



**UNIVERSITY OF GUAM  
UNIBETSEDAT GUAHAN**

**Board of Regents**

UOG Station, Mangilao, Guam 96923  
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**Regular Meeting Minutes  
November 15, 2018**

**1.0 CALL TO ORDER**

The Regular Meeting of the Board of Regents (BOR) was called to order by BOR Acting Chairperson Elvin Chiang on November 15, 2018 at 5:30 p.m., in AV Room #1, University of Guam RFK Library, Tan Siu Lin Building. Notice of such meeting have been duly and regularly provided by the BOR. He then introduced newly appointed Regent Sandra McKeever. Regent McKeever noted that she is the President & CEO of Asia Pacific and also stated that there is history and a feeling of gratitude she has for the University and is excited to serve.

**QUORUM:**

<b>Christopher Felix</b>	<b>Chairperson</b>
<b>Elvin Chiang</b>	<b>Treasurer</b>
<b>Mariflor Herrero</b>	<b>Member</b>
<b>Hyo Sang Ji</b>	<b>Member</b>
<b>Jerold Filush</b>	<b>Member</b>
<b>Liza Provide</b>	<b>Member</b>
<b>Sandra McKeever</b>	<b>Member</b>
<b>Annie Fay Camacho</b>	<b>Member</b>

**ALSO PRESENT:**

<b>Thomas W. Krise</b>	<b>Executive Secretary</b>
<b>Victorina Y. Renacia</b>	<b>Legal Counsel</b>
<b>Christine Mabayag</b>	<b>Recording Secretary</b>
<b>David S. Okada</b>	<b>CPO/Acting EAP</b>

**2.0 MEETING MINUTES**

**2.1 Regular Meeting Minutes of August 23, 2018**

Acting Chairperson Chiang asked if there were any corrections or discussion regarding the regular meeting minutes as presented. There being none, the minutes was accepted as submitted in the packet.

**2.2 Special Meeting Minutes of September 20, 2018**

Acting Chairperson Chiang asked if there were any corrections or discussion regarding the special meeting minutes as presented. There being none, the minutes was accepted as

submitted in the packet.

### **3.0 NEW BUSINESS**

#### **3.1 Election of Chairperson**

Acting Chairperson Chiang opened the floor for nominations. Regent Filush moved to nominate Regent Christopher Felix as Chairperson who accepted the nomination. There being no further nominations, the Acting Chairperson closed the floor for nominations. The motion was duly seconded and carried unanimously.

### **4.0 CHAIRPERSON'S REPORT**

Chairperson Felix thanked his colleagues for having their vote of confidence as the new Chairperson for the Board of Regents. He stated that he can assure his very best effort to continue the great performance the Board has done to date.

He reported that the UOG President's Investiture Ceremony will be held tomorrow, at 11am, followed by lunch, at the Calvo Field House. We have five current regents available to attend and that Regents should be there early so they can prepare with their regalia and line up around 10am or so. We look forward to a great ceremony. Our congratulations in advance to Dr. Krise on this occasion. He asked President Krise to discuss in more detail during the President's update.

He also recognized Regent Sandra McKeever, who is replacing former Chairperson Betty Gayle. He noted that she was confirmed by the Guam Legislature on October 4<sup>th</sup>.

He expressed condolences and a Moment of Silence for the loss of family of the UOG Community since the last meeting.

Dorothy Taitague Mansapit who passed away Oct 26, 2018. She was wife of Felix Mansapit, Safety Administrator for UOG.

Dr. Stephen W. Kane who passed away Sep 25, 2018 in the Philippines. He was an Associate Professor of Counseling at the School of Education and served at UOG for over 13 years.

Nicolas "Nik" Olah who passed away Sep 18, 2018. He was the brother of Dr. Dean Anthony Olah, Assistant Professor at the School of Education.

Angel Crisostomo Petros who passed away Sep 2, 2018. He was the Multi-media Technician II at the RFK Library who worked for UOG for over 23 years. The Chairperson recognized him again for his update.

Ricardo Portusach Benito who passed away Aug 31, 2018. He is the father of Pedro Benito, Maintenance Department of Facilities and Utilities.

## **5.0 PRESIDENT'S REPORT**

President Krise then gave the President's report. He congratulated Regent Felix on his election as Chairperson and welcomed Regent McKeever.

He thanked the Presidential Search Committee and the Presidential Transition Group (PTG) for being very helpful. He noted that the PTG recommended a guide book to help him form two groups to be selected by the institution to advise him. 1) the Collaborative Learning Network, consisting of a group of 10 people selected by the Administrative Council to help identify individuals who can carry the story of the University and 2) Adhocracy, consisting of 30 people who are considered the go-to at all levels at the University.

He stated the Presidential Transition Guide also recommended a senior leadership retreat, which was held in September. The retreat created a President's Council (PC) of direct reports and certain key specialties that he meets with weekly.

He further stated the Board approved a set of goals for the academic year in 1) Making connections in Guam and the Region, 2) Marketing and advancing the recognition of the University, 3) Improving Academic Reputation, 4) Extending the G2G, and 5) Increasing the size of the financial pie. He added the accomplishments will be provided at the April Board meeting.

He added that we got through two modest typhoons with minimal damage and that the University did a good job at securing the campus.

He also added that the shortfall from the government continues to be a key challenge we face on the lack of funding.

He thanked Vicki Renacia for leading a Government Relations Team to help him connect with appropriate individuals in matters of fundraising and other subjects related to the government.

He also thanked VPAF Randy Wiegand and Zeny Asuncion-Nace for helping him press for the funding from the government. He is also pleased that Evander De Guzman, the SGA President, and his team organized a student interview with all the gubernatorial candidates to inform them that the appropriations have been below the level than what has been appropriated.

He noted that we continue to identify areas where we can improve, which are ideas that came up during the G2G process or the Collaboratoriums, etc., to get things accomplished and to show our appreciation to our colleagues for their hard work in identifying solutions.

He is also pleased with the progress on several levels toward Public Private Partnerships, including the shrimp-and-talapia hatchery and the proposed new 300-bed residence hall.

He stated that he spoke at three Rotary Clubs, traveled to Pohnpei with WERI for the annual meeting and hosted a UOG alumni gathering, joined the Armed Forces Committee of the Chamber of Commerce, met with various groups that connected all the educational heads in

## **Board of Regents Regular Meeting Minutes of November 15, 2018**

the region to include the Regional Educational Laboratory (REL) and the Pacific Postsecondary Education Council (PPEC) officials.

He thanked Norman Analista and Melanie Mendiola in coordinating the UOG Alumni gatherings at different companies.

He added that he started a series of open meetings with students called Ta Fandanna and that he hosted four to date.

He noted other events held on campus that included a Veterans Day Ceremony, the 2nd Annual Athletics Hall of Fame, and the 7th Great Debate since 1994.

In closing, he stated he attended the UOGEF board meeting and that it was good coordination by Mel Mendiola at UOGEF for the "G" is for Giving campaign. He thanked the regents for their support.

### **6.0 REPORTS FROM STANDING COMMITTEES**

#### **6.1 Academic, Personnel, and Tenure**

##### **6.1.1 Resolution No. 18-34, Relative to Adopting a New Salary Scale for Administrators Based on the 2009 Survey of Colleges and Universities by the College and University Professional Association (CUPA)**

Regent Filush introduced Resolution No. 18-34, which was duly seconded. The motion carried. He briefly explained the purpose of the resolution. Regent Chiang noted that the BFA committee also endorsed the resolution.

##### **6.1.2 Resolution No. 18-35, Relative to Naming Dr. Robert Anacletus Underwood as President Emeritus of the University of Guam**

Regent Filush introduced Resolution No. 18-35, which was duly seconded. The motion carried.

##### **6.1.3 Resolution No. 18-36, Relative to Approving the Negotiated Agreement by and Between the Board of Regents of the University of Guam and the UOG Faculty Union, American Federations of Teachers, Local 6282, December 1, 2018-April 30, 2023**

Regent Filush introduced Resolution No. 18-36, which was duly seconded. The motion carried. He reported that the last negotiated agreement expired in March 2018 and that various Memorandums of Understanding had been extended so that there can be further discussion. He mentioned that a tentative agreement was ratified by the faculty via the Faculty Union on October 11, 2018.

**6.2 Student Affairs, Scholarship, Alumni Relations and Honorary Degree Committee**

**6.2.1 Resolution No. 18-37, Relative to Approving the Fanuchánan 2018 Commencement Graduate Listing**

Regent Herrero introduced Resolution No. 18-37, which was duly seconded. The motion carried.

**6.2.2 Resolution No. 18-38, Relative to Approving the Proposed Amendments to the Student Regent Election Regulations**

Regent Herrero introduced Resolution No. 18-38, which was duly seconded. The motion carried.

**6.2.3 Resolution No. 18-39, Relative to Setting Student Fees and Miscellaneous Charges, and Delegating Approval Authority to the University of Guam President for the Setting of Miscellaneous Charges**

Regent Herrero introduced Resolution No. 18-39, which was duly seconded. The motion carried. Regent Chiang noted that the BFA Committee also endorsed the resolution. Regent Provideo asked whether there will be a review of the Articles of Incorporation to amend since the BOR has the authority to set fees. Legal Counsel Renacia stated it will be reviewed to determine if the resolution is sufficient. President Krise mentioned that the purpose is to delegate.

**6.3 Investment Committee**

**6.3.1 Investment Update**

Regent Chiang reported that two Student Investment Club members and Dr. Kabigting were present for their investment results. Their beginning corpus was \$50K. The balance at 10-31-18 was \$55,770, approximately an 11% increase; their investments are in 10 US stocks. Their members are watching the market and monitoring their portfolio closely. Later this month the Investment Club team will be participating in a finance competition in Manila.

The value of the endowment fund on September 30, 2018 was \$25.3M, roughly \$1.8M, or 8% higher than the beginning of the fiscal year. Then on November 9, 2018, it went down to \$24.1M. Market has been very volatile and is expected to continue for a while due to various uncertainties, such as the rising of interest rate, effects of the mid-term election, trade war with China, Brexit, tax break implementation, etc. During this week, market tumbled again. Therefore, we will stick to our investment policy to observe the long-term return instead of momentary ups and downs. The investment committee members will review the Investment Policy Statement further in our next committee meeting; we also asked our investment advisor Raymond James Associates to provide their input on the target return, and whether the current

allocations of investment categories, which are still within the respective allocation ranges, require any change or not.

## **6.4 Budget, Finance, and Audit Committee**

### **6.4.1 Financial Update**

Regent Chiang reported that for fiscal year ended September 30, 2018, the original appropriation was \$35.1M, because of the 9.2% reduction by the P.L. and a 4.2% DOA cash adjustment, it was reduced to \$30.3M. Of this reduced \$30.3M, only \$25.1M were received, leaving \$5.2M uncollected. This \$5.2M consist primarily of \$4.6M from DOA and \$500K from scholarship and financial aid. So, from the appropriated amount of \$35.1M down to the \$25.1M actually collected, it is a \$10M reduction. The University is trying hard to collect some more for the FY 2018, but it is really an uphill battle. Financial management plan is still in effect and vendor payables are around 45 days.

For the FY2019-2020, a \$32.4M general operations budget was proposed, but the legislature appropriated only \$25M. The September 2018 audit is still in its preliminary stage.

The President Search Committee account was closed. We budgeted for \$115K and the actual was \$108K, approximately \$7K below budget.

### **6.4.2 Collections Report**

Regent Chiang provided an overview of the collection report noting that the collection of the student loan was \$572K at 9-30-18, 143% of the budget \$400K. Government allotment collections are as reported earlier.

### **6.4.3 Procurement Transactions and Contracts Report**

Regent Chiang reported there were 20 POs issued from April through October 2018. Only 4 POs involve use of UOG funds: \$350K for building the 2<sup>nd</sup> floor lab/classroom at Science Building Annex; \$125K for providing construction management for Engineering Annex; \$1.2M for Dean Circle water drainage system; \$480K for Pre-disaster mitigation grant project (UOG only pays 25% of the cost).

The rest are all flow through contracts which the University will get reimbursed. Physical Facilities Committee may also provide their comments on the procurements and contracts.

### **6.4.4 Resolution No. 18-40, Relative to Approving the FY 2019 Insurance Policy**

Regent Chiang introduced Resolution No. 18-40, which was duly seconded. The motion carried. He noted that for the prior year, the total premium for the coverage was \$579K, and for this year is \$583K, which is a nominal \$4K increase primarily related to the liability premium.

Regent Provide noted that the Physical Facilities committee reviewed and endorsed the resolution.

## **6.5 Physical Facilities Committee**

### **6.5.1 Plant and Facilities Update**

Regent Provide provided a brief overview of the Plant and Facilities. She reported on the maintenance restructuring program and that a grant was identified to help fund the cost of the maintenance evaluation plan, and to also purchase software to computerize the maintenance management system.

She reported that the Student Housing custodial services bid packet is with the Procurement office for the bidding process, and the SBPA air conditioning system is also being processed by Procurement for the advertising packet.

She further reported that there was discussion on blue light security installation which was raised by Regent Chiang. She noted that the VPAF done research and stated that many universities don't utilize it but that it is an effective deterrent. A more comprehensive security solution would be to improve the lighting on campus and possibly install close circuit tv camera devices. She stated that more discussion and research is needed.

She reported on the Capital Improvements update noting that the pre-disaster mitigation plan project was completed on August 21<sup>st</sup>. She added that the Dorm II second floor renovation project was cancelled due to time constraints and that the contractor could not complete in the 90-day window that was provided for the project. There will be a possible re-bid in December 2018.

She further reported that USDA issued the approval for the contract to proceed with Bascon Corporation for the Engineering Annex and that they also issued the approval to move forward for advertising the request for proposal for the design build for the Student Success Center.

## **7.0 AD HOC REPORT: ENDOWMENT FOUNDATION UPDATE**

No update provided by the Endowment Foundation.

## **8.0 OPEN PRESENTATION (3 Minute Limit per Person)**

Chairperson Felix opened the floor for open presentations. There were no open presentations.

## **9.0 EXECUTIVE SESSION**

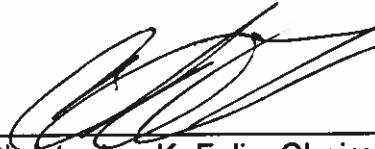
### **9.1 Legal Matter**

A legal matter was discussed. The session ended at 6:23 p.m.

## **10.0 ADJOURNMENT**

**Board of Regents Regular Meeting Minutes of November 15, 2018**

Regent Filush moved that the meeting be adjourned, which was duly seconded and passed. Chairperson Felix adjourned the meeting at 6:24 p.m., Chamorro Standard Time.



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Christopher K. Felix, Chairperson

**ATTESTED:**



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Thomas W. Krise, Ph.D., Executive Secretary