



UNIVERSITY OF GUAM
UNIBETSEDAT GUAHAN
BOARD OF REGENTS

RESOLUTION NO. 13-23

RELATIVE TO AUTHORIZING SPENDING FROM PLANETARIUM FUND

WHEREAS, the University of Guam (UOG) is the primary U.S. Land Grant institution accredited by the Western Association of Schools and Colleges (WASC) serving the post-secondary needs of the people of Guam and the region; and

WHEREAS, the governance and well-being of UOG is vested in the Board of Regents (BOR); and

WHEREAS, the Investment Committee of the BOR Budget, Finance, Investment and Audit (BFIA) Committee oversees UOG's Investment Fund in accordance with the Investment Policy Statement, which was first adopted by the BOR in 1989 and last amended in 2011; and

WHEREAS, based upon an appropriation of \$500,000 from Public Law 20-221, UOG purchased the planetarium instrument and established a Planetarium Fund within UOG's Investment Fund with the remaining ~\$147,000 for maintenance and parts; and

WHEREAS, the BOR and UOG's administration manage UOG's Investment Fund, which had a market value of ~\$16.7 million as of September 30, 2012, of which ~\$467,000 is associated with the Planetarium Fund, representing the \$147,000 of the remaining corpus and \$320,000 of accumulated earnings, from which the BOR must approve expenditure budgets; and

WHEREAS, in June 2013, UOG closed the Planetarium and is implementing plans to return the Planetarium space to an academic lecture hall primarily for science and mathematics and to remove and store (or dispose) the Planetarium instrument, which is 20+ years old and which the manufacturer has recommended to be scrapped; and

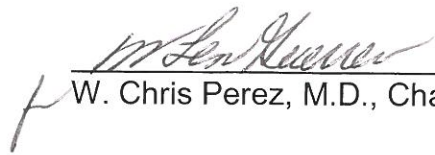
WHEREAS, UOG's administration has established a Planetarium closure plan and seeks BOR approval for the expenditure budget of ~\$320,000 from earnings in the Planetarium Fund, while retaining the ~\$147,000 corpus in the Planetarium Fund; and

WHEREAS, the President, the Investment, BFIA and the Physical Facilities Committees have reviewed the Planetarium closure plan and the Planetarium Fund expenditure budget, as attached, and recommend for approval.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Regents hereby adopts the Planetarium closure plan and authorizes an expenditure budget of \$320,000, as attached, from the accumulated earnings.


BE IT FURTHER RESOLVED, that the Board of Regents hereby authorizes the President to approve increases to the expenditure budget for the Planetarium closure, as needed, provided that \$147,000 corpus remains in the Planetarium Fund.

Adopted this 19th of September, 2013.



W. Chris Perez, M.D., Chairman

ATTESTED:



Dr. Robert A. Underwood, Executive Secretary

July 29, 2013

MEMORANDUM

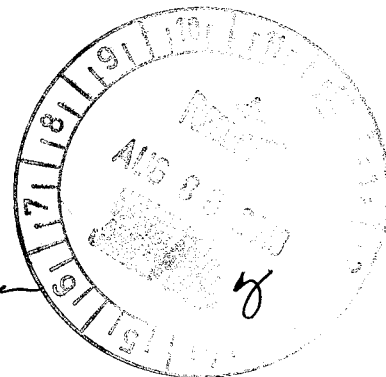
To: David O'Brien, VPAF

From: Cathleen Moore-Linn, Dir. PIP

Subject: Planetarium Closure Plan

Cathleen Moore-Linn

Cathleen Moore-Linn



The Planetarium officially closed June 30, 2013 and is no longer open to the public. The space will be returned to an academic lecture hall and will revert to CNAS operational control.

The plan includes acquiring A&E services, removal and storage (or disposal) of items stored in the planetarium, removal and storage (or disposal) of the instrument, renovation of the space to a lecture hall (including encapsulating the dome in place), and a cost estimate for the closure plan. Closure plans also affect the planetarium's sole employee, Pam Eastlick.

Renovation

After discussions with Plant and Facilities, we have decided to leave the dome in place as the space can be returned to use as a 75 person capacity lecture hall, primarily for science and mathematics. The rationale for this decision is based on several factors including the cost of dome removal and the lack of proper storage space for the dome. The instrument will be removed and either properly disposed or stored depending on the functionality of the equipment which is 20+ years old. Spitz, the manufacturer of the instrument, recommended that the University remove the instrument and trade it for scrap metal as many other sites are doing (see attached email). The preliminary estimate for the renovations and equipment storage is \$47,500 for A/E Renovation Design; \$5,000 for in-house demolition, equipment relocation, and storage; and \$250,000 for renovation (not to exceed the design/build budget). BOR approval will be sought for funding from the Planetarium Fund.

Timeline:

Outlined below is the closure and lecture hall renovation timeline.

- June 11 PIP Director, CNAS Dean, Scott Leon Guerrero, Plant and Facilities met to discuss conversion plans.
- June 25 PIP agrees to advance \$49K A&E services for renovation. Upon BOR approval, PIP will be reimbursed for any cost incurred for A&E services from planetarium fund (Memo to VPAF June 25).
- June 26 PIP Director sent notification to Pam Eastlick to prepare a manifest of items in the Planetarium and the condition of each item in order to properly store or dispose of the items. Manifest received Aug. 1, 2013.

June 27 Communication sent to Spitz regarding value of 20+ year old instrument and future possible use or proper disposal.

July Planetarium Closure plan.

July A&E plans submitted with cost for renovation/conversion

July-August Removal of items stored in Planetarium. Storage/disposal based on manifest. Light demolition/removal using in-house crew.

September 11 BOR Investment Committee Meeting

September 19 BOR meeting; planetarium fund included on the agenda for discussion and voting

September RFP issued

November Vendor selected

December Project work commences

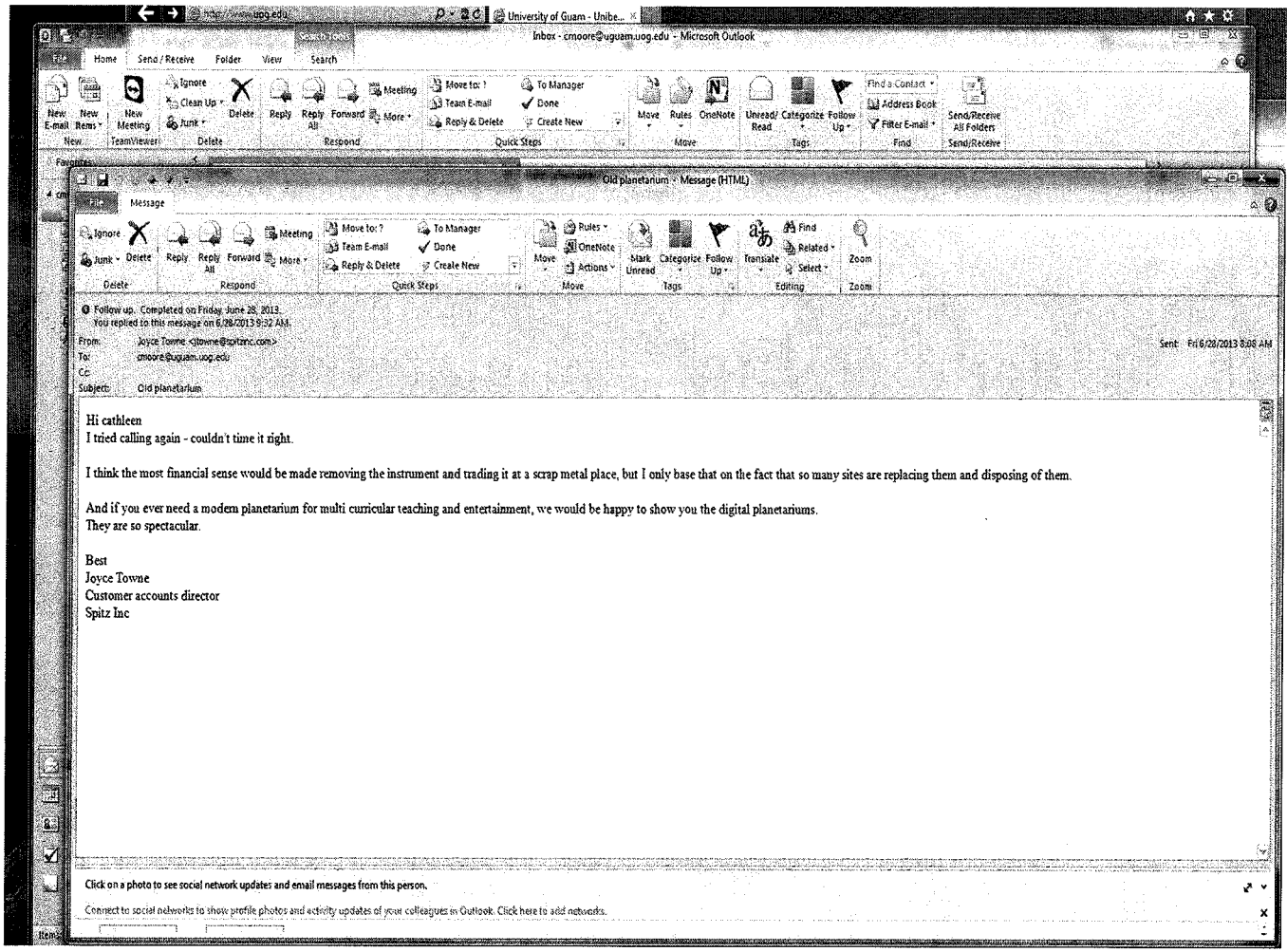
January Lecture Hall ready for use for spring 2014 semester.

Planetarium Staff

The planetarium coordinator, Pam Eastlick, developed a manifest of all the items stored in the planetarium and is coordinating removal of items.

As of August 15, 2013, Pam Eastlick will be assigned to the herbarium as an Extension Associate (Herbarium Coordinator). The CNAS Dean, Dr. Lee Yudin, has assigned Dr. Frank Camacho as her supervisor. Her salary as Extension Associate (Herbarium Coordinator) will be \$43,490/annually or \$20.90/hourly and will be funded through September 30, 2014, by PIP or other available funds. After this date Pam Eastlick will retire, as she has indicated, or her employment with UOG will be terminated.

cc: Bob MacIntosh; Sonny Perez; Lee Yudin; Frank Camacho; Mary Calvo; Larry Gamboa



COST BREAKDOWN ANALYSIS
Proposed CIP Project (Renovation of UOG Planetarium to Lecture Hall)

Note: All amounts are estimates

A/E Design Services

Four Disciplines	Total	\$	50,000.00
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CONSTRUCTION PREPARATION

Disassembly/crating/removal and storage of equipment (By Other)		\$	22,500.00
Mobilization (Contractor)		\$	2,500.00
	Total	\$	25,000.00

DEMOLITION & DISPOSAL

Demolition and disposal Interior finishes and fixtures (Contractor)		\$	7,500.00
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STRUCTURAL

Structural Slab Floor		\$	5,000.00
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ARCHITECTURAL

Gypsum Wallboard		\$	4,500.00
Interior Doors		\$	12,000.00
Counter Tops		\$	20,000.00
Cabinets		\$	4,500.00
Ceramic Tiles		\$	12,000.00
Coating & Paintings		\$	7,500.00
Other Flooring & Floor Finishes		\$	5,000.00
Suspended Acoustical Ceiling		\$	30,000.00
	Total	\$	95,500.00

MECHANICAL

HVAC/Cooling System/Ducting System		\$	70,000.00
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ELECTRICAL

Lighting Control Panel Switches	\$	300.00
Emergency Lighting & Battery Units	\$	250.00
Exit Lighting Fixtures	\$	200.00
Interior Lighting Fixtures	\$	18,350.00
Conduits	\$	12,000.00
Wirings	\$	6,000.00
Panelboards, Circuit Breakers	\$	4,500.00
Cabinets and Enclosures	\$	2,500.00
Outlet Boxes	\$	250.00
Receptacles	\$	200.00
Communication Cables, Conduits, Wires	\$	7,500.00
Telecomm Cabinets	\$	1,200.00
Cable Tray, Ladder Type	\$	3,500.00
Detectors / Fire	\$	250.00
Sub Total	\$	57,000.00

SUMMARY:

A/E Services	Sub Total	\$	50,000.00
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CONSTRUCTION COST:

. Construction Preparation	\$	25,000.00
. Demolition and Disposal	\$	7,500.00
. Structural	\$	5,000.00
. Architectural	\$	95,500.00
. Mechanical	\$	70,000.00
. Electrical	\$	57,000.00
Sub Total	\$	260,000.00
Total	\$	310,000.00

Furnishing/Movable Equipment	\$	-
	\$	10,000.00
Sub Total	\$	10,000.00
Grand Total	\$	320,000.00