



**UNIVERSITY OF GUAM
UNIBETSEDAT GUÅHAN
BOARD OF REGENTS**

RESOLUTION NO. 18-07

**RELATIVE TO APPROVING THE FY2019 NON-APPROPRIATED
FUND (NAF) BUDGETS**

WHEREAS, the University of Guam (UOG) is the primary U.S. Land Grant institution accredited by the Western Association of Schools and Colleges Senior College and University Commission (WSCUC) serving the post-secondary needs of the people of Guam and the region; and

WHEREAS, the Board of Regents of the University is responsible for annually approving and adopting budgets and strategic plans for non-appropriated funds that derive their revenues from self-generated funds, indirect costs, tuition revenue sharing, and fees and that meet the following guidelines: accounts that spend or plan to spend \$25,000 or more annually and accounts with salary expenses, even if the total annual expenditure level falls below \$25,000; and

WHEREAS, the University's NAF budgets are an important source of University-generated funding for the operational needs of the academic, student services and administrative departments in performance of the University mission and that the budgets focus upon the highest priorities of the academic and business plan objectives; and

WHEREAS, the Board of Regents received recommendations on areas of resource needs and opportunities of non-appropriated funds from the University Planning and Budget Advisory Committee (UPBAC) with representation from the Faculty Senate, Deans' Council, Administrative Council, Faculty Union, Staff Council, and Student Government Association; and

WHEREAS, based upon an assessment of the priority needs of the University and upon recommendations of UPBAC and the administration, the President recommends the attached FY2019 NAF budgets for Board approval; and

WHEREAS, the President has recommended, the Budget, Finance, Investment and Audit Committee has reviewed and together recommend that the Board approve the following FY2019 NAF budgets attached hereto:

SBPA- IAI Strategic Initiatives/Institutional Course Admin Allowance	SENG- Institutional Course Admin Allowance
SOE- Institutional Course Admin Allowance	SVP - Discretionary
SNHS- Institutional Course Admin Allowance	Marine Lab- Coastal Resources
SNHS- Lab Fees	WERI- Water Quality
SW- Admin Allowance	CEDDERS- Indirect Cost
CLASS- Admin Allowance	EMSS- SGA Support
CLASS- Course Fees	EMSS- A & R Catalog/Transcript Account
CLASS- Miscellaneous	EMSS- Indirect Cost (TRIO)
CLASS- ISLA Center	Learning Resources- Library Acquisition/Student Fees
CNAS- Institutional Course Admin Allowance	Computer Center- Internet Fee
	Computer Center- IT Fee

CNAS- Science Lab Fees
CNAS- Math & Computer Science Lab Fees
CNAS- ALS Fees
CNAS- Math Development Fees
CNAS- Natural Science Fees

Computer Center- Miscellaneous
President's Development Fund
Facilities and Administrative Support (F&A)
Comptroller's Office- Bursar & Business Office
On-Line Learning Fee

NOW, THEREFORE, BE IT RESOLVED, that the University of Guam FY2019 Non-Appropriated Funds named above and attached hereto are hereby approved and will be administered with an effective date of October 1, 2018.

Adopted this 22nd day of February, 2018.



Elizabeth C. Gayle, Chairperson

ATTESTED:



Dr. Robert A. Underwood, Executive Secretary



University of Guam
 Non-Appropriated Funds
 FY 2019 Budget Summaries
 Per BOR 18-nn

Fund	Revenue	Salaries & Benefits	Travel	Contracts	Supplies	Equipt	Misc.	Capital Outlay	Utilities	Transfer to F&A	Annual Surplus (Deficit)
SBPA	392,319	64,173	185,500	35,000	23,000	44,650	21,500			15,693	2,803
SOE - Adm. Allowance	121,819	45,000	17,500	23,000	8,000	10,446	13,000			4,873	0
SNHS - Adm Allowance	48,855	-	8,000	20,000	7,500	6,400	-			1,954	5,001
SNHS - Lab Fees	33,087	-	-	15,840	16,000	1,247	-			-	0
SW - Adm Allowance	30,557	-	8,000	4,500	4,500	5,500	6,834			1,222	1
CLASS - Adm Allowance	502,838	194,500	93,357	68,200	19,150	102,181	-	5,000		20,114	336
CLASS - Misc.	27,650	-	-	-	10,500	3,400	-	10,000		1,106	2,644
CLASS Course Fees	123,000	98,350	-	11,500	10,000	2,800	-	-	350	-	-
CLASS ISLA	45,000	-	-	-	14,500	-	12,000	-		1,800	16,700
CNAS - NatSci Adm Allowance	70,000	40,000	8,600	-	-	8,600	-	10,000	-	2,800	-
CNAS - ALS Adm Allowance	14,000	-	5,000	1,720	1,720	5,000	-	-		560	-
CNAS - Math/CS Adm Allowance	190,000	140,000	16,200	2,500	16,200	5,000	2,500	-	-	7,600	-
CNAS - ALS Fees	15,000	4,800	-	-	-	5,000	-	5,200	-	-	-
CNAS - Math/CS Fees	24,750	16,000	-	2,000	5,000	1,500	250	-	-	-	-
CNAS - NatSci Fees	150,000	21,000	-	1,500	80,500	5,000	-	39,000	-	-	3,000
CNAS - MathDev Fee	34,200	30,000	-	-	4,200	-	-	-	-	-	-
SENG - Adm Allowance	11,340	8,040	-	1,600	-	1,100	600	-	-	-	-
SVP Disc	599,561	307,000	56,222	50,500	2,388	8,000	126,187	-	-	23,982	25,282
ML - Coastal Resources	60,950	-	-	19,040	1,800	625	1,130	-	-	9,143	29,213
WERI	250,000	25,000	13,500	40,500	26,100	3,000	12,000	84,400	8,000	37,500	-
CEDDERS-Indirect Costs	38,676	-	14,500	8,750	7,861	3,000	4,565			-	-
CEDDERS-Discretionary	64,975	30,000	18,000	4,400	4,000	2,000	1,377	-		5,198	-
EMSS - SGA Support	35,000	-	10,000	1,500	10,000	3,100	7,000		2,000	1,400	-
EMSS - Cat/Transcript Revenue	57,290	16,978	15,100	14,920	8,000	-	-			2,292	0
EMSS - Indirect (TRIO)	35,000	19,000	3,200	3,200	1,600	2,000	1,350		4,650	-	-
EMSS - PMBA Adm Allow	39,525	33,911	3,500	-	533	-	-			1,581	-
LR - Acquisitions & Library Fees	419,472	-	-	70,000	21,800	16,220	2,000	285,400	-	16,779	7,273
Comp Ctr - Internet	727,900	283,942	64,600	269,620	20,200	20,125	40,000	-		29,116	297
Comp Ctr - IT Fee	349,392	139,932	17,500	44,500	12,000	14,700	-	106,000		13,976	784
Comp Ctr - Misc.	30,000	10,000	-	16,000	1,000	-				1,200	1,800
Pres Develop. Fund	520,000	-	45,000	115,000	-	-	360,000			-	-
F&A	655,343	201,451		345,500	14,500	4,000	34,700				55,192
Comptroller	100,000	38,000	21,000	7,800	15,000	5,000	9,200			4,000	-
TADEO - OLL	271,250	72,211	23,000	157,689	7,500					10,850	(0)
Total	6,088,749	1,839,289	647,279	1,356,279	375,052	289,594	656,193	545,000	15,000	214,737	150,327

UNIVERSITY OF GUAM FY2019 NON-APPROPRIATED FUND BUDGET

Department/Unit: School of Business and Public Administration Signature-Dept Head: Dr. Annette Taijeron Santos

Account No: IAI Strategic Initiative 28-34-040015-N | Institutional Administrative Allowance 28-34-040016-A

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept	
SBPA Institutional Allowance	351,797					
SBPA IAI Strategic Initiatives (average of last four years)	40,522					
	\$ 392,319	98,080	98,080	98,080	98,080	392,319

A. SALARIES AND BENEFITS

Advisement and Assessment Coordinator (Based on \$49,364 per annum salary plus benefits)	\$ 64,173	16,043	16,043	16,043	16,043	64,173
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Justification / Notes: See attached staffing pattern.

B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total					
SBPA Faculty (All Full-Time Faculty @\$3,500 x 22)	\$ 77,000.00					
SBPA Dean (\$3,500 x 5 trips)	\$ 17,500.00					
SBPA Administrative Support Team (Training & Development: \$3,500 x 6 Full-Time Staff)	\$ 21,000.00					
Student Success Initiatives: Conference Participation (\$3,500 x 10 Students)	\$ 35,000.00					
Student Success Initiatives: International Travel Experience (\$3,500 x 10 Students)	\$ 35,000.00					
Support Faculty/Staff Professional Development; Dean Accreditation/Revenue Generating Travel; Student Success Initiatives.						
Total FY19	\$ 185,500	46,375	46,375	46,375	46,375	185,500

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Xerox Maintenance	3	5,000	15,000				
Facilities Maintenance	1	10,000	10,000				
Student Recruitment and Retention Initiatives	Misc	10,000	10,000				
Total FY19		\$ 35,000		8,750	8,750	8,750	8,750

Justification / Notes: Xerox Maintenance contract; facilities maintenance and recruitment/retention investments.

D. SUPPLIES

Item	Qty	Cost	Total				
Instructional Supplies	Misc	10,000	10,000				
Administrative Support Supplies	Misc	5,000	5,000				
SBPA Program Support Supplies	Misc	5,000	5,000				
Student Sponsored Events (Forums/Conferences)	Misc	3,000	3,000				
Total FY19		\$ 23,000		5,750	5,750	5,750	5,750

Justification / Notes: Provide instructional and administrative resources to support robust degree programs.

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Computer Equipment (i.e. Laptops)	15	1,250	18,750				
External Hard Drives for Faculty and Staff (\$200 x 22)	22	200	4,400				
Printers for Faculty and Staff	10	550	5,500				
Computer Backup Power Supply (\$500 x 10)	10	500	5,000				
Computer Equipment Accessories: RAM, Hard Drive, etc. (\$500 x 22)	22	500	11,000				
Total FY19		\$ 44,650		11,163	11,163	11,163	11,163

Justification / Notes: Faculty, Staff and Computer Lab Equipment Replacement

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Accreditation: IACBE	1	2,950	2,950				
Accreditation: NASPAA	1	5,000	5,000				
Accreditation: ACJS	1	3,000	3,000				
Accreditation: AACSB	1	2,550	2,550				
Software License Renewals	Misc	5,000	5,000				
Subscriptions: Academic	Misc	3,000	3,000				
Total FY19		\$ 21,500		5,375	5,375	5,375	5,375

Justification / Notes: Academic membership and renewals based on access to quality academic resources; required academic subscriptions for faculty; and software renewals.

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Total FY19		\$ -					

Justification / Notes: _____

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
Total FY19	\$ -				

I. Transfer for F & A Fees (see guidelines for more information)

	\$ 15,693					
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Annual Surplus (Deficit) \$ 2,803 4,624 4,624 4,624 4,624 18,496

UNIVERSITY OF GUAM FY2019 NON-APPROPRIATED FUND BUDGET

Department/Unit: School of Education

Signature-Dept Head: Dr. Michelle Santos, Interim Dean

Account No: 28-34-080012-A-5

Quarterly Breakdown

	Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
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Revenue (Please list sources)

Admin Allowance (15% of Institutional Course Net Revenue)	121,819				
NO GROWTH					
	\$ 121,819	30,455	30,455	30,455	30,454

A. SALARIES AND BENEFITS

Please attach staffing pattern	\$ 45,000	11,250	11,250	11,250	11,250
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler		Total				
Dean Travel		5,000				
Faculty/Staff Development		7,500				
CAEP Related Travel		5,000				
Justification / Notes:						
	Total FY19	\$ 17,500	4,375	4,375	4,375	4,375

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
SOE Recognition Ceremonies			8,000				
Professional Services/Contracts (GDOE)			15,000				
Justification / Notes:							
	Total FY19	\$ 23,000		5,750	5,750	5,750	5,750

D. SUPPLIES

Item	Qty	Cost	Total				
Office Supplies			4,000				
Instructional Supplies			4,000				
Justification / Notes:							
	Total FY19	\$ 8,000		2,000	2,000	2,000	2,000

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Furniture/Equipment Needed for various rooms			5,000				
Technological equipment upgrade			5,446				
Justification / Notes:							
	Total FY19	\$ 10,446		2,611	2,612	2,611	2,612

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Supermarkets			3,000				
Micronesian Educator			10,000				
Justification / Notes:							
	Total FY19	\$ 13,000		3,250	3,250	3,250	3,250

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes:							
	Total FY19	\$ -					

H. UTILITIES: Power, Water, Telephone

Item		Total				
Power						
Telephone						
	Total FY19	\$ -				

I. Transfer for F & A Fees (see guidelines for more information)

	\$ 4,873	1,218	1,218	1,218	1,218
Annual Surplus (Deficit)	\$ 0	1	(0)	1	(1)

UNIVERSITY OF GUAM FY2019 NON-APPROPRIATED FUND BUDGET

Department/Unit: SNHS

Signature-Dept Head: M. Hattori-Uchima

Account No: 28-34-120013-A

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Fanuchanan 2018	22,960				
Tinalo 2018	400				
Fanomnakan 2019	24,295				
Finakpo 2019	1,200				
	\$ 48,855	22,960	14,896	9,799	1,200

A. SALARIES AND BENEFITS

Please attach staffing pattern					
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler		Total				
Faculty travel	HS Faculty Development	4,000				
Faculty travel	APNLC	4,000				
Justification / Notes:		Total FY19	\$ 8,000	4,000		4,000

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Subscriptions, membership dues			5,000	2,500		2,500	
advisement assistance			15,000	3,750	3,750	3,750	3,750
Justification / Notes:		Total FY19	\$ 20,000	6,250	3,750	6,250	3,750

D. SUPPLIES

Item	Qty	Cost	Total				
retention/promotional initiatives			2,000	1,000		1,000	
faculty retreat			1,500		1,500		
instructional supplies			4,000		2,000		2,000
Justification / Notes:		Total FY19	\$ 7,500	1,000	3,500	1,000	2,000

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
SNHS staff/faculty computers			6,000				
printers			400				
Justification / Notes:		Total FY19	\$ 6,400	3,400		3,000	

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Building repairs/maintenance/upkeep			5,000				
Justification / Notes:		Total FY19	\$ 5,000	2,000	3,000		

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes:		Total FY19	\$ -				

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
Total FY19	\$ -				

I. Transfer for F & A Fees (see guidelines for more information)

	\$ 1,954				
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Annual Surplus (Deficit) \$ 1 6,310 4,646 (451) (8,550)

UNIVERSITY OF GUAM FY2019 NON-APPROPRIATED FUND BUDGET

Department/Unit: SNHS

Signature-Dept Head: M. Hattori-Uchima

Account No: lab fees 28-34-120012-N-5

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Fanuchanan 2018	14,163				
Tinalo 2018	-				
Fanomnakan 2019	18,724				
Finakpo 2019	200				
	\$ 33,087	8,498	11,234	7,490	5,865

A. SALARIES AND BENEFITS

Please attach staffing pattern					
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Justification / Notes:	Total FY19	\$ -			

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
printing (computer lab and testing)			840				
teaching assistant			15,000				
Justification / Notes:	Total FY19	\$ 15,840		3,960	3,960	3,960	3,960

D. SUPPLIES

Item	Qty	Cost	Total				
clinical and lab supplies Nursing and HS			6,000				
Instructional materials, NLN exams, HSRT exams, NCLEX prep			10,000				
Justification / Notes:	Total FY19	\$ 16,000			8,000		8,000

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
lab equipment for HS and Nursing			1,247				
Justification / Notes:	Total FY19	\$ 1,247				1,247	

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19	\$ -					

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19	\$ -					

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
	Total FY19	\$ -			

I. Transfer for F & A Fees (see guidelines for more information)

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Annual Surplus (Deficit) \$ 0 4,538 (726) 2,283 (6,095)

UNIVERSITY OF GUAM FY2019 NON-APPROPRIATED FUND BUDGET

Department/Unit: SNHS
 Account No: 28-34-120021-A-5

Signature-Dept Head: M. Hattori-Uchima

Quarterly Breakdown

Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
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Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Fanuchanan 2018	13,074				
Tinalo 2018					
Fanomnakan 2019	16,521				
Finakpo 2019	962				
	\$ 30,557	13,074	8,261	8,261	962

A. SALARIES AND BENEFITS

Please attach staffing pattern					
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler		Total				
SW Faculty	SW Accreditation Conference and/or WASC	8,000				
Justification / Notes:		Total FY19	\$ 8,000	8,000		

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
CSWE membership			3,000				
subscriptions/NASW membership			1,500				
Justification / Notes:			Total FY19	\$ 4,500		4,500	

D. SUPPLIES

Item	Qty	Cost	Total				
SW Pinning			500				
faculty/student retreat			2,000				
Faculty Textbooks			2,000				
Justification / Notes:			Total FY19	\$ 4,500	2,000	1,038	500 962

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
computer equipment			5,000				
Classroom equipment			500				
Justification / Notes:			Total FY19	\$ 5,500	2,500		3,000

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
office supplies			1,000				
brochures/promotional items			2,000				
Building maintenance			3,834				
Justification / Notes:			Total FY19	\$ 6,834	574	2,666	3,594

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes:			Total FY19	\$ -			

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
Total FY19		\$ -			

I. Transfer for F & A Fees (see guidelines for more information)

	\$ 1,222.28				
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Annual Surplus (Deficit)	\$ 1	0	57	1,167	0
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UNIVERSITY OF GUAM FY2019 Special Appropriations Fund Budget

Account Name: CLASS OPSI Account

Signature-Dept Head: Dr. James Sellmann, Dean, CLASS

Account Number: 28-34-160013-A

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Fañuchanan (Fall) 2018	229,864				
Tinalo' (Fall Intersession) 2017-2018	8,881				
Fañomnakan (Spring) 2019	218,101				
Finakpo' 1, 2 and 3 (Summer) 2019	45,992				
	\$ 502,838	125,710	125,710	125,710	125,710

A. SALARIES AND BENEFITS

Teaching Assistants, Research Assistants, ISLA EA, IT Support Tech, Isa Counselor, Isa Director and Cincinal Psychology Consultant - overload.	\$ 194,500	48,625	48,625	48,625	48,625
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Faculty and Student Travel Grants	58,000				
Professional Development - Dean's fund	35,357				
Justification / Notes: _____	Total FY17	\$ 93,357	23,339	23,339	23,339

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Maintenance and Equipment/Computer			3,000				
Professional Consultant			20,000				
Ad/Printing/Duplicating			1,000				
Subscriptions/Dues, Books			1,000				
Other Services			43,200				
Justification / Notes: _____	Total FY17	\$ 68,200	17,050	17,050	17,050	17,050	

D. SUPPLIES

Item	Qty	Cost	Total				
Instructional Supplies			11,350				
Other Supplies & Materials			7,800				
Justification / Notes: _____	Total FY17	\$ 19,150	4,788	4,788	4,788	4,788	

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Furniture and Equipment: Smart Classrooms, Graphic Arts Lab and Computer Labs			24,500				
Computer Replacement: Faculty, Staff and Administrators			64,181				
Art, Ceramic and Music Instruments			13,500				
Justification / Notes: _____	Total FY17	\$ 102,181	25,545	25,545	25,545	25,545	

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Justification / Notes: _____	Total FY17	\$ -					

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Building Repairs			5,000				
Justification / Notes: _____	Total FY17	\$ 5,000.00	1,250	1,250	1,250	1,250	

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power	-				
Telephone					
Justification / Notes: _____	Total FY17	\$ -			

I. Transfer for F & A Fees: 4%

	\$ 20,114	5,028	5,028	5,028	5,028
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Annual Surplus (Deficit) \$ 336 84 84 84 84

UNIVERSITY OF GUAM FY2019 Special Appropriations Fund Budget

Account Name: CLASS Misc. Account

Signature-Dept Head: Dr. James Sellmann, Dean, CLASS

Account Number: 28-34-160019-A

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Lecture Hal, Fine Arts Auditorium and Classrooms Rental	27,650				
	\$ 27,650	6,913	6,913	6,913	6,913

A. SALARIES AND BENEFITS

(Please attach staffing pattern)		0	0	0	0
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Justification / Notes:	Total FY17	\$ -			

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Justification / Notes:	Total FY17	\$ -					

D. SUPPLIES

Item	Qty	Cost	Total				
Instructional Supplies			5,500				
Other Supplies & Materials			5,000				
Justification / Notes:	Total FY17	\$ 10,500		2,625	2,625	2,625	2,625

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Furniture and Equipment: Smart Classrooms, Graphic Arts Lab and Computer Labs			3,400				
Justification / Notes:	Total FY17	\$ 3,400		850	850	850	850

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Justification / Notes:	Total FY17	\$ -					

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Building Repairs			10,000				
Justification / Notes:	Total FY17	\$ 10,000.00		2,500	2,500	2,500	2,500

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power	-				
Telephone					
Justification / Notes:	Total FY17	\$ -			

I. Transfer for F & A Fees: 4%

	\$ 1,106	277	277	277	277
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Annual Surplus (Deficit) \$ 2,644 661 661 661 661

UNIVERSITY OF GUAM FY2019 Special Appropriations Fund Budget

Account Name: CLASS Course Fees Account

Signature-Dept Head: Dr. James Sellmann, Dean, CLASS

Account Number: 28-34-160017-A

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Fañuchánan (Fall) 2018	60,000				
Tinalo' (Fall Intersession) 2017-2018	2,000				
Fañomnákan (Spring) 2019	55,000				
Finakpo' 1, 2 and 3 (Summer) 2019	6,000				
	\$ 123,000	30,750	30,750	30,750	30,750

A. SALARIES AND BENEFITS

Teaching Assistants, Research Assistants, Extension Associates - part time.	\$ 98,350	24,588	24,588	24,588	24,588
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Justification / Notes:	Total FY17	\$ -			

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Professional Consultant			11,000				
Books, Subscriptions and Advertising			500				
Justification / Notes:	Total FY17	\$ 11,500					

D. SUPPLIES

Item	Qty	Cost	Total				
Instructional Supplies			10,000				
Justification / Notes:	Total FY17	\$ 10,000		2,500	2,500	2,500	2,500

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Smart Classrooms, Graphic Arts Labs & Computer Labs			2,800				
Justification / Notes:	Total FY17	\$ 2,800		700	700	700	700

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Justification / Notes:	Total FY17	\$ -					

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes:	Total FY17	\$ -		0	0	0	0

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power	-				
Telephone	350				
Justification / Notes:	Total FY17	\$ 350			

I. Transfer for F & A Fees: 10%

		0	0	0	0
Annual Surplus (Deficit)	\$ -	2,963	2,963	2,963	2,963

UNIVERSITY OF GUAM FY2019 NON-APPROPRIATED FUND BUDGET

Department/Unit: CLASS/CFA: Isla Center for the Arts

Signature-Dept Head: Dr. James Sellmann, Dean, CLASS

Account No: 28-34-161018-P

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Isla Art-a-thon	30,000	30,000			
Sales and donations	5,000	1,250	1,250	1,250	1,250
Grants	10,000	10,000			
	\$ 45,000	41,250	1,250	1,250	1,250

A. SALARIES AND BENEFITS

Please attach staffing pattern					
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total

Justification / Notes:	Total FY19	\$ -				
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C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total

Justification / Notes:	Total FY19	\$ -				
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D. SUPPLIES

Item	Qty	Cost	Total
Gallery and office supplies			1,500
Art-a-thon supplies for student participants			8,000
Matting and framing			5,000

Justification / Notes:	Total FY19	\$ 14,500	13,375	375	375	375
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E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total

Justification / Notes:	Total FY19	\$ -				
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F. MISCELLANEOUS Expense

Item	Qty	Cost	Total
Art-a-thon 40% of funds returned to participating schools			12,000

Justification / Notes:	Total FY19	\$ 12,000	12,000			
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G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total

Justification / Notes:	Total FY19	\$ -				
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H. UTILITIES: Power, Water, Telephone

Item	Total
Power	
Telephone	

	Total FY19	\$ -				
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I. Transfer for F & A Fees (see guidelines for more information)

	\$ 1,800					
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Annual Surplus (Deficit)	\$ 16,700	15,875	875	875	875
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UNIVERSITY OF GUAM FY2019 NON-APPROPRIATED FUND BUDGET

Department/Unit: ADM Allowance NS (15 percent)

Signature-Dept Head: Lee Yudin

Account No: 28-34-2000018-A5

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Fañuchānan (Fall) 2018	30,000				
Tinalo' (Fall Intersession) 2018-2019	2,000				
Fañomnākan (Spring) 2019	30,000				
Finakpo' 1, 2 and 3 (Summer) 2019	8,000				
	\$ 70,000	17,500	17,500	17,500	17,500

A. SALARIES AND BENEFITS

TA's	\$ 40,000	15,000	15,000	5,000	5,000
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total
Student Attending Conferences	8,600

Justification / Notes: _____	Total FY20	\$ 8,600	2,150	2,150	2,150	2,150
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C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total

Justification / Notes: _____	Total FY20	\$ -				
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D. SUPPLIES

Item	Qty	Cost	Total

Justification / Notes: _____	Total FY20	\$ -				
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E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total
Replacing old equipment with new equipment			8,600

Justification / Notes: _____	Total FY20	\$ 8,600	2,150	2,150	2,150	2,150
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F. MISCELLANEOUS Expense

Item	Qty	Cost	Total

Justification / Notes: _____	Total FY20	\$ -				
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G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total
Building Repairs			10,000

Justification / Notes: _____	Total FY20	\$ 10,000.00	5,000		5,000	
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H. UTILITIES: Power, Water, Telephone

Item	Total
Power	
Telephone	

	Total FY20	\$ -				
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I. Transfer for F & A Fees (see guidelines for more information)	\$ 2,800	700	700	700	700
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Annual Surplus (Deficit)	\$ -	(7,500)	(2,500)	2,500	7,500
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UNIVERSITY OF GUAM FY2019 NON-APPROPRIATED FUND BUDGET

Department/Unit: ADM Allowance ALS INST (15 perercent)

Signature-Dept Head: Lee Yudin

Account No: 28-34-2000013-A5

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Fañuchánan (Fall) 2018	5,500				
Tinalo' (Fall Intersession) 2018-2019					
Fañomnákan (Spring) 2019	5,500				
Finakpo' 1, 2 and 3 (Summer) 2019	3,000				
	\$ 14,000	5,500	5,500	1,500	1,500

A. SALARIES AND BENEFITS

Please attach staffing pattern					
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Students Attending Conferences	5,000				
Justification / Notes:	Total FY19	\$ 5,000		5,000	

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Data Communications			1,500				
Ads, Printing, Copying			220				
Justification / Notes:	Total FY19	\$ 1,720		500	500	500	500

D. SUPPLIES

Item	Qty	Cost	Total				
Office Supplies			1,500				
Computer/Copy			220				
Justification / Notes:	Total FY19	\$ 1,720		500	500	500	500

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Computers	3	2000	5,000				
Justification / Notes:	Total FY19	\$ 5,000		2,500	2,500		

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19	\$ -					

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19	\$ -					

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
	Total FY19	\$ -			

I. Transfer for F & A Fees (see guidelines for more information)

	\$ 560	140	140	140	140
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Annual Surplus (Deficit)	\$ -	1,860	1,860	(4,640)	360
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UNIVERSITY OF GUAM FY2020 NON-APPROPRIATED FUND BUDGET

Department/Unit: ADM Allowance Math and CS (15 percent)

Signature-Dept Head: Lee Yudin

Account No: 28-34-2000018-A5

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Fañuchánan (Fall) 2018	70,000				
Tinalo' (Fall Intersession) 2018-2019	5,000				
Fañomnákan (Spring) 2019	70,000				
Finakpo' 1, 2 and 3 (Summer) 2019	45,000				
	\$ 190,000	47,500	47,500	47,500	47,500

A. SALARIES AND BENEFITS

TA's	\$ 140,000	35,000	35,000	35,000	35,000
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total					
Students attending Conferences	16,200					
Justification / Notes: _____	Total FY20	\$ 16,200	4,050	4,050	4,050	4,050

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Data communications			2,500				
Justification / Notes: _____	Total FY20	\$ 2,500	1,250		1,250		

D. SUPPLIES

Item	Qty	Cost	Total				
Computers	8	2500	16,200				
Justification / Notes: _____	Total FY20	\$ 16,200	4,050	4,050	4,050	4,050	4,050

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Desks			5,000				
Justification / Notes: _____	Total FY20	\$ 5,000	2,500		2,500		

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Miscellaneous items			2,500				
Justification / Notes: _____	Total FY20	\$ 2,500	625	625	625	625	625

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes: _____	Total FY20	\$ -					

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
Justification / Notes: _____	Total FY20	\$ -			

I. Transfer for F & A Fees (see guidelines for more information)

	\$ 7,600	1,900	1,900	1,900	1,900
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Annual Surplus (Deficit) \$ - (1,875) 1,875 (1,875) 1,875

UNIVERSITY OF GUAM FY2020 NON-APPROPRIATED FUND BUDGET

Department/Unit: ALS Lab Fees \$100/student

Signature-Dept Head: Lee S. Yudin

Account No: 28-34-200012-P5

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Fañuchânan (Fall) 2018	7,000				
Tinalo' (Fall Intersession) 2018-2019	-				
Fañomnâkan (Spring) 2019	7,000				
Finakpo' 1, 2 and 3 (Summer) 2019	1,000				
	\$ 15,000	5,000	5,000	3,000	2,000

A. SALARIES AND BENEFITS

TA's	\$ 4,800	2,400	2,400		
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Justification / Notes:	Total FY20	\$ -			

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Justification / Notes:	Total FY20	\$ -					

D. SUPPLIES

Item	Qty	Cost	Total				
Institutional Supplies							
Justification / Notes:	Total FY20						

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Microscope	2	2500	5,000				
Justification / Notes:	Total FY20	\$ 5,000		5,000			

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Justification / Notes:	Total FY20	\$ -					

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Building repairs			5200				
Justification / Notes:	Total FY20	\$ 5,200.00					5,200

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
Justification / Notes:	Total FY20	\$ -			

I. Transfer for F & A Fees (see guidelines for more information)

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Annual Surplus (Deficit) \$ - (2,400) 2,600 3,000 (3,200)

UNIVERSITY OF GUAM FY2020 NON-APPROPRIATED FUND BUDGET

Department/Unit: CNAS - CS ONLY \$55/Student

Signature-Dept Head: Lee S. Yuidn

Account No: 28-34-200516-A5

Quarterly Breakdown

	Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
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Revenue (Please list sources)

Fañuchānan (Fall) 2018	11,000				
Tinalo' (Fall Intersession) 2018-2019	-				
Fañomnākan (Spring) 2019	11,000				
Finakpo' 1, 2 and 3 (Summer) 2019	2,750				
	\$ 24,750	7,500	7,500	7,500	2,250

A. SALARIES AND BENEFITS

Teaching Assistants (TA)	\$ 16,000	5,000	5,000	5,000	1,000
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Justification / Notes: _____	Total FY20	\$ -			

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Data Communications			1,000				
Ads, Printing, Copyint			1,000				
Justification / Notes: _____	Total FY20	\$ 2,000		500	500	500	500

D. SUPPLIES

Item	Qty	Cost	Total				
Office Supplies			500				
Computers	2	2000	4,000				
Instructional Supplies			500				
Justification / Notes: _____	Total FY20	\$ 5,000		1,000	1,000	2,000	1,000

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Furniture and Equipment			1,500				
Justification / Notes: _____	Total FY20	\$ 1,500		500	500	500	0

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Other emergency class supplies as online course supplies			250				
Justification / Notes: _____	Total FY20	\$ 250					250

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes: _____	Total FY20	\$ -					

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
Justification / Notes: _____	Total FY20	\$ -			

I. Transfer for F & A Fees (see guidelines for more information)

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Annual Surplus (Deficit) \$ - 500 500 (500) (500)

UNIVERSITY OF GUAM FY2020 NON-APPROPRIATED FUND BUDGET

Department/Unit: CNAS - Natural Sciences Lab fees 100/student

Signature-Dept Head: Lee S. Yudin

Account No: 28-34-201512-A5

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Fañuchānan (Fall) 2018	60,000				
Tinalo' (Fall Intersession) 2018-2019	5,000				
Fañomnākan (Spring) 2019	60,000				
Finakpo' 1, 2 and 3 (Summer) 2019	25,000				
	-				
	\$ 150,000	50,000	50,000	30,000	20,000

A. SALARIES AND BENEFITS

TA,s	\$ 21,000	7,000	7,000	5,000	2,000
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Justification / Notes:	Total FY20	\$ -			

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Data Communication			500				
Ads, printing, copying			500				
Subscriptions, dues, books			500				
Justification / Notes:	Total FY20	\$ 1,500		375	375	375	375

D. SUPPLIES

Item	Qty	Cost	Total				
Office supplies			500				
Instructional/Lab Supplies			80,000				
Justification / Notes:	Total FY20	\$ 80,500		21,125	21,125	21,125	21,125

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Furniture and Equipment			5,000				
Justification / Notes:	Total FY20	\$ 5,000		1,250	250	1,250	1,250

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Justification / Notes:	Total FY20	\$ -					

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Lab Equipment for new Annex			39,000				
Justification / Notes:	Total FY20	\$ 39,000.00		13,000	13,000	13,000	

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
Justification / Notes:	Total FY20	\$ -			

I. Transfer for F & A Fees (see guidelines for more information)

Annual Surplus (Deficit)	\$ 3,000	7,250	8,250	(10,750)	(4,750)

UNIVERSITY OF GUAM FY2020 NON-APPROPRIATED FUND BUDGET

Department/Unit: CNAS - MA-085 ONLY \$45/student

Signature-Dept Head: Lee S. Yudin

Account No: 28-34-200516-A5

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Fañuchānan (Fall) 2018	12,000				
Tinalo' (Fall Intersession) 2018-2019	2,000				
Fañomnākan (Spring) 2019	12,000				
Finakpo' 1, 2 and 3 (Summer) 2019	8,200				
	\$ 34,200	10,000	10,000	10,000	4,200

A. SALARIES AND BENEFITS

Teaching Assistants (TA)	\$ 30,000	9,000	9,000	9,000	3,000
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total

Justification / Notes: _____	Total FY20	\$ -				
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C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total

Justification / Notes: _____	Total FY20	\$ -				
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D. SUPPLIES

Item	Qty	Cost	Total
Office Supplies,			1,200
Computer	1	3000	3,000

Justification / Notes: _____	Total FY20	\$ 4,200	3,000	1,200		
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E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total

Justification / Notes: _____	Total FY20	\$ -				
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F. MISCELLANEOUS Expense

Item	Qty	Cost	Total

Justification / Notes: _____	Total FY20	\$ -				
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G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total

Justification / Notes: _____	Total FY20	\$ -				
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H. UTILITIES: Power, Water, Telephone

Item	Total
Power	
Telephone	

	Total FY20	\$ -				
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I. Transfer for F & A Fees (see guidelines for more information)

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Annual Surplus (Deficit) \$ - (2,000) (200) 1,000 1,200

UNIVERSITY OF GUAM FY2019 NON-APPROPRIATED FUND BUDGET

Department/Unit: School of Engineering (SENG) Signature-Dept Head: Dr. Shahram Khosrowpanah
 Account No: 28-34-180000-A-5

Quarterly Breakdown

Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
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Revenue (Please list sources)

Course/Lab Fees FY 2019	\$ 11,340.00				
	\$ 11,340.00	2,835	2,835	2,835	2,835

A. SALARIES AND BENEFITS

Undergraduate Teaching Assistant (720hrs @\$10.14/hr + 7.65% F.B.)	\$ 8,040.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,040.00
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Justification / Notes:	Total FY19	\$ -			

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Purchasing reference textbooks for new courses for students use at UOG R.F.K Library		\$ 1,600.00	\$ 1,600.00				
Justification / Notes: Contract with RFK library to purchase reference books for eng. Courses at library, (total costs for all 4-year program is \$7,000)	Total FY19	\$ 1,600		\$ 500.00	\$ 400.00	\$ 400.00	\$ 300.00

D. SUPPLIES

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19	\$ -					

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
* Soil testing equipment for students in new courses: Geotechnical Eng.-ES303 @ ES 303L		\$ 1,100.00	\$ 1,100.00				
Justification / Notes: *Includes: sieves for soil grading, and soil compaction equipments that will be use by students.	Total FY19	\$ 1,100.00				1,100	

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
*Student Field-Trips to construction sites		\$ 600.00	\$ 600.00				
Justification / Notes: *Car rental for visiting landfiels, structural, and construction sites.	Total FY19	\$ 600		\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19	\$ -					

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
	Total FY19	\$ -			

I. Transfer for F & A Fees (see guidelines for more information)

Annual Surplus (Deficit)	\$ -	185	285	(815)	345

UNIVERSITY OF GUAM FY2019 NON-APPROPRIATED FUND BUDGET

Department/Unit: Academic & Student Affairs Signature-Dept Head: Dr. Anita B. Enriquez

Account No: _____

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Salary Reimbursements (HSN; EPSCOR- JB, JP, TD, JD, \$69,654; YP, KC, and MHU, RAU, MH, KM, LR)	160,000				
3% from EMSS, three colleges, EMSS, and two schools	243,561				
Registration Fees	100,000				
Application Fees	73,000				
Graduate Application Fee	23,000				
	\$ 599,561	267,444	18,338	238,889	74,890

A. SALARIES AND BENEFITS

CDRS Fac FTE (\$62k), 2-Ext Asst PT (\$50k), 6-Advsmt Coords (\$25k ea)/DIMC's MD (\$30k), Felws/\$15k	\$ 307,000	153,500		76,750	76,750
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total					
Administrator/Staff/Fac Dev Speaker	11,000					
SVP (AASCU/WSCUC/APLU/DC mtgs)	25,000					
WASC ARC Meetings/Workshops-reps	20,222					
Justification / Notes: Misc. travel related to WASC accreditation, college readiness, degree completion, higher ed trends	Total FY19	\$ 56,222	25,000	10,000	15,000	6,222

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Ads, printing, copying (\$1k)+ Mktg Retention Initiatives (\$25k)			26,000				
Data Communication			1,500				
Subscription, dues, books			2,000				
Early Pipeline/College Success Research Work (faculty/research fellows)			21,000				
Justification / Notes: Support to DIMC for mktg and recruitment, comm, subscriptions, research fellows, etc. support	Total FY19	\$ 50,500	33,750	0	16,750		

D. SUPPLIES

Item	Qty	Cost	Total				
Supplies			2,388				
Justification / Notes:	Total FY19	\$ 2,388	1,194	597	597		

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Computer, Printer, Laptop upgrades			8,000				
Justification / Notes: Replacements and upgrades for administrative team	Total FY19	\$ 8,000	4,000	4,000			

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
G2G Assessment and Program Reviews			15,000				
Student Success			81,187				
SVP Miscellaneous Expense (Staff/Faculty Senate)			30,000				
Justification / Notes: Related G2G assessment and program review exp., 1/3 alloc. For SSIT priorities, Staff & Fac Dev.	Total FY19	\$ 126,187	50,000	10,000	26,187	40,000	

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19	\$ -					

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
Total FY19	\$ -				

I. **Transfer for F & A Fees** (see guidelines for more information) 4% - Fund 28 \$ 23,982 10,698 734 9,556 2,996

Annual Surplus (Deficit) \$ 25,282 (10,698) (2,396) 106,799 (68,425)

UNIVERSITY OF GUAM FY2019 NON-APPROPRIATED FUND BUDGET

Department/Unit: Marine Laboratory Signature-Dept Head: Dr. Tom Schils, Director ML
 Account No: 28-34-410015-R-5

Quarterly Breakdown

Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
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Revenue (Please list sources)

NOAA: monitoring air samples	\$7,950.00				
Boat and truck charges from research grants and contractual services	\$40,500.00				
ML housing fees (varies depending on the number of visiting researchers)	\$12,500.00				
	\$60,950.00	\$15,237.50	\$15,237.50	\$15,237.50	\$15,237.50

A. SALARIES AND BENEFITS

Please attach staffing pattern					
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Justification / Notes:	Total FY18	\$0.00	\$0.00	\$0.00	\$0.00

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Truck maintenance	3	\$180.00	\$540.00				
Boat engine maintenance and repair	7	\$1,500.00	\$10,500.00				
Boat maintenance and repair for 3 boats: Eldredge, Mafute, and Randall	4	\$1,500.00	\$6,000.00				
Scuba tank tests (visual and pressure), maintenance, and repair for 60 tanks	1	\$2,000.00	\$2,000.00				
Justification/Notes: these are essential maintenance costs to ensure an active research and diving program. These costs are recovered from the fees charged to field trip and diving services rendered.							
			Total FY18	\$19,040.00	\$4,760.00	\$4,760.00	\$4,760.00

D. SUPPLIES

Item	Qty	Cost	Total				
Scuba safety supplies (quarterly)	4	\$450.00	\$1,800.00				
Justification/Notes: these are essential supplies to ensure an active research and diving program. These costs are recovered from the fees charged to field trip and diving services rendered.							
			Total FY18	\$1,800.00	\$450.00	\$450.00	\$450.00

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Ultrasonic cleaner	1	\$500.00	\$500.00				
Magnehelic differential pressure gage (breathing resistance apparatus)	1	\$125.00	\$125.00				
Justification/Notes: We have a new Diving Safety Officer (DSO), who is certified to conduct basic maintenance of SCUBA gear. Having the capability to service gear at the ML is a cost-effective measure. To get this effort started, the DSO needs the basic equipment listed.							
			Total FY18	\$625.00		125	500

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Security lights with motion sensors	4	\$95.00	\$380.00				
Security cameras	3	\$250.00	\$750.00				
Justification/Notes: Vandalism and theft are a continuous concern at the ML because of its isolated location. In the last year multiple big ticket items were stolen and the student community has strongly requested to increase the security at the ML.							
			Total FY18	\$1,130.00		380	750

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification/Notes:							
			Total FY18	\$0.00			

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
		Total FY18	\$ -		

I. Transfer for F & A Fees (see guidelines for more information)

	\$ 9,143	2,286	2,286	2,286	2,286
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Annual Surplus (Deficit) \$29,212.50 7,742 7,237 7,742 6,492

UNIVERSITY OF GUAM FY2019 Non-Appropriated Fund Budget

Account Name: WERI WATER QUALITY LABORATORY Signature-Dept Head: Dr. John Jenson

Account Number: 28-34-430015-R-5

Quarterly Breakdown			
Oct-Dec	Jan-Mar	Apr-June	Jul-Sept

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
LOCAL GOVERNMENT, FEDERAL, AND PRIVATE COMPANIES	250,000				
	\$ 250,000	50,000	50,000	50,000	50,000

A. SALARIES AND BENEFITS

RESEARCH ASSISTANT(S) SALARY AND FRINGE BENEFITS (Please attach staffing pattern)	\$ 25,000	6,250	6,250	6,250	6,250
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
TO BE DETERMINED.	12,000				
LOCAL MILEAGE	1,500				
Justification / Notes:	Total FY19	\$ 13,500	3,375	3,375	3,375

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
POSTAGE/LONG DISTANCE PHONE/SUBSCRIPTIONS/DUES/BOOKS			5,500				
EQUIPMENT MAINTENANCE/VEHICLE/EQUIPMENT LEASE			15,000				
CONTRACTUAL SERVICES			10,000				
OTHER SERVICES/REPAIRS			10,000				
Justification / Notes:	Total FY19	\$ 40,500	8,375	8,375	8,375	8,375	

D. SUPPLIES

Item	Qty	Cost	Total				
OFFICE SUPPLIES/MISC. SUPPLIES & MATERIALS			25,000				
INSTRUCTIONAL SUPPLIES			500				
CUSTODIAL SUPPLIES			600				
Justification / Notes:	Total FY19	\$ 26,100	6,525	6,525	6,525	6,525	

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
COMPUTERS			3,000				
Justification / Notes:	Total FY19	\$ 3,000	750	750	750	750	

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
EQUIPMENT/FURNITURE			10,000				
TUITION ASSISTANCE OR CONFERENCE/REGISTRATION FEE			2,000				
Justification / Notes:	Total FY19	\$ 12,000	3,000	3,000	3,000	3,000	

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
LAB EQUIPMENT REPLACEMENT			84,400				
Justification / Notes:	Total FY19	\$ 84,400.00	21,100	21,100	21,100	21,100	

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power	7,500				
Telephone	500				
Total FY19	\$ 8,000	2,000	2,000	2,000	2,000

I. **Transfer for F & A Fees (see guidelines for more information) 15%** \$ 37,500 9,375 9,375 9,375 9,375

Annual Surplus (Deficit) \$ - 0 0 0 0

UNIVERSITY OF GUAM FY2019 NON-APPROPRIATED FUND BUDGET

Department/Unit: CEDDERS Signature-Dept Head: DR. HEIDI SAN NICOLAS
 Account No: 26-2F-450010-N-5 CEDDERS INDIRECT ACCOUNT

Revenue (Please list sources)

	Quarterly Breakdown			
	Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
GEHDI PROJECT(63-1H-453003-P5)				
CDC EHDI IS (63-1H-453019-N5)				
CORE (63-1H-453015-P5)				
GSAT2017(63-2H-453017-P5)				
\$ 38,676	12,000	14,200	10,000	2,476

A. SALARIES AND BENEFITS

Please attach staffing pattern				
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler		Total				
Fiscal Manager & Grant Budget Supervisor	Professional Dev.Training- July 2019 AGA /MIPFLI	9,200				
Grant Specialist	Professoinal Dev/Grants Mngement. Training - April 2019 CGNMA	3,800				
Travel Change and Penalty Fees		1,500				
Justification / Notes: Attendance to traling/workshop to acquire new approaches & update knowledge in financial & grants management of funding received and to better assist in meeting granst and contracts goals and objectives.	Total FY19	\$ 14,500	4,175	9,200	375	750

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Vehicle Repairs & Maintenance(including inspections & registrations)	6	750	4,500				
CEDDERS Website Maintenance/Development	1	1250	1,250				
Strategic Planning Meeting Facility Rental	2	1500	3,000				
Justification / Notes: Keep vehicles in good running condition. Needed for stategic planning meeting with staff & stakeholders.	Total FY19	\$ 8,750		1,500	1,250	6,000	0

D. SUPPLIES

Item	Qty	Cost	Total				
Public Awareness/Outreach Supplies & Materials	1	4500	4,500				
Plug-Ins for Website	5	100	500				
General Office Supplies (Papers, toners, calculator)	1	2,261	2,261				
External HardDrive- For File Back-ups	5	120	600				
Justification / Notes: For Distribution & use of project stakeholders, participants & visitors	Total FY19	\$ 7,861		500	1,261	5,600	500

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Office Desk	1	1500	1,500				
Printer	2	750	1,500				
Justification / Notes: To replace old office equipment	Total FY19	\$ 3,000			3,000		

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
AGA MEMBERSHIP	2	95	190				
ATAP MEMBERSHIP	1	1350	1,350				
Lynda Pro Training License(Online Prof Dev and Training for Organizations Access)	5	350	1,750				
Cleaning Supplies (clorox wipes, dusters, hand soap, Sanitizers, toilet spray)	1	1025	1,275				
Justification / Notes: Dues is required to continue receiving Assistive Technology Funding.	Total FY19	\$ 4,565		1,350	190	1,750	1,275

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19	\$ -					

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
Total FY19	\$ -				

I. Transfer for F & A Fees (see guidelines for more information)

Annual Surplus (Deficit)	\$ -	4,475	(701)	(3,725)	(49)

UNIVERSITY OF GUAM FY2019 NON-APPROPRIATED FUND BUDGET

Department/Unit: CEDDERS Signature-Dept Head: DR. HEIDI SAN NICOLAS

Account No: 27-34-450020-N-5 CEDDERS DISCRETIONARY ACCOUNT

Quarterly Breakdown

Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
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Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
PK-T&TAT Contract Closeout	35,523				
CORE (63-2H-453015-P5)	29,452				
	\$ 64,975	35,523	29,452	0	0

A. SALARIES AND BENEFITS

CEDDERS Faculty- Initial Funding (50% CEDDERS/50%SVP)	\$ 30,000	7,500	7,500	7,500	7,500
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler		Total					
Grants Leadership Team Members	Travel to Federal Meetings and Grants Mngement Training	8,000					
Professional Staff	Professional Development Training	4,000					
Fiscal Manager	Federal Updates Workshop- March 2019	4,500					
Travel Change and Penalty Fees		1,500					
Justification / Notes: Attendance to training/workshop to acquire new approaches & update knowledge in financial & grants management of funding received and to better assist in meeting grant and contracts goals and objectives.		Total FY19	\$ 18,000	8,875	4,375	4,375	375

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
AUCD Membership Dues	1	4400	4,400				
Justification / Notes: Dues is required for CORE funding.			Total FY19	\$ 4,400	0	4,400	0

D. SUPPLIES

Item	Qty	Cost	Total				
Public Awareness/Outreach Supplies & Materials	1	4000	4,000				
Justification / Notes: For Distribution & use of project stakeholders, participants & visitors			Total FY19	\$ 4,000		4,000	

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Desktop Computer including software	1	2000	2,000				
Justification / Notes: Needed to replaced old computer.			Total FY19	\$ 2,000		2,000	

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total					
Paper Products, Plastic Utensils and other Supplies needed for Project Participants Visits	1	1377	1,377					
Justification / Notes: Supplies needed for Project Parcipants visits and CEDDERS planned activities/meetings. Keep offices clean.			Total FY19	\$ 1,377	1,415	3,530	950	680

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes:			Total FY19	\$ -			

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
Total FY19		\$ -			

I. Transfer for F & A Fees (see guidelines for more information)	\$ 5,198	1,300	1,300	1,300	1,300
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Annual Surplus (Deficit)	\$ -	16,434	2,348	(14,125)	(9,855)
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UNIVERSITY OF GUAM FY2019 Non-Appropriated Fund Budget

Account Name: SA-AR Cat/Transcript Revenue Signature-Dept Head: Remy Cristobal, Interim Dean/Registrar
 Account Number: 28-34-501015-S Associate Dean/Registrar

Revenue (Please list sources)		Quarterly Breakdown						
		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept			
Transcript	57,290							
	\$ 57,290	14,325	14,322	14,322	14,321	57,290		
A. SALARIES AND BENEFITS								
Administrative Aide	\$ 16,978	4,243	4,246	4,244	4,245	16,978		
B. OFF-ISLAND TRAVEL								
Name & Position of Traveler		Total						
Associate Dean/Registrar		7,500						
PCI		3,800						
PCI, PCII, or other Rec & Reg Techs		3,800						
Justification / Notes: Annual training for immigration and FERPA		Total FY19	\$ 15,100	6,000	1,500	3,000	4,600	15,100
C. CONTRACTUAL SERVICES								
Item	Qty	Cost	Total					
Postage, Long Distance			4,120					
Equipment Maintenance			500					
Contractual Services			3,300					
Ads, Printing, Copying			4,500					
Subscription, Dues, Books			1,500					
Other Services			1,000					
Justification / Notes:		Total FY19	\$ 14,920	3,500	3,920	3,600	3,900	14,920
D. SUPPLIES								
Item	Qty	Cost	Total					
Office Supplies			3,000					
Computer			3,000					
Other Supplies and Materials			2,000					
Justification / Notes:		Total FY19	\$ 8,000	2,000	2,000	2,000	2,000	8,000
E. EQUIPMENT: below \$5,000								
Item	Qty	Cost	Total					
Justification / Notes:		Total FY19	\$ -					0
F. MISCELLANEOUS Expense								
Item	Qty	Cost	Total					
Justification / Notes:		Total FY19	\$ -					0
G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations								
Item	Qty	Cost	Total					
Justification / Notes:		Total FY19	\$ -					0
H. UTILITIES: Power, Water, Telephone								
Item	Total							
Power								
Telephone								
Justification / Notes:		Total FY19	\$ -					0
I. Transfer for F & A Fees (see guidelines for more information) 4%								
	\$ 2,292	573	573	573	573	2,292		
Total Expenditures		\$ 57,290				57,290		
Annual Surplus (Deficit)		\$ -	0	0	0	0		

UNIVERSITY OF GUAM FY2019 Non-Appropriated Fund Budget

Account Name: EMSS Indirect Cost (TRIO) Signature-Dept Head: Remy Cristobal, Interim Dean/Registrar

Account Number: 26-2F-500510-S-5

Revenue (Please list sources)

TRIO Indirect cost	35,000
	\$ 35,000

Quarterly Breakdown
Oct-Dec Jan-Mar Apr-June Jul-Sept

8,750	8,750	8,750	8,750
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35,000

A. SALARIES AND BENEFITS

Extension Associate	\$ 19,000
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4,750	4,750	4,750	4,750
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19,000

B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total
	3,200

Justification / Notes: <u>Recruitment / Conference</u>	Total FY19	\$ 3,200
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	3,200		
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3,200

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total
TRIO Grant Reviewer			3,200

Justification / Notes: _____	Total FY19	\$ 3,200
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		3,200	
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3,200

D. SUPPLIES

Item	Qty	Cost	Total
Computer Replacements			1,600

Justification / Notes: _____	Total FY19	\$ 1,600
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1,600			
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1,600

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total
Computer			2,000

Justification / Notes: _____	Total FY19	\$ 2,000
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	2,000		
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2,000

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total
Professional Development			1,350

Justification / Notes: _____	Total FY19	\$ 1,350
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	1,000		350
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1,350

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total

Justification / Notes: _____	Total FY19	\$ -
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0

H. UTILITIES: Power, Water, Telephone

Item	Total
Power	3,100
Telephone	1,550

Total FY19	\$ 4,650
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1,162	1,162	1,162	1,164
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4,650

I. Transfer for F & A Fees (see guidelines for more information)

Total Expenditures	\$ 35,000
Annual Surplus (Deficit)	\$ -

0

UNIVERSITY OF GUAM FY2019 Non-Appropriated Fund Budget

Account Name: SA-AR PMBA Admin Fee Signature-Dept Head: Remy Cristobal, Interim Dean/Registrar
 Account Number: 28-34-501017-S Associate Dean/Registrar

Revenue (Please list sources)

Quarterly Breakdown			
Oct-Dec	Jan-Mar	Apr-June	Jul-Sept

Administrative Fee: PMBA/SOE	39,525				
	\$ 39,525	9,881	9,881	9,881	9,882

A. SALARIES AND BENEFITS

Projects Coordinator	\$ 33,911	8,478	8,478	8,478	8,478
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total
Project Coordinator	3,500
Justification / Notes: Annual training for immigration and FERPA	
Total FY19	\$ 3,500

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total
Justification / Notes:			
Total FY19	\$ -	3,500	3,920

D. SUPPLIES

Item	Qty	Cost	Total
Office Supplies			533
Justification / Notes:			
Total FY19	\$ 533	2,000	2,000

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total
Justification / Notes:			
Total FY19	\$ -		

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total
Justification / Notes:			
Total FY19	\$ -		

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total
Justification / Notes:			
Total FY19	\$ -		

H. UTILITIES: Power, Water, Telephone

Item	Total
Power	
Telephone	
Total FY19	\$ -

I. Transfer for F & A Fees (see guidelines for more information) 4%

	\$ 1,581	395	395	395	395
Total Expenditures	\$ 39,525				
Annual Surplus (Deficit)	\$ -	0	0	0	0

UNIVERSITY OF GUAM FY2019 NON-APPROPRIATED FUND BUDGET

Department/Unit: LR-RFK Memorial Library
 Account No: 28-34-600018-A

Signature-Dept Head: Dr. Monique Storie

Quarterly Breakdown
 Oct-Dec Jan-Mar Apr-June Jul-Sept

Revenue (Please list sources)

Miscellaneous Fees: Library Student Fees, Library Fines, Lost Books, etc.	419,472				
	\$ 419,472	129,012	97,760	64,000	128,700

A. SALARIES AND BENEFITS

Please attach staffing pattern					
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Justification / Notes:	Total FY19	\$ -			

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Contractual Service			50,000				
Internet Bandwidth-Computer Center			7,200				
Employee Development			5,800				
Ads/Printing/Duplicating			1,000				
Postage/Long Distance/Fax			1,000				
Video Surveillance System Maintenance			5,000				
Justification / Notes:	Total FY19	\$ 70,000		5,250	13,500	500	50,750

D. SUPPLIES

Item	Qty	Cost	Total				
Office: Misc. supplies, copy paper, etc.			3,000				
Instructional & Technical Library Supplies			6,200				
Computer: Software Upgrades & Network Hardware			10,600				
Other Supplies and Materials			2,000				
Justification / Notes:	Total FY19	\$ 21,800		6,850	5,600	3,850	5,500

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
UPS for Student Workstations			3,000				
Upgrades for AV1-Conferencing System, MMP, PA System, Video Camera, etc.			5,220				
Laptop for Multimedia Technician for Video Editing of BOR Meetings			3,000				
Video Surveillance System for After Hour Study Room			5,000				
Justification / Notes:	Total FY19	\$ 16,220		6,000	5,000	5,220	0

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
VHS to DVD Replacement Project			2,000				
Justification / Notes:	Total FY19	\$ 2,000		2,000	0	0	0

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
New Electronic Resources (Databases)			70,000				
Library Books & DVD's for Library Collection			50,000				
Desks & Chairs for New Information Literacy Classroom (AV Rooms)			30,800				
Laptops for New Information Literacy Classrooms (AV Rooms)			61,600				
Flat screen TV's for AV/IT Classrooms & Students Media Viewing			10,000				
KVA UPS for Existing Information Literacy Classroom			63,000				
Justification / Notes:	Total FY19	285,400		105,800	68,000	50,000	61,600

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
	Total FY19				

I. Transfer for F & A Fees (see guidelines for more information)

	\$ 16,779				
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Annual Surplus (Deficit)	\$ 7,273	3,112	5,660	4,430	10,850
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UNIVERSITY OF GUAM FY2019 Non-Appropriated Fund Budget

Account Name: CC-Internet Fee

Signature-Dept Head: Rommel Hidalgo, CIO

Account Number: 28-34-640012-A

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Student Internet Fees	727,900				
	\$ 727,900		391,200		336,700

A. SALARIES AND BENEFITS

NAF Funded IT Position		Total					
24/7 IT Operations Support Staff and IT Technicians / OT (Seven Staff Positions - Salary and Benefits)		283,942					
Justification / Notes:		Total FY19	\$ 283,942	72,000	72,000	72,000	67,942

B. OFF-ISLAND TRAVEL

Name & Position of Traveler		Total					
CyberTeam (Jr. Netw. Eng.; InfoSec An.)	Training and Conferences: Two JNE + Two ISA @ \$3,500 and Two Trips Each	28,000					
Administrative Computing Team	Ellucian Live and SoftDocs Conferences: 2 IT Staff @ \$3,900 per trip	15,600					
CIO Travel	\$3,500 x 6 trips (UH PTC, Ellucian, EduCause, I2 Global Summit, GLIF, CENIC)	21,000					
Justification / Notes:		Total FY19	\$ 64,600	16,000	17,000	16,000	15,600

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Communications			5,000				
Internet Connectivity #1 (Primary)			89,820				
Internet Connectivity #2 (Secondary)			90,000				
Concur - Online Travel Workflow Implementation Costs			25,000				
10Gb Research & Education Network Lit Fiber			30,000				
Contract Services for Hardware and CC Equipment			14,900				
On-Site Training for Networking and Information Security			14,900				
Justification / Notes:		Total FY19	\$ 269,620	68,000	68,000	68,000	65,620

D. SUPPLIES

Item	Qty	Cost	Total				
Misc. Internet and Network Supplies including Spare Parts to Support more than 500 Workstations			15,200				
Internet Lab Supplies			5,000				
Justification / Notes:		Total FY19	\$ 20,200	10,000	10,000	200	0

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Miscellaneous Computer and Networking Equipment			20,125				
Justification / Notes:		Total FY19	\$ 20,125	10,000	10,000	125	0

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Wireless Equipment Refresh (See ITAC FY 19 Priorities Budget)			30,000				
VOIP - Pilot Phones			10,000				
Justification / Notes: ITRC requests 50% from other sources (such as IT Initiative Fund) to fund the implementation if the other 50% is not available, ITRC will use 21K for 1- additional tech training, 2- additional bandwidth, and 3- Faculty secured wireless.		Total FY19	\$ 40,000	10,000	10,000	10,000	10,000

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
UPS							
HVAC							
Computer Center Building Electrical and Door Entry Updates / Upgrades							
Justification / Notes:		Total FY19	\$ -				

H. UTILITIES: Power, Water, Telephone

Item	Total						
Power							
Telephone							
Justification / Notes:		Total FY19	\$ -				

I. Transfer for F & A Fees (see guidelines for more information)	\$ 29,116		14,558		14,558
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Annual Surplus (Deficit)	\$ 297	(114,000)	261,642	(94,325)	230,922
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UNIVERSITY OF GUAM FY2019 Non-Appropriated Fund Budget

Account Name: CC-IT FEE

Signature-Dept Head: Rommel Hidalgo, CIO

Account Number: 28-34-640012-A

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
IT Fees	349,392				
	\$ 349,392		187,776		161,616

A. SALARIES AND BENEFITS

		Total FY19	Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Computer Center Assistants and 24/7 Coverage	139,932					
Justification / Notes:		\$ 139,932	35,000	35,000	35,000	34,932

B. OFF-ISLAND TRAVEL

Name & Position of Traveler		Total				
IT Staff Professional Development	Training and Conferences for 5 staff trips @ \$3,500 (e.g., OU, Apple, HP, MS)	17,500				
Justification / Notes:		Total FY19 \$ 17,500	7,000	7,000	3,500	0

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Communications (Fax/Long Distance/Postage)			1,500				
Microsoft Office Software for Computer Center Lab Equipment			15,000				
SoftDocs upgrade to etrieve (See ITAC FY 19 Priorities Budget)			20,000				
Computer Center Lab Xerox Copier Contract			8,000				
Justification / Notes:		Total FY19 \$ 44,500	35,000	5,000	4,000	500	

D. SUPPLIES

Item	Qty	Cost	Total				
Miscellaneous Computer Supplies (including spare parts for Computer Center Lab)			10,000				
Computer Center Lab copier paper and misc. supplies			2,000				
Justification / Notes:		Total FY19 \$ 12,000	5,000	5,000	2,000	0	

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Computers / Printers			4,900				
Student Equipment Checkout			4,900				
Computer Center Collaboration Hallway Display wall			4,900				
Justification / Notes:		Total FY19 \$ 14,700	4,900	4,900	4,900	0	

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Justification / Notes:		Total FY19 \$ -					

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Ellucian Colleague Enterprise Servers Refresh (See ITAC FY 19 Priorities Budget)			50,000				
Computer Center Lab Equipment Refresh (Lab computers are 5-8 years old!)			50,000				
Computer Center Building Furniture Refresh			6,000				
Justification / Notes:		Total FY19 \$ 106,000.00	50,000	50,000	6,000		

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
Justification / Notes:		Total FY19 \$ -			

I. Transfer for F & A Fees (see guidelines for more information)	\$ 13,976		6,988		6,988
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Annual Surplus (Deficit) \$ 784

UNIVERSITY OF GUAM FY2019 Non-Appropriated Fund Budget

Account Name: CC-Miscellaneous

Signature-Dept Head: Rommel Hidalgo, CIO

Account Number: 28-34-640099-A

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Miscellaneous revenue generated from department requests and other small contracts with	30,000				
	\$ 30,000	10,000	10,000	10,000	

A. SALARIES AND BENEFITS

Administrative Computing and Operations Staff OT	\$ 10,000	2,500	2,500	2,500	2,500
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Justification / Notes:	Total FY19	\$ -			

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Communications			1,000				
New Virtual Server Appliances for Web Infrastructure			15,000				
Justification / Notes:	Total FY19	\$ 16,000	6,500	4,000	4,000	1,500	

D. SUPPLIES

Item	Qty	Cost	Total				
Subscriptions/Dues/Books			1,000				
Justification / Notes:	Total FY19	\$ 1,000	1,000				

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19	\$ -					

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19	\$ -					

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes:	Total FY19	\$ -					

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
	Total FY19	\$ -			

I. Transfer for F & A Fees (see guidelines for more information)

	\$ 1,200				
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Annual Surplus (Deficit) \$ 1,800

UNIVERSITY OF GUAM FY2019 NON-APPROPRIATED FUND BUDGET

Department/Unit: Office of the President Signature-Dept Head: Robert A. Underwood, Ed.D.

Account No: _____

Quarterly Breakdown

Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
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Revenue (Please list sources)

Application & Graduation fees	100,000				
Indirect Costs Recovery	420,000				
\$ 520,000		120,000	177,500	130,000	92,500

A. SALARIES AND BENEFITS

Please attach staffing pattern					
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
TBA	20,000				
David S. Okada	5,000				
Christine Mababayag	5,000				
Jonas Macapinlac	5,000				
Norman Analista	5,000				
Victorina Renacia	5,000				
Total FY18	\$ 45,000	11,250	11,250	11,250	11,250

Justification / Notes: _____

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Consultant Services			80,000				
Legal Expenses			15,000				
Accreditation (Transfer to SVP)			20,000				
Total FY19			\$ 115,000	28,750	28,750	28,750	28,750

Justification / Notes: _____

D. SUPPLIES

Item	Qty	Cost	Total				
Total FY19			\$ -				

Justification / Notes: _____

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total
Total FY19			\$ -

Justification / Notes: _____

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
BOR Development Fund	0	0	35,000				
Faculty Development Fund	0	0	60,000				
Staff Development Fund	0	0	15,000				
Leadership Development Fund	0	0	20,000				
Charter Day	0	0	10,000				
Employee Recognition	0	0	10,000				
Commencement (Transfer to SVP)	0	0	90,000				
Strategic Initiatives	0	0	120,000				
Total FY19			\$ 360,000	80,000	137,500	90,000	52,500

Justification / Notes: _____

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Total FY19			\$ -				

Justification / Notes: _____

H. UTILITIES: Power, Water, Telephone

Item	Qty	Cost	Total				

I. Justification / Notes: _____

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UNIVERSITY OF GUAM FY2019 Non-Appropriated Fund Budget

Account Name: Comptroller's Office Signature-Dept Head: _____
 Account Number: 28-34-720599-T-5

Quarterly Breakdown

Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
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Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
TOPP's Loan Fee	25,000				
Tuition Interest	75,000				
	\$ 100,000	25,000	25,000	25,000	25,000

A. SALARIES AND BENEFITS

Admin Assistant: USDA loan administration, Credit Card activities, Insurance renewal, etc, Bursar assistance -peaks	\$ 38,000	9,500	9,500	9,500	9,500
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Comptroller's Office Comptroller/Associate Comptroller	7,000				
Bursar Office Accounting Tech I/Accountant/PC I	7,000				
Business Office General Accounting Supervisors	7,000				
Justification / Notes: _____	Total FY19	\$ 21,000	5,250	5,250	5,250

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Xerox			5,000				
Subscription			800				
Other services - Copier, Other Maintenance Services			2,000				
Justification / Notes: _____			Total FY19	\$ 7,800	1,950	1,950	1,950

D. SUPPLIES

Item	Qty	Cost	Total				
Office Supplies			5,000				
Gas/Fuel - Van, Toyota, Mazda			7,000				
Bursar student related items - College Night, Charter Day, Career Day			3,000				
Justification / Notes: _____			Total FY19	\$ 15,000	3,750	3,750	3,750

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Computer - Cashier/Collection/B.O. old computers			5,000				
Justification / Notes: _____			Total FY19	\$ 5,000	1,250	1,250	1,250

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Repairs							
Professional membership			2,000				
Internship (\$600.00 x 6 students x 2 semester)			7,200				
Others							
Justification / Notes: _____			Total FY19	\$ 9,200	2,300	2,300	2,300

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes: _____			Total FY19	\$ -			

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
Justification / Notes: _____	Total FY19	\$ -			

I. Transfer for F & A Fees (see guidelines for more information)

Transfer for F & A Fees (see guidelines for more information)	\$ 4,000	1,000	1,000	1,000	1,000
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Annual Surplus (Deficit) **\$ -** 0 0 0 0

Revenues established per BOR (F&A Fee)	384,177
Revenues established per BOR (12% I/C Allocation)	271,166
Estimated Total Revenue	<u>655,343</u>

35%

<u>Expenditures</u>			FY 2019 F&A BUDGET									
		FTE	<u>FY19</u>	<u>Salary</u>	<u>Benefits</u>	<u>Supplies</u>	<u>Equip</u>	<u>Contracts</u>	<u>Travel/Misc</u>	<u>Subtotal</u>	<u>Cap Outlay</u>	<u>Est Cost</u>
TADEO	Admin Aide	1	40,342	29,883	10,459					40,342		40,342
HRO	Proj Spec I	1	49,316	36,530	12,786					49,316		49,316
	Admin Support Tech	1	24,008	17,784	6,224					24,008		24,008
	Operations (supplies)		10,000			10,000				10,000		10,000
Business Office	VPAF/COMP Control Projects & Monitoring		30,000					30,000		30,000		30,000
	Payroll Clerk (vacant)	1	31,281	23,171	8,110					31,281		31,281
Plant & Facilities	Outsourcing Contracts		150,000					150,000		150,000		150,000
	50% Engineer III or Contractor		30,500					30,500		30,500		30,500
	APPA		70,000					70,000		70,000		70,000
Fieldhouse/IAC	UOG Teams (Soccer, Bball, Vball)		10,000						10,000	10,000		10,000
IT/ eWorks	Graphic Designer (Part-Time for DIMC)	0.5	17,901	13,260	4,641					17,901		17,901
	IT Contract Support/eWorks		35,000					35,000		35,000		35,000
A&F	Safety Insp I	1	38,603	28,595	10,008					38,603		38,603
	Security Vehicle Maintenance		700						700	700		700
	Safety		24,500			4,500	4,000	10,000	6,000	24,500		24,500
	Contractual Services		20,000					20,000		20,000		20,000
	VPAF-Directed Ad Hoc Projects		10,000						10,000	10,000		10,000
TBD	Contingency/ Urgent Needs		8,000						8,000	8,000		8,000
		5.5	600,151	149,223	52,228	14,500	4,000	345,500	34,700	600,151	-	600,151

TADEO Projected Budget for FY 2019

	Code	General Operations	F&A	UTAC	OLL	Total
Revenue						
Local Appropriations		\$92,303		\$67,831		\$160,134
F&A			\$43,849			\$43,849
Online Learning Student Fee					\$271,250	\$271,250
Sub-Total		<u>\$92,303</u>		<u>\$67,831</u>	<u>\$271,250</u>	<u>\$475,233</u>
Expenses						
Salary						
Associate Director(MH)	5102005	\$92,303				\$92,303
Moodle Technician	5102010				\$41,682	\$41,682
Administrative Aide	5102010		\$43,849			\$43,849
IT Technician	5102010				\$30,529	\$30,529
<i>Sub-Total</i>		<u>\$92,303</u>	<u>\$43,849</u>	<u>\$0</u>	<u>\$72,211</u>	<u>\$208,364</u>
Contractual Services						
DE Coordinator	5201020			\$67,831		\$67,831
Learning Management System	5201020				\$31,200	\$31,200
Online Course Development	5201020				\$50,000	\$50,000
Online Course Mentor	5201020				\$15,000	\$15,000
Web Services	5201020				\$25,500	\$25,500
Security Monitoring Service	5201050				\$1,200	\$1,200
Broadband Service	5201050				\$1,500	\$1,500
Online Training	5201050				\$5,000	\$5,000
DE-Contracts	5201020				\$27,989	\$27,989
Newspaper	5201040				\$300	\$300
<i>Sub-Total</i>		<u>\$0</u>	<u>\$0</u>	<u>\$67,831</u>	<u>\$157,689</u>	<u>\$225,520</u>
Professional Development						
Travel					\$20,000	\$20,000
Conference Fees					\$3,000	\$3,000
<i>Sub-Total</i>		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$23,000</u>	<u>\$23,000</u>
Supplies and Materials						
Computer Equipment	5202005				\$4,500	\$4,500
Office Supplies	5201505				\$1,500	\$1,500
Instructional Supplies	5201510				\$1,500	\$1,500
<i>Sub-Total</i>		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$7,500</u>	<u>\$7,500</u>
<i>F&A 4%</i>					\$10,850	\$10,850
Total Expenses		<u>\$92,303</u>	<u>\$43,849</u>	<u>\$67,831</u>	<u>\$271,250</u>	<u>\$475,234</u>
Percentage of Total Revenue					100.00%	100.00%
Difference		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>