



**UNIVERSITY OF GUAM  
UNIBETSEDAT GUAHAN**

**Board of Regents**

UOG Station, Mangilao, Guam 96923  
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**Regular Meeting Minutes  
September 19, 2013**

**1.0 CALL TO ORDER**

The Regular Meeting of the Board of Regents (BOR) was called to order by BOR Acting Chairperson W. Leon Guerrero on September 19, 2013, at 5:30 p.m., in AV Room #1, University of Guam RFK Library, Tan Siu Lin Building, notice of such meeting having been duly and regularly provided by the BOR.

**QUORUM:**

<b>William Leon Guerrero</b>	<b>Acting Chairperson</b>
<b>Marcos Fong</b>	<b>Treasurer</b>
<b>Kathy Sgro</b>	<b>Member</b>
<b>Elizabeth Gayle</b>	<b>Member</b>
<b>Anthony Quenga</b>	<b>Member</b>

**ALSO PRESENT:**

<b>Robert A. Underwood</b>	<b>Executive Secretary</b>
<b>Louise M. Toves</b>	<b>Recording Secretary</b>
<b>Victorina M.Y. Renacia</b>	<b>Legal Counsel</b>

**2.0 MEETING MINUTES**

**2.1 Regular Meeting Minutes of June 20, 2013**

Regent Gayle moved for approval of the Regular Meeting Minutes of June 20, 2013, subject to corrections, which was duly seconded. The motion carried.

**3.0 CHAIRPERSON'S REMARKS**

Acting Chairperson Leon Guerrero thanked everyone for their presence, despite the inclement weather. He noted the Chairperson Perez is currently off-island. He welcomed everyone to the new academic year. He then recognized Interim SVP Enriquez, who introduced newly tenured and promoted Associate Professor of Biology, Dr. Frank Camacho.

## **Board of Regents Regular Meeting Minutes of September 19, 2013**

Dr. Camacho expressed his appreciation for being awarded tenure, noting that he enjoys teaching here and is grateful especially for his students who make his job rewarding. He stated that he looks forward to continued service to the University of Guam.

### **4.0 PRESIDENT'S REPORT**

President Underwood gave the President's report, a summary of which is attached.

### **5.0 REPORTS FROM STANDING COMMITTEES**

#### **5.1 Academic, Personnel, and Tenure Committee**

##### **5.1.1 Resolution No. 13-18, Relative to Endorsing the University of Guam Good to Great Process and Statement of Greatness**

Regent Kathy Sgro introduced Resolution No. 13-18, which was duly seconded. The motion carried.

#### **5.2 Student Affairs, Scholarship, Alumni Relations and Honorary Degree Committee**

Regent Gayle stated that the SASARHD committee met and that while she is not officially a member of the committee, she did attend the meeting and that the other two members of the committee are not present today. She reported that there was only one item to be addressed at the committee meeting, which involved a special request by a student. She noted that the recommendation of the administration was endorsed by the committee, and there is no action necessary by the full BOR.

#### **5.3 Budget, Finance, Investments and Audit Committee**

##### **5.3.1 Financial Update**

Regent Fong provided the financial update.

##### **5.3.2 Collections Report**

Regent Fong reported that just over \$25k was collected over the month of August, bringing UOG to 79% of the total year-to-date collections forecast.

##### **5.3.3 Procurement Transactions and Contracts Report**

Regent Fong reported that there were 3 contracts and no purchase orders over \$100,000 awarded. He then provided the details of the three contracts awarded.

##### **5.3.4 Resolution No. 13-19, Relative to Approving the Write-off of Certain Long Outstanding Accounts Receivable**

Regent Fong introduced Resolution No. 13-19, which was duly seconded. The motion carried.

**5.3.5 Resolution No. 13-20, Relative to Approving the Proposed FY2014 Insurance Program**

Regent Fong introduced Resolution No. 13-20, which was duly seconded. Regent Fong asked VPAF O'Brien to report on the details of the insurance program. VPAF O'Brien reported on the process and recommendations for the FY2014 insurance program, noting an overall decrease in premiums of approximately 2%. Regent Fong expressed his appreciation to the risk management committee, under the leadership of VPAF O'Brien for their work. The motion carried.

**5.3.6 Resolution No. 13-21, Relative to Continuation of FY2013 General Operations, Special Appropriations, Student Financial Assistance Program and Non-Appropriated Funds Budgets into FY2014**

Regent Fong introduced Resolution No. 13-21, which was duly seconded. The motion carried.

**5.3.7 Resolution No. 13-22, Relative to Authorizing the Signing of Checks and Corporate Resolutions and Opening or closing Bank Accounts or Credit Facilities**

Regent Fong introduced Resolution No. 13-22, which was duly seconded. The motion carried.

**5.3.8 Resolution No. 13-23, Relative to Authorizing Spending from Planetarium Fund**

Regent Fong introduced Resolution No. 13-23, which was duly seconded. The motion carried.

**5.4 Physical Facilities Committee**

**5.4.1 Facilities Update**

Regent Gayle provided the facilities update.

**5.4.2 Resolution No. 13-24, Relative to Amending the University of Guam's Policy Banning the Sales, Smoking, and the Distribution and Use of Tobacco and Tobacco-based Products on the University of Guam Campus**

Regent Gayle introduced Resolution No. 13-24, which was duly seconded. The motion carried.

**6.0 AD HOC REPORT: ENDOWMENT FOUNDATION UPDATE**

President Underwood reported that the last major activity was yesterday's naming of the Tan Lam Pek Kim English and Communications Building. He noted that the UOGEF held its annual Chef's Cup event; however, he did not have the final numbers to report tonight.

**7.0 NEW BUSINESS**

Interim SVP Enriquez recognized the presence of recently tenured Associate Professor of Political Science, Dr. Michael Stoil, and invited Dr. Stoil to address the BOR.

Dr. Stoil expressed his appreciation to the BOR for granting him tenure. He stated that it is difficult to enter academia later in life, as he did in his fifties after a long hiatus, however, he has found on Guam an area which honors and respects the contributions of age and experience. He stated that he would try to continue to earn the BOR's confidence over the years.

**8.0 OPEN PRESENTATION (3 Minute Limit per Person)**

Acting Chairperson Leon Guerrero opened the floor for open presentations; however, no presentations were made.

**9.0 EXECUTIVE SESSION**

**9.1 BOR Self-Evaluation Committee Report**

**10.0 ADJOURNMENT**

Acting Chairperson Leon Guerrero stated that the BOR Self-Evaluation Committee report would be submitted to the Recording Secretary for record keeping purposes. He adjourned the meeting at 6:20 p.m.

  
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W. Chris Perez, Chairperson

**ATTESTED:**

  
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Dr. Robert A. Underwood, Executive Secretary

## **PRESIDENT'S REPORT**

### **September 19, 2013**

#### **1. Tan Lam Pek Kim English and Communications Building**

I would like to congratulate the UOG Endowment Foundation staff, Executive Director Mark Mendiola, and Board on the successful naming event for the Tan Lam Pek Kim English and Communications building yesterday. The building has benefited from some beautiful landscaping donated by Bob Salas' company, LMS, and some exterior clean up and refurbishing. I am appreciative of CPFO Sonny Perez and Facilities Maintenance Supervisor Frank Troy for their cooperation in assisting the UOGEF with preparing the building for the event.

#### **2. FY2014 Appropriation**

On behalf of the University community, I would like to express my appreciation to the 32<sup>nd</sup> Guam Legislature and Governor for the \$34.9M appropriated to the University for FY14. This is an increase of \$2.2M or 7.6% over this current year. In particular:

- University share of Government of Guam General Fund revenues for our operations rose to 5.1%.
- \$30.1M was appropriated to general operations, including \$1.47M for the second year of tuition support enabling an unprecedented fifth year without a tuition rate increase. The general operations appropriation increased by \$2M due to a one-time exemption for our annual debt service payment to DOA. This is a first.
- In addition \$3.6M was appropriated to SFAP, \$0.8M to the UOG Capital Improvements Fund and \$0.5M to special appropriations.

#### **3. Fall 2013 Enrollment**

UOG's Fall 2013 semester enrollment reached an all-time high, as compared to the past 10 years. Total headcount is 3,836, a 3.6% increase over last Fall 2012. Total credit hour production is 35,599, which is a 4.4% increase over last Fall 2012. Our last recorded high close to this level was in Fall 1999, when headcount was 3,894 and credit hour production was 44,353.

#### **4. Good to Great**

I will be holding a Staff Assembly on Good to Great at 3:00 p.m. on Friday, September 20, 2013 at the UOG Field House. I will also be presenting Good to Great at a Student Assembly that is being hosted by Enrollment Management and Student Services on Thursday, September 26, 2013.

#### **5. Students**

The UOG Senior Army ROTC program held its Change of Command and Awards Ceremony last Friday, September 13<sup>th</sup>. The ceremony highlighted the exchange of



command from outgoing Battalion Commander Cadet Lieutenant Colonel Ronnel Baris to Cadet Lieutenant Colonel Wes Tomokane. Cadet Command Sergeant Major (C/CSM), now Second Lieutenant (2LT) Lloyd Abigania transferred responsibility of the battalion to C/CSM James Chin, thus exemplifying the acceptance of responsibility and the professionalism of the Non-Commissioned Officer Corps to perform the duties entrusted to him by the Commander.

There are currently 130 Cadets proudly enrolled and learning to lead in the University of Guam's Senior Army ROTC Triton Warrior Battalion. In addition to the Change of Command and Change of Responsibility Ceremony, eight Cadets contracted into UOG Army ROTC, seven National Scholarships were awarded, one Guaranteed Reserve Forces Duty (GRFD / USAR) scholarship was awarded, and eight Board of Regents Major Henry San Nicolas Ofeciar Scholarships were awarded. The ceremony also highlighted 13 Senior Cadets completing this summer's Leadership Development Assessment Course at Joint Base Lewis McChord (JBLM), and two Leader's Training Course Graduates at Fort Knox, Kentucky.

Five University of Guam anthropology students and anthropology professor Stephen Acabado were among the team excavating the Banaue Rice Terraces in the Ifugao Mountains of the Philippines as part of UOG's Ifugao Archeological Field School. The six-week long course began in June as part of a five-year project aimed at uncovering the archaeological mysteries of the terraces.

Six student delegates from the University of Guam TRiO Educational Talent Search and Upward Bound programs participated in the Council for Opportunity 24<sup>th</sup> Annual National Student Leadership Congress (NSLC) in Washington, D.C. from June 8 to 13, 2013. This year's event brought 150 Upward Bound, Upward Bound Math/Science, and Talent Search students from 25 states, Puerto Rico and Guam. Student delegates in NSLC are juniors or seniors who are nominated by their TRiO Directors because of their leadership potential.

Fifteen University of Guam students studied Mandarin at the Macau University of Science and Technology June 18 – July 12, 2013 during a four-week Mandarin Language and Chinese Culture Summer Experience program organized by the two institutions.

Five incoming University of Guam freshmen participated in the Caribbean and Pacific Consortium (CariPac) agricultural internship at UOG this summer. The four-week program was designed to give students a taste of different specialties in agriculture including fieldwork and hands-on activities. CariPac interns learn about Guam's agriculture challenges, methods and techniques, from observing diseased ironwood trees to setting up drip irrigation in the backyard, to aquaponics and more. The students conducted fieldwork at the University's agriculture facilities including Triton Farm and the Hatchery.

Over 40 students from Hankuk University of Foreign Studies (HUFS) Global Campus studied English at the University of Guam for two weeks in July. UOG and Hankuk

administrators also met to discuss the program and mark the eighth year of their partnership.

## **6. Recognition**

I would like to recognize and congratulate the nine (9) current members of our Board of Regents for completing the UOG Board of Regents Educational Program and Orientation in compliance with the Responsible Boards and Commissions Education Act (PL 32-031).

## **7. Announcements**

The U.S. Department of Health and Human Services's Administration for Children and Families/Administration for Native Americans has awarded \$207,635 to the University of Guam for its project, *Ma'adahen i Fino Chamorro gi Koleho*, or Chamorro Language Preservation in Post-Secondary Education, to develop a standardized curriculum for Chamorro language instruction in post-secondary education. This language preservation grant is the first award of a three-year project; additional funds will be awarded in the second and third year of the project.

The Economic Development Administration (EDA) has awarded a \$190,000 grant to the University of Guam (UOG) for the Guam Enterprise Initiative. The funding that supports the Guam Enterprise Initiative will be used to strengthen our region's economy by increasing exports, tourism, and global marketplace competition.

The Richard F. Taitano Micronesian Area Research Center (MARC) at the University of Guam has been awarded a \$142,078 grant from the National Archives to support a two-year project to process and make accessible its collections of historic manuscripts into the Online Public Access Catalog (OPAC). The project includes the basic processing and authoring of enhanced descriptions for over 200 collections at MARC, which comprise the premier holdings of materials related to the United States territory of Guam, the Marianas Islands, and Micronesia.

The U.S. Department of Health and Human Services HRSA Division of Grants Management Operations has awarded a \$140,000 grant to the University of Guam (UOG) for the Community-Based Integrated Service Systems Building Health Through Integration Project. The funding will be used to fund Guam's Early Childhood Comprehensive System (ECCS), also known as Project Tinituhon III. Project Tinituhon III is focused on coordinating the expansion of developmental screening activities in early care and education settings statewide by connecting pediatric and other child health leaders with child care health consultants to link training and referrals among medical homes, early intervention services, child care programs and families.

The University of Guam Pacific Center for Economic Initiatives (PCEI) has released report on the sixth Consumer Confidence Survey on Guam. This is the latest in its series of consumer confidence surveys which began in March 2009. The report is written by

Maria Claret Ruane, Ph.D., resident development economist for PCEI and Professor of Economics at the School of Business and Public Administration and can be downloaded at the PCEI website.

UOG's business partner of the month is Pika's Café in upper Tumon, across from St. John's.