

**REQUEST FOR ALTERNATIVE GRADE**  
**COVID-19 FINAKPO' 2020 (SESSIONS A, B, C) ONLY**

**\*\*\*\* DEADLINE TO SUBMIT: AUGUST 17, 2020 \*\*\*\***

The completed form must be submitted to the Admissions & Records Office: [bjflores@triton.uog.edu](mailto:bjflores@triton.uog.edu) for processing. If you cannot get your advisor's signature on the form, we will accept verification via email to [bjflores@triton.uog.edu](mailto:bjflores@triton.uog.edu).

**STUDENT INFORMATION**

STUDENT ID NO:	DATE:
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STUDENT FULL NAME:

MAJOR/ PROGRAM	CONTACT #	EMAIL:
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REQUESTING STUDENT'S SIGNATURE:

**COURSE INFORMATION:** *(Use One Form Per Course)*

COURSE CODE	COURSE TITLE	GRADE EARNED:

**ADVISOR'S CERTIFICATION FOR ALTERNATIVE GRADING OPTION:**

PRINT NAME	SIGNATURE	DATE
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**COMMENTS:**

For each undergraduate course completed during the Finakpo' 2020 semester, students will have the option of replacing the letter grade earned with an alternative grade that will not affect GPA calculations. The alternate grades available to undergraduates are as follows:

- **Pass (P).** All grades of C or better will be converted to a P, allowing the course to count as a prerequisite, any program requirement, or any other university requirement, and will allow progression to higher courses.
- **Credit (CR).** Grades of D will be converted to a CR, allowing the course to count for certain general education courses or as pre-requisites in certain (but not many) majors.
- **No Credit (NC).** Grades of F will be converted to NC, which means the student must retake the course for credit, but the GPA will not be negatively impacted.

**IMPORTANT NOTE:**

For courses in which students earn a P (Pass) or CR (Credit) grade, the credits will count toward total credits earned and completed courses for financial aid purposes. Students will be "held harmless" by the choice to select P/CR/NC in Finakpo' 2020. Choosing the alternate grading option will not negatively impact their academic journey at UOG, nor will it be a barrier to entry into subsequent courses.