



**UNIVERSITY OF GUAM
UNIBETSEDÁT GUÁHAN
Board of Regents**

Resolution No. 21-08

**RELATIVE TO APPROVING THE FY2022 GENERAL OPERATIONS BUDGET AND
SPECIAL APPROPRIATIONS BUDGETS**

WHEREAS, the University of Guam (UOG) is the primary U.S. Land Grant institution accredited by the Western Association of Schools and Colleges Senior College and University Commission serving the post-secondary needs of the people of Guam and the Western Pacific region;

WHEREAS, the UOG Board of Regents (BOR) is responsible for approving and adopting budgets and plans that together serve as the primary controls to ensure the effectiveness and financial well-being of the University;

WHEREAS, the University received recommendations on areas of resource needs from the University Planning and Budget Advisory Committee (UPBAC) with representation from the Faculty Senate, Deans Council, Administrative Council, Faculty Union, Staff Council, and Student Government Association;

WHEREAS, the University has demonstrated commitment to a stable, balanced budget in an atmosphere of declining resources related to the problems facing the economies of the island and the region;

WHEREAS, the University has agreed upon the goals articulated in its strategic plan and focused its revenues and spending upon the highest priorities within its mission;

WHEREAS, the University presents a FY2022 budget request identifying funding required to sustain academic quality and student learning including infrastructure support and special appropriations (WERI, Hatchery, Soil Conservation, Guam Cultural Repository);

WHEREAS, for FY2022, the University requests an appropriation of \$26.06M for general operations and \$1.9M in special appropriations;

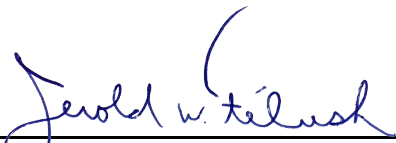
WHEREAS, based upon an assessment of the priority needs of the University and upon the recommendations of the UPBAC and the administration, the President recommends the attached FY2022 General Operations Budget for Board approval; and

WHEREAS, at their February meeting, the Budget, Finance, and Audit (BFA) Committee met to review the budgets; and the President and the BFA committee now recommend to the Board the attached FY2022 General Operations and Special Appropriations Budgets for approval.

NOW, THEREFORE BE IT RESOLVED, that the UOG FY2022 General Operations and Special Appropriation Budgets (as attached) is hereby approved to be submitted to *I Mina'Trentai Sais Na Liheslaturan Guåhan* pursuant to law; and


BE IT FURTHER RESOLVED, the President is authorized to reappropriation according to the budget that is approved by the Guam Legislature.

Adopted this 18th day of February, 2021.



Jerold W. Filush, Chairperson

ATTESTED:



Thomas W. Krise, Ph.D., Executive Secretary

FY 2022

A. General Operations Budget

**FY 2022
Budget
Request**

SUMMARY OF GENERAL OPERATIONS BUDGET

Revenues	44,017,685
Expenses	<u>(44,017,685)</u>
Balance	<u><u>(0)</u></u>

Revenues

Appropriation -GovGuam General Fund	26,056,761
Tuition Fund Projected Net Revenue	15,801,548
Federal Matching Funds	1,719,376
Transfers from GLE	<u>440,000</u>
Total Revenues	<u><u>44,017,685</u></u>

Expenses

Personnel Expenses	
Existing Personnel	(36,045,909)
Current Vacant Positions	(272,508)
Salary Increments - 2021	(240,000)
Annualized cost of FY21 increments	(700,000)
Other Personnel Cost	<u>(256,000)</u>
Subtotal Personnel Expenses	(37,514,417)

Operating (Non-personnel) Expenses

Contracts	(2,064,267)
Supplies	(250,000)
Equipment	-
Accreditation	(21,000)
Miscellaneous	-
Utilities	(4,000,000)
Library Priorities - Capital	(68,000)
Capital Outlay repair & maint.	<u>(100,000)</u>
Subtotal Operating (Non-personnel) Expenses	(6,503,267)

Total General Operations Expenses (44,017,685)

Balance (0)

B. Special Appropriations (Continuing)

Guam Cultural Repository	1,469,057
UOG Press (from Tourist Attraction Fund)	30,000
WERI - Guam Hydrologic Survey (GHS)	373,647
WERI - Guam Comprehensive Water Monitoring Prog (CWM)	164,737
GADTC Hatchery	<u>114,000</u>
Total Special Appropriations (Continuing)	2,151,441

C. Capital Improvements Fund

Student Svs Ctr & Engineering Annex	1,158,283
Cont. Appropriation per §16132, Chapt. 16, Title 17 GCA	500,000

FY22 General Operations Detail	Vac FTE	Vacant Positions	Filled FTE	PERSONNEL	CONTRACTS	SUPPLIES	EQUIP	MISC EXP	UTILITIES	CAPITAL OUTLAY	TOTALS	%
EXECUTIVE OFFICES												
President's Office	-	-	5.0	657,978	93,062	-	-	-	-	-	751,040	1.71%
Integrated Marketing and Communications	-	-	3.0	239,673	-	-	-	-	-	-	239,673	0.54%
Alumni Relations Office	-	-	1.0	129,167	-	-	-	-	-	-	129,167	0.29%
Legal Counsel	-	-	2.0	233,931	-	-	-	-	-	-	233,931	0.53%
Office of Sponsored Programs	-	-	5.0	462,731	-	-	-	-	-	-	462,731	1.05%
Executive Office Expenses	-	-	16.0	1,723,479	93,062	-	-	-	-	-	1,816,541	4.13%
ACADEMIC AND STUDENT AFFAIRS												
Senior Vice President's Office	-	-	3.0	519,802	1,200	-	-	21,000	-	-	542,002	1.23%
Institutional Effectiveness/Assessment	-	-	3.0	263,987	-	-	-	-	-	-	263,987	0.60%
CEDDERS	-	-	1.0	162,621	-	-	-	-	-	-	162,621	0.37%
Academic Excellence/Graduate Studies	-	-	1.0	152,161	-	-	-	-	-	-	152,161	0.35%
School of Business and Public Administration	-	-	27.5	2,673,929	12,000	-	-	-	-	-	2,685,929	6.10%
School of Education	-	-	21.5	2,087,173	15,000	-	-	-	-	-	2,102,173	4.78%
School of Health	-	-	15.0	1,448,979	9,544	-	-	-	-	-	1,458,523	3.31%
College of Liberal Arts and Social Sciences	-	-	62.5	5,982,001	44,000	-	-	-	-	-	6,026,001	13.69%
College of Natural and Applied Sciences	3.0	272,508	80.0	7,781,544	12,000	-	-	-	-	-	7,793,544	17.71%
School of Engineering	-	-	5.0	625,034	7,000	-	-	-	-	-	632,034	1.44%
Enrollment Management & Student Services-Dean	-	-	2.0	222,564	14,299	-	-	-	-	-	236,863	0.54%
Triton Express-One Stop	-	-	1.0	69,218	-	-	-	-	-	-	69,218	0.16%
Student Life Office	-	-	-	-	-	-	-	-	-	-	-	0.00%
Student Counseling (includes ADA student services)	-	-	5.0	415,230	-	-	-	-	-	-	415,230	0.94%
Career Placement	-	-	1.0	85,842	-	-	-	-	-	-	85,842	0.20%
Admissions and Records	-	-	14.0	875,351	11,473	-	-	-	-	-	886,824	2.01%
Student Health	-	-	1.0	42,099	-	-	-	-	-	-	42,099	0.10%
Financial Aid Office	-	-	5.0	340,619	5,000	-	-	-	-	-	345,619	0.79%
Recruitment	-	-	-	-	-	-	-	-	-	-	-	0.00%
UOG Library	-	-	17.0	1,243,996	25,680	-	-	-	-	68,000	1,337,676	3.04%
Marine Lab	-	-	16.0	1,597,548	-	-	-	-	-	-	1,597,548	3.63%
Micro Area Res Center (MLI, Cham Lang& Culture)	-	-	12.0	1,068,477	3,500	-	-	-	-	-	1,071,977	2.44%
Water and Environmental Research Institute	-	-	9.0	822,078	-	-	-	-	-	-	822,078	1.87%
Academic and Student Affairs Expenses	3.0	272,508	302.5	28,480,255	160,696	-	-	21,000	-	68,000	28,729,951	65.27%
ADMINISTRATION AND FINANCE												
Vice President's Office	-	-	4.0	428,708	-	-	-	-	-	-	428,708	0.97%
Office of Information Technology	-	-	12.0	880,397	-	-	-	-	-	-	880,397	2.00%
Comptroller's Office	-	-	22.0	1,428,964	-	-	-	-	-	-	1,428,964	3.25%
Facilities Management Services	-	-	46.8	2,175,875	5,000	-	-	-	-	-	2,180,875	4.95%
Safety and Security	-	-	1.0	61,927	-	-	-	-	-	-	61,927	0.14%
Human Resources Office	-	-	9.0	608,673	13,100	-	-	-	-	-	621,773	1.41%
EEO (includes ADA services)	-	-	2.0	191,229	4,584	-	-	-	-	-	195,813	0.44%
Auxiliary	-	-	1.0	66,403	-	-	-	-	-	-	66,403	0.15%
Administration and Finance Expenses	-	-	97.75	5,842,176	22,684	-	-	-	-	-	5,864,860	13.32%
Staffing Pattern												
			416.25	36,045,909								
Other Personnel Costs												
Current Vacancies		272,508									272,508	0.62%
Annualized FY21 increments				700,000							700,000	1.59%
Salary Increments (FY22)				240,000							240,000	0.55%
HRO-Recruitment Costs				80,000							80,000	0.18%
Other Personnel Costs				176,000							176,000	0.40%
Total Other Personnel Costs		272,508		1,196,000							1,468,508	3.34%
UTILITY COSTS, CAMPUS SUPPLIES AND BUILDING SAFETY IMPROVEMENTS												
Plant Maintenance (custodial/maintenance)					-	250,000	-				250,000	0.57%
Security Guard Services					370,000						370,000	0.84%
Property and Liability Insurance Coverage					787,517						787,517	1.79%
Ellucian Software Maintenance Costs					560,308						560,308	1.27%
Capital Outlay and ADA Safety Improvements									100,000		100,000	0.23%
Power								3,050,000			3,050,000	6.93%
Water / Wastewater								200,000			200,000	0.45%
Telephone								550,000			550,000	1.25%
Hazardous/Metallic Waste/Trash Removal								200,000			200,000	0.45%
Total	-	-	-	-	1,717,825	250,000	-	-	4,000,000	100,000	6,067,825	13.78%
ITAC Priorities					70,000						70,000	0.16%
Grand Total		272,508	416.25	37,241,909	2,064,267	250,000	-	21,000	4,000,000	168,000	44,017,685	100%

FY 2022 Funded Vacancies

38%

Unit	Name	Position Number	Salary	Benefits	Salary & Benefits
CNAS	VACANT (Dresbach, Sereana)	516	107,744	40,409	148,153
CNAS	VACANT (Diambra, Odi)	539	50,454	18,923	69,377
CNAS	VACANT (Paulino, Edwin)	589	39,983	14,996	54,979
			198,181	74,327	272,508

University of Guam
Capital Projects Listing

Building/Unit	Description	Total
Campus-Wide	for deferred campus improvement projects	100,000

Total \$ 100,000

University of Guam
Information Technology Advisory Committee (Formerly UTAC)
FY 2022 Budget IT Priorities
GL UNIT: 720002

Initiative	General Ops
<u>Web Services</u>	
UOG Website - OmniUpdate (Licenses and Modules)	35,000
Website Support Services	20,000
Hosting services	15,000
Grand Total	<hr/> <hr/> 70,000

UNIVERSITY OF GUAM FY2022 Special Appropriations Fund Budget

Account Name: WERI GUAM HYDROLOGIC SURVEY Signature-Dept Head: Dr. John Jenson

Account Number: 10-30-430002-R-5

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
SPECIAL APPROPRIATION FUNDED BY THE GUAM LEGISLATURE	373,647				
	\$ 373,647	93,412	93,412	93,412	93,412

A. SALARIES AND BENEFITS

FACULTY/RESEARCH ASSISTANT(S) SALARY AND FRINGE BENEFITS (Please attach staffing pattern)	\$ 246,308	61,577	61,577	61,577	61,577
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
None					
Justification / Notes:	Total FY22	\$ -			

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
CONTRACTUAL SERVICES FOR RESEARCH/WEBSITE			30,000				
Justification / Notes: USGS Modelling Support; Contract with Dr Heitz for UAV Project; Contract for Webmaster Services	Total FY22	\$ 30,000	7,500	7,500	7,500	7,500	

D. SUPPLIES

Item	Qty	Cost	Total				
OFFICE SUPPLIES/OTHER SUPPLIES & MATERIALS			8,974				
Justification / Notes: Computer workstations, UAV Hardware	Total FY22	\$ 8,974	2,244	2,244	2,244	2,244	

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Justification / Notes: Software and Licenses	Total FY22	\$ -	0	0	0	0	

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Justification / Notes: WERI Graduate and Undergraduate Research Assistants on GHS projects	Total FY22	\$ -	0	0	0	0	

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
GPS TRIMBLE			10,000				
SPACE UPGRADE AND EXPANSION			21,000				
BOREHOLE VIDEO LOGGER			20000				
Justification / Notes: General Maintenance of House 5, remove asbestos tiles in House 5, repair roof leaks	Total FY22	\$ 51,000.00	11,250	11,250	11,250	11,250	

H. UTILITIES: Power, Water, Telephone

Item	Total				
None	-				
	Total FY22	\$ -			

I. Transfer for F & A Fees: 10%

	\$ 37,365	9,341	9,341	9,341	9,341
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Annual Surplus (Deficit) \$ 0 0 0 0 0

UNIVERSITY OF GUAM FY2022 Special Appropriations Fund Budget

Account Name: Guam Aquaculture Dev and Training Center Signature-Dept Head: Lee S. Yudin

Account Number: 61-30-20004-R5

Quarterly Breakdown

Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
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Revenue (Please list sources)

Special Appropriations from Gov Guam	114,000			
	\$ 114,000	28,500	28,500	28,500

A. SALARIES AND BENEFITS

Graduate Student Scholarships	\$ 100,000	25,000	25,000	25,000
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total			
Justification / Notes: _____	Total FY22	\$ -		

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total			
Justification / Notes: _____	Total FY22	\$ -				

D. SUPPLIES

Item	Qty	Cost	Total			
Justification / Notes: _____	Total FY22	\$ -				

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total			
Justification / Notes: _____	Total FY22	\$ -				

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total			
General misc.	1		14,000			
Justification / Notes: _____	Total FY22	\$ 14,000		3,500	3,500	3,500

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total			
Justification / Notes: _____	Total FY22	\$ -				

H. UTILITIES: Power, Water, Telephone

Item	Total			
Power	-			
Telephone				
Justification / Notes: _____	Total FY22	\$ -		

I. Transfer for F & A Fees: 10%

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Annual Surplus (Deficit) \$ - 0 0 0 0

UNIVERSITY OF GUAM FY2022 Special Appropriations Fund Budget

Account Name: Guam Cultural Repository

Signature-Dept Head: Monique Storie, Dean-University Libr:

Account Number: _____

Quarterly Breakdown

	Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
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Revenue (Please list sources)

Special Appropriations from Gov Guam	1,469,057				
	\$ 1,469,057	367,264	367,264	367,264	367,264

A. SALARIES AND BENEFITS

See attached Staffing Pattern	\$ 975,832	243,958	243,958	243,958	243,958
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Justification / Notes: _____	Total FY22	\$ -			

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Facilities and A/C Maintenance, Monthly Pest Control, Custodial Services			72,684				
Justification / Notes: _____	Total FY22	\$ 72,684		18,171	18,171	18,171	18,171

D. SUPPLIES

Item	Qty	Cost	Total				
Acid-free boxes, Bags, Gloves, Sleeves, Artifact tags, Archival folders, Archaeological tools			32,000				
Justification / Notes: _____	Total FY22	\$ 32,000		8,000	8,000	8,000	8,000

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Computer Software			3,231				
Justification / Notes: _____	Total FY22	\$ 3,231				3,231	

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Justification / Notes: _____	Total FY22	\$ -					

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
3D Scanner/camera and Computer			14,000				
Justification / Notes: _____	Total FY22	\$ 14,000.00				14,000	

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power	270,188				
Water	101,122				
	Total FY22	\$ 371,310	92,828	92,828	92,828

I. Transfer for F & A Fees: 10%

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Annual Surplus (Deficit) \$ 0 4,308 4,308 -12,923 4,308

**Guam Cultural Repository
at the University of Guam
FY 2022 Proposed Staffing Pattern**

Position	Salary	28.50%			1.45%			Total Benefits	Total
		Retirement	Retire (DDI)	Medicare	Life	Medical	Dental		
Archaeological Curation Specialist	45,581	12,991	495	661	186	11,917	468	26,718	72,299
Archaeological Curation Specialist	45,581	12,991	495	661	186	11,917	468	26,718	72,299
Archaeological Curation Specialist	45,581	12,991	495	661	186	11,917	468	26,718	72,299
Archaeological Curation Specialist	45,581	12,991	495	661	186	11,917	468	26,718	72,299
Archival Technician	45,581	12,991	495	661	186	11,917	468	26,718	72,299
Archival Technician	45,581	12,991	495	661	186	11,917	468	26,718	72,299
Archivist and Records Manager	77,498	22,087	495	1,124	186	11,917	468	36,277	113,775
Curator of Archaeological Collections	98,958	28,203	495	1,435	186	11,917	468	42,704	141,662
Collections Lab Manager	88,707	25,281	495	1,286	186	11,917	468	39,634	128,341
Prog Coordinator IV	49,897	14,221	495	724	186	11,917	468	28,011	77,908
Senior Computer Analyst	51,778	14,757	495	751	186	11,917	468	28,574	80,352

Total Proposed Personnel	975,832
Total Proposed Non-Personnel	493,225
Total Proposed Request	<u>1,469,057</u>