes:	Total FY17	\$ -					

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Building Repairs			5,000				
Justification / Notes:	Total FY17	\$ 5,000.00		1,250	1,250	1,250	1,250

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power	-				
Telephone					
Justification / Notes:	Total FY17	\$ -			

I. 10% Transfer for General Operations Support

	\$ 50,284	12,571	12,571	12,571	12,571
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Annual Surplus (Deficit) **\$ 0** **0** **0** **0** **0**

UNIVERSITY OF GUAM FY2019 Special Appropriations Fund Budget

Account Name: CLASS Misc. Account
 Account Number: 28-34-160019-A

Signature-Dept Head: Dr. James Sellmann, Dean, CLASS

Quarterly Breakdown			
Oct-Dec	Jan-Mar	Apr-June	Jul-Sept

Revenue (Please list sources)

Lecture Hal, Fine Arts Auditorium and Classrooms Rental	27,650				
	\$ 27,650	6,913	6,913	6,913	6,913

A. SALARIES AND BENEFITS

(Please attach staffing pattern)		0	0	0	0
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Justification / Notes:	Total FY17	\$ -			

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Justification / Notes:	Total FY17	\$ -					

D. SUPPLIES

Item	Qty	Cost	Total				
Instructional Supplies			5,500				
Other Supplies & Materials			5,000				
Justification / Notes:	Total FY17	\$ 10,500		2,625	2,625	2,625	2,625

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Furniture and Equipment: Smart Classrooms, Graphic Arts Lab and Computer Labs			3,400				
Justification / Notes:	Total FY17	\$ 3,400		850	850	850	850

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Justification / Notes:	Total FY17	\$ -					

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Building Repairs			10,000				
Justification / Notes:	Total FY17	\$ 10,000.00		2,500	2,500	2,500	2,500

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power	-				
Telephone					
Justification / Notes:	Total FY17	\$ -			

I. 10% Transfer for General Operations Support

	\$ 2,765	691	691	691	691
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Annual Surplus (Deficit)	\$ 985	246	246	246	246
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UNIVERSITY OF GUAM FY2019 NON-APPROPRIATED FUND BUDGET

Department/Unit: CLASS/CFA: Isla Center for the Arts Signature-Dept Head: Dr. James Sellmann, Dean, CLASS
 Account No: 28-34-161018-P

		Quarterly Breakdown			
Revenue (Please list sources)		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Isla Art-a-thon	30,000	30,000			
Sales and donations	5,000	1,250	1,250	1,250	1,250
Grants	10,000	10,000			
	\$ 45,000	41,250	1,250	1,250	1,250
A. SALARIES AND BENEFITS					
Please attach staffing pattern					
B. OFF-ISLAND TRAVEL					
Name & Position of Traveler	Total				
Justification / Notes:	Total FY19	\$ -			
C. CONTRACTUAL SERVICES					
Item	Qty	Cost	Total		
Justification / Notes:	Total FY19	\$ -			
D. SUPPLIES					
Item	Qty	Cost	Total		
Gallery and office supplies		1,500	1,500	375	375
Art-a-thon supplies for student participants		8,000	8,000	8,000	
Matting and framing		5,000	5,000	5,000	
Justification / Notes:	Total FY19	\$ 14,500	13,375	375	375
E. EQUIPMENT: below \$5,000					
Item	Qty	Cost	Total		
Justification / Notes:	Total FY19	\$ -			
F. MISCELLANEOUS Expense					
Item	Qty	Cost	Total		
Art-a-thon 40% of funds returned to participating schools		12,000	12,000	12,000	
Justification / Notes:	Total FY19	\$ 12,000	12,000		
G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations					
Item	Qty	Cost	Total		
Justification / Notes:	Total FY19	\$ -			
H. UTILITIES: Power, Water, Telephone					
Item	Total				
Power					
Telephone					
	Total FY19	\$ -			
I. 10% Transfer for General Operations Support					
	\$ 4,500	1,125	1,125	1,125	1,125
Annual Surplus (Deficit)		\$ 14,000	14,750	(250)	(250)

UNIVERSITY OF GUAM FY2019 NON-APPROPRIATED FUND BUDGET

Department/Unit: ADM Allowance NS (15 percent) Signature-Dept Head: Lee Yudin
 Account No: 28-34-2000018-A5

Quarterly Breakdown

	Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
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Revenue (Please list sources)

Fañuchánan (Fall) 2018	30,000				
Tinalo' (Fall Intersession) 2018-2019	2,000				
Fañomnakan (Spring) 2019	30,000				
Finakpo' 1, 2 and 3 (Summer) 2019	8,000				
Carry Forward Balance	4,200				
	\$ 74,200	18,550	18,550	18,550	18,550

A. SALARIES AND BENEFITS

TA's	\$ 40,000	15,000	15,000	5,000	5,000
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Student Attending Conferences	8,600				
Justification / Notes:	Total FY20	\$ 8,600	2,150	2,150	2,150

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Justification / Notes:	Total FY20	\$ -					

D. SUPPLIES

Item	Qty	Cost	Total				
Justification / Notes:	Total FY20	\$ -					

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Replacing old equipment with new equipment			8,600				
Justification / Notes:	Total FY20	\$ 8,600		2,150	2,150	2,150	2,150

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Justification / Notes:	Total FY20	\$ -					

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Building Repairs			10,000				
Justification / Notes:	Total FY20	\$ 10,000.00		5,000		5,000	

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
Justification / Notes:	Total FY20	\$ -			

I. 10% Transfer for General Operations Support

	\$ 7,000	1,750	1,750	1,750	1,750
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Annual Surplus (Deficit)	\$ -	(7,500)	(2,500)	2,500	7,500
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UNIVERSITY OF GUAM FY2019 NON-APPROPRIATED FUND BUDGET

Department/Unit: ADM Allowance ALS INST (15 perenct) Signature-Dept Head: Lee Yudin
 Account No: 28-34-2000013-A5

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Fañuchanan (Fall) 2018	5,500				
Tinalo' (Fall Intersession) 2018-2019					
Fañomnakan (Spring) 2019	5,500				
Finakpo' 1, 2 and 3 (Summer) 2019	3,000				
Carry Forward Balance	900				
	\$ 14,900	5,500	5,500	1,500	1,500

A. SALARIES AND BENEFITS

Please attach staffing pattern					
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Students Attending Conferences	5,000				
Justification / Notes:	Total FY19	\$ 5,000		5,000	

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Data Communications			1,500				
Ads, Printing, Copying			220				
Justification / Notes:	Total FY19	\$ 1,720		500	500	500	500

D. SUPPLIES

Item	Qty	Cost	Total				
Office Supplies			1,500				
Computer/Copy			220				
Justification / Notes:	Total FY19	\$ 1,720		500	500	500	500

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Computers	3	2000	5,000				
Justification / Notes:	Total FY19	\$ 5,000		2,500	2,500		

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19	\$ -					

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19	\$ -					

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
Total FY19	\$ -				

I. 10% Transfer for General Operations Support

	\$ 1,400	350	350	350	350
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Annual Surplus (Deficit)	\$ 60	1,650	1,650	(4,850)	150
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UNIVERSITY OF GUAM FY2020 NON-APPROPRIATED FUND BUDGET

Department/Unit: ADM Allowance Math and CS (15 percent) Signature-Dept Head: Lee Yudin
 Account No: 28-34-2000018-A5

Quarterly Breakdown

	Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
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Revenue (Please list sources)

Fañuchánan (Fall) 2018	70,000				
Tinalo' (Fall Intersession) 2018-2019	5,000				
Fañomnakan (Spring) 2019	70,000				
Finakpo' 1, 2 and 3 (Summer) 2019	45,000				
Carry Forward Balance	11,400				
	\$ 201,400	50,350	50,350	50,350	50,350

A. SALARIES AND BENEFITS

TA's	\$ 140,000	35,000	35,000	35,000	35,000
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Students attending Conferences	16,200				
Justification / Notes:	Total FY20	\$ 16,200	4,050	4,050	4,050

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total			
Data communications			2,500			
Justification / Notes:	Total FY20	\$ 2,500	1,250	1,250	1,250	1,250

D. SUPPLIES

Item	Qty	Cost	Total			
Computers	8	2500	16,200			
Justification / Notes:	Total FY20	\$ 16,200	4,050	4,050	4,050	4,050

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total			
Desks			5,000			
Justification / Notes:	Total FY20	\$ 5,000	2,500	2,500	2,500	2,500

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total			
Miscellaneous items			2,500			
Justification / Notes:	Total FY20	\$ 2,500	625	625	625	625

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total			
Justification / Notes:	Total FY20	\$ -				

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
Justification / Notes:	Total FY20	\$ -			

I. 10% Transfer for General Operations Support

	\$ 19,000	4,750	4,750	4,750	4,750
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Annual Surplus (Deficit)	\$ -	(1,875)	1,875	(1,875)	1,875
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UNIVERSITY OF GUAM FY2019 NON-APPROPRIATED FUND BUDGET

Department/Unit: Academic & Student Affairs Signature-Dept Head: Dr. Anita B. Enriquez
 Account No: _____

Quarterly Breakdown

	Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
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Revenue (Please list sources)

Salary Reimbursements (HSN; EPSCOR- JB, JP, TD, JD, \$69,654; YP, KC, and MHU, RAU, MH, KM, LR)	160,000				
3% from EMSS, three colleges, EMSS, and two schools	243,561				
Registration Fees	100,000				
Application Fees	73,000				
Graduate Application Fee	23,000				
Carry Forward Balance	11,000				
	\$ 610,561	270,194	21,088	241,639	77,640

A. SALARIES AND BENEFITS

CDRS Fac FTE (\$62k), 2-Ext Asst PT (\$50k), 6-Advsmt Coords (\$25k ea)/DIMC's MD (\$30k), Felws/\$15k	\$ 307,000	153,500		76,750	76,750
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler					
Administrator/Staff/Fac Dev Speaker	11,000				
SVP (AASCU/WSCUC/APLU/DC mtgs)	25,000				
WASC ARC Meetings/Workshops-reps	20,222				
Justification / Notes: Misc. travel related to WASC accreditation, college readiness, degree completion, higher ed trends					
Total FY19	\$ 56,222	25,000	10,000	15,000	6,222

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total		
Ads, printing, copying (\$1k)+ Mktg Retention Initiatives (\$25k)			26,000		
Data Communication			1,500		
Subscription, dues, books			2,000		
Early Pipeline/College Success Research Work (faculty/research fellows)			21,000		
Justification / Notes: Support to DIMC for mktg and recruitment, comm, subscriptions, research fellows, etc. support					
Total FY19		\$ 50,500		33,750	16,750

D. SUPPLIES

Item	Qty	Cost	Total		
Supplies			2,388		
Justification / Notes:					
Total FY19		\$ 2,388		1,194	597

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total		
Computer, Printer, Laptop upgrades			8,000		
Justification / Notes: Replacements and upgrades for administrative team					
Total FY19		\$ 8,000		4,000	4,000

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total		
G2G Assessment and Program Reviews			15,000		
Student Success			81,187		
SVP Miscellaneous Expense (Staff/Faculty Senate)			30,000		
Justification / Notes: Related G2G assessment and program review exp., 1/3 alloc. For SSIT priorities, Staff & Fac Dev.					
Total FY19		\$ 126,187		50,000	26,187

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total		
Justification / Notes:					
Total FY19		\$ -			

H. UTILITIES: Power, Water, Telephone

Item			Total		
Power					
Telephone					
Total FY19		\$ -			

I. 10% Transfer for General Operations Support

10% Transfer for General Operations Support	\$ 59,956	14,989	14,989	14,989	14,989
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Annual Surplus (Deficit)	\$ 308	(12,239)	(13,901)	104,116	(77,668)
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UNIVERSITY OF GUAM FY2019 NON-APPROPRIATED FUND BUDGET

Department/Unit: Marine Laboratory Signature-Dept Head: Dr. Tom Schils, Director ML
 Account No: 28-34-410015-R-5

Quarterly Breakdown

	Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
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Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
NOAA: monitoring air samples	\$7,950.00				
Boat and truck charges from research grants and contractual services	\$40,500.00				
ML housing fees (varies depending on the number of visiting researchers)	\$12,500.00				
	\$60,950.00	\$15,237.50	\$15,237.50	\$15,237.50	\$15,237.50

A. SALARIES AND BENEFITS

Please attach staffing pattern					
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Justification / Notes:	Total FY18	\$0.00	\$0.00	\$0.00	\$0.00

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total		
Truck maintenance	3	\$180.00	\$540.00		
Boat engine maintenance and repair	7	\$1,500.00	\$10,500.00		
Boat maintenance and repair for 3 boats: Eldredge, Mafute, and Randall	4	\$1,500.00	\$6,000.00		
Scuba tank tests (visual and pressure), maintenance, and repair for 60 tanks	1	\$2,000.00	\$2,000.00		
Justification/Notes: these are essential maintenance costs to ensure an active research and diving program. These costs are recovered from the fees charged to field trip and diving services rendered.					
	Total FY18	\$19,040.00	\$4,760.00	\$4,760.00	\$4,760.00

D. SUPPLIES

Item	Qty	Cost	Total		
Scuba safety supplies (quarterly)	4	\$450.00	\$1,800.00		
Justification/Notes: these are essential supplies to ensure an active research and diving program. These costs are recovered from the fees charged to field trip and diving services rendered.					
	Total FY18	\$1,800.00	\$450.00	\$450.00	\$450.00

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total		
Ultrasonic cleaner	1	\$500.00	\$500.00		
Magnehelic differential pressure gage (breathing resistance apparatus)	1	\$125.00	\$125.00		
Justification/Notes: We have a new Diving Safety Officer (DSO), who is certified to conduct basic maintenance of SCUBA gear. Having the capability to service gear at the ML is a cost-effective measure. To get this effort started, the DSO needs the basic equipment listed.					
	Total FY18	\$625.00	125	500	

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total		
Security lights with motion sensors	4	\$95.00	\$380.00		
Security cameras	3	\$250.00	\$750.00		
Justification/Notes: Vandalism and theft are a continuous concern at the ML because of its isolated location. In the last year multiple big ticket items were stolen and the student community has strongly requested to increase the security at the ML.					
	Total FY18	\$1,130.00	380	750	

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total		
Justification/Notes:					
	Total FY18	\$0.00			

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
	Total FY18	\$ -			

I. 15% Transfer for General Operations Support

	\$ 9,143	2,286	2,286	2,286	2,286
Annual Surplus (Deficit)	\$29,212.50	7,742	7,237	7,742	6,492

UNIVERSITY OF GUAM FY2019 Non-Appropriated Fund Budget

Account Name: WERI WATER QUALITY LABORATORY Signature-Dept Head: Dr. John Jenson
 Account Number: 28-34-430015-R-5

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
LOCAL GOVERNMENT, FEDERAL, AND PRIVATE COMPANIES	250,000				
	\$ 250,000	50,000	50,000	50,000	50,000

A. SALARIES AND BENEFITS

RESEARCH ASSISTANT(S) SALARY AND FRINGE BENEFITS (Please attach staffing pattern)	\$ 25,000	6,250	6,250	6,250	6,250
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total					
TO BE DETERMINED.	12,000					
LOCAL MILEAGE	1,500					
Justification / Notes:	Total FY19	\$ 13,500	3,375	3,375	3,375	3,375

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
POSTAGE/LONG DISTANCE PHONE/SUBSCRIPTIONS/DUES/BOOKS			5,500				
EQUIPMENT MAINTENANCE/VEHICLE/EQUIPMENT LEASE			15,000				
CONTRACTUAL SERVICES			10,000				
OTHER SERVICES/REPAIRS			10,000				
Justification / Notes:	Total FY19	\$ 40,500	8,375	8,375	8,375	8,375	

D. SUPPLIES

Item	Qty	Cost	Total				
OFFICE SUPPLIES/MISC. SUPPLIES & MATERIALS			25,000				
INSTRUCTIONAL SUPPLIES			500				
CUSTODIAL SUPPLIES			600				
Justification / Notes:	Total FY19	\$ 26,100	6,525	6,525	6,525	6,525	

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
COMPUTERS			3,000				
Justification / Notes:	Total FY19	\$ 3,000	750	750	750	750	

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
EQUIPMENT/FURNITURE			10,000				
TUITION ASSISTANCE OR CONFERENCE/REGISTRATION FEE			2,000				
Justification / Notes:	Total FY19	\$ 12,000	3,000	3,000	3,000	3,000	

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
LAB EQUIPMENT REPLACEMENT			84,400				
Justification / Notes:	Total FY19	\$ 84,400.00	21,100	21,100	21,100	21,100	

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power	7,500				
Telephone	500				
Total FY19	\$ 8,000	2,000	2,000	2,000	2,000

I. 15% Transfer for General Operations Support

	\$ 37,500	9,375	9,375	9,375	9,375
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Annual Surplus (Deficit) \$ - 0 0 0 0

UNIVERSITY OF GUAM FY2019 NON-APPROPRIATED FUND BUDGET

Department/Unit: CEDDERS Signature-Dept Head: DR. HEIDI SAN NICOLAS
 Account No: 27-34-450020-N-5 CEDDERS DISCRETIONARY ACCOUNT

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
PK-T&TAT Contract Closeout	35,523				
CORE (63-2H-453015-P5)	29,452				
	\$ 64,975	35,523	29,452	0	0

A. SALARIES AND BENEFITS

CEDDERS Faculty- Initial Funding (50% CEDDERS/50%SVP)	\$ 30,000	7,500	7,500	7,500	7,500
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler		Total				
Grants Leadership Team Members	Travel to Federal Meetings and Grants Mngement Training	8,000				
Professional Staff	Professional Development Training	4,000				
Fiscal Manager	Federal Updates Workshop- March 2019	4,500				
Travel Change and Penalty Fees		1,500				
Attendance to training/workshop to acquire new approaches & update knowledge in financial & grants management of funding received and to better assist in meeting grant and contracts goals and objectives.						
Total FY19		\$ 18,000	8,875	4,375	4,375	375

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total			
AUCD Membership Dues	1	1500	1,500			
Total FY19		\$ 1,500	0	4,400		0

D. SUPPLIES

Item	Qty	Cost	Total			
Public Awareness/Outreach Supplies & Materials	1	4000	4,000			
Total FY19		\$ 4,000		4,000		

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total			
Desktop Computer including software	1	2000	2,000			
Total FY19		\$ 2,000		2,000		

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total			
Paper Products, Plastic Utensils and other Supplies needed for Project Participants Visits	1	1377	1,377			
Total FY19		\$ 1,377	1,415	3,530	950	680

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total			
Total FY19		\$ -				

H. UTILITIES: Power, Water, Telephone

Item	Total			
Power				
Telephone				
Total FY19		\$ -		

I. 10% Transfer for General Operations Support

	\$ 6,498	1,624	1,624	1,624	1,624
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Annual Surplus (Deficit)	\$ 1,601	16,109	2,023	(14,449)	(10,179)
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UNIVERSITY OF GUAM FY2019 Non-Appropriated Fund Budget

Account Name: EMSS - SGA Support Signature-Dept Head: Remy Cristobal, Interim Dean/Registrar

Account Number: 28-34-500019-S-5

Dean

Revenue (Please list sources)

Quarterly Breakdown

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
SGA Transfer	35,000				
Carry Forward Balance	2,100				
	\$ 37,100	8,500	9,500	10,500	8,600

A. SALARIES AND BENEFITS

Please attach staffing pattern					
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
	10,000				
Justification / Notes:	Total FY19	\$ 10,000	5,000		5,000

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Computer maintenace			1,500				
Justification / Notes:	Total FY19	\$ 1,500		500	500	500	

D. SUPPLIES

Item	Qty	Cost	Total				
Recruitment materials			5,000				
Office Supplies			5,000				
Justification / Notes:	Total FY19	\$ 10,000		1,000	3,000	2,000	4,000

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Computers	1	2,300	2,600				
Printer	1	500	500				
Justification / Notes:	Total FY19	\$ 3,100					3100

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Support student activities			5,000				
Professional development			2,000				
Justification / Notes:	Total FY19	\$ 7,000		2000	2000	2000	1000

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19	\$ -					

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power	1,000				
Telephone	1,000				
Total FY19	\$ 2,000	500	500	500	500

I. 10% Transfer for General Operations Support

	\$ 3,500	\$ 875	\$ 875	\$ 875	\$ 875
Total Expenditures	\$ 37,100				
Annual Surplus (Deficit)	\$ -				

UNIVERSITY OF GUAM FY2019 Non-Appropriated Fund Budget

Account Name: SA-AR Cat/Transcript Revenue Signature-Dept Head: Remy Cristobal, Interim Dean/Registrar
 Account Number: 28-34-501015-S Associate Dean/Registrar

Revenue (Please list sources)		Quarterly Breakdown			
		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Transcript	57,290				
Carry Forward Balance	3,437				
	\$ 60,727	14,325	14,322	14,322	14,321

A. SALARIES AND BENEFITS

Administrative Aide	\$ 16,978	4,243	4,246	4,244	4,245
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Associate Dean/Registrar	7,500				
PCI	3,800				
PCI, PCIi, or other Rec & Reg Techs	3,800				
Justification / Notes: Annual training for immigration and FERPA	Total FY19 \$ 15,100	6,000	1,500	3,000	4,600

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Postage, Long Distance			4,120				
Equipment Maintenance			500				
Contractual Services			3,300				
Ads, Printing, Copying			4,500				
Subscription, Dues, Books			1,500				
Other Services			1,000				
Justification / Notes:	Total FY19 \$ 14,920	3,500	3,920	3,600	3,900		

D. SUPPLIES

Item	Qty	Cost	Total				
Office Supplies			3,000				
Computer			3,000				
Other Supplies and Materials			2,000				
Justification / Notes:	Total FY19 \$ 8,000	2,000	2,000	2,000	2,000		

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19 \$ -						

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19 \$ -						

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19 \$ -						

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
Total FY19	\$ -				

I. 10% Transfer for General Operations Support

	\$ 5,729	1,432	1,432	1,432	1,432
Total Expenditures	\$ 60,727				
Annual Surplus (Deficit)	\$ -	0	0	0	0

UNIVERSITY OF GUAM FY2019 Non-Appropriated Fund Budget

Account Name: SA-AR PMBA Admin Fee
 Account Number: 28-34-501017-S

Signature-Dept Head: Remy Cristobal, Interim Dean/Registrar
 Associate Dean/Registrar

Revenue (Please list sources)

Quarterly Breakdown
 Oct-Dec Jan-Mar Apr-June Jul-Sept

Administrative Fee: PMBA/SOE	39,525				
Carry Forward Balance	2,372				
	\$ 41,897	9,881	9,881	9,881	9,882

A. SALARIES AND BENEFITS

Projects Coordinator	\$ 33,911	8,478	8,478	8,478	8,478
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Project Coordinator	3,500				
Justification / Notes: Annual training for immigration and FERPA		Total FY19	\$ 3,500		

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total					
Justification / Notes:			Total FY19	\$ -	3,500	3,920	3,600	3,900

D. SUPPLIES

Item	Qty	Cost	Total					
Office Supplies			533					
Justification / Notes:			Total FY19	\$ 533	2,000	2,000	2,000	2,000

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Justification / Notes:			Total FY19	\$ -			

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Justification / Notes:			Total FY19	\$ -			

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes:			Total FY19	\$ -			

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
Total FY19		\$ -			

I. 10% Transfer for General Operations Support

	\$ 3,953	988	988	988	988
Total Expenditures	\$ 41,897				
Annual Surplus (Deficit)	\$ 1	0	0	0	0

UNIVERSITY OF GUAM FY2019 NON-APPROPRIATED FUND BUDGET

Department/Unit: LR-RFK Memorial Library Signature-Dept Head: Dr. Monique Storie
 Account No: 28-34-600018-A

Revenue (Please list sources)		Quarterly Breakdown			
		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Miscellaneous Fees: Library Student Fees, Library Fines, Lost Books, etc.	419,472				
Carry Forward Balance	17,895				
	\$ 437,367	129,012	97,760	81,895	128,700

A. SALARIES AND BENEFITS

Please attach staffing pattern					
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total
Justification / Notes:	Total FY19 \$ -

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total
Contractual Service			50,000
Internet Bandwidth-Computer Center			7,200
Employee Development			5,800
Ads/Printing/Duplicating			1,000
Postage/Long Distance/Fax			1,000
Video Surveillance System Maintenance			5,000
Justification / Notes:	Total FY19	\$ 70,000	5,250 13,500 500 50,750

D. SUPPLIES

Item	Qty	Cost	Total
Office: Misc. supplies, copy paper, etc.			3,000
Instructional & Technical Library Supplies			6,200
Computer: Software Upgrades & Network Hardware			10,600
Other Supplies and Materials			2,000
Justification / Notes:	Total FY19	\$ 21,800	6,850 5,600 3,850 5,500

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total
UPS for Student Workstations			3,000
Upgrades for AV1-Conferencing System, MMP, PA System, Video Camera, etc.			5,220
Laptop for Multimedia Technician for Video Editing of BOR Meetings			3,000
Video Surveillance System for After Hour Study Room			5,000
Justification / Notes:	Total FY19	\$ 16,220	6,000 5,000 5,220 0

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total
VHS to DVD Replacement Project			2,000
Justification / Notes:	Total FY19	\$ 2,000	2,000 0 0 0

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovation:

Item	Qty	Cost	Total
New Electronic Resources (Databases)			70,000
Library Books & DVD's for Library Collection			50,000
Desks & Chairs for New Information Literacy Classroom (AV Rooms)			30,800
Laptops for New Information Literacy Classrooms (AV Rooms)			61,600
Flat screen TV's for AV/IT Classrooms & Students Media Viewing			10,000
KVA UPS for Existing Information Literacy Classroom			63,000
Justification / Notes:	Total FY19	285,400	105,800 68,000 50,000 61,600

H. UTILITIES: Power, Water, Telephone

Item	Total
Power	
Telephone	
	Total FY19

I. 10% Transfer for General Operations Support

	\$ 41,947	10,487	10,487	10,487	10,487
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Annual Surplus (Deficit)

\$ (0)	(7,375)	(4,827)	11,838	363
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UNIVERSITY OF GUAM FY2019 Non-Appropriated Fund Budget

Account Name: CC-Internet Fee
 Account Number: 28-34-640012-A

Signature-Dept Head: Rommel Hidalgo, CIO

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Student Internet Fees	727,900				
Carry Forward Balance	43,377				
	\$ 771,277		391,200		336,700

A. SALARIES AND BENEFITS

NAF Funded IT Position		Total				
24/7 IT Operations Support Staff and IT Technicians / OT (Seven Staff Positions - Salary and Benefits)		283,942				
Justification / Notes:		Total FY19 \$ 283,942	72,000	72,000	72,000	67,942

B. OFF-ISLAND TRAVEL

Name & Position of Traveler		Total				
CyberTeam (Jr. Netw. Eng.; InfoSec An.)	Training and Conferences: Two JNE + Two ISA @ \$3,500 and Two Trips Each	28,000				
Administrative Computing Team	Ellucian Live and SoftDocs Conferences: 2 IT Staff @ \$3,900 per trip	15,600				
CIO Travel	\$3,500 x 6 trips (UH PTC, Ellucian, EduCause, I2 Global Summit, GLIF, CENIC)	21,000				
Justification / Notes:		Total FY19 \$ 64,600	16,000	17,000	16,000	15,600

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Communications			5,000				
Internet Connectivity #1 (Primary)			89,820				
Internet Connectivity #2 (Secondary)			90,000				
Concur - Online Travel Workflow Implementation Costs							
10Gb Research & Education Network Lit Fiber			30,000				
Contract Services for Hardware and CC Equipment			14,900				
On-Site Training for Networking and Information Security			14,900				
Justification / Notes:		Total FY19 \$ 269,620	68,000	68,000	68,000	65,620	

D. SUPPLIES

Item	Qty	Cost	Total				
Misc. Internet and Network Supplies including Spare Parts to Support more than 500 Workstations			15,200				
Internet Lab Supplies			5,000				
Justification / Notes:		Total FY19 \$ 20,200	10,000	10,000	200	0	

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Miscellaneous Computer and Networking Equipment			20,125				
Justification / Notes:		Total FY19 \$ 20,125	10,000	10,000	125	0	

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Wireless Equipment Refresh (See ITAC FY 19 Priorities Budget)							
			30,000				
VOIP - Pilot Phones			10,000				
Justification / Notes: ITRC requests 50% from other sources (such as IT Initiative Fund) to fund the implementation if the other 50% is not available, ITRC will use 21K for 1- additional tech training, 2- additional bandwidth, and 3- Faculty secured wireless.		Total FY19 \$ 40,000	10,000	10,000	10,000	10,000	

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
UPS							
HVAC							
Computer Center Building Electrical and Door Entry Updates / Upgrades							
Justification / Notes:		Total FY19 \$ -					

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
Justification / Notes:		Total FY19 \$ -			

I. 10% Transfer for General Operations Support

	\$ 72,790		14,558		14,558
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Annual Surplus (Deficit) \$ (0) (114,000) 261,642 (94,325) 230,922

UNIVERSITY OF GUAM FY2019 Non-Appropriated Fund Budget

Account Name: CC-IT FEE
 Account Number: 28-34-640012-A

Signature-Dept Head: Rommel Hidalgo, CIO

Quarterly Breakdown			
Oct-Dec	Jan-Mar	Apr-June	Jul-Sept

Revenue (Please list sources)

IT Fees	349,392				
Carry Forward Balance	20,179				
	\$ 369,571		187,776		161,616

A. SALARIES AND BENEFITS

Computer Center Assistants and 24/7 Coverage	139,932				
Justification / Notes:	Total FY19	\$ 139,932	35,000	35,000	35,000
					34,932

B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
IT Staff Professional Development	17,500				
Justification / Notes:	Total FY19	\$ 17,500	7,000	7,000	3,500
					0

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Communications (Fax/Long Distance/Postage)			1,500				
Microsoft Office Software for Computer Center Lab Equipment			15,000				
SoftDocs upgrade to retrieve (See ITAC FY 19 Priorities Budget)			20,000				
Computer Center Lab Xerox Copier Contract			8,000				
Justification / Notes:	Total FY19	\$ 44,500	35,000	5,000	4,000	500	

D. SUPPLIES

Item	Qty	Cost	Total				
Miscellaneous Computer Supplies (including spare parts for Computer Center Lab)			10,000				
Computer Center Lab copier paper and misc. supplies			2,000				
Justification / Notes:	Total FY19	\$ 12,000	5,000	5,000	2,000	0	

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Computers / Printers			4,900				
Student Equipment Checkout			4,900				
Computer Center Collaboration Hallway Display wall			4,900				
Justification / Notes:	Total FY19	\$ 14,700	4,900	4,900	4,900	0	

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19	\$ -					

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Elucian Colleague Enterprise Servers Refresh (See ITAC FY 19 Priorities Budget)			50,000				
Computer Center Lab Equipment Refresh (Lab computers are 5-8 years old!)			50,000				
Computer Center Building Furniture Refresh			6,000				
Justification / Notes:	Total FY19	\$ 106,000.00	50,000	50,000	6,000		

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
Justification / Notes:	Total FY19	\$ -			

I. 10% Transfer for General Operations Support

	\$ 34,939		6,988		6,988
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Annual Surplus (Deficit) \$ (0)

UNIVERSITY OF GUAM FY2019 Non-Appropriated Fund Budget

Account Name: CC-Miscellaneous
 Account Number: 28-34-640099-A

Signature-Dept Head: Rommel Hidalgo, CIO

Quarterly Breakdown			
Oct-Dec	Jan-Mar	Apr-June	Jul-Sept

Revenue (Please list sources)

Miscellaneous revenue generated from department requests and other small contracts with	30,000				
	\$ 30,000	10,000	10,000	10,000	

A. SALARIES AND BENEFITS

Administrative Computing and Operations Staff OT	\$ 10,000	2,500	2,500	2,500	2,500
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total
Justification / Notes: _____	Total FY19 \$ -

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total
Communications			1,000
New Virtual Server Appliances for Web Infrastructure			15,000
Justification / Notes: _____	Total FY19	\$ 16,000	6,500 4,000 4,000 1,500

D. SUPPLIES

Item	Qty	Cost	Total
Subscriptions/Dues/Books			1,000
Justification / Notes: _____	Total FY19	\$ 1,000	1,000

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total
Justification / Notes: _____	Total FY19	\$ -	

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total
Justification / Notes: _____	Total FY19	\$ -	

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total
Justification / Notes: _____	Total FY19	\$ -	

H. UTILITIES: Power, Water, Telephone

Item	Total
Power	
Telephone	
Justification / Notes: _____	Total FY19 \$ -

I. 10% Transfer for General Operations Support

	\$ 3,000	750	750	750	750
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Annual Surplus (Deficit)	\$ -	(750)	2,750	2,750	(4,750)
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UNIVERSITY OF GUAM FY2019 NON-APPROPRIATED FUND BUDGET

Department/Unit: Office of the President Signature-Dept Head: Robert A. Underwood, Ed.D.
 Account No: _____

Revenue (Please list sources)

		Quarterly Breakdown			
		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Application & Graduation fees	100,000				
Indirect Costs Recovery	420,000				
	\$ 520,000	120,000	177,500	130,000	92,500

A. SALARIES AND BENEFITS

Please attach staffing pattern

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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total					
TBA President	20,000					
David S. Okada Chief Planning Officer, EAP	5,000					
Christine Mababayag Executive Secretary	5,000					
Jonas Macapinlac Director, Integrated Marketing Communication	5,000					
Norman Analista Director, Development and Alumni Affairs	5,000					
Victorina Renacia Legal Counsel	5,000					
Justification / Notes:	Total FY18	\$ 45,000	11,250	11,250	11,250	11,250

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Consultant Services			80,000				
Legal Expenses			15,000				
Accreditation (Transfer to SVP)			20,000				
Justification / Notes:	Total FY19	\$ 115,000		28,750	28,750	28,750	28,750

D. SUPPLIES

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19	\$ -					

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19	\$ -					

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
BOR Development Fund	0	0	35,000				
Faculty Development Fund	0	0	60,000				
Staff Development Fund	0	0	15,000				
Leadership Development Fund	0	0	20,000				
Charter Day	0	0	10,000				
Employee Recognition	0	0	10,000				
Commencement (Transfer to SVP)	0	0	90,000				
Strategic Initiatives	0	0	120,000				
Justification / Notes:	Total FY19	\$ 360,000		80,000	137,500	90,000	52,500

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19	\$ -					

H. UTILITIES: Power, Water, Telephone

Item	Qty	Cost	Total				

I. Justification / Notes:

Total FY19	\$ -						
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UNIVERSITY OF GUAM FY2019 Non-Appropriated Fund Budget

Account Name: Comptroller's Office Signature-Dept Head: _____
 Account Number: 28-34-720599-T-5

Quarterly Breakdown

	Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
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Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
TOPP's Loan Fee	25,000				
Tuition Interest	75,000				
Carry Forward Balance	6,000				
	\$ 106,000	26,500	26,500	26,500	26,500

A. SALARIES AND BENEFITS

Admin Assistant: USDA loan administration, Credit Card activities, Insurance renewal, etc. Bursar assistance -peaks	\$ 38,000	9,500	9,500	9,500	9,500
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Comptroller's Office	Comptroller/Associate Comptroller	7,000			
Bursar Office	Accounting Tech I/Accountant/PC I	7,000			
Business Office	General Accounting Supervisors	7,000			
Justification / Notes:					
	Total FY19	\$ 21,000	5,250	5,250	5,250

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Xerox			5,000				
Subscription			800				
Other services - Copier, Other Maintenance Services			2,000				
Justification / Notes:							
	Total FY19	\$ 7,800		1,950	1,950	1,950	1,950

D. SUPPLIES

Item	Qty	Cost	Total				
Office Supplies			5,000				
Gas/Fuel - Van, Toyota, Mazda			7,000				
Bursar student related items - College Night, Charter Day, Career Day			3,000				
Justification / Notes:							
	Total FY19	\$ 15,000		3,750	3,750	3,750	3,750

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Computer - Cashier/Collection/B.O. old computers			5,000				
Justification / Notes:							
	Total FY19	\$ 5,000		1,250	1,250	1,250	1,250

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Repairs							
Professional membership			2,000				
Internship (\$600.00 x 6 students x 2 semester)			7,200				
Others							
Justification / Notes:							
	Total FY19	\$ 9,200		2,300	2,300	2,300	2,300

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes:							
	Total FY19	\$ -					

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
Justification / Notes:					
	Total FY19	\$ -			

I. 10% Transfer for General Operations Support

	\$ 10,000	2,500	2,500	2,500	2,500
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Annual Surplus (Deficit)	\$ -	0	0	0	0
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BOR Special Meeting of September 20, 2018-For Reporting Purposes - Reports from Standing Committees

Carry Forward Balance	212,102
Revenues established per BOR (F&A Fee)	160,000
Revenues established per BOR (12% I/C Allocation)	271,166
Estimated Total Revenue	<u>643,268</u>

35%

<u>Expenditures</u>		FTE	FY 2019 F&A BUDGET									
			<u>FY19</u>	<u>Salary</u>	<u>Benefits</u>	<u>Supplies</u>	<u>Equip</u>	<u>Contracts</u>	<u>Travel/Misc</u>	<u>Subtotal</u>	<u>Cap Outlay</u>	<u>Est Cost</u>
TADEO	Admin Aide	1	40,342	29,883	10,459					40,342		40,342
HRO	Proj Spec I	1	49,316	36,530	12,786					49,316		49,316
	Admin Support Tech	1	24,008	17,784	6,224					24,008		24,008
	Operations (supplies)		10,000			10,000				10,000		10,000
Business Office	VPAF/COMP Control Projects & Monitoring		30,000					30,000		30,000		30,000
	Payroll Clerk (vacant)	1	31,281	23,171	8,110					31,281		31,281
Plant & Facilities	Outsourcing Contracts		150,000					150,000		150,000		150,000
	50% Engineer III or Contractor		30,500					30,500		30,500		30,500
	APPA		70,000					70,000		70,000		70,000
Fieldhouse/IAC	UOG Teams (Soccer, Bball, Vball)		10,000						10,000	10,000		10,000
IT/ eWorks	Graphic Designer (Part-Time for DIMC)	0.5	17,901	13,260	4,641					17,901		17,901
	IT Contract Support/eWorks		35,000					35,000		35,000		35,000
A&F	Safety Insp I	1	38,603	28,595	10,008					38,603		38,603
	Security Vehicle Maintenance		700						700	700		700
	Safety		24,500			4,500	4,000	10,000	6,000	24,500		24,500
	Contractual Services		20,000					20,000		20,000		20,000
	VPAF-Directed Ad Hoc Projects		10,000						10,000	10,000		10,000
	10% share to General Operations		43,117						43,116.60	43,117		43,117
TBD	Contingency/ Urgent Needs		8,000						8,000	8,000		8,000
		5.5	643,268	149,223	52,228	14,500	4,000	345,500	77,817	643,268	-	643,268

TADEO Projected Budget for FY 2019

	Code	General Operations	F&A	OLL	Total
Revenue					
Local Appropriations		\$92,303			\$92,303
F&A			\$43,849		\$43,849
Online Learning Student Fee				\$271,250	\$271,250
Less 10% to F&A				-\$27,125	-\$27,125
Sub-Total		<u>\$92,303</u>		<u>\$244,125</u>	<u>\$380,277</u>
Expenses					
Salary					
Associate Director(MH)	5102005	\$92,303			\$92,303
Moodle Technician	5102010			\$41,682	\$41,682
Administrative Aide	5102010		\$43,849		\$43,849
IT Technician	5102010			\$30,529	\$30,529
<i>Sub-Total</i>					<u>\$208,364</u>
Contractual Services					
DE Coordinator	5201020			\$67,831	\$67,831
Learning Management System	5201020			\$31,200	\$31,200
Online Course Development	5201020			\$6,000	\$6,000
Online Course Mentor	5201020			\$0	\$0
Web Services	5201020			\$25,500	\$25,500
Security Monitoring Service	5201050			\$1,200	\$1,200
Broadband Service	5201050			\$1,500	\$1,500
Online Training	5201050			\$3,883	\$3,883
DE-Contracts	5201020			\$30,000	\$30,000
Newspaper	5201040			\$300	\$300
<i>Sub-Total</i>					<u>\$167,414</u>
Professional Development					
Travel				\$0	\$0
Conference Fees				\$0	\$0
<i>Sub-Total</i>					<u>\$0</u>
Supplies and Materials					
Computer Equipment	5202005			\$3,000	\$3,000
Office Supplies	5201505			\$1,500	\$1,500
Instructional Supplies	5201510			\$0	\$0
F&A 4%				\$0	\$0
<i>Sub-Total</i>					<u>\$4,500</u>
Total Expenses		<u>\$92,303</u>	<u>\$43,849</u>	<u>\$244,125</u>	<u>\$380,278</u>
Percentage of Total Revenue				100.00%	100.00%
Difference		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

UNIVERSITY OF GUAM FY2019 AUXILIARY BUDGET

Department/Unit: <u>EMSS/Residence Halls Office</u> Signature-Dept Head: <u>Remy Cristobal, Interim Dean/Registrar</u>		Quarterly Breakdown			
Revenue (Please list sources)		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Dorm Rental - Fall	191,841				191,841
Spring	181,022		181,022		
Summer	36,981			36,981	
Interession	16,832	16,832			
Reduction to help with operating deficit	(31,759)	(7,940)	(7,940)	(7,940)	(7,940)
Guest	4,635	1,159	1,159	1,159	1,159
Washer/Dryer Rev	2,988	747	747	747	747
Aux Miscellaneous	2,990	748	748	748	748
Meal Plan - Fall	132,800				132,800
Meal Plan - Spring	118,400		118,400		
Transfer from Dorm CIP	72,000	18,000	18,000	18,000	18,000
	\$ 728,730	29,546	312,135	49,695	337,355

A. SALARIES AND BENEFITS					
Please see attach staffing pattern	\$ 184,815	46,204	46,204	46,204	46,204

B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total
Director	5,000
Justification / Notes:	Total FY19 \$ 5,000

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total
Fuel			10,000
Copier			896
Cable Service			2,110
Equipment Maintenance			2,251
Meal Plans			251,200
Other Services			10,000
Justification / Notes: <u>24/7 Operation (Dormitory)</u>		Total FY19 \$	276,457

D. SUPPLIES

Item	Qty	Cost	Total
Office Supplies			1,030
Custodial Supplies			10,300
Hardware			1,911
Justification / Notes: <u>24/7 Operation (Dormitory)</u>		Total FY19 \$	13,241

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total
computers and printers			5,217
Justification / Notes:		Total FY19 \$	5,217

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total
Dorm Activities and Events			5,000
Stipends			25,000
Justification / Notes:		Total FY19 \$	30,000

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total
Justification / Notes: <u>Continue repairs/renovations. Purchase commercial freezers & W-Heaters</u>		Total FY19 \$	-

H. UTILITIES: Power, Water, Telephone

Item	Total
Power	170,000
Telephone	4,000
Total FY19 \$	174,000

I. Transfer for F & A Fees (see guidelines for more information)

	\$ 40,000	10,000	10,000	10,000	10,000
Total Expenditures	\$ 728,730				
Annual Surplus (Deficit)	\$ (0)	(0)	(0)	(0)	(0)

UOG Residence Halls Office FY 2019 Staffing Pattern				
Employee	Position	Est. Annual Salary	Est. Benefits.	Estimated Total Cost
Vacant	Housing Director	\$ 75,000	24,750	99,750
Vacant	Resident Life Assistant	\$ 24,729	8,655	33,384
Vacant	Recreation Coordinator	\$ -	-	-
	Building Custodian	\$ 19,141	6,699	25,840
	Building Custodian	\$ 19,141	6,699	25,840
	Building Custodian	\$ -	-	-
Totals		\$138,011.00	\$46,803.85	\$184,814.85



**UNIVERSITY OF GUAM
UNIBETSEDAT GUÅHAN
Board of Regents**

Resolution No. 18-31

**RELATIVE TO AUTHORIZING THE SIGNING OF CHECKS AND CORPORATION
RESOLUTIONS AND OPENING OR CLOSING BANK ACCOUNTS, INVESTMENT
ACCOUNTS OR CREDIT FACILITIES**

WHEREAS, Article VII, Section 4, of the University of Guam (UOG) Bylaws, requires that authority to sign checks and open or close bank accounts in the name of UOG be designated by resolution of the Board of Regents (BOR); and

WHEREAS, Corporate Resolutions require that authority to sign in the name of UOG be signed by resolution of the BOR.

NOW, THEREFORE BE IT RESOLVED, that by virtue of its authority, the BOR hereby authorizes the following named officers and employees of UOG to sign checks and corporate resolutions and to open or close bank accounts, investment accounts or credit facilities (e.g. purchase/corporate/business card, credit line) in the UOG's name:

DR. THOMAS W. KRISE	President
DR. ANITA B. ENRIQUEZ	Senior Vice President for Academic and Student Affairs
RANDALL V. WIEGAND	Vice President for Administration and Finance
ZENAIDA ASUNCION-NACE	Comptroller
FRANCES DANIELLI	Associate Comptroller/Bursar

BE IT FURTHER RESOLVED, that such authority will be terminated either by BOR action or the termination by the officer or employee from his or her present position with UOG;

BE IT FURTHER RESOLVED, that UOG shall maintain applicable professional liability insurance coverage for such purposes;

BE IT FURTHER RESOLVED, that aforesaid officers and employees be further authorized to open or close bank accounts, investment accounts, or credit facilities on terms and conditions that are in UOG's best interests;

BE IT FURTHER RESOLVED, that aforesaid officers and employees be further authorized to execute online banking agreements related to the electronic transfer of funds and assign administrators for online banking as deemed necessary;

BE IT FURTHER RESOLVED, that two signatures are required for each check exceeding \$10,000 and for opening or closing a bank account or credit facility; and

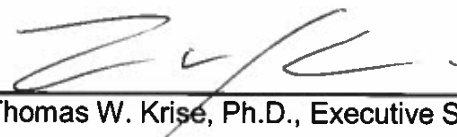
BE IT FURTHER RESOLVED, that copies of this resolution be furnished to the appropriate banks and financial institutions, and that all previous resolutions authorizing the signing of checks are rescinded.

Adopted this 20th day of September 2018.



Elizabeth C. Gayle, Chairperson

ATTESTED:



Thomas W. Krise, Ph.D., Executive Secretary



**UNIVERSITY OF GUAM
UNIBETSEDAT GUÅHAN
Board of Regents**

Resolution No. 18-32

RELATIVE TO APPROVING THE PROPOSED FY2018-2019 INSURANCE PROGRAM

WHEREAS, the University of Guam (UOG) is the primary U.S. Land Grant institution accredited by the Western Association of Schools and Colleges Senior College and University Commission (WSCUC) serving the post-secondary needs of the people of Guam and the Western Pacific region;

WHEREAS, the governance and well-being of UOG is vested in the Board of Regents (BOR);

WHEREAS, UOG's insurance program provides liability coverage and protection for UOG's assets, which are vital for student learning;

WHEREAS, UOG and its risk manager have prepared insurance specifications for the following policies: primary liability, educators' legal liability, limited professional liability, umbrella liability, property, property terrorism, comprehensive crime, automobile, and automobile excess liability;

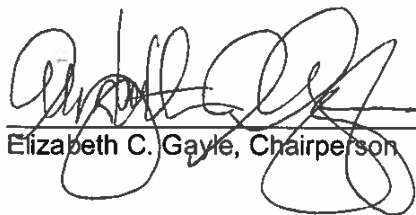
WHEREAS, UOG is currently soliciting renewal quotations for the insurance coverage for the policy year beginning October 1, 2018, however, these will not be available in time to allow for a full review by the BOR;

WHEREAS, the UOG President seeks authorization to enter into the insurance policies when the quotes are received and reviewed, subject to review and ratification by the BOR at the next scheduled meeting; and

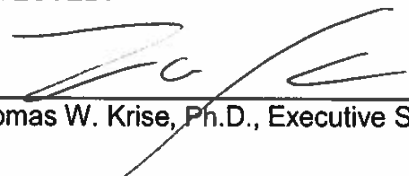
WHEREAS, the Budget, Finance, and Audit (BFA) Committee has reviewed this plan of action and recommends it be presented to the BOR for approval.

NOW, THEREFORE BE IT RESOLVED, that the BOR authorizes the UOG President to enter into the proposed FY2018-2019 insurance coverage, subject to review and approval by the BOR at its next scheduled meeting.

Adopted this 20th day of September 2018.


Elizabeth C. Gayle, Chairperson

ATTESTED:


Thomas W. Krise, Ph.D., Executive Secretary

The BOR will enter Executive Session at this time to discuss a personnel action.

The BOR will take action on the item discussed during Executive Session.



**UNIVERSITY OF GUAM
UNIBETSEDAT GUÅHAN
Board of Regents**

Resolution No. 18-33

**RELATIVE TO ADOPTING AN *AD HOC* PROCEDURE FOR THE AUGUST 27, 2018 GRIEVANCE/
DISCRIMINATION COMPLAINT AGAINST THE UNIVERSITY OF GUAM FORMER PRESIDENT**

WHEREAS, the University of Guam (UOG) is the primary U.S. Land Grant institution accredited by the Western Association of Schools and Colleges Senior College and University Commission (WSCUC) serving the post-secondary needs of the people of Guam and the Western Pacific region;

WHEREAS, the Rules, Regulations and Procedures Manual (RRPM), approved by the Board of Regents (BOR) on February 17, 2000, Article IV, Administrative Policies, Section E.4 states that "Grievances against the former President shall be filed with the Board of Regents who shall consider the grievance through an *ad hoc* procedure";

WHEREAS, on August 27, 2018, the BOR Chair received a grievance/discrimination complaint filed by employee Denise Mendiola Hertslet against former President Robert A. Underwood; and

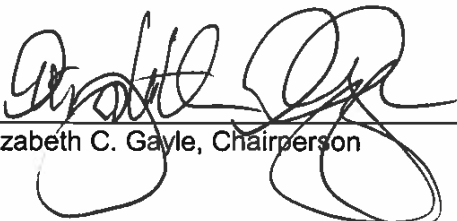
WHEREAS, the University has a Policy for Equal Employment Opportunity and Non-Discrimination/Non-Harassment (Policy), adopted by the BOR on July 17, 2003, Resolution No. 03-24, as amended on September 18, 2003, Resolution No. 03-33.

NOW, THEREFORE, BE IT RESOLVED, that the BOR will follow the complaint procedures stated in the above Policy; and


BE IT FURTHER RESOLVED, that the BOR adopts the following *ad hoc* procedure with respect to the "decision maker(s)" in the grievance/discrimination complaint against former President Underwood:

1. Regents Jillette Leon Guerrero, Jerold Filush and Liza Provide shall serve as members of an "Ad Hoc Grievance/Discrimination Complaint Committee" (Committee) in this matter;
2. The Committee will select and work with an independent investigator who will conduct informational interviews, review all relevant documents and provide the Committee with a report which will summarize and evaluate the evidence relating to the complaint;
3. The Committee shall then review the independent investigator's report and make recommendations to the full BOR;
4. The Committee shall present the report to the BOR and make its recommendations regarding the matter at the next regularly scheduled BOR meeting, unless otherwise agreed to by the BOR;
5. If further action is recommended, the BOR shall consider such a recommendation and a course of action shall be adopted and reported in an open meeting.

Adopted this 20th day of September 2018.


Elizabeth C. Gayle, Chairperson

ATTESTED:


Thomas W. Krise, Ph.D., Executive Secretary

Chairperson Elizabeth Gayle will adjourn the meeting.