



**UNIVERSITY OF GUAM
UNIBETSEDÁT GUÅHAN**

Board of Regents

UOG Station, Mangilao, Guam 96923

Telephone: (671) 735-2995 Fax: (671) 734-2296

**Regular Meeting Minutes
April 23, 2020**

1.0 CALL TO ORDER

The Regular Meeting of the Board of Regents (BOR) was called to order by BOR Chairperson Elvin Y. Chiang on April 23, 2020 at 5:31 p.m., VIA ZOOM. Notice of such meeting have been duly and regularly provided by the BOR. Chairperson Chiang noted that sign language personnel, Kirsten Rosario and Evangelis Babauta, will provide support for the BOR ZOOM meeting.

QUORUM:

Elvin Chiang

Mari Flor Herrero

Jerold Filush

Liza Provide

Sandra McKeever

Francis Hezel

Lesley Leon Guerrero

Agapito "Pete" Diaz

Mebric Navisaga

Chairperson

Vice Chairperson

Treasurer

Member

Member

Member

Member

Member

Member

ALSO PRESENT:

Thomas W. Krise

Tessica Duenas

David S. Okada

Executive Secretary

Recording Secretary (Acting)

CPO/Interim Chief of Staff

2.0 MEETING MINUTES

2.1 Regular Meeting Minutes of February 13, 2020

Chairperson Chiang asked if there were any corrections or discussion regarding the regular meeting minutes as presented. Regent Diaz moved to approve subject to corrections, which was duly seconded by Regent McKeever. The motion carried.

3.0 CHAIRPERSON'S REPORT

Chairperson Chiang welcomed everyone to the April Regular BOR meeting and the first teleconferencing meeting as authorized by the Governor's Executive Orders (EO). He stated that this public health emergency has caused major disruption for our people of Guam, our region, and the world. He hopes everyone continues to remain safe, and expressed appreciation to those who have been working extremely hard keeping the University mission moving, continuing classes "online" for our students to complete the semester, and helping our island community in many diverse ways to fight the battle against this COVID-19 virus.

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He added that he is confident that we will all get through this and resume some kind of normalcy soon. He thanked everyone for doing their part in practicing social distancing, sanitizing, and wearing your mask when required to leave your home.

He then took the time to reflect back and express condolences and requested a moment of silence for the loss of several family members of the UOG Community since the last meeting.

Jose Martinez Sablan passed away Jan 22, 2020 at the age of 85. He was the father of Laurine Q. "Lori" Sablan, Administrative Assistant at the Guam Small Business Development Center housed within the School of Business and Public Administration at UOG.

Professor Emeritus of History Paul Carano passed away Feb 6, 2020 at the age of 100. He joined UOG in 1964 and later served as an assistant professor and associate professor. In 1968, he was promoted to full professor. He served as the first official director of Micronesian Area Research Center in 1971 until his retirement in 1976.

Alvin Flores passed away Feb 14, 2020 at the age of 55. He was the Customer Service Representative at the UOG Financial Aid Office, Enrollment Management and Student Success. Mr. Flores joined the University in 1992 as an administrative aide in the Financial Aid Office. In 2011 he was promoted to Customer Service Representative. Mr. Flores spent 28 years with the University of Guam.

Ronald Pangelinan passed away Feb 16, 2020 at the age of 71. He was the son of Julie J. Pangelinan, Administrative Assistant, College of Natural and Applied Sciences, and "Ton" T. Pangelinan, retired electrician with the UOG Plant Maintenance.

Teodorico Mirto Andrade passed away Mar 6, 2020. He was the father of Rowena (Rowie) Andrade, Assistant Director, Upward Bound, Trio Program, Enrollment Management and Student Success.

Mary Quinata Kamminga passed away Apr 4, 2020 at the age of 71. She was the mother of Christine Kamminga Mabayag, Executive Secretary, Office of the President.

4.0 PRESIDENT'S REPORT

President Krise gave the President's report, a copy of which is attached.

5.0 REPORTS FROM STANDING COMMITTEES

5.1 Student Affairs, Scholarship, Alumni Relations and Honorary Degree (SASARHD) Committee

Regent Herrero reported that the SASARHD Committee met on April 15th and presents the proposed resolutions for the board's approval.

5.1.1 Resolution No. 20-06, Relative to Approving the Fañomnåkan 2020 Commencement Graduate Listing

Regent Herrero introduced Resolution No. 20-06 and moved to approve, which was duly seconded by Regent Provido. She briefly read a portion of the resolution explaining the purpose. The motion carried.

5.1.2 Resolution No. 20-07, Relative to Approving the Early Conferral of Bachelor of Science in Nursing Degrees to Nursing Students Scheduled to Graduate in Fañomnåkan 2020 in Support of Guam's COVID-19 Response

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Regent Herrero introduced Resolution No. 20-07 and moved to approve, which was duly seconded by Regent Diaz. She briefly read a portion of the resolution explaining the purpose. The motion carried.

5.2 Academic, Personnel and Tenure Committee (AP&T) Committee

Regent Leon Guerrero reported that the AP&T Committee met on April 15th via zoom and presented the proposed resolutions for the board's approval.

5.2.1 Resolution No. 20-08, Relative to Conferring the Title "Founding Dean of the School of Engineering" on Dr. Shahram Khosrowpanah

Regent Leon Guerrero introduced Resolution No. 20-08 and moved to approve, which was duly seconded by Regent Diaz. She briefly read a portion of the resolution highlighting Dr. Khosrowpanah's accomplishments. The motion carried.

5.2.2 Resolution No. 20-09, Relative to Naming Mark J. Heath as Vice President Emeritus of the University of Guam

Regent Leon Guerrero introduced Resolution No. 20-09 and moved to approve, which was duly seconded by Regent McKeever. She briefly read a portion of the resolution highlighting Mr. Heath's accomplishments as Vice President. The motion carried.

5.2.3 Resolution No. 20-10, Relative to Awarding Professor Emeritus of Plant Pathology Status to Dr. George Clayton Wall

Regent Leon Guerrero introduced Resolution No. 20-10 and moved to approve, which was duly seconded by Regent Hezel. She briefly read a portion of the resolution highlighting Dr. Wall's accomplishments as a faculty member. The motion carried.

5.2.4 Resolution No. 20-11, Relative to Approving a Policy on Flexible Work Schedules Applicable to All University of Guam Employees

Regent Leon Guerrero introduced Resolution No. 20-11 and moved to approve, which was duly seconded by Regent Herrero. She briefly read a portion of the resolution explaining the purpose. The motion carried.

5.2.5 Resolution No. 20-12, Relative to Adopting Amendments to University of Guam's Interim Personnel Rules and Regulations to Facilitate Social-Distancing, Remote Work, and Other Flexible Work Arrangements to Prevent the Transmission of the COVID-19 Virus

Regent Leon Guerrero introduced Resolution No. 20-12 and moved to approve, which was duly seconded by Regent Herrero. She briefly read a portion of the resolution explaining the purpose. Regent Filush noted that his respective committee also endorsed the resolution. The motion carried.

5.2.6 Resolution No. 20-13, Relative to Adopting the University of Guam COVID-19 Response Differential Pay Policy & Procedures to Reduce the Spread of COVID-19

Regent Leon Guerrero introduced Resolution No. 20-13 and moved to approve, which was duly seconded by Regent Herrero. She briefly read a portion of the resolution explaining the purpose. The motion carried.

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5.3 Physical Facilities Committee

Regent Provido reported that the Physical Committee met on April 15th via zoom and a quorum was present. No resolutions were presented to the board at this time.

5.3.1 Facilities Management and Services Update

Regent Provido gave a brief report on the Facilities Management and Services (FMS) projects:

School of Engineering and Student Success Center: Both projects are currently on hold with the United States Department of Agriculture (USDA) pending their approval on the loan re-obligation.

Cultural Repository: Reliable Builders, Inc is the contractor selected. Contract was signed on March 30th. SSFM is being retained as the construction manager. Notice to proceed and kickoff meeting will be scheduled soon.

Water and Environmental Research Institute (WERI), Deskubre Building: Feedback is pending from the United States Economic Development Administration (US EDA) to provide funding. An environmental assessment was completed and things are moving forward.

International Dorm: Project is currently on hold due to the pandemic. It is also pending decisions related to the Private-Public-Partnership (PPP) report.

School of Health (SOH): Loan packet was submitted to the United States Economic Development Administration (US EDA) on April 13th and is pending a response, however funding may shift due to COVID-19.

Bordallo Expansion to Micronesian Area Research Center (MARC)/Robert F. Kennedy (RFK) Library: Conceptual plans have been developed for MARC. RFK Library is still under consideration as a possible location to archive donated historical documents and articles.

She further reported on other ongoing and future projects.

5.4 Investment Committee

Regent Filush noted that the Investment Committee met on April 17th and a quorum was present.

5.4.1 Investment Update

Regent Filush reported that the Investment committee met with the representatives from Raymond James, to discuss the current market conditions as a result of the COVID-19 pandemic and the resultant performance of the endowment fund. The Market Value of the fund on April 15, 2020 was \$24.3 million which is a decrease of \$3.3 million from that reported to the Board in February. This represents a decrease of approximately 12% which is significantly better than the approximate 22% decrease in the Dow Jones Industrial Average during the same timeframe. For FY20, our investment portfolio is only down \$1.6 million or 6.4% which reflects the advantage of diversification in the portfolio. As noted in the February minutes, the Investment Committee worked closely with our investment advisor to further diversify the investments. Raymond James did not suggest that any further changes be made to the investment allocations at this time and the Committee agreed.

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The Committee then received a presentation from Randy Wiegand, VP of Administration & Finance and Chief Business Officer, explaining the purpose and restrictions for the various investment funds contained within the University's financial statements.

A discussion then ensued regarding the University's proposed resolutions to temporarily borrow funds from the investment funds to enhance its fundraising capabilities and to cover temporary reductions in operating allocations from the Government of Guam during the current pandemic. Both resolutions were tabled for further discussion at the upcoming May 8, 2020 special committee meeting.

5.5 Budget, Finance, and Audit (BFA) Committee

Regent Filush reported that the BFA Committee met on April 17th and a quorum present.

5.5.1 Financial Update

Regent Filush reported that as of February 29, 2020, the GovGuam payments from DOA were substantially currently covering 100% of the UOG Operating Fund allotments and 77% of Special Appropriation Fund and Agency Fund allotments or 96% of all allotments due at that date. However, in March, the Department of Administration advised the University that it will be temporarily withholding \$1.05 million of allotments in order to cover costs associated with the placement of quarantined passengers in various hotels on Guam. No indication was provided as to when the funds would eventually be provided to UOG. It should be further noted that UOG was again disadvantaged in that a higher portion of the budget was utilized by DOA than those of other GovGuam Agencies even though the current budget law does not provide for such discrimination in these instances.

The preliminary comparative February 29, 2020 and February 28, 2019 cash basis Statement of Revenues, Expenses and Changes in Net Position reflected a loss of \$4.7 million versus a loss of \$4.9 million in the prior year. The primary changes are that the increase in collections from the DOA were offset in a reduction in utilization of Federal Grant Funds and an increase in Educational expenses. The actual performance will change when the cash basis financials are converted to accrual basis due to timing differences of cash receipts and disbursements. The preliminary comparative February 29, 2020 and September 30, 2019 accrual basis unaudited Statement of Net Position showed significant reductions in accounts receivable and accounts payable/unearned revenue which is directly tied to the improvement in collections of allotments from DOA during FY20. All significant differences in these financial statements were explained to the satisfaction of the Committee members.

An update was given relative to the annual audited financial statements for the year ended September 30, 2019. The audit has been completed and a draft was submitted to the University on April 13, 2020 which did not provide the Finance staff sufficient time to analyze and provide input to the Committee by the April 17 meeting. The item was tabled and will be addressed at the Committee's Special May 8, 2020 meeting.

5.5.2 Collections Report

Regent Filush reported that the collections on student loans was \$169,200 on February 29 which is 56% of the annual budget of \$300,000.

5.5.3 Procurement Transactions and Contracts Report

Regent Filush noted that there were several procurement transactions and contracts of over \$100K entered during January, February and March. Most were pass through items that do not significantly

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affect the financial statements of the University. The Committee discussed the items on the listing and all questions were explained to the satisfaction of the Committee members.

6.0 AD HOC REPORT: ENDOWMENT FOUNDATION (EF) UPDATE

Katrina Perez, Executive Director provided the BOR with an update on the UOG Livestream Telethon: Triton COVID-19 Relief on April 8th, 2020. She started off with acknowledging the support of the senior leadership of UOG and many of the members of the university community for volunteering their time. She reported the funds raised from this telethon total up to \$44,594.95 with an additional \$3,000 in pledges that is currently pending collection. She stated that there is an additional \$18,000 from other business persons from the community. She also stated that \$10,000 from the telethon funds will be combined with the \$18,000 and put towards the order of isolation gowns for the nurses and is expected to be received by May 14th.

She continued to report a rough estimation of over \$54,000 was made in in-kind donations in the form of publicity regarding the telethon, lunch plates, food ingredients, cooking services, beverages, and personal protective equipment. All which came from members within the university community as well as the business community.

She added that aside from the telethon, an estimate of over \$26,000 was received in in-kind contributions through the efforts of SVP Dr. Enriquez's outreach to the various communication companies on the island. These companies donated electronic supplies such as smartphones, MiFi devices and provided free data texting services.

She added that the fundraisers that were scheduled to take place this year but are affected by the pandemic may continue to change as the post-pandemic climate emerges or evolves. Other types of online fundraiser are being discussed and information will be provided as the plan comes together.

7.0 OPEN PRESENTATION (3 Minute Limit per Person)

Chairperson Chiang opened the floor for open presentations. There were no presentations.

8.0 EXECUTIVE SESSION

8.1 Recommendation for Tenure for Dr. John Rivera, Assistant Professor of Public Administration

This Executive Session commenced at 6:55 p.m. The Executive Session ended at 7:02 p.m.

9.0 VOTING FILE

9.1 Recommendation for Tenure for Dr. John Rivera, Assistant Professor of Public Administration

Regent Leon Guerrero moved to approve the tenure application of Dr. John Rivera, which was duly seconded by Regent McKeever. The motion carried.

10.0 ELECTION OF OFFICERS AND COMMITTEE APPOINTMENTS

Chairperson Chiang opened the floor to nominations for the BOR officer positions.

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Regent Hezel moved that the following slate of candidates continue to serve in their capacity: for Chairperson, Regent Elvin Chiang; for Vice Chairperson, Mari Flor Herrero; and for Treasurer, Regent Jerold Filush. The motion was duly seconded by Regent Provideo. The motion carried unanimously.

10.1 Chairperson

Chairperson Chiang made a motion to nominate Regent Jerold Filush as incoming chairperson effective upon of term expiration of the current chairperson or until the replacement of the current chairperson is confirmed or by October 1st, whichever comes first. The motion was duly seconded by Regent Diaz. The motion carried unanimously.

10.2 Vice Chairperson

Chairperson Chiang made a motion to nominate Regent Liza Provideo as incoming Vice Chairperson effective upon of term expiration of the current vice chairperson or until the replacement of the vice chairperson is confirmed by the Guam Legislature, whichever comes last. The motion was duly seconded by Regent McKeever. The motion carried unanimously.

10.3 Treasurer

Chairperson Chiang made a motion to nominate Regent Sandra McKeever as incoming treasurer effective upon the treasurer position vacates. The motion was duly seconded by Regent Filush. The motion carried unanimously.

10.4 SASARHD Committee Members

Chairperson Chiang mentioned to keep the slate of committee members the same for now and will work proposed changes related to regent terms ending.

10.5 AP&T Committee Members

Chairperson Chiang mentioned to keep the slate of committee members the same for now and will work proposed changes related to regent terms ending.

10.6 Physical Facilities Committee Members

Chairperson Chiang mentioned to keep the slate of committee members the same for now and will work proposed changes related to regent terms ending.

10.7 Investment/BFA Committee Members

Chairperson Chiang mentioned to keep the slate of committee members the same for now and will work proposed changes related to regent terms ending.

10.8 Regent Nominating Council (RNC) Member (1)

Chairperson Chiang mentioned to keep the slate of committee members the same for now and will work proposed changes related to regent terms ending.

10.9 UOG Endowment Foundation Member (1)

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Chairperson Chiang mentioned to keep the slate of committee members the same for now and will work proposed changes related to regent terms ending.

10.10 Research Corporation of the University of Guam (RCUOG) Members (2)

Chairperson Chiang mentioned to keep the slate of committee members the same for now and will work proposed changes related to regent terms ending.

11.0 ADOPTION FOR BOR MEETING SCHEDULE FOR AY2020-2021

Regent McKeever moved to approve the adoption for the BOR meeting schedule for AY2020-2021, which was duly seconded by Regent Hezel. The motion carried.

12.0 ADJOURNMENT

Regent Filush moved that the zoom meeting be adjourned, which was duly seconded by Regent Hezel and passed. Chairperson Chiang adjourned the meeting at 7:15 p.m., Chamorro Standard Time.



Elvin Y. Chiang, Chairperson

ATTESTED:



Thomas W. Krise, Ph.D., Executive Secretary

President's Report for BOR Meeting on April 23, 2020:

Lots of changes since our last BOR meeting!

UOG's Priorities since the onset of the pandemic:

- Contribute to combatting the coronavirus pandemic
- Contribute to frontline healthcare workers (especially UOG personnel) combatting the pandemic
- Care for the health and safety of UOG students and employees
- Carry on UOG's education and research mission to the maximum extent possible
- Manage the financial challenges posed by the pandemic
- Contribute to partners in Guam and the region as they too cope with the pandemic
- Plan for the future of UOG, Guam, and the region as we bring the coronavirus under control

Kudos to some of our UOG COVID-19 Heroes:

- Dean Margaret Hattori-Uchima, her faculty, staff, students, and retiree volunteers serving across the island
- Carlos Taitano and his team organizing food and support for 12 public health and call centers
- Dean Lawrence Camacho and his team, especially Mark Mendiola and the team caring for our residential students
- Dr Iain Twaddle and his team at the Isa Psychological Services Center
- Manny Hechanova and his OIT team for enabling the whole University to switch to remote operation in astonishing time
- Dave Okada, Jim Hollyer, Jonas Macapinlac, Tony Camacho and their teams for managing emergency operations, communications, and myriad legal issues arising from the pandemic
- Dr Anita Enriquez, Dr Troy McVey, Dr Mary Cruz, Dr Roseann Jones, the AOC and the Deans' Council and the rest of the faculty for managing the lightning-fast transition to online learning with skill, creativity, and good humor
- Norm Analista, Katrina Perez, Dr Sharleen Santos-Bamba and the whole UOG Telethon Team for raising money—and, just as importantly, spirits—for the fight against the pandemic
- Randy Wiegand, Rachel Cubacub, Joe Gumataotao, Frances Danieli, Mark Duarte and their teams for managing our fragile finances
- Cathleen Moore-Linn, Dr Rachael Leon Guerrero and their teams for managing the tricky business of carrying on the research mission and keeping hundreds of UOG employees employed and engaged

Telework and Remote Teaching and Learning

Planning for the Likely Future

- Enrollments may not be negatively impacted as much as initially anticipated
- We're working on plans for establishing COR-style (4-level) readiness procedures for gradual opening up or closing down operations to control outbreaks

- The Provost and Faculty leadership are working on possible changes to future terms, including skipping Summer A session to allow better course development, and expanding the pilot program allowing two 8-week terms within the standard 16-week semesters
- Some families that were economically sound are now precarious; others that were Pell-eligible before the crisis may be comparatively sound (e.g., a family of GovGuam employees may not make much money, but are still employed)
- Planning for post-pandemic recovery advisory group that might serve as a “think tank” for Guam and the region

Para Hulo’ Strategic Plan and Acting on Recommendations of AY2019-20 Consultants’ Reports

- The rush to move online has accelerated some goals and actions items in Para Hulo’ plan
- Team leads will be asked to assess their situation vis-à-vis the Plan and adjust timelines
- Priority will be given to pandemic response, but the plan remains operative and action steps will be taken up as pandemic-related work allows

Other Issues

- CARES Act money for students, universities—USDOE has only disbursed less than 1% of the funds, but UOG was one of only 20% of universities to submit its funding plan by the deadline (kudos to Mark Duarte and his colleagues and team)
- Online classes and remote operations: everything that can be done remotely is to be done remotely; this entails plans for digitizing documents, changing administrative procedures, and seeking changes to law or executive orders to enable new processes while maintaining the original goals of legislation
- Residential students: kudos to Dean Lawrence Camacho, Residential Director Mark Mendiola and their teams for expertly managing the care and feeding of 134 residential students—many of whom were prevented from flying to their home islands due to the closing of borders; the students are spread out to maximize social distancing; most are housed one-to-a-room in the dorms, but 10 are in classrooms inside the Field House, and another 6 are in an apartment complex in Maite; the consuls general of the FSM and Palau have been very generous with help and supplies for all the students
- Budgetary impacts: Randy Wiegand and his team are working through various possible scenarios for contracting budgets; at the moment, all but \$1.05M of GovGuam appropriations are still scheduled to come to UOG this FY and all Federal grants and contracts are operating as before; enrollments are still solid and registrations for next term are holding up; the CARES Act includes funding that will help UOG manage in the near term; we are maintaining our current staffing, in some cases repurposing positions to carry out pandemic-related duties; we are planning for eventual contractions if they materialize
- Continued progress on capital projects: Randy Wiegand, Dave Okada and their teams are advancing the USDA loan and the Cultural Repository projects; and Cathleen Moore-Linn has done great work applying for grants to expand the Nursing facilities and for keeping various other innovative grant applications going;
- Throughout this pandemic emergency so far, UOG has demonstrated its leadership, expertise, and community spirit—all of these qualities were highlighted by the excellent Telethon, which raised more than \$43K for PPE and supplies for the SOH team and their colleagues on the frontlines; the GLE team has taken on the huge role of managing the logistics for the care and feeding and supply of these critical health centers; there are so

many other examples of high-quality contributions by the UOG community—from SGA’s repurposing their funds to help struggling students to CNAS and Marine Lab’s making of hand sanitizer to Isa’s expanded counseling services to cope with new psychological challenges posed by this crisis

- **Morale:** By and large, the UOG community has responded to the unprecedented emergency of the coronavirus with remarkably good spirits and a strong sense of inafa’maolek. I am very proud of the faculty, students, staff, administrators, regents, and alumni for stepping up in so many ways and proving our value to our communities. Biba UOG!