



**UNIVERSITY OF GUAM  
UNIBETSEDAT GUAHAN**

**Board of Regents**  
UOG Station, Mangilao, Guam 96923  
Telephone: (671) 735-2995 Fax: (671) 734-2296

**Regular Meeting Minutes  
April 21, 2011**

**1.0 CALL TO ORDER**

The Regular Meeting of the Board of Regents (BOR) was called to order on April 21, 2011, at 5:40 p.m., in AV Room #1, University of Guam RFK Library, Tan Siu Lin Building notice of such meeting having been duly and regularly provided by the Board. Chairman Ada noted that Regent Laguana is absent today due to illness.

**QUORUM:**

<b>P. Sonny Ada</b>	<b>Chairman</b>
<b>W. Chris Perez</b>	<b>Vice Chairman</b>
<b>Cynthia Henson</b>	<b>Treasurer</b>
<b>Kathy Sgro</b>	<b>Member</b>
<b>William Leon Guerrero</b>	<b>Member</b>
<b>John Arroyo</b>	<b>Member</b>
<b>Marcos Fong</b>	<b>Member</b>
<b>Joseph Villagomez</b>	<b>Member</b>

**ALSO PRESENT:**

<b>Robert A. Underwood</b>	<b>Executive Secretary</b>
<b>Louise M. Toves</b>	<b>Recording Secretary</b>
<b>Victorina M.Y. Renacia</b>	<b>Legal Counsel</b>

**2.0 MEETING MINUTES**

**2.1 Regular Meeting Minutes of February 17, 2011**

Regent Henson moved for approval of the Regular Meeting Minutes of February 17, 2011, which was duly seconded. The motion carried.

**3.0 CHAIRMAN'S REMARKS**

Chairman Ada welcomed the new student regent, Joseph Villagomez. He noted that he received a letter from SGA President Leon Guerrero indicating that SGA Senator Jason Aradanes will be serving as Acting President from April 5-25, 2011. He reported that he sent a thank you letter on behalf of the BOR to the Regent Nominating Council for their work in addressing the upcoming vacancy, also thanking BOR RNC representative

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Regent Sgro for her work. He noted that Regent Henson's term will be ending in May 2011 and that Antoinette Sanford has been identified as her replacement, pending legislative confirmation.

Chairman Ada thanked all the Regents who attended Charter Day and everyone who was involved with putting the events together. He reported on the Hafa Adai Pledge signing, which he feels is good for both UOG and Guam. He thanked the UOG Endowment Foundation for assisting with the UOG Employee's bowling day, which he attended. He also congratulated the employees recognized during Employee Recognition Ceremony and expressed appreciation to Governor Calvo and Speaker Won Pat for taking the time to attend the ceremony. Chairman Ada noted that Regent Henson's company, Diagnostic Laboratories, Inc. recently celebrated their 15 year anniversary. He also commented on the quality of speakers observed and the positive experience he had attending several of the sessions at the 2<sup>nd</sup> Conference on Island Sustainability. He closed by wishing everyone a Happy Easter and a restful spring break.

### **4.0 PRESIDENT'S REPORT**

President Underwood gave the President's report, a summary of which is attached. The Charter Day 2011 video, which is posted on the UOG website, was viewed by all present.

### **5.0 REPORTS FROM STANDING COMMITTEES**

#### **5.1 Academic, Personnel, and Tenure Committee**

Regent Sgro gave a brief report on the Academic, Personnel and Tenure Committee meeting of April 6, 2011.

#### **5.2 Student Affairs, Scholarship, Alumni Relations and Honorary Degree Committee**

##### **5.2.1 Resolution No. 11-09, Relative to Approving the Spring 2011 Commencement Graduate Listing**

Regent Perez introduced Resolution No. 11-09 and moved for its approval, which was duly seconded. The motion carried. SVPASA Whippy noted that the number of graduates has increased from last year. Chairman Ada noted that commencement will be held on May 29<sup>th</sup> and that the Regents will have new regalia for the event.

#### **5.3 Budget, Finance, Investments and Audit Committee**

##### **5.3.1 Financial Update**

Regent Henson provided the financial update, noting the report is on page 28 of the electronic packet. She referred to page 29 of the electronic packet for the allotment

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payment schedule plan and to page 30 for review of the allotment report. She noted that cash position and forecast are reported on Page 31 of the electronic packet.

Regent Henson noted that the WASC interim report (pages 32-51) was submitted on March 31<sup>st</sup> and reviewed at the meeting. She noted that the largest grants at the UOG are Pell grant, CEDDERS, and the Cancer grant.

### **5.3.2 Collections Report**

Regent Henson referred the Regents to view the report on page 52 as provided in the electronic packet. She noted that YTD collections are 11% higher this year than the previous year.

### **5.3.3 Procurement Transactions and Contracts Report**

Regent Henson referred the Regents to view the report on Page 53 as provided in the electronic packet. She reported that during the month of March there were two contracts over \$100,000: one with G4S Security Services for \$228,591 and one with the University of Hawaii for \$239,832. There was one purchase order for \$257,182 with Datatel for the Colleague system annual maintenance.

Regent Henson noted this is her last meeting and therefore, her last report. She expressed her thanks to everyone for the pleasure of working with her for the past 6 years. She reported that she will preside over one final BFIA committee and one Investment subcommittee meeting in May, and will return in time to attend the Spring 2011 commencement. Chairman Ada thanked Regent Henson for her work on the committees, as Treasurer for the BOR, and all of her service to the University of Guam.

## **5.4 Physical Facilities Update**

### **5.4.1 Plant and Facilities Update**

Regent Leon Guerrero provided the Plant and Facilities update. He reported on upcoming projects, ARRA projects and maintenance connections. He noted that the funding for the A&E design work for the Student Center has been put on hold and that President Underwood is working with the administration on its release. Chairman Ada asked if there was any timeline set for the Outdoor Sports Facility. VPAF O'Brien reported that it is currently in committee with the Legislature.

## **6.0 AD HOC REPORT: ENDOWMENT FOUNDATION UPDATE**

President Underwood reported that efforts are still directed at finalizing a joint resolution for the UOGEF and BOR to sign in respect to the 2012 fundraising campaign efforts. UOGEF Executive Director Mark Mendiola reported on UOGEF efforts, with assistance from the SVP's office, to submit an application for a NIDDK conference educational grant. He stated that a 2-day medical conference will be held at the Hyatt in May, which is part of a regional effort. He reported that the UOGEF is working on a fundraising strategy for the University's 60<sup>th</sup> anniversary. He noted that they are working on the donor database

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and new donor prospects list, which can then be used to implement the 60<sup>th</sup> anniversary plans. He thanked the BOR for their support of the Employee's bowling event, noting that the team from the President's office won the team prize.

### **7.0 NEW BUSINESS**

#### **7.1 Election of Officers**

Chairman Ada opened the floor for nominations. Regent Sgro moved that the following slate of candidates be nominated: for Chairperson, Regent Ada for Vice Chairperson, Regent Perez; and for Treasurer, Regent Henson. The motion was duly seconded and carried unanimously. Chairperson Ada thanked the Board for their vote of confidence.

#### **7.2 Election of the Board of Regents Representative to the Regent Nominating Council**

Chairman Ada opened the floor for nominations for the BOR representative to the Regent Nominating Council. Regent Arroyo moved to nominate Regent Sgro as the BOR's representative to the Regent Nominating Council, which was duly seconded. There being no further nominations, Chairman Ada called for the vote and the motion passed unanimously.

### **8.0 OPEN PRESENTATION (3 Minute Limit per Person)**

Chairman Ada opened the floor for open presentations. There being none, Chairman Ada called for a short recess, after which the BOR would enter executive session.

### **9.0 EXECUTIVE SESSION**

#### **9.1 Tenure Recommendation from the Academic, Personnel and Tenure Committee for Dr. David Gugin, Assistant Professor of English**

#### **9.2 Tenure Recommendation from the Academic, Personnel and Tenure Committee for Dr. Jason Vest, Associate Professor of English**

#### **9.3 Presidential Evaluation Committee Report**

#### **9.4 President's Contract**

### **10.0 VOTING FILE**

The BOR returned to open session at 7:15 p.m.

#### **10.1 Tenure Application of Dr. David Gugin**

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Regent Sgro moved that the tenure application of Dr. David Gugin be approved, which was duly seconded. The motion carried.

**10.2 Tenure Application of Dr. Jason Vest**

Regent Sgro moved that the tenure application of Dr. Jason Vest be approved, which was duly seconded. The motion carried.

**10.3 Presidential Evaluation Committee Report**

Regent Henson reported that the PEC submitted their report to the BOR Chairman and summarized the PEC's evaluation process with recommendations. Chairman Ada thanked the PEC for their work and report. He then stated that based on the report and recommendations by the PEC, the BOR has agreed to offer Dr. Robert A. Underwood a renewal employment agreement for three years; that his original contract will be attached to the renewal agreement, all terms and conditions remaining the same, except as follows: 1) effective June 1, 2011, his salary will be at a base rate of \$195,000 with a 3% increase of the base rate of the previous year, subject to favorable reviews by the PEC, at the end of year one and year two of his contract; and 2) that the President will be entitled to retreat rights to the Center for Island Sustainability at the rank of Professor upon completion of his contract.

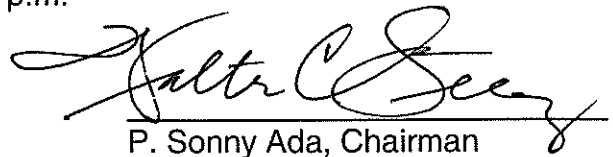
President Underwood thanked the BOR for their support, acknowledging that the favorable review is due to the work of the people who work to support for his office and that the stability of the University is due to the hard work of the VPAF and SVPASA.

**10.4 President's Contract**

Regent Sgro moved that the BOR accept the recommendations as presented by the PEC in its report dated April 15, 2011 and that the BOR offer President Underwood an extension of his contract with the terms and conditions as specified by Chairman Ada. The motion was duly seconded and carried. Chairman Ada noted that the documents are to be executed in a timely manner.

**10.0 ADJOURNMENT**

Chairman Ada adjourned the meeting at 7:35 p.m.

  
P. Sonny Ada, Chairman

**ATTESTED:**

  
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Dr. Robert A. Underwood, Executive Secretary

## **PRESIDENT'S REPORT**

### **April 21, 2011**

#### **1. Travel**

In March 2011, I traveled to attend the National Board for Education Sciences meeting and the Pacific Postsecondary Education Council meeting in Washington DC. I recently returned from attending the Inaugural Oceania Development Network (ODN) Affiliates meeting in Suva, Fiji.

#### **2. Alumni Speaker Series**

The Alumni Association featured Dr. Gregg San Nicolas as the fourth speaker in the UOG Alumni Association's Speaker Series on April 13, 2011. Dr. San Nicolas addressed the audience on his career and education.

#### **3. 2011 Charter Day**

The University held a very successful Charter Day celebration on Tuesday, March 8, 2011. Over 5,000 students attended the events. I want to recognize the hard work of the entire University community in support of Charter Day, as well as the members of the Charter Day committee. We anticipate that next year's Charter Day will be even more dynamic in celebration of the UOG's 60<sup>th</sup> anniversary.

The 32<sup>nd</sup> CLASS Research conference featured approximately 60 presentations throughout the day. The 8<sup>th</sup> annual CHamorro Language Competition featured students from over 44 schools from Guam and the Commonwealth of the Northern Mariana Islands.

The 2011 chemistry titration competition was conducted at UOG on Charter Day. Five schools participated in the competition, and they are St. John's School, Harvest Christian Academy, Father Duenas Memorial School, St. Thomas Aquinas Catholic High School and Notre Dame High School.

#### **4. UOG FY 2010 Audit**

The University of Guam FY 2010 audit showed significant increases in Federal grants and contracts, net assets, and enrollment. All of these factors point to an engaged institution committed to academic quality, research, and outreach projects that benefit the community. The University maintained its "low-risk" audit status for the sixth consecutive year, which the institution is awarded for its careful management of federal grants. Net assets grew by \$4.9 million (5.8%), attributable to the increases in Federal grants and contracts, student tuition and enrollment, government appropriations, investment income and ongoing financial and cash management controls. Other FY 2010 audit highlights include:

- UOG experienced its highest student enrollment over the last ten years, reaching 3,639 students in Fall semester 2010.

-\$35.9M marks the highest level of revenue from Federal grants and contracts received in the history of the institution.

-Federal grant revenue increased by \$6.8M or 24% from \$28.9M to \$35.9M, stemming from multi-year grants for Pell student financial aid, cancer research, regional health education, a master's program for the blind/visually impaired, and alternative energy and green projects.

The University recorded \$90.2M in revenues (excluding investment income), of which 37% was from government appropriations with the remainder being University-generated. For every dollar appropriated from the government of Guam, the University is able to generate another \$1.73, which is used to propel the island's economic, environmental and social development.

-The auditors also found three significant weaknesses in controls, which did not rise to the level of material weaknesses, in areas of fixed asset depreciation, student aid files, and processing of travel advances. The University has taken the necessary steps to improve controls in these areas.

#### **5. UOG's 2<sup>nd</sup> Regional Conference on Island Sustainability**

The University of Guam Center for Island Sustainability held the 2<sup>nd</sup> Conference on Island Sustainability on April 19-20, 2011 at the Hyatt Regency Hotel. This year, a pre-conference workshop was held for students from local high schools, regional community colleges, GCC and UOG. The event drew over 300 students, presenters and other attendees. I want to recognize our conference partners: Guam Chamber of Commerce, Guam Coastal Management Program, Guam Community College, Guam Department of Education, Guam Environmental Protection Agency/Guam Energy Office, Guam Power Authority; and the Pacific Post-Secondary Education Council (PPEC) for their support. Kudos to the staff of the Center for Island Sustainability for their efforts.

#### **6. Recognition**

The University of Guam School of Business and Public Administration has received specialized accreditation for its business programs through the International Assembly for Collegiate Business Education (IACBE), located in Olathe, Kansas. The IACBE Board of Commissioners met on February 5, 2011 and granted reaffirmation of the UOG Business Programs for a maximum of seven years. The business programs in the following degrees are accredited by the IACBE: Professional Master of Business Administration and Bachelor of Business Administration.

The School of Business and Public Administration at the University of Guam incorporated project management concepts into course curricula recently with the modification of two courses: BA 441 Operations and Project Management and BA 632 Operations and Project Management. Karri Perez recently received her

Project Management Professional (PMP) designation from the Project Management Institute, the world's leading not-for-profit membership association for the project management profession. Perez is one of only four PMP certified professionals on Guam. She teaches both the undergraduate and graduate level courses that include the project management component.

Five University of Guam employees were named employees of the year at the annual University of Guam Employee Recognition ceremony. This year's honorees are: Orana Elsegini (Employee of the Year – Category I, Clerical & Secretarial Personnel), Christine Mababayag and Crispina Tagudin (Employee of the Year – Category II, Technical, Professional-non faculty, & Paraprofessional personnel), Evelyn Siquig (Employee of the Year – Category III, Skilled Craft & Maintenance personnel), and Remy Cristobal (Administrator of the Year).

## **7. Students**

The UOG Western Pacific Coral Reef Institute (WPCRI) awarded scholarships to Patrick Zerzan, Steven Pillman, and D'Leoleigh-Aloha Layce to cover the cost of tuition, fees, and books for full time attendance at the University of Guam during the Spring Semester 2011. The recipients are studying biology or environmental science at UOG and are residents of Guam or one of the Micronesian islands. This scholarship opportunity supports the overall mission of WPCRI, which is to build capacity for the better management of coral reefs in the region. The program is part of a cooperative agreement between the National Oceanic and Atmospheric Administration (NOAA) Center for Sponsored Coastal Ocean Research and the University of Guam to build regional capacity in the natural sciences as they relate to protecting and preserving Micronesia's coral reefs.

Alyssa Bryce is one of about 18 students selected to participate in the ten-week Undergraduate Research and Mentoring in the Biological Sciences (URM) Program at the University of Hawaii. URM seeks to increase the number of Pacific Islanders pursuing bachelors and advanced degrees by recruiting and training promising students in modern approaches to environmental biology.

Rob Ady and Chris Rosario will spend eight weeks at the Las Cruces Biological Station in Costa Rica this summer performing independent research under the supervision of a mentor. With funding from the National Science Foundation, the Organization for Tropical Studies(OTS) Native American and Pacific Islander Research Education program provides a unique, intensive opportunity for field research to about 18 undergraduate students from the United States and the Pacific Islands. The NAPIRE Program is designed to introduce Native American and Pacific Islander undergraduate students to the biodiversity of the tropics.

Rebecca Kim is one of only 30 students from across the nation selected to participate in The Jackson Laboratory 2011 summer student internship program in Maine. The Jackson Laboratory is an independent, nonprofit organization focusing on mammalian genetics research to advance human health. Their



mission is to discover the genetic basis for preventing, treating and curing human disease and to enable research for the global biomedical community.

Jonathan T.H. Nguyen was selected as the University of Guam's Student Employee of the Year on April 12 at the annual event hosted by the UOG Career Development Office hosts to recognize the contributions student employees and their supervisors make to the university's mission. Fernabel Dela Pena was selected as the University of Guam's Student Employee Supervisor of the Year.

Yan Dai and Akashi Rouse were accepted for a Summer Math internship program (called PURE Math: Pacific Undergraduate Research Experience in Mathematics), at the University of Hawaii at Hilo.

## **8. Announcements**

In honor of National Library Week (April 10-16, 2011), the University of Guam Robert F. Kennedy Memorial Library launched a newly revised and updated webpage dedicated to the Government Documents Collection. Featured are resources focused on the U.S. Government; U.S. Government Statistics; Guam & the Pacific Region; the White House, Congress, and Judiciary. Please visit the Robert F. Kennedy Memorial Library Homepage [www.uog.edu/library](http://www.uog.edu/library), and then click on **Government Documents**

The University of Guam Division of Natural Sciences has acquired a DNA Analyzer and consultant Charlie Troxel of Licor ([www.licor.com](http://www.licor.com)) is on campus installing the equipment and leading a series of training sessions for faculty, students and others in the community interested in learning about DNA sequencing, microsatellite genotyping, and AFLP DNA fingerprinting techniques.

HDRinc., and environmental contracting company new to Guam, recently donated thousands of dollars worth of top of the line aquarium and hydrology testing equipment to the University of Guam Marine Laboratory. The equipment was purchased as part of a Navy contracted project and was donated earlier this month.