



UNIVERSITY OF GUAM
UNIBETSEDÅT GUAHAN
BOARD OF REGENTS

RESOLUTION NO. 15-11

**RELATIVE TO ADDING THE UNIVERSITY OF GUAM LANDSCAPE
ADVISORY COMMITTEE AS A STANDING COMMITTEE**

WHEREAS, the University of Guam (UOG) is the primary U.S. Land Grant institution accredited by the Western Association of Schools and Colleges (WASC) serving the post-secondary needs of the people of Guam and the region; and

WHEREAS, the governance and well-being of UOG is vested in the Board of Regents (BOR); and

WHEREAS, the UOG Vision 2025 Physical Master Plan requires a committee to oversee all landscaping and planting protocols as design module build-out occurs; and

WHEREAS, UOG's Good to Great report recommends that landscaping and lawn actions require advice to Plant Maintenance and Facilities; and

WHEREAS, the administrative organization of UOG is supplemented by councils and committees.

NOW, THEREFORE BE IT RESOLVED, that the Board of Regents hereby approves the addition of the University of Guam Landscape Advisory Committee as a standing committee to the Rules, Regulations, and Procedures Manual (RRPM).

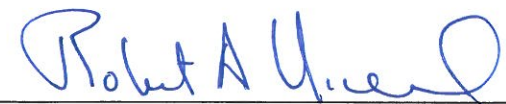
BE IT FURTHER RESOLVED, that the Article II of the RRPM be amended to incorporate the attached policy narrative establishing the mission, functions and membership of the committee.

Adopted this 19th day of February, 2015.



William D. Leon Guerrero, Chairperson

ATTESTED:



Dr. Robert A. Underwood, Executive Secretary

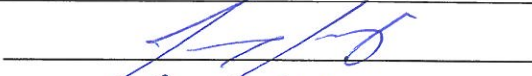
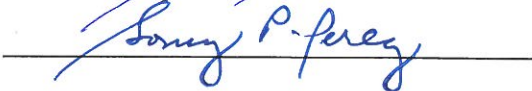
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**UNIVERSITY OF GUAM
POLICIES AND REGULATIONS CHANGE REQUEST FORM**

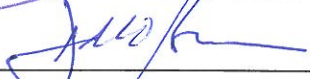

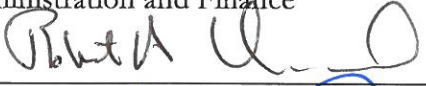

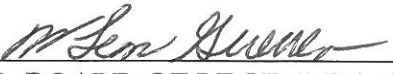
1. Subject: Establishing the Landscape Advisory Committee in the RRPM
2. Purpose: To obtain approval to add the Landscape Advisory Committee as an established standing committee in the RRPM.
3. See enclosed summary (with attachment), Proposed BOR Resolution, and Proposed RRPM Narrative.
4. Requested Effective Date: Immediately upon approval by the BOR.
5. Publication Document (Reference section and/or page number):

Year
2000

 Rules, Regulations and Procedures Manual (Para P (new), Page 47)
XX Organization and Governance Policies (Article II)

UNIT	SIGNATURE (use BLUE pen please)	DATE
Ad Hoc Landscape Advisory Committee Chair		10/14/14
Administrative Council Chair		11/5/14

APPROVED/DISAPPROVED:

	11/5/14		11/5/14
VICE PRESIDENT, Administration and Finance	DATE	SENIOR VICE PRESIDENT, Academic and Student Affairs	DATE
		NOV 07 2014	
PRESIDENT		DATE	
		2.11.15	
CHAIR, FACILITIES COMMITTEE BOARD OF REGENTS (When applicable)		DATE	
		2/19/15	
CHAIR, BOARD OF REGENTS (When applicable)		DATE	



Summary on Establishing the Landscape Advisory Committee

As of October 13, 2014

Background Information:

- An ad hoc Landscape Advisory Committee, managed by CNAS, has been meeting informally for at least the last 20 years to discuss various vegetation planting initiatives for the UOG main campus, and to some extent, experiment stations.
- The University of Guam Vision 2025 Physical Master Plan, adopted by the BOR via Resolution 13-09 on February 28, 2013, recommends that UOG consider developing a committee to oversee all campus landscaping and planting protocols as design module build-out occurs.
- The Good to Great (G2G) Report identifies that CNAS will provide advice on landscaping and lawns actions in support of Plant Maintenance and Facilities as its organization reviews and revamps its entire operations. The faculty/extension agents who are on the ad hoc Landscape Advisory Committee within CNAS have been the advisory group of the process.
- There is no policy that establishes the Landscape Advisory Committee as an official standing committee. As the University moves under the initiatives of G2G and Vision 2025, it will be important for a standing committee to provide the appropriate administrative oversight to identify actions and protocols that is best for the University in this area. This also includes providing potential training and advice on vegetation care and maintenance.
- The President has taken the first step in appointing an ad hoc Landscape Advisory Committee to perform tasks outline in the memo (attachment 1).

Recommendation:


- The ad hoc Landscape Advisory Committee recommends approval of formalizing the Landscape Advisory Committee.
- Proposed BOR Resolution and RRPM narrative are attached as enclosures 2 and 3, respectively.



**UNIVERSITY OF GUAM
UNIBETSEDÁT GUAHAN**

OFFICE OF THE PRESIDENT
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MEMORANDUM

TO: University Community
FROM: Dr. Robert A. Underwood, President 
DATE: September 25, 2014
SUBJECT: Appointments to University of Guam Ad Hoc Landscape Advisory Committee

The following individuals are appointed as members to the University's Ad Hoc Landscape Advisory Committee:

Dr. Jim McConnell, (Ornamental Horticulturalist, CNAS)
Mr. David Okada, Chief Planning Officer
Frank Troy, Building Maintenance Superintendent
Mr. Roland Quitugua, (Extension Agent, CES ANR, CNAS)
Mrs. Phoebe Wall, (Extension Associate, CES ANR, CNAS)

The Committee will also have ex-officio members:

Mr. Justin Santos, (Urban and Community Forestry Program Coordinator, Guam Department of Agriculture Forestry Division)

The members will select a Chair and Vice-Chair for the committee and serve for a two-year term from their respective organizations and will be responsible for recommending policies and procedures pertaining to landscaping and planting protocols for the University main campus and other lands owned or managed by the University, as appropriate. The committee will also maintain and update the landscape component of the University Physical Master Plan, currently known as "Vision 2025". Proposed recommendations or changes to policies, procedures, or Physical Master Plan shall be submitted through the Vice President for Administration and Finance.

The committee shall:

- serve as the approving authority to review all proposed landscaping and vegetation on campus or other University properties requested by donors, researchers, other person(s), or organization(s) to ensure compliance with current policies and procedures;
- set standards (ordinance) by which the University landscape will be held to with regards to plant selection, installation, care & maintenance, and removal;
- advise on changes to current and proposed vegetation on campus or other University properties, as appropriate;
- advise and provide technical assistance to Plant and Facilities in the caring and nurturing of foliage on campus and other University properties, as appropriate;
- report and recommend solutions to University landscaping challenges and issues

P. LANDSCAPE ADVISORY COMMITTEE

Mission

The University of Guam Landscape Advisory Committee recommends policies and procedures over campus natural resources related to ensuring University landscaping is safe, aesthetically complementary, and embodies the perpetuation of higher education, sustainability, and island culture.

Functions

The Landscape Committee shall be responsible for recommending policies and procedures pertaining to landscaping and planting protocols for the University campus and other lands owned or managed by the University. The committee will also recommend updates to the landscape portion of the University's Physical Master Plan, currently known as "Vision 2025". Proposed recommendations or changes to policies, procedures, or Physical Master Plan shall be submitted through the Vice President for Administration and Finance for approval.

The committee shall:

- review all proposed landscaping and vegetation on campus or other University properties requested by donors, researchers, other person(s) or organization(s) and recommend whether proposal is in compliance with current policies and procedures;
- recommend standards (ordinance) by which the University landscape will be held to with regards to plant selection, installation, care & maintenance, and removal;
- advise on changes to current and proposed vegetation on campus or other University properties, as appropriate;
- advise and provide technical assistance to Plant Maintenance and Facilities in the caring and nurturing of foliage on campus and other University properties, as appropriate; and
- recommend solutions to University landscaping challenges and issues.

The Landscape Advisory Committee will consist of seven voting members. The members will vote for a Chair and Vice-Chair at the beginning of the academic year and will retain these positions for a two-year term. If the Chair or Vice-Chair cannot complete the term during the course of the two years, the members can vote for a replacement within the Committee to fill the position for the remainder of the two-term.

Membership

- One (1) extension and one (1) research member with a horticultural background appointed from CNAS;
- One (1) faculty or administrator appointed within UOG;
- One (1) member appointed from Plant and Facilities;
- One (1) member appointed from the Chief Planning Office.

Ex-Officio Membership

- One (1) member appointed by the Center of Island Sustainability leadership;
- One (1) member appointed by the Guam Department of Agriculture Division of Forestry, Urban and Community Forestry Program Coordinator.