



**UNIVERSITY OF GUAM
UNIBETSEDAT GUAHAN**

Board of Regents
UOG Station, Mangilao, Guam 96923
Telephone: (671) 735-2995 Fax: (671) 734-2296

**Regular Meeting Minutes
February 16, 2012**

1.0 CALL TO ORDER

The Regular Meeting of the Board of Regents (BOR) was called to order on February 16, 2012, at 5:32 p.m., in AV Room #1, University of Guam RFK Library, Tan Siu Lin Building notice of such meeting having been duly and regularly provided by the Board. Acting Chairman Perez noted that Chairman Ada is absent tonight due to travel off-island.

QUORUM:

W. Chris Perez	Acting Chairman
John Arroyo	Treasurer
Kathy Sgro	Member
Andrew Laguana	Member
William Leon Guerrero	Member
Marcos Fong	Member
Antoinette Sanford	Member
Joseph Villagomez	Member

ALSO PRESENT:

Robert A. Underwood	Executive Secretary
Louise M. Toves	Recording Secretary
Victorina M.Y. Renacia	Legal Counsel

2.0 MEETING MINUTES

2.1 Regular Meeting Minutes of November 17, 2011

Regent Sgro moved for approval of the Regular Meeting Minutes of November 17, 2011 subject to corrections, which was duly seconded. The motion carried.

3.0 CHAIRMAN'S REMARKS

Acting Chairman Perez extended greetings from Chairman Ada, who is currently in Japan, and welcomed everyone back from fall intersession. He noted that the 60th Anniversary celebrations have started and that he appreciates the School of Education timeline that is on display outside of the President's office. He reported that the focus for the month of February 2012 is the Office of Graduate Studies, Sponsored Programs and Research and the Business Partner for this

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month is Subway and Foremost. Acting Chairman Perez commented on the article in today's PDN regarding the Master of Education program now offered online by UOG. He reminded the BOR members that the 60th anniversary proclamation signing will be held tomorrow at the Governor's office at 11:00 a.m. and that everyone should wear green. He noted that he received the most recent WPTRC report, which was distributed today, and complimented the Center on their work. He stated that the report is very impressive and he encouraged the UOG community to continue their activities in support of its mission.

4.0 PRESIDENT'S REPORT

President Underwood gave the President's report, a summary of which is attached. He noted that progress continues to be made with the 60th Anniversary Capital Campaign, having received several commitments and the extension of the 60 hour club in several other GovGuam agencies. He also reported that he will be traveling to Washington, D.C. next week to attend a National Board of Education in Sciences meeting and to follow up on the U.S.D.A. loan approval process for the Engineering annex and Student Center buildings.

President Underwood also reported the recent death of Walfrid Benavente, Library Technician II at the RFK Library, on February 13, 2012, and the recent passing of Mr. Fred Cantoria, husband of recently retired Professor Filomena Cantoria.

5.0 REPORTS FROM STANDING COMMITTEES

5.1 Academic, Personnel, and Tenure Committee

5.1.1 Resolution No. 12-1, Relative to Authorizing the Application to the U.S. Department of Health, Administration for Children & Families, Administration for Native Americans (ANA) to Support the University of Guam Grant Proposal "Chamorro Language Curriculum for Post-Secondary Instruction"

Regent Sgro introduced Resolution No. 12-1 for discussion. She explained that Chairman Ada signed the resolution as recommended by legal counsel. She made a motion to officially authorize the Chairman of the BOR to sign resolutions on behalf of the BOR in matters concerning and relating to the application, approval and submission of grant proposals and other similar documentation which are pro forma in nature, but which are required to further the interests and mission of the University, which was duly 2nded. The motion carried.

5.1.2 Administrator's Salary Scale Review and Benchmarking Report

Regent Sgro reported that the AP&T committee discussed the administrator's salary scale review and benchmarking report, which is required by policy every three years. She stated that the administration does not recommend any changes at this time as it is currently not financially prudent to increase salaries.

5.2 Student Affairs, Scholarship, Alumni Relations and Honorary Degree Committee

5.2.1 Resolution No. 12-02, Relative to Approving the Recommendation of the Student Affairs, Scholarship, Alumni Relations and Honorary Degree Committee on the Revised Student Residency Policy During its Meeting of February 1, 2012

Regent Fong introduced Resolution No. 12-02, which was duly seconded. The motion carried.

5.3 Budget, Finance, Investments and Audit Committee

5.3.1 Financial Update

Regent Arroyo summarized the discussion at the Investment subcommittee and BFIA Committee meetings of February 1, 2012. He noted that the Monitoring of the Registered Investment Advisor report can be found on page 46-49 of the BOR packet for review. He noted that the FY2013 budgets are in the packet for review and asked VPAF O'Brien to summarize the budgets.

VPAF O'Brien reviewed the FY2013 General Operations budget request, the various budget scenarios and discussions with the Governor regarding the FY2013 budget and \$1.4M tuition relief appropriation. He noted that the Governor's proposal is \$2.2M less than UOG's request.

Regent Arroyo introduced Resolution No. 12-03, Resolution No. 12-04, Resolution 12-05, Resolution No. 12-06 and Resolution 12-07 for approval, which was duly seconded. The motion carried.

5.3.2 Collections Report

Regent Arroyo referred to the Collections report on page 50 of the packet for details.

5.3.3 Procurement Transactions and Contracts Report

Regent Arroyo referred to the report on page 44 and 45 of the packet.

5.3.4 Resolution No. 12-03, Relative to Approving the FY2013-14 General Operations Budgets

Refer to Section 5.3.1

5.3.5 Resolution No. 12-04, Relative to Approving the Recommendation of the Budget, Finance, Investment and Audit Committee and the Student Affairs, Scholarship, Alumni Relations and Honorary Degree

Committee During its Meeting of February 1 and 7, 2012 on the Student Financial Assistance Program FY2012 Budget Including the Yamashita Teacher Corps, Which Provides Benefits for AY2012-2013 for New Applicants and Continuing Recipients

Refer to Section 5.3.1

5.3.6 Resolution No. 12-05, Relative to Approving the FY2013 Non-Appropriated Fund Budgets

Refer to Section 5.3.1

5.3.7 Resolution No. 12-06, Relative to Approving the FY2013 Auxiliary Budgets

Refer to Section 5.3.1

5.3.8 Resolution No. 12-07, Relative to Approving the FY13 Reserve Capital Improvement Project Budget

Refer to Section 5.3.1

5.3.9 Resolution No. 12-08, Relative to Accepting the Results of the Eide Bailly Financial Statements Audit and Compliance Audit for the Fiscal Year Ended 30 September 2011

Regent Arroyo provided a summary of the audit and the finding of the one material noncompliance and finding. He noted that as a result, UOG will not maintain low-risk auditee status in FY2013. He then introduced Resolution No. 12-08, which was duly seconded. The motion carried.

5.4 Physical Facilities Update

5.4.1 Plant and Facilities Update

Regent Leon Guerrero asked CPFO Perez to provide the ARRA update and Plant and Facilities report. CPFO Perez provided his report, noting that some of the project delays were due to rain. He also reported on campus-wide air conditioning projects.

Regent Leon Guerrero then summarized the discussion and updates provided at the Committee meeting on February 7, 2012. VPAF O'Brien reported that bipartisan legislation on increasing the government's debt ceiling is being discussed and is supported by the Governor. To remind the Legislature and the Governor that the Government of Guam debt limit needs to be sufficient to allow UOG to obtain a U.S.D.A. loan for the student service center and engineering annex, President Underwood asked that everyone, especially member of the BOR, to speak with the senators and the

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governor regarding this need. He recommended not waiting for a public hearing, but to communicate our concerns individually and collectively.

5.4.2 Physical Master Plan Update

Regent Leon Guerrero noted that CPO Okada is not present, so there will be no update provided.

6.0 AD HOC REPORT: ENDOWMENT FOUNDATION UPDATE

Regent Arroyo reported that the UOGEF Board of Directors met yesterday and discussed the UOGEF FY2010 Audit. President Underwood reported on the progress of the Capital Campaign, noting that industry leaders are now scheduling events to reach out to potential donors that have been identified in various industries. He stated that plans are also being made for estate planning discussions to make the information available at various financial institutions.

7.0 NEW BUSINESS

There was no new business to present.

8.0 OPEN PRESENTATION (3 Minute Limit per Person)

Acting Chairman Perez opened the floor for open presentations.

There being none, Acting Chairman Perez recessed the meeting at 6:23 p.m. for the BOR to go into executive session.

9.0 EXECUTIVE SESSION

- 9.1 Tenure Recommendation from the Academic, Personnel and Tenure Committee for Dr. Andrea Hartig, Associate Professor of English/Women and Gender Studies**
- 9.2 Tenure Recommendation from the Academic, Personnel and Tenure Committee for Dr. Kelle Murphy, Assistance Professor of Physical Education**
- 9.3 Tenure Recommendation from the Academic, Personnel and Tenure Committee for Dr. Maria Claret Ruane, Associate Professor of Economics**
- 9.4 Professor Emerita Recommendation from the Academic Personnel and Tenure Committee for Dr. Filomena M. Cantoria, Professor of Accounting**

10.0 VOTING FILE

Acting Chairman Perez returned the meeting to open session at 6:41 p.m.

Regent Sgro moved that the Tenure applications of Dr. Andrea Hartig, Dr. Kelle Murphy and Dr. Maria Claret Ruane be approved, which was duly seconded. The motion carried.

10.1 Tenure Application of Dr. Andrea Hartig

Refer to Section 10.0

10.2 Tenure Application of Dr. Kelle Murphy

Refer to Section 10.0

10.3 Tenure Application of Dr. Maria Claret Ruane

Refer to Section 10.0

10.4 Professor Emerita Application of Dr. Filomena M. Cantoria

Regent Sgro moved that the application of Dr. Filomena M. Cantoria for Professor Emerita status be approved, which was duly seconded. The motion carried.

President Underwood noted that previously, recommendations for Emeritus faculty were made through the Emeritus society, but currently the recommendations are reviewed by the Faculty Senate. He stated that it is now in discussion to determine if this change was made with or without a BOR resolution and if the process should revert to how it was previously done.

11.0 ADJOURNMENT


Acting Chairman Perez asked for and held a moment of silence in recognition of the passing of Library Technician II Walfrid Benavente and Mr. Fred Cantoria.

He adjourned the meeting at 6:40 p.m.



P. Sonny Ada, Chairman

ATTESTED:



Dr. Robert A. Underwood, Executive Secretary

PRESIDENT'S REPORT

February 16, 2012

1. Travel

2. Fiscal Year 2013 Budget

I want to thank all of the divisions and administrators, UPBAC, VPAF O'Brien and the Business Office, and the BOR members for their assistance in preparing the FY2013 Budget and in attending meetings with the Legislature and the Governor to advocate on behalf of the University. Later in this meeting, we will review the proposed budget details and I will comment on the specifics at that time.

3. Strategic Planning Retreat

A strategic planning retreat was held from February 3rd to 4th which was attended by myself, the Vice Presidents, and nine of the Deans and Directors. It was a beneficial and productive event for everyone who attended. A report is currently being compiled by facilitator Jay Merrill and will be available for review when completed.

4. 2012 Events

We have completed our first month of commemoration activities, with January focused on the School of Education and business partner, Singapura. I want to thank Dr. Patrick Leddy and Committee Chair Dr. Lou Ferrer for their leadership in rallying their faculty and staff to organize the events. This month the focus is on the Office of Graduate Studies, Sponsored Programs and Research and our business partner is Subway. Foremost has also launched the sale of water bottles which promote UOG's 60th anniversary and of which a portion of sales proceeds will be donated to the Capital Campaign. Please visit our website, uog.edu/2012 to keep abreast of all the activities.

5. Charter Day

Next month will be our annual Charter Day celebration, which we anticipate to be bigger and better than ever. The proclamation signing will be held at 11:30 a.m. on February 20th at Adelup. Please be sure to save the date for the Charter Day Run, which will be held on March 10th and Charter Day, which will be on March 13th this year. Opening Ceremonies will begin at 9:00 a.m. Your attendance is encouraged and appreciated at all of the events.

6. Recognition

In January 2012, the School of Education recognized their faculty and presented the following awards: Teaching – Dr. Catherine Stoicovy; Research & Scholarship – Dr. Stephen Kane; Service – Dr. Lourdes Ferrer; Special award to Dr. John Sanchez; Loyalty Award to Dr. Bernadita Camacho-Dungca; and SOE Employee of the Year – Ms. June Aguon.

The value of research conducted at the University of Guam Western Pacific Tropical Research Center (WPTRC) is appreciated locally and internationally. WPTRC chemical ecologist and entomologist Gadi V. P. Reddy was recently

invited to Okinawa, Japan to give the keynote lecture at a symposium sponsored by the NARO Kyushu Okinawa Agricultural Research Center to discuss strategic studies for the eradication of sweetpotato weevils in infested regions.

7. Grants

Stephen Acabado, PhD, and Assistant Professor of Anthropology/Archaeology at the University of Guam, received a \$21K grant from the National Geographic Society's Committee for Research and Exploration in support of his anthropological research on the rice terrace farming and irrigation methods of the Ifugao people of the Northern Philippines.

8. Students

Fall 2011 Caripac Scholars each received a \$600 scholarship from the USDA CarIPac program. The recipients are: Kateri Cruz and Mario Martinez, who are pursuing a BS degree in Tropical Agricultural Science with a Research emphasis; Greogrio Borja, Rowena Mendi, David Calvo, Robert Mendi, Charles Aiseam, Kawika (Jonathan) David, and Jennifer Camacho are pursuing a BS degree in Tropical Agricultural Science with a Applied emphasis.

9. Announcements

The University of Guam, with the School of Nursing and Health Sciences announced the approval of a new Public Health Concentration in the Health Sciences program. The program has been developed with the long-term goal of providing theory, training, research experience, and service opportunities in Public Health to residents in Guam and the neighboring islands in the region. Future outlook for the program includes establishing lasting community partnerships with local and regional groups, and obtaining concentration specific accreditation or certification.

The Micronesian Area Research Center (MARC) of the University of Guam announces its annual honoree dinner to be held Wednesday March 14th from 6:00 p.m. to 9:30 p.m. at the Marriott Resort. Honorees this year will be: Dr. Hiro Kurashina, Ms. Faustina Rehuher-Marugg of Palau and posthumously Dr. Jane Hainland Underwood. Combined these honorees have contributed over 75 years of service to the Micronesian region.

The University of Guam and GHD Inc. (formerly Winzler & Kelly) will collaborate and send UOG Endowment staff and local engineers into area classrooms during National Engineers Week, February 21-25.

The National Engineers Week, or E-Week, is a national effort led by the National Society of Professional Engineers, and the outreach effort is part of the 14th annual Discover "E" campaign, sponsored by members of the engineering profession. During E-Week, over 40,000 engineers throughout the U.S. will reach more than five million students and teachers. Their goal is to help bring practical applications of math, science, and technology to the classroom and increase student interest in those subjects.

UOG Green played a supporting role in the campaign to reduce plastic bags on Guam during the Payless “Mission Zero Bag” Launch on January 25. The idea behind the Payless “Mission Zero Bags” campaign is to reduce the number of plastic bags used in its operations and over time gradually remove plastic bags as a bagging option. Payless also encourages its customers to use recyclable bags while shopping. The UOG Green interns shared information with consumers about how plastic bags negatively affect the island’s community and environment and discuss the advantages of reducing and removing plastic bags from Guam. The interns also assisted the Dededo Mayor’s Office with a used oil collection event on February 4th.

A three-day TRiO Forum/Training Workshop was held in January at the UOG campus. Participants were from the Western Association of Educational Opportunity Personnel Pacific Islands Chapter and included TRiO program leaders from American Samoa, Chuuk, Guam, Hawaii, Kosrae, Marshall Islands, Northern Mariana Islands, Palau, Pohnpei, and Yap. The forum/training included sessions on the U.S. Higher Education Opportunity Act of 2008 & TRiO Regulations and a Grant Writing Workshop for the Upward Bound (UB) & Upward Bound Math and Science (UBMS) Programs.

The 3rd CIS Conference on Island Sustainability will be held on April 18 & 19 at the Hyatt Regency Hotel. The theme is “Energizing Green Communities.” You can register online or respond to the call for papers by visiting the UOG website.