



**UNIVERSITY OF GUAM
UNIBETSEDAT GUAHAN**

Board of Regents
UOG Station, Mangilao, Guam 96923
Telephone: (671) 735-2995 Fax: (671) 734-2296

**Regular Meeting Minutes
February 22, 2018**

1.0 CALL TO ORDER

The Regular Meeting of the Board of Regents (BOR) was called to order by BOR Chairperson Elizabeth Gayle on February 22, 2018 at 5:30 p.m., in AV Room #1, University of Guam RFK Library, Tan Siu Lin Building. Notice of such meeting have been duly and regularly provided by the BOR. She noted that Regent Terlaje is unable to attend due to illness and Regent Leon Guerrero is off-island and are therefore excused from attending the BOR meeting.

QUORUM:

Elizabeth Gayle	Chairperson
Elvin Chiang	Treasurer
Christopher Felix	Member
Mariflor Herrero	Member
Hyo Sang Ji	Member
Jerold Filush	Member
Liza Provideo	Member

ALSO PRESENT:

Robert A. Underwood	Executive Secretary
Christine Mabayag	Recording Secretary
David Okada	Exec Asst. to the President
Victorina Y. Renacia	Legal Counsel

2.0 MEETING MINUTES

2.1 Regular Meeting Minutes of October 26, 2017

Regent Felix moved for the approval of the Regular Meeting Minutes of October 26, 2017, which was duly seconded. The motion carried.

2.2 Special Meeting Minutes of January 10, 2018

Regent Filush moved for the approval of the Special Meeting Minutes of January 10, 2018, which was duly seconded. The motion carried.

3.0 CHAIRPERSON'S REMARKS

Board of Regents Regular Meeting Minutes of February 22, 2018

Chairperson Gayle reported that the 50th Charter Day Celebration will be held on March 13, 2018 and the theme is "Green is the New Gold". She encouraged the BOR members to attend the opening ceremony at 9 a.m. at the UOG Center Court area. She also noted that there will be a Proclamation signing scheduled for February 23, 2018, at 2:30 p.m. at the Adelup Main Conference Room.

She announced the recent passing of several University of Guam employees and family members. Dr. John C. Salas passed away January 26, 2018. He was the Vice President of Academic Affairs from 1992-1993, then as President of UOG from 1994-1996. Dr. Salas also served as UOG Professor of Tourism from January 2001 to May 2010. Dr. Donald Shuster passed away on February 10, 2018. He was a long-time faculty member of the former College of Education and the Micronesia Area Research Center. Karl Champaco Quitano, Sr. passed away on January 22, 2018. He was a former Student Regent from 1994-1996. Alan Villagomez passed away on October 22, 2017. He was a Grounds Worker for the Plant Maintenance Division and brother of Edwin Villagomez who is also from Plant Maintenance Division.

Juan S. Blas passed away on January 14, 2018. He is the father of Janet B. San Nicolas from Admissions and Records, EMSS. Serafina P. Tajalle passed away on December 13, 2017. She retired from UOG in 1996 and is the grandmother of Brianne Dunstan from the UOG Endowment Foundation. Paul Wayne Muna Terlaje passed away on November 27, 2017. He is the brother of Janet T. Dirige from the Office of Research and Sponsored Programs. Delfina Cruz Castro passed away on November 23, 2017. She is the grandmother of Bruce San Nicolas from the Office of Research and Sponsored Programs. Louise S. Harper passed away on November 10, 2017. She is the mother of Kristina Sayama from the Office of Academic and Student Affairs. Liliana Marie Aguon Sablan passed away on October 23, 2017. She is the daughter of June A. Aguon from the School of Education. She then asked for a moment of silence to remember all those that have passed away.

She reported that the International Assembly for Collegiate Business Education (IACBE) conducted a site visit on February 6-7, 2018 for School of Business and Public Administration, and the Accreditation Commission for Education in Nursing (ACEN) on February 12-14, 2018 for the School of Nursing for their professional accreditation reviews. She noted that the preliminary report was positive and favorable in nature. She extended the Board of Regents' congratulations to the leadership and the employees of both schools for their hard work and preparation, and that they look forward to an update once the decision and final report is received from their accrediting bodies.

She further reported that she attended a lunch meeting with Engineers, Architects and Land Surveyors to celebrate E-Week. She stated that Captain Stephanie Jones was the guest speaker and that she spoke about the NavFac Marianas partnership with the UOG School of Engineering. Chairperson Gayle noted that CAPT. Jones was positive and that we need to continue to grow the partnership.

She ended her report by thanking Chris Mababayag and David Okada for recently handling Board of Regents duties and matters.

She then asked President Underwood to proceed with his report.

4.0 PRESIDENT'S REPORT

President Underwood recognized Dr. Michal Orr, Professor of Biology, for his participation in the rescue of four people who were stranded on the reef in Agat.

He reported that the School of Nursing program has had two years of a passing rate of 100% for the NCLEX. He stated it was a remarkable achievement and is consistent with the recent review by the accrediting agency.

He also reported on the recent Presidential Lecture which featured the Czech Ambassador to the U.S., Hynek Kmonicek. He noted part of the Ambassador's visit included the Franz Kafka and Prague Exhibit which is now being displayed at the RFK Library.

He further reiterated the purpose and significance of the Charter Day celebration. He stated that in 1968 the College of Guam became the University of Guam and was also Chartered. He further stated that it was the first year when graduate degrees were issued.

5.0 REPORTS FROM STANDING COMMITTEES

5.1 Academic, Personnel, and Tenure Committee

5.1.1 Resolution No. 18-02, Relative to Establishing a Diving Control Board in Direct Support of the University of Guam Marine Laboratory and its Operations

Regent Filush introduced Resolution No. 18-02, which was duly seconded. Regent Filush briefly explained the purpose of the resolution. The motion carried.

5.2 Student Affairs, Scholarship, Alumni Relations and Honorary Degree Committee

5.2.1 Resolution No. 18-03, Relative to Amending the University of Guam Student Government Association Constitution

Regent Herrero introduced Resolution No. 18-03, which was duly seconded. Regent Herrero briefly explained the purpose of the resolution. The motion carried.

5.2.2 Resolution No. 18-04, Relative to Approving the Student Financial Assistance Program FY2019 Budget

Regent Herrero introduced Resolution No. 18-04, which was duly seconded. Regent Chiang noted for the record that the BFIA committee also recommended the resolution. Brief discussion followed. The motion carried.

5.3 Budget, Finance, Investments and Audit Committee

5.3.1 Financial Update

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Regent Chiang gave a brief report on the Investment Committee meeting. He reported that the unaudited statements for fiscal year end September 30, 2017 indicates a \$9.2M increase of net assets, which is due to the previous allotments in arrears of \$10.4M and is now reduced to \$3.1M. He stated the audit is still on going and that the 9.2M is expected to be reduced by certain reserves and adjustments as recommended by the auditors. He further reported on the unpaid allotments that, as of February 6, 2018, they were approximately \$3.5M, and that \$1.6M was from DOA.

5.3.2 Collections Report

Regent Chiang reported on the collection of the student loans that, as of January 31, 2018, it was \$246K which represented 62% of the forecast for the entire year.

5.3.3 Procurement Transactions and Contracts Report

Regent Chiang reported that there were four purchase orders over \$100,000 executed in October and November 2017, and ten contracts over \$100,000 from October 2017 to January 2018. He noted that they are reimbursable.

5.3.4 Resolution No. 18-05, Relative to Approving the FY2019-2020 General Operations Budgets

Regent Chiang introduced Resolution No. 18-05, which was duly seconded. Brief discussion followed. The motion carried.

5.3.5 Resolution No. 18-06, Relative to Approving the FY2019 Auxiliary Budgets

Regent Chiang introduced Resolution No. 18-06, which was duly seconded. The motion carried.

5.3.6 Resolution No. 18-07, Relative to Approving the 2019 Non-Appropriated Fund Budgets

Regent Chiang introduced Resolution No. 18-07, which was duly seconded. The motion carried.

5.3.7 Resolution No. 18-08, Relative to Approving the Increase of the Threshold for Small Purchases

Regent Chiang introduced Resolution No. 18-08, which was duly seconded. Regent Chiang explained the purpose of the resolution. The motion carried.

5.3.8 Resolution No. 18-09, Relative to Approving Changes to UOG Endowment Accounts

Regent Chiang introduced Resolution No. 18-09, which was duly seconded. Regent Chiang explained the purpose of the resolution. The motion carried.

5.4 Physical Facilities Committee

Regent Felix reported that there were no action items for the committee. He stated that he and Regent Chiang met informally with the Facilities staff.

5.4.1 Plant & Facilities Update

Regent Felix reported that there was an incident at the Nursing building that would need restructuring at Plant and Facilities Unit in replacing the current work order system with a maintenance management system. He then reported that Plant Management and VPAF had to reconsider contractual expenses to outsource cleaning services for the dorm. He stated the lowest bid was \$120K and that the budget was \$80K. He further stated that the Procurement office recommended to reduce the scope of work and to re-bid.

He also reported that the bid for the SBPA air conditioning system replacement closed on February 5th and that there were four bidders who submitted proposals, with the lowest bid of \$525K and highest of \$1.2M. He also noted that one bidder filed a protest and that a response is being prepared.

He then provided a brief report on the status of Capital Improvement projects.

He also provided an update on the Student Success Center and Engineering Science Annex. A vendor was selected in early December, and that the vendor requested a deviation from the performance bond language, which UOG was unable to accept. He added that changes were requested for a period of time and that the negotiations were unsuccessful as the vendor refused to accept the standard bonding requirements of the law. So, negotiations with the vendor was terminated. He also stated that we are now waiting for the second most responsive contractor to determine if they have the willingness and ability to accept the contract. He further stated that it was requested with USDA to proceed with the review of the Engineering Science Annex project.

He further reported on all other projects under the Physical Facilities Committee.

6.0 AD HOC REPORT: ENDOWMENT FOUNDATION UPDATE

UOG Endowment Foundation (UOGEF) Executive Director Melanie Mendiola provided an update. She reported that the "G" is for the Giving Campaign which raised a total of \$22K and that the largest single giver was Emeritus Professor Kathleen Owings Jones. She added that the largest group of givers were the Society of Professor Emeritus and the UOG Administrative Council.

She also reported that an event was held last Friday to benefit the Micronesian Area Research Center entitled "How to Say I Love You-Love Traditions in Micronesia" with over 200 people attending. She then provided a brief report about upcoming events. She stated that at the last UOGEF Board of Directors (BOD) Special Meeting, the BOD designated funding from the recent land sale for outfitting the School of Education with smart boards for all the classrooms and for the Regional Center for Public Policy, which will go toward an annual economic report sponsored by various organizations.

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President Underwood added that the 9th Annual Conference on Island Sustainability is a signature event for the institution. He noted the conference highlights issues on environmental and energy sustainability.

7.0 NEW BUSINESS

7.1 Resolution No. 18-10, Relative to Amending the Presidential Search Committee Membership and the University of Guam President's Contract in Support of BOR Resolution No. 17-19 "Relative to the 2017 Presidential Search Process"

Regent Chiang introduced Resolution No 18-10, which was duly seconded. Regent Chiang briefly explained the purpose of the resolution. The motion carried.

8.0 OPEN PRESENTATION (3 Minute Limit per Person)

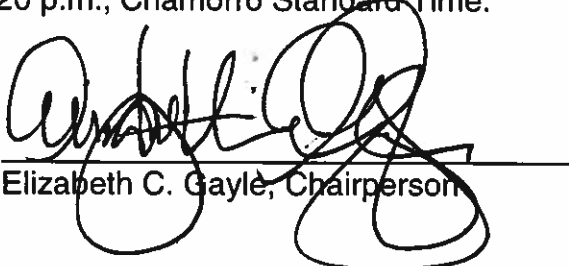
Chairperson Gayle opened the floor for open presentations. No presentations were made.

9.0 EXECUTIVE SESSION

Executive session was not held as there was no business to address.

10.0 ADJOURNMENT

Regent Felix moved that the meeting be adjourned, which was duly seconded and passed. Chairperson Gayle adjourned the meeting at 6:20 p.m., Chamorro Standard Time.



Elizabeth C. Gayle, Chairperson

ATTESTED:



Dr. Robert A. Underwood, Executive Secretary