



**UNIVERSITY OF GUAM
UNIBETSEDAT GUAHAN**

Board of Regents

UOG Station, Mangilao, Guam 96923

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**Regular Meeting Minutes
February 20, 2014**

1.0 CALL TO ORDER

The Regular Meeting of the Board of Regents (BOR) was called to order by BOR Chairperson W. Chris Perez on February 20, 2014, at 5:30 p.m., in AV Room #1, University of Guam RFK Library, Tan Siu Lin Building, notice of such meeting having been duly and regularly provided by the BOR.

QUORUM:

W. Chris Perez	Chairperson
Marcos Fong	Treasurer
Toni Sanford	Member
Elizabeth Gayle	Member
Jillette Leon-Guerrero	Member
Anthony Quenga	Member
MariFlor Herrero	Member
Christopher Felix	Member

ALSO PRESENT:

Robert A. Underwood	Executive Secretary
Louise M. Toves	Recording Secretary
Victorina M.Y. Renacia	Legal Counsel

2.0 MEETING MINUTES

2.1 Regular Meeting Minutes of November 21, 2013

Regent Quenga moved for the approval of the Regular Meeting Minutes of November 21, 2013 subject to corrections, which was duly seconded. The motion carried.

3.0 CHAIRPERSON'S REMARKS

Chairperson Perez welcomed everyone back as this is the first meeting since the start of Spring 2013 Semester. He reported that he was diagnosed with a severe medical condition in December, and that he is happy to return to Guam. He thanked everyone for their concern and noted that he intends to complete his term with the BOR.

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Chairperson Perez reported that the unexpired term which Regent Herrero was appointed to complete will expire next week, but that the BOR is in full support of her being reappointed to serve a full six-year term. He noted that the BOR retreat will be held on March 28th and the Student Regent Election will be held on March 3rd and 4th. He reported that the BOR is currently undergoing its annual self-evaluation and that Treasurer Fong has been appointed as the Chairperson of the BOR Self-Evaluation Committee.

Chairperson Perez noted that President Underwood is completing his second three year term, and that the Executive Committee has been appointed to engage him in discussion regarding his future plans. He also stated that Regent Sanford has been appointed Chairperson for this year's Presidential Evaluation Committee, which will conduct the annual evaluation of the President.

4.0 PRESIDENT'S REPORT

President Underwood welcomed Chairperson Perez on his return and thanked him for his continued service on the BOR and to the University. He then gave the President's report, a summary of which is attached.

Chairperson Perez noted that UOG has not raised tuition for the past five years. In an effort to contextualize the significance of that, President Underwood noted that both the Guam Community College and the University of Hawaii have increased their tuition by at least 30% over the same time period. He also explained the cost curve reflecting the change in the cost of a college education over time.

5.0 REPORTS FROM STANDING COMMITTEES

5.1 Academic, Personnel, and Tenure Committee

5.1.1 Resolution No. 14-01, Relative to Changing the Title of Director of Nursing and Revising the List of Administrative Positions and Administrative Salary Schedule to Include Dean, School of Nursing and Health Sciences

Regent J. Leon Guerrero introduced Resolution No. 14-01, which was duly seconded. She explained the purpose and effect of the resolution. The motion carried.

5.1.2 Resolution No. 14-02, Relative to Revising the University of Guam's Credit Hour Policy

Regent J. Leon Guerrero introduced Resolution No. 14-02, which was duly seconded. Regent J. Leon Guerrero explained the changes proposed in the revised credit hour policy. The motion carried.

5.2 Student Affairs, Scholarship, Alumni Relations and Honorary Degree Committee

5.2.1 Resolution No. 14-03, Relative to Approving the Student Financial Assistance Program FY2015 Budget

Regent Sanford introduced Resolution No. 14-03, which was duly seconded. She noted that the resolution is a joint resolution with the BFIA committee. She explained that the budget remains the same, but that funding has been reallocated to best serve the students by including incentives to increase retention and completion rates. The motion carried.

5.3 Budget, Finance, Investments and Audit Committee

5.3.1 Financial Update

Regent Fong reported on the University's cash position, credit hour production, and allotment payments as discussed during the BFIA Committee meeting. He also reported briefly on the Investment Committee meeting.

5.3.2 Collections Report

Regent Fong reported that the collections as of December 31, 2013 are at 14% of the forecast. He noted that both the BFIA and SASARHD Committees are working to clarify the aging of the receivables in order to better project future collections.

5.3.3 Procurement Transactions and Contracts Report

Regent Fong reported that there were three contracts and one purchase order over \$100,000 awarded as of January 2014. He noted that the purchase order was for network equipment for the computer center, and that the contracts are with Coeval Design Partners, James W. Stanford, and Department of Public Health and Social Services.

5.3.4 Resolution No. 14-04, Relative to Accepting the Results of the Deloitte and Touche LLP Financial Statements Audit and Compliance Audit for the Fiscal Year Ended 30 September 2013

Regent Fong introduced Resolution No. 14-04, which was duly seconded. VPAF O'Brien gave a report on the audit. Regent Fong noted that this year was one of the earliest in which the audit was completed. The motion carried.

5.3.5 Resolution No. 14-05, Relative to Approving the FY2015-2016 General Operations Budgets

Regent Fong introduced Resolution No. 14-05, which was duly seconded. Treasurer Fong noted that the resolution is to address the proposed budget to be submitted to the

Legislature for approval. He noted that there may be changes made in relation to the implementation of the General Pay Plan, due to the complexity involved in the calculations that are still being worked out. Chairperson Perez requested confirmation from Legal Counsel Renacia that it is acceptable to pass the resolution with the caveat that there may be a change in the requested amount as noted by VPAF O'Brien. Legal Counsel Renacia acknowledged that it would be acceptable. The motion carried.

5.3.6 Resolution No. 14-06, Relative to Approving the FY2015 Non-Appropriated Fund Budgets

Regent Fong introduced Resolution No. 14-06, which was duly seconded. Regent Fong noted that there are no material changes in the budgets from the previous year. The motion carried.

5.3.7 Resolution No. 14-07, Relative to Approving the FY2015 Auxiliary Budgets

Regent Fong introduced Resolution No. 14-07, which was duly seconded. He noted that no substantive changes have been made from the previous year. The motion carried.

5.4 Physical Facilities Committee

5.4.1 Facilities Update

Regent Gayle provided a report summarizing the updates given at the Physical Facilities Committee meeting.

5.4.2 Resolution No. 14-08, Relative to Approving the FY2014-2015 Capital Equipment Reserve/Capital Facilities Reserve (CER/CFR) Budget

Regent Gayle introduced Resolution No. 14-08, which was duly seconded. VPAF O'Brien reported on the allocation of reserve funds for expenditure this year. Chairperson Perez thanked VPAF O'Brien for his foresight in recommending that the BOR establish these reserve funds several years ago. Brief discussion was held regarding the status of current equipment and facilities. The motion carried.

6.0 AD HOC REPORT: ENDOWMENT FOUNDATION UPDATE

UOGEF Executive Director Mark Mendiola noted this is the third year of the capital campaign, and have raised about \$7M or approximately 22% of the overall goal this year; however, he expects that to be increase to 50% by the end of this year. He provided an overall report of the various donor opportunities, noting that this year the estate planning aspect of the campaign will be implemented. He reported on a positive meeting with the USDA in Hawaii, which he attended with President Underwood. UOGEF Executive Director Mendiola reported that their annual audit has been completed and the report will be provided to UOG for their audit report. He noted that

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a Chamorro Concert will be held this March at the UOG Field House to raise funds for the UOGEF office operations. Chairperson Perez expressed his appreciation to the UOGEF Board and staff for their efforts.

7.0 NEW BUSINESS

There was no new business to introduce.

8.0 OPEN PRESENTATION (3 Minute Limit per Person)

Chairperson Perez opened the floor for open presentations.

UOG Faculty Union President Don Platt expressed his concern regarding Chairperson Perez's health and stated that on behalf of the faculty, he would like to welcome him back and wish him well in his continued recovery.

Chairperson Perez stated that the BOR would take a five minute break, after which the BOR will enter executive session.

9.0 EXECUTIVE SESSION

- 9.1 Professor Emeritus Recommendation for Dr. Don Shuster, Professor of Education and Micronesian Studies**
- 9.2 Professor Emeritus Recommendation for Dr. Yao-Xin Chang, Professor of English**
- 9.3 Tenure Recommendation for Dr. Jason Biggs, Associate Professor of Pharmacology and Toxicology**
- 9.4 Tenure Recommendation for Paul Drake, Associate Professor of Library Science**
- 9.5 Tenure Recommendation for Dr. Kevin Ho, Associate Professor of Management Information System**
- 9.6 Tenure Recommendation for Dr. Karri Perez, Associate Professor of Global Resources Management**
- 9.7 Tenure Recommendation for Dr. Fred Schumann, Associate Professor of Global Resources Management**

10.0 VOTING FILE

At 6:55 p.m., Chairperson Perez noted that the BOR returned to regular session. He asked Regent J. Leon Guerrero, as the AP&T Chairperson, to address the items under voting file.

10.1 Professor Emeritus Application of Dr. Don Shuster, Professor of Education and Micronesia Studies

Regent J. Leon Guerrero moved that the Professor Emeritus application of Dr. Don Shuster be approved, which was duly seconded. The motion carried.

10.2 Professor Emeritus Application of Dr. Yao-Xin Chang, Professor of English

Regent J. Leon Guerrero moved that the Professor Emeritus application of Dr. Yao-Xin Chang be approved, which was duly seconded. The motion carried.

10.3 Tenure Application of Dr. Jason Biggs, Associate Professor of Pharmacology and Toxicology

Regent J. Leon Guerrero moved that the Tenure application of Dr. Jason Biggs be approved, which was duly seconded. The motion carried.

10.4 Tenure Application of Paul Drake, Associate Professor of Library Science

Regent J. Leon Guerrero moved that the Tenure application of Paul Drake be approved, which was duly seconded. The motion carried.

10.5 Tenure Application of Dr. Kevin Ho, Associate Professor of Management Information System

Regent J. Leon Guerrero moved that the Tenure application of Dr. Kevin Ho be approved, which was duly seconded. The motion carried.

10.6 Tenure Application of Dr. Karri Perez, Associate Professor of Global Resources Management

Regent J. Leon Guerrero moved that the Tenure application of Dr. Karri Perez be approved, which was duly seconded. The motion carried.

10.7 Tenure Application of Dr. Fred Schumann, Associate Professor of Global Resources Management

Regent J. Leon Guerrero moved that the Tenure application of Dr. Fred Schumann be approved, which was duly seconded. The motion carried.


11.0 ADJOURNMENT

Chairperson Perez adjourned the meeting at 7:00 p.m.



W. Chris Perez, Chairperson

ATTESTED:



Dr. Robert A. Underwood, Executive Secretary

PRESIDENT'S REPORT

February 20, 2014

1. Mourning

I would like to ask for a moment of silence to acknowledge the passing of the Honorable Ben Blaz on January 8, 2014. General Blaz served in the U.S. Marine Corps for nearly 30 years and as Guam's Congressional delegate for eight years. He was the first Chamorro to be promoted to Brigadier General in the USMC. He authored several books about Guam history and gave a Presidential lecture entitled "Remembrances and Realities" on October 21, 2013.

2. Spring 2014 Semester

UOG Admissions has reported a certified enrollment of 3,628 students for spring 2014, which is an increase of over 3% from spring 2013 and the highest spring enrollment since the year 2000.

The Faculty Assembly was held on January 21st. Upcoming is Faculty Development Day, which will be held tomorrow at the Hyatt Regency Hotel. Staff Development Day is scheduled for Wednesday, March 26th. A retreat for the Office of the President staff and the BOR retreat will both be held in March.

3. G2G

The two G2G review committees have completed their tasks and have submitted their reports and recommendations. I congratulate the members of both teams for their commitment and dedication in completing these tasks. The reports will be posted on the UOG Portal tomorrow and will be available for review by all UOG citizens. We know enter the next phase of the G2G process, and all units may submit a statement, not to exceed 500 words, to the report and are due no later than February 28th. The PEC reports will then be forwarded to the Administrative and Staff Councils, and the Faculty Senate for review and comment, with a deadline of April 3rd. At that time, the SVP, VPAF and AVP will have 15 days to review the reports and input thus far, and then make their recommendations for my consideration. I anticipate a final implementation agenda to be completed and submitted to you for approval no later than May 22nd.

4. BUDGET

The proposed FY2015 budget has been prepared and is submitted, together with the Audit of FY2013 financial statements. The administration has worked collectively to insure that the staff, faculty and administrators are all participants in the GovGuam pay raises. We have also worked hard towards alleviating the anticipated tuition increase for the students in Fall, 2014.

I am requesting that the BOR hold a public hearing in March to address the implementation of a tuition increase and the proposed retention and on-time completion grant award program.

5. RCUOG

Public Law 32-114 was passed by the Legislature and signed into law by Governor Calvo on Tuesday, February 11, 2014. This law established the Research Corporation, University of Guam, which gives the University the opportunity to access federal funds and enter into relationships with private companies to generate new research opportunities and create economic growth for the island. I want to recognize AVP Peterson, Kristine Torres, and VPAF O'Brien for their hard work and coordination with the Office of Vice Speaker BJ Cruz, who introduced the legislation. I also want to thank Speaker Won Pat and Senator Yamashita for their support.

6. Charter Day

Governor Calvo held the Charter Day Proclamation signing at Adelup on February 11, 2014. Opening Ceremonies will be held in Center Court at 9:00 a.m. on Tuesday, March 11th. There are a number of events that will be held, including competitions towards winning the President's Cup. While teams are currently being formed by employees, alumni and students, the Board is welcome to participate should they wish to form their own team. Events this year include: Dodgeball, tug of war, 3v3 basketball, volleyball, badminton, ROTC EST, and Gold. The annual 5k run/walk will be held on March 9th.

7. Students

Fifteen University of Guam students participated in the Chonbuk National University winter "Feeling Korea" program during their one-week stay from January 12 to 18, 2014. Organized and funded by the UOG Professional and International Programs (PIP) office, the fifteen participants earned International Experience Scholarships that provided funding for their travel to Korea.

The Triton Warrior Battalion recently commissioned six second lieutenants in the U.S. Army. The day marked a celebration of hard work, sacrifice, and dedication that these young officers have made. Ronnel Baris, Jerimiah Charfauros, John Laxamana, Roque Mesa, Stanley Paracale, and Jomar Serineo were commissioned on December 21, 2013. Along with Brandon Demapan who commissioned in Saipan on December 14, this completes the journey of one of the best performing class of the Triton Warrior Battalion.

In an effort to reduce tobacco use disparities among Micronesian youth, fifteen Chuukese youth successfully completed the Brief Tobacco Intervention (BTI) Skills Certification Training held on December 7, 2013. The training was funded by the Guam Cancer Trust Fund and a community partnership initiative between the UOG Cancer Research Center U54 Pilot Program 2 (Community Outreach), and the University of Guam Chuukese Student Organization, the Guam Behavioral Health and Wellness Center Prevention and Training Branch, and the Department of Public Health and Social Services Tobacco Control Program. The co-Principal Investigators for U54 Pilot Program 2 are Drs. Neal Palafox (University of Hawai'i Cancer Center) and Annette M. David (UOG).

University of Guam Cancer Research Center representatives UOG Adjunct Research Faculty Dr. Annette David and UOG Student Lawrence Alcairo recently conducted a roundtable discussion of their research abstract and presentation entitled, “CREATE (Community Outreach for Action Team) – Guam: Empowering Youth to Drive Tobacco Control Policy” at the 141st Annual American Public Health Association (APHA) Meeting and Exposition in Boston, Massachusetts in November. Their abstract was selected among thousands of submitted abstracts for oral presentation at the APHA meeting.

On November 16 and 17, 2013, the Guam Behavioral Health and Wellness Center-Prevention and Training Branch completed a two-day Applied Suicide Intervention Skills Training (ASIST) at the University of Guam School of Nursing and Health Sciences, certifying twenty-one (21) students as ASIST caregivers. With continued partnership with Dr. Ana Joy Mendez of the UOG School of Nursing and Health Sciences, another training will be held this coming Fall semester.

On October 24, 2013 UOG Senior Nursing students worked with Dept. of Public Health and Social Services Public Health Nurses in an outreach event at Guma San Jose, a homeless shelter for families. The students worked with the DPHSS nurses to administer immunizations, and perform health screening of children and adults living in the shelter. The students were excited and enjoyed the community service opportunity. They learned from the outreach, by working alongside experienced nurses while giving to the community.

8. Recognition

Mr. George Chiu, 2013 Outstanding alumni award winner for the School of Business and Public Administration, recently was recognized as Guam Businessman of the Year. Mr. Chiu is a 1987 graduate with a BA in Accounting and is the Executive Vice President of Tan Holdings Corporation.

University of Guam researchers Dr. Aubrey Moore and Roland Quitugua were invited to Hawaii as Subject Matter Experts (SME) and were able to offer valuable information on how to identify and eradicate coconut rhinoceros beetle (CRB) breeding sites. Hawaii is benefiting from technology developed on Guam by Moore and Quitugua in collaboration with Dr. Matt Siderhurst and Dr. Eric Jang at the U.S. Department of Agriculture (USDA) Pacific Basin Agricultural Research Center in Hilo, Hawaii.

Dr. Ross Miller’s Entomology Lab at the University of Guam Western Pacific Tropical Research Center (WPTRC) is conducting the first-ever survey of the island’s honeybee population. Funded by the United States Department of Agriculture Animal and Plant Health Inspection Service, this national survey will look to understand what viruses, mites, pests or other factors may be influencing honeybee health. With a clearer understanding of what is negatively impacting bee colonies, scientists are hoping to find efficient methods to mitigate this decline.

UOG Professor Dr. Yukiko Inoue-Smith's new book, *Was It All a Dream?: Days Spent Embracing Tanka on a Western Pacific Island* (with a commentary by Kyle Smith) has recently been published by Union Press. *Tanka* is Japan's oldest and most esteemed poetry genre. Inoue-Smith is a professor of educational psychology, and she considers poetry an equally important element of her life's work.

The twenty-first speaker in the University of Guam Presidential Lecture Series was the Honorable Anthony "Tony" M. Babauta, Former Assistant Secretary of the Interior for Insular Affairs, U.S. Department of the Interior. His lecture, entitled "Federal Policy Making In the Nation's Capitol - An Agat Boy's Perspective," was held on Thursday, December 12, 2013 at the UOG College of Liberal Arts & Social Sciences (CLASS) Lecture Hall. His lecture, entitled "Federal Policy Making In the Nation's Capitol - An Agat Boy's Perspective," is now available online.