



**UNIVERSITY OF GUAM
UNIBETSEDAT GUAHAN**

Board of Regents

UOG Station, Mangilao, Guam 96923
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**Regular Meeting Minutes
November 21, 2013**

1.0 CALL TO ORDER

The Regular Meeting of the Board of Regents (BOR) was called to order by BOR Chairperson W. Chris Perez on November 21, 2013, at 5:30 p.m., in AV Room #1, University of Guam RFK Library, Tan Siu Lin Building, notice of such meeting having been duly and regularly provided by the BOR.

QUORUM:

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| W. Chris Perez | Chairperson |
| Marcos Fong | Treasurer |
| Kathy Sgro | Member |
| Toni Sanford | Member |
| Elizabeth Gayle | Member |
| Jillette Leon-Guerrero | Member |
| Anthony Quenga | Member |
| Mari Flor Herrero | Member |

ALSO PRESENT:

| | |
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| Robert A. Underwood | Executive Secretary |
| Louise M. Toves | Recording Secretary |
| Victorina M.Y. Renacia | Legal Counsel |

2.0 MEETING MINUTES

2.1 Regular Meeting Minutes of October 10, 2013

Regent Sanford moved for the approval of the Regular Meeting Minutes of October 10, 2013 subject to corrections, which was duly seconded. The motion carried.

3.0 CHAIRPERSON'S REMARKS

Chairperson Perez welcomed back the regents who were able to attend the investment conference in the Philippines. He asked that we continue to remember those living in the Philippines who are struggling with the devastation of the recent typhoon there. Chairperson Perez wished everyone a happy Thanksgiving, and expressed special

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thanks to those who continue to support the University. He noted that commencement is coming up shortly and that as a community we look forward to a successful event.

Chairperson Perez recognized the presence of Regent Kathy Sgro, who has remained an active regent up to the very last day of her term. He noted that special recognition will be made later in the meeting. He then introduced regent-appointee, Mr. Christopher Felix. Chairperson Perez thanked Mr. Felix for his willingness to serve.

4.0 PRESIDENT'S REPORT

President Underwood extended holiday wishes to everyone. He then gave the President's report, a summary of which is attached. He also gave a brief explanation of the role that Professional and International Programs (PIP) has in supporting international student activities on campus.

President Underwood reported on UOG's participation in the Typhoon Haiyan relief effort. He then provided an update regarding the status of the Good to Great (G2G) process. Chairperson Perez thanked the President for his report and offered the support of the BOR in addressing the G2G process if needed.

5.0 REPORTS FROM STANDING COMMITTEES

5.1 Academic, Personnel, and Tenure Committee

5.1.1 Resolution No. 13-29, Relative to Approving the Revised School of Nursing and Health Science Policy Manual

Regent J. Leon Guerrero introduced Resolution No. 13-29, which was duly seconded. She summarized the review process and intent behind the manual's revisions. Chairperson Perez commended Interim Director of Nursing Hattori-Uchima for the School's work on updating the manual. Interim Director Hattori-Uchima thanked the AP&T committee members for their feedback on changes, which were incorporated into the revisions. The motion carried.

5.2 Student Affairs, Scholarship, Alumni Relations and Honorary Degree Committee

5.2.1 Resolution No. 13-30, Relative to Approving the Fall 2013 Commencement Graduate Listing

Regent Sanford introduced Resolution No. 13-30, which was duly seconded. The motion carried.

5.2.2 Resolution No. 13-31, Relative to Adopting the Revised Student Government Association Constitution

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Regent Sanford introduced Resolution No. 13-31, which was duly seconded. Regent Sanford briefly commented on the intent of the resolution. Chairperson Perez commended the outstanding work of UOG's students and expressed the BOR's desire to support their efforts and advance student success. The motion carried

5.3 Budget, Finance, Investments and Audit Committee

5.3.1 Financial Update

Regent Fong reported on the status of the FY2013 allotment payments, noting that UOG is finalizing the fiscal year financial statements and preparing for the annual audit. He reported that the FY2014 financial management plan has been prepared and distributed.

5.3.2 Collections Report

Regent Fong reported that FY2013 collections were short by \$67k of the forecast for the fiscal year. He noted that FY2014 forecast has been set, but may be adjusted based on the aging of the accounts. The Bursar's office is also working to take accounts into small claims court.

5.3.3 Procurement Transactions and Contracts Report

Regent Fong reported that there were 3 contracts and one purchase order over \$100,000 awarded during the month of October. He noted that the purchase order was for security services, and that the contracts are with College of Micronesia-FSM, Department of Public Health and Social Services, and Guam Cancer Care.

Regent Fong reported that Regent Sanford, Regent J. Leon Guerrero and himself, as well as VPAF O'Brien and Comptroller Nace, attended the Asia Pacific Association for Fiduciary Studies (APAFS) conference in Manila. He noted that he and Regent Jillette Leon Guerrero attended the Fiduciary Essentials training prior to the conference.

He noted that the annual Budget Retreat will take place on December 10th to plan for FY2015 budget. VPAF O'Brien noted that the Budget Retreat addresses the University's strategic initiatives and budget assumptions which are applied to the budget planning process.

5.4 Physical Facilities Committee

5.4.1 Facilities Update

Regent Gayle provided a report summarizing the updates given at the Physical Facilities Committee meeting.

6.0 AD HOC REPORT: ENDOWMENT FOUNDATION UPDATE

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UOGEF Ex-Officio member Regent J. Leon Guerrero reported that the UOGEF received the previously mentioned \$3M donation from Calvo Enterprises, Inc. She also noted that the UOGEF is holding a Typhoon Haiyan Relief Raffle and tickets are on sale at \$10 each.

7.0 NEW BUSINESS

7.1.1 Resolution No. 13-32, Relative to Expressing Appreciation to Katherine C. Sgro for Her Service as a Member and Vice Chairperson of the Board of Regents

Regent Fong introduced Resolution No. 13-32, which was duly seconded. Regent Fong provided a brief acknowledgement of Regent Sgro's contributions to Guam and to the BOR. Regent Sgro expressed her appreciation for having the opportunity to work with the BOR and with the UOG community. Chairperson Perez expressed his appreciation of the opportunity to work with her and for her commitment. Regent Sanford expressed appreciation for Regent Sgro's service and encouragement, which led her to apply to serve the BOR. President Underwood shared how many people do not recognize the work of the BOR beyond what they see in the BOR meetings, when much work is done in committees. He commended Regent Sgro on her work, particularly in insuring there is clarity so that the community is able to understand the work of the university. He stated that Regent Sgro is a true community representative.

8.0 OPEN PRESENTATION (3 Minute Limit per Person)

Chairperson Perez opened the floor for open presentations.

Faculty Union President Dr. Don Platt expressed his appreciation to Regent Sgro for her service and asked that she continue to be an ambassador for the University in the future.

9.0 EXECUTIVE SESSION

There was no executive session held.

10.0 ADJOURNMENT

Chairperson Perez adjourned the meeting at 6:15 p.m.


W. Chris Perez, Chairperson

ATTESTED:



Dr. Robert A. Underwood, Executive Secretary