



**UNIVERSITY OF GUAM
UNIBETSEDÁT GUAHAN**

Board of Regents
UOG Station, Mangilao, Guam 96923
Telephone: (671) 735-2995 Fax: (671) 734-2296

**Regular Meeting Minutes
February 13, 2019**

1.0 CALL TO ORDER

The Regular Meeting of the Board of Regents (BOR) was called to order by BOR Chairperson Christopher Felix on February 13, 2019 at 5:31p.m., in AV Room #1, University of Guam RFK Library, Tan Siu Lin Building. Notice of such meeting have been duly and regularly provided by the BOR.

QUORUM:

Christopher Felix	Chairperson
Jillette Leon Guerrero	Vice Chairperson
Elvin Chiang	Treasurer
Mariflor Herrero	Member
Hyo Sang Ji	Member
Jerold Filush	Member
Liza Provideo	Member
Sandra McKeever	Member
Annie Fay Camacho	Member

ALSO PRESENT:

Thomas W. Krise	Executive Secretary
Victorina Y. Renacia	Legal Counsel
Christine Mabayag	Recording Secretary
David S. Okada	CPO/Acting EAP

2.0 MEETING MINUTES

2.1 Regular Meeting Minutes of November 15, 2018

Chairperson Felix asked if there were any corrections or discussion regarding the regular meeting minutes as presented. Regent Filush moved to approve, which was duly seconded. The motion carried.

3.0 CHAIRPERSON'S REPORT

Chairman Felix welcomed everyone to the new year and to the first Board of Regents meeting for 2019. He also thanked everyone who was able to attend the first social get together on Jan 20, 2019, to start the new year on a great note and he hoped everyone had an enjoyable time. He wished the University of Guam a great 2019.

He thanked Dr. Krise, and Dr. Mary Cruz, Faculty Senate President, for the opportunity to address the faculty and attendees at the Fanomnakan 2019 Assembly on Jan 22, 2019, to start off the

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semester and the new year. He looked forward to the great things happening at our University – Para Hulo' (ever upward).

He noted that Charter Day is coming up on Mar 12, 2019 with the Opening Ceremony at 9am at the UOG Center Court area and that the Proclamation signing with the Lt. Governor is tentatively scheduled for Feb 21, 2019, at 10am, at the Adelup Main Conference Room. He hopes everyone can attend both activities.

He then took the time to express condolences and asked a moment of silence for the loss of family of our UOG Community since the last meeting.

Betty Liz T. DaHill who passed away Nov 19, 2018. She was the sister of Sherey T. Egbo, Human Resource Project Specialist I, HRO.

Antonio Baza Sayama who passed away Nov 21, 2018. He was the father-in-law of Kristina Sayama, Program Coordinator IV, SBPA.

Joseph R. Barcinas who passed away Nov 26, 2018. He was the brother of Peter Barcinas, Extension Agent III, CNAS.

John Beleno Carino who passed away Dec 6, 2018. He was the father of Dr. Suzanne Bells, Assistant Professor of Special Education, SOE.

Ileberang Wilma Iyekar who passed away Jan 7, 2019. She was the mother of Clancy Iyekar, Chemist II, Soil Science, WPTRC, CNAS.

David San Nicolas Cepeda who passed away Jan 8, 2019. He was the father of Kristina Sayama, Program Coordinator IV at SBPA.

Dr. Karri Trahin Perez who passed away Jan 27, 2019. She was an Associate Professor of Global Resources Management at SBPA and served at UOG. She was the wife of Gerry Perez, adjunct faculty member at SBPA.

4.0 PRESIDENT'S REPORT

President Krise then gave the President's report. He thanked the Board for serving and the vital work it entails. He also thanked the President's Council, SVP Enriquez, VPAF Wiegand, faculty, staff, students, alumni and supporters of our great university and our important mission.

He added to the condolence for Dr. Karri Perez, thanking Gerry Perez for creating a scholarship in her memory.

He remarked on the strategic planning process noting that it is in the process and that a five-year plan is being created to take the University to Fanomnakan 2024, which will also coincide with the arrival of the WASC accrediting team visit.

He stated that at the launch of semester at the Faculty Assembly, he proposed two general directions as the strategic plan is being developed. 1) more substantial research grants and activities in preparing to be an important research institution, and 2) to be a greater partner to Guam and the Western Pacific region.

He added there is a 27-member strategic planning group and that they will work on the issues of the vision statement and fuller articulation of the mission. He noted that the aim is to present the plan to the Board at the April 18th meeting.

He also stated there will be a second part to the plan which will run from April to August, adding that specific tasks will be built-in and will run to various parts of the University for input. The second part of the plan will be presented to the Board at the Fanuchanan Semester meeting.

In closing, President Krise commented on Charter Day stating that it is a day the University observes its founding, to include showcasing the region, Guam's cultural, social, educational, regional and recreational activities by inviting the community to share the experiences. He stated the theme for this year's Charter Day is "Para Hulo" – ever upward.

5.0 REPORTS FROM STANDING COMMITTEES

5.1 Academic, Personnel, and Tenure Committee

Regent Leon Guerrero stated that the AP&T committee met on February 6 with a quorum present. She thanked Regent Filush for chairing the meeting in her absence. She noted that the resolutions presented have been vetted by the appropriate committees, faculty senate and university leadership.

5.1.1 Resolution No. 19-01, Relative to Approving the Bachelor of Science in Civil Engineering Program

Regent Leon Guerrero introduced Resolution No. 19-01, which was duly seconded. She then read a portion of the resolution explaining the purpose. The motion carried.

5.1.2 Resolution No. 19-02, Relative to Approving the Graduate Certificate Policy

Regent Leon Guerrero introduced Resolution No. 19-02, which was duly seconded. She then read a portion of the resolution explaining the purpose. She commented that the program has the potential for an online option that can significantly increase the number of students taking courses at the University especially to those that have limited time and resources to undertake a graduate degree. The motion carried.

5.1.3 Resolution No. 19-03, Relative to Renaming the "School of Nursing and Health Sciences" to the "School of Health"

Regent Leon Guerrero introduced Resolution No. 19-03, which was duly seconded. She also read a portion of the resolution explaining the purpose. The motion carried.

5.1.4 Resolution No. 19-04, Relative to Approving the Revised University of Guam Travel Policy

Regent Leon Guerrero introduced Resolution No. 19-04, which was duly seconded. Regent Chiang, Regent Herrero and Regent Provideo noted that their respective committees also endorsed the resolution. The motion carried.

5.1.5 Resolution No. 19-05, Relative to Adopting Phase 2 of the New Salary Scale for Administrators Based on the 2008-2009 Survey of Colleges and Universities by the College and University Professional Association (CUPA)

Regent Leon Guerrero introduced Resolution No. 19-05, which was duly seconded. She read a portion of the resolution explaining the purpose. Regent Chiang noted that the BFA committee also endorsed the resolution. The motion carried.

5.1.6 Resolution No. 19-06, Relative to Naming Dr. Helen J.D. Whippy as Vice President Emeritus of the University of Guam

Regent Leon Guerrero introduced Resolution No. 19-06, which was duly seconded. She read a portion of the resolution detailing the accomplishments of Dr. Whippy. The motion carried.

5.2 Student Affairs, Scholarship, Alumni Relations and Honorary Degree Committee

Regent Herrero stated that the SASARHD Committee met on February 6 noting that the resolutions presented were reviewed, discussed and unanimously agreed to present to the full board for approval.

5.2.1 Resolution No. 19-07, Relative to Approving the Student Financial Assistance Program FY2020 Budget

Regent Herrero introduced Resolution No. 19-07, which was duly seconded. She briefly read a portion of the resolution explaining the purpose of the resolution. Regent Chiang noted that the BFA committee also endorsed the resolution. The motion carried.

5.2.2 Resolution No. 19-08, Relative to Amending BOR Resolution No. 12-16, which Grants Resident Tuition for Certain Students Eligible for Education Benefits Under Title 38 – Veterans Benefits – United States Code, Chapters 30 and 33, to Include Students using Educational Assistance Under Chapter 31, Vocational Rehabilitation and Employment (VR&E)

Regent Herrero introduced Resolution No. 19-08, which was duly seconded. She briefly read a portion of the resolution explaining the purpose. Regent Chiang noted that the BFA committee also endorsed the resolution. The motion carried.

5.2.3 Resolution No. 19-09, Relative to Approving the Revised University of Guam Email Policy

Regent Herrero introduced Resolution No. 19-09, which was duly seconded. She briefly read a portion of the resolution explaining the purpose. Regent Chiang, Regent Provideo and Regent Leon Guerrero stated that their respective committee's reviewed and endorsed the resolution. The motion carried.

5.3 Investment Committee

5.3.1 Investment Update

Regent Chiang reported that two Student Investment Club members and Dr. Kabigting were present for their investment results. Their principal restarted at \$50K and the balance on February 6, 2019 was \$56,461, approximately a 12.9% increase; their investments are in 9 technology concentrated stocks with \$7,500 in cash. The cash on hand is awaiting the right timing and right investments. Dr. Kabigting's class will also come up with a recommended list for the Investment Club. In last November, the Student Investment Club participated in a finance competition in Manila and the team members indicated that they had a good learning experience.

Volatility has become a more common scene in the market place. Value of the endowment fund went down from \$25.3M at September 30, 2018 to \$22.7M at December 31, 2018. Then it went back up last week to \$24.4M on February 6, 2019. Various uncertainties, such as the direction of the federal interest rate in 2019, effects on the unsettled trade war with China, possible hard landing of the Brexit, earning reports of the domestic corporations, etc. all cloud the market place. The investment advisor Raymond James Associates (RJA) has commented that the portfolios are well balanced and all within the allocation guidelines. It would be wise during the uncertain times to stick to our long-term investment objective. And if the committee so desires, RJA will offer a separate meeting to review and discuss the Investment Policy Statement.

5.4 Budget, Finance, and Audit Committee

5.4.1 Financial Update

Regent Chiang reported on the cash collections, DOA paid \$4.37M, or 48% of the \$9.15M requested at January 31, 2019 and special appropriations paid \$592K, or 32% of the \$1.85M requested. As such, it has become a serious financial challenge for the University. While the University will continue to try hard to collect with the board members' full support, he noted it will be an uphill battle. If DOA continues to withhold the allotments to the University, an increase in tuition will be the unfortunate last resort.

He also reported that for FY2020, a \$33.9M general operations budget, is proposed. This amount has a nominal \$1.5M increase over the \$32.4M requested in the prior year. And of the \$32.4M requested for FY2019, only \$27.4M was appropriated.

The unaudited cash basis financial statements for December 31, 2018 were also presented. The net assets decreased by \$6M, but of which, \$4.4M was from non-operating activities. The collections in the subsequent periods will have real impact on the operating results.

The September 30, 2018 audit is almost completed, still awaiting the actuarial report on the pension liability amount. It appears that we can again expect a good report with no major audit issues.

5.4.2 Collections Report

Regent Chiang stated the collection of the student loan was \$145K on January 31, 2019, 42% of the annual budget of \$350K, or 9% ahead of the budget.

5.4.3 Procurement Transactions and Contracts Report

Regent Chiang reported that there was one purchase order (PO) issued and five contracts entered in November and December 2018. Of those, only one PO and one contract involved the use of UOG

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funds: The PO of \$104K was for trash collection services; the \$125K contract was for providing construction management for the Engineering Annex. The rest are all flow through contracts, which the University will get reimbursed.

5.4.4 Resolution No. 19-10, Relative to Approving the FY2020 General Operations Budget and Special Appropriations Budget

Regent Chiang introduced Resolution No. 19-10, which was duly seconded. He briefly explained the purpose of the resolution. The motion carried.

5.4.5 Resolution No. 19-11, Relative to Approving Amendments to the University of Guam Charter, to Create the University of Guam as a 21st Century Institution to Meet the Educational Needs of the Region while Diversify its Revenue Sources to Lessen Dependence on the General Fund for its Revenues, and to Seek Legislative Approval

Regent Chiang introduced Resolution No. 19-11, which was duly seconded. He stated that the purpose of the resolution is to request for more autonomy from the legislature in managing the university's financing. He added that the former president made the presentation to the legislature but felt that it would be more appropriate to obtain a formal approval from the board before submitting the request to the legislature. The motion carried.

5.4.6 Resolution No. 19-12, Relative to Approving the Revised University of Guam President's Credit Card Policy

Regent Chiang introduced Resolution No. 19-12, which was duly seconded. He briefly explained the purpose of the resolution. The motion carried

5.5 Physical Facilities Committee

5.5.1 Plant and Facilities Update

Regent Provido provided a brief overview of the Plant and Facilities. She reported on the Engineering Annex project stating that Bascon is anticipating permit submission to DPW around March 15th.

On the Student Services Center, she stated that there were 10 responders that attended a pre-proposal conference in January 18th and the RFP will close on March 8th.

She then reported on the Storm Water Outfall project noting that construction has begun and is about 30% complete and the anticipated target completion date is May 2019.

She also provided an update on the new Student Housing and Dorm A, that an RFP is being developed and anticipating a third quarter 2019 release of an RFP.

She added a financial feasibility study is still being developed for the Triton Engagement Center which was part of the pre-application and that an early third quarter submission of this year is anticipated for submission to USDA.

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She ended her report on the Guam Cultural Repository project stating that SSFM has completed the conceptual plan and is going to be conducting an environmental assessment in coordination with the State Historical Preservation Officer. She added that an RFP is anticipated in early July.

6.0 AD HOC REPORT: ENDOWMENT FOUNDATION UPDATE

No update provided by the Endowment Foundation.

7.0 OPEN PRESENTATION (3 Minute Limit per Person)

Chairperson Felix opened the floor for open presentations. There were no open presentations.

8.0 EXECUTIVE SESSION

8.1 Legal EEO Matter

This Executive Session commenced at 6:12 p.m. A legal EEO matter was discussed. The Executive Session ended at 6:33 p.m.

9.0 VOTING FILE

9.1 Legal EEO Matter

The BOR will take action on the item discussed in Executive Session. Regent Leon Guerrero moved to accept the grievance committees' report dated 28 December 2018 as amended, which was duly seconded. The motion carried.

10.0 ADJOURNMENT

Regent Ji moved that the meeting be adjourned, which was duly seconded and passed. Chairperson Felix adjourned the meeting at 6:34 p.m., Chamorro Standard Time.



Christopher K. Felix, Chairperson

ATTESTED:



Thomas W. Krise, Ph.D., Executive Secretary