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## RESERVATION REQUEST FORM

Please print or type \_\_\_\_\_ Date: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Contact person(s): \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date(s) requested: \_\_\_\_\_ Time(s) From: \_\_\_\_\_ To: \_\_\_\_\_

\_\_\_\_\_ Time(s) From: \_\_\_\_\_ To: \_\_\_\_\_

PURPOSE OF EVENT: \_\_\_\_\_

Will you be selling concessions?  YES  NO

Will you be selling programs, wares and merchandise?  YES  NO

Will you be having entrance fee/ticket sales?  YES  NO

Will you be using the Scoreboard? (additional \$500)  YES  NO

### TYPE OF ORGANIZATION:

Commercial Organization  Private Organization  Youth - Athletic

Nonprofit Organization  UOG Campus Organization Unit  Adult - Athletic

Government of Guam Agency  UOG Student Organization  Other: \_\_\_\_\_

### FACILITIES REQUESTED:

Main Arena  Volleyball Court  Other \_\_\_\_\_

Basketball Court  Ticket Booth

Soccer Field  Food & Beverage Concession Area

\_\_\_\_\_ APPROVED

\_\_\_\_\_ DECLINED

\_\_\_\_\_  
Athletics & Field House Director

\_\_\_\_\_  
Date