



**UNIVERSITY OF GUAM  
UNIBETSEDAT GUÅHAN  
Board of Regents**

**Resolution No. 19-45**

**RELATIVE TO APPROVING THE REAPPORTIONED  
FY2020 GENERAL OPERATIONS BUDGET**

**WHEREAS**, the University of Guam (UOG) is the primary U.S. Land Grant institution accredited by the Western Association of Schools and Colleges Senior College and University Commission (WSCUC) serving the post-secondary needs of the people of Guam and the Western Pacific region;

**WHEREAS**, the UOG Board of Regents (BOR) is responsible for approving and adopting budgets and plans that together serve as the primary controls to ensure the effectiveness and financial well-being of the University;

**WHEREAS**, the University's general operations budget addresses government and University generated funding for personnel and operational expenditures;

**WHEREAS**, on February 13, 2019, the BOR approved Resolution No. 19-10, approving the FY2020 general operations budget for submittal to the Guam Legislature;

**WHEREAS**, the Government of Guam FY2020 budget became law on September 4, 2019, through P.L. 35-36 and identified the FY2020 level of appropriations and other monies for UOG's general operations, special appropriations, and Student Financial Assistance Program (SFAP);

**WHEREAS**, UOG's Rules, Regulations and Procedures Manual requires that after a budget bill becomes law, if the appropriated sum is different than requested, the President shall submit a proposal to the BOR on the reapportionment of UOG's allocation;

**WHEREAS**, the University has demonstrated commitment to a stable, balanced budget in an atmosphere of declining resources related to the problems facing the economies of the island and the region; and

**WHEREAS**, based upon an assessment of the priority needs of the University and the recommendations of the University Planning and Budget Advisory Committee (UPBAC) and the Administration, the President, the Budget, Finance, and Audit (BFA) Committee reviewed and recommend the attached reapportioned FY2020 General Operations Budget for BOR approval.

**NOW, THEREFORE BE IT RESOLVED**, that the BOR approves the University's reapportioned FY2020 General Operations Budget as attached hereto;

**BE IT FURTHER RESOLVED**, as the President works with the Governor and the Legislature to obtain additional funding for the FY2020 Fiscal Year, he is authorized to utilize up to \$1 million from the beginning cash balance to meet the urgent needs of the University; and

**BE IT FURTHER RESOLVED**, that the reapportioned FY2020 General Operations Budget will be effective immediately.

Adopted this 25<sup>th</sup> day of November 2019.



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Christopher K. Felix, Chairperson

**ATTESTED:**



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Thomas W. Krise, Ph.D., Executive Secretary

# FY 2020

## A. General Operations Budget

	FY 2020 Budget Request	FY 2020 Budget Reapportion
<b>SUMMARY OF GENERAL OPERATIONS BUDGET</b>		
Revenues	50,777,135	44,307,171
Expenses	(50,777,135)	(44,307,171)
Balance	(0)	0
<b>Revenues</b>		
Appropriation -GovGuam General Fund	33,955,431	27,661,845
Tuition Fund Projected Net Revenue	14,795,073	14,618,695
Federal Matching Funds	1,586,631	1,586,631
Transfers from PIP	440,000	440,000
<b>Total Revenues</b>	<b>50,777,135</b>	<b>44,307,171</b>
<b>Expenses</b>		
	FY 2020	FY 2020
<b>Personnel Expenses</b>		
Existing Personnel - filled	(35,618,094)	(35,499,537)
Current Vacant Positions	(2,282,799)	-
Salary Increments - 2020	(250,000)	(250,000)
Other Personnel Cost	(626,000)	(600,000)
Subtotal Personnel Expenses	(38,776,893)	(36,349,537)
<b>Operating (Non-personnel) Expenses</b>		
Contracts	(4,019,035)	(3,180,634)
Supplies	(597,101)	(250,000)
Equipment	(286,886)	-
Accreditation	(35,000)	(35,000)
Miscellaneous	(132,174)	-
Utilities	(4,200,000)	(4,100,000)
Library Priorities - Capital	(202,000)	(142,000)
Capital Outlay repair & maint.	(500,000)	(250,000)
Subtotal Operating (Non-personnel) Expenses	(9,972,196)	(7,957,634)
<b>Total General Operations Expenses</b>	<b>(48,749,089)</b>	<b>(44,307,171)</b>
<b>Non-Operating Expense</b>		
Debt service	(2,028,046)	-
<b>Balance</b>	<b>(0)</b>	<b>0</b>

FY20 General Operations Detail	Vac	Vacant	Filled	PERSONNEL	CONTRACTS	SUPPLIES	EQUIP	MISC	UTILITIES	CAPITAL	TOTALS	%
	FTE	Positions	FTE									
<b>EXECUTIVE OFFICES</b>												
President's Office	-	-	5.0	626,748	126,268	-	-	-	-	-	753,016	1.70%
Integrated Marketing and Communications	-	-	3.0	146,161	54,000	-	-	-	-	-	200,161	0.45%
Alumni Relations Office	-	-	1.0	119,754	3,105	-	-	-	-	-	122,859	0.28%
Legal Counsel	-	-	2.0	225,572	4,200	-	-	-	-	-	229,772	0.52%
Office of Sponsored Programs	-	-	6.0	482,564	-	-	-	-	-	-	482,564	1.09%
<b>Executive Office Expenses</b>	-	-	<b>17.0</b>	<b>1,600,799</b>	<b>187,573</b>	-	-	-	-	-	<b>1,788,372</b>	<b>4.04%</b>
<b>ACADEMIC AND STUDENT AFFAIRS</b>												
Senior Vice President's Office	-	-	3.0	491,871	-	-	-	35,000	-	-	526,871	1.19%
Institutional Effectiveness/Assessment	-	-	3.0	240,378	-	-	-	-	-	-	240,378	0.54%
CEDDERS	-	-	1.0	158,074	-	-	-	-	-	-	158,074	0.36%
Academic Excellence/Graduate Studies	-	-	1.0	147,570	2,500	-	-	-	-	-	150,070	0.34%
School of Business and Public Administration	-	-	29.5	2,610,023	12,000	-	-	-	-	-	2,622,023	5.92%
School of Education	-	-	24.5	2,047,972	57,000	-	-	-	-	-	2,104,972	4.75%
School of Health	-	-	17.0	1,551,213	16,000	-	-	-	-	-	1,567,213	3.54%
College of Liberal Arts and Social Sciences	-	-	68.5	6,160,375	22,900	-	-	-	-	-	6,183,275	13.96%
College of Natural and Applied Sciences	-	-	83.0	7,608,724	-	-	-	-	-	-	7,608,724	17.17%
School of Engineering	-	-	6.0	653,909	12,500	-	-	-	-	-	666,409	1.50%
Enrollment Management & Student Services-Dean	-	-	3.0	272,488	14,299	-	-	-	-	-	286,787	0.65%
Triton Express-One Stop	-	-	2.0	133,500	2,000	-	-	-	-	-	135,500	0.31%
Student Life Office	-	-	0.0	-	2,141	-	-	-	-	-	2,141	0.00%
Student Counseling (includes ADA student services)	-	-	4.0	315,177	12,023	-	-	-	-	-	327,200	0.74%
Career Placement	-	-	1.0	81,523	2,942	-	-	-	-	-	84,465	0.19%
Admissions and Records	-	-	13.0	752,768	74,408	-	-	-	-	-	827,176	1.87%
Student Health	-	-	1.0	43,068	6,117	-	-	-	-	-	49,185	0.11%
Financial Aid Office	-	-	6.0	388,362	5,000	-	-	-	-	-	393,362	0.89%
UOG Library	-	-	18.0	1,240,550	162,269	-	-	-	-	137,000	1,539,819	3.48%
Marine Lab	-	-	14.0	1,329,434	9,810	-	-	-	-	-	1,339,244	3.02%
Micro Area Res Center (MLI, Cham Lang & Culture)	-	-	12.0	978,298	22,200	-	-	-	-	5,000	1,005,498	2.27%
Water and Environmental Research Institute	-	-	10.0	891,777	1,000	-	-	-	-	-	892,777	2.01%
<b>Academic and Student Affairs Expenses</b>	-	-	<b>320.5</b>	<b>28,097,056</b>	<b>437,108</b>	-	-	<b>35,000</b>	-	<b>142,000</b>	<b>28,711,164</b>	<b>64.80%</b>
<b>ADMINISTRATION AND FINANCE</b>												
Vice President's Office	-	-	3.0	310,356	-	-	-	-	-	-	310,356	0.70%
Office of Information Technology	-	-	13.0	893,645	158,844	-	-	-	-	-	1,052,489	2.38%
Comptroller's Office	-	-	24.0	1,460,394	90,000	-	-	-	-	-	1,550,394	3.50%
Facilities and Utilities	-	-	48.8	2,234,390	215,000	-	-	-	-	-	2,449,390	5.53%
Safety and Security	-	-	1.0	64,404	94,100	-	-	-	-	-	158,505	0.36%
Human Resources Office	-	-	8.0	567,508	13,193	-	-	-	-	-	580,701	1.31%
EEO (includes ADA services)	-	-	2.0	175,011	12,195	-	-	-	-	-	187,206	0.42%
Auxiliary and Fieldhouse	-	-	2.0	95,974	-	-	-	-	-	-	95,974	0.22%
<b>Administration and Finance Expenses</b>	-	-	<b>101.75</b>	<b>5,801,682</b>	<b>583,332</b>	-	-	-	-	-	<b>6,385,014</b>	<b>14.41%</b>
<b>Staffing Pattern</b>	-	-	<b>439.25</b>	<b>35,499,537</b>	-	-	-	-	-	-	-	-
<b>Other Personnel Costs</b>												
Current Vacancies	-	-	-	-	-	-	-	-	-	-	-	0.00%
Annualized FY19 increments	-	-	-	-	-	-	-	-	-	-	-	0.00%
Salary Increments (FY20)	-	-	-	250,000	-	-	-	-	-	-	250,000	0.56%
HRO-Recruitment Costs	-	-	-	100,000	-	-	-	-	-	-	100,000	0.23%
Other Personnel Costs	-	-	-	300,000	-	-	-	-	-	-	300,000	0.68%
<b>Total Other Personnel Costs</b>	-	-	-	<b>650,000</b>	-	-	-	-	-	-	<b>650,000</b>	<b>1.47%</b>
<b>UTILITY COSTS, CAMPUS SUPPLIES AND BUILDING SAFETY IMPROVEMENTS</b>												
Plant Maintenance (custodial/maintenance)	-	-	-	-	68,000	250,000	-	-	-	-	318,000	0.72%
Security Guard Services	-	-	-	-	362,681	-	-	-	-	-	362,681	0.82%
Property and Liability Insurance Coverage	-	-	-	-	660,000	-	-	-	-	-	660,000	1.49%
Elucian Software Maintenance Costs	-	-	-	-	537,407	-	-	-	-	-	537,407	1.21%
Capital Outlay and ADA Safety Improvements	-	-	-	-	-	-	-	-	-	250,000	250,000	0.56%
Power	-	-	-	-	-	-	-	3,280,000	-	-	3,280,000	7.40%
Water / Wastewater	-	-	-	-	-	-	-	200,000	-	-	200,000	0.45%
Telephone	-	-	-	-	-	-	-	520,000	-	-	520,000	1.17%
Hazardous/Metallic Waste/Trash Removal	-	-	-	-	-	-	-	100,000	-	-	100,000	0.23%
<b>Total</b>	-	-	-	-	<b>1,628,088</b>	<b>250,000</b>	-	-	<b>4,100,000</b>	<b>250,000</b>	<b>6,228,088</b>	<b>14.06%</b>
ITAC Priorities	-	-	-	200,000	344,533	-	-	-	-	-	544,533	1.23%
<b>Grand Total</b>	-	-	<b>439.25</b>	<b>36,349,537</b>	<b>3,180,634</b>	<b>250,000</b>	-	<b>35,000</b>	<b>4,100,000</b>	<b>392,000</b>	<b>44,307,171</b>	<b>100%</b>



University of Guam  
 Information Technology Advisory Committee (Formerly UTAC)  
 FY 2020 Budget IT Priorities  
 GL UNIT: 720002

Initiative	FY 2020 - Amount	
	General Ops	NAF Budgets
<b>Web Services &amp; Presence</b>		
UOG Website - GuamWebz - CANCELLED (-\$60,000)	\$ -	\$ -
<b>UOG Website - OmniUpdate</b>	37,450	-
Additional OU User Licenses for FY2020 (25 accounts)	17,000	-
*IT Interface - CANCELLED IN FY2019 (-\$60,000)	-	-
Mobile Apps Licensing, Support, and Web Design	15,000	-
Web - IT Priority Services (Document Repository, Storage, etc.)	15,000	-
Web and IMC Equipment Refresh	15,000	-
Marketing/Digital Media Support	15,000	-
	<u>114,450</u>	<u>-</u>
<b>ITRC Infrastructure &amp; Information Security</b>		
*Moodleroom Bandwidth - CANCELLED (-\$10,000)	-	-
*10Gb Research and Education Network (REN) lit fiber (NEW)	30,000	-
CollegeNet On-Line Faculty Evaluation - WDYT	15,456	-
IT Infrastructure	25,000	60,000
Ellucian Colleague Enterprise Servers Refresh	-	-
Entrisink Informer to replace Query Builder (NEW) - 1-TIME	50,000	30,000
Internet2 Annual Membership Dues (NEW)	12,000	-
Anti-Virus and Information Security Software and Services	5,000	10,000
	<u>137,456</u>	<u>100,000</u>
<b>Decentralized IT Support in Academic Units</b>		
Academic IT Support Staff (Personnel)	200,000	200,000
	<u>200,000</u>	<u>200,000</u>
<b>Academic and Administrative Computing Priorities</b>		
Civitas Triton Scheduler Web Tool (NEW)	10,000	10,000
CampusLogic Financial Aid System (NEW)	30,000	-
Softdocs Upgrade to eRetrieve (NEW) - 1-TIME (PHASE 1 - FY2019)	-	-
Softdocs Upgrade to eRetrieve (NEW) - 1-TIME (PHASE 2 - FY2020)	-	70,000
SoftDocs Annual Maintenance and Support	42,627	-
IT Capacity Development - CANCEL - replace with ITAC priorities	-	-
	<u>82,627</u>	<u>80,000</u>
<b>UOG Online / Distance Education</b>		
DE Resource Support (REDUCE local - TADEO increased NAF fees)	10,000	-
	<u>10,000</u>	<u>-</u>
<b>Grand Total</b>	<b>\$ 544,533</b>	<b>\$ 380,000</b>
Contracts	344,533	
Personnel	200,000	
<b>Total</b>	<b>\$ 544,533</b>	<b>FY 2020</b>