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UNIVERSITY OF GUAM COMPREHENSIVE NON-DISCRIMINATION POLICY

The University of Guam (UOG) does not discriminate based on gender, race, color religion, national origin, disability, or age in any of its policies, procedures, or practices in compliance with Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act, and the Americans with Disabilities Act of 1990. Additionally, the University prohibits discrimination on the basis of sexual orientation with regard to all matters under the authority and control of the University. The University also complies with the Readjustment Assistant Act of 1974 pertaining to Vietnam Era Veterans and qualified special disabled veterans. The Pregnancy Discrimination Act of 1978 makes it illegal to discriminate because of pregnancy, childbirth or related conditions, and the Age Discrimination in Employment Act prohibits discrimination on the basis of age.

This non-discrimination policy covers admission and access to, treatment and employment in the University's programs and activities. Inquires concerning the application of these programs and activities of the University of Guam may be referred to:

Beatrice T. Cruz
Equal Employment Opportunity Office
American With Disabilities Act of 1990 (ADA) Office
UOG Station
Mangilao, GU 96923
Regular Phone: (671) 735-2971
Telephone Device for the Deaf (TDD) (671) 735-2243
Email: beatcruz@guam.uog.edu

The University of Guam is accredited by:

*The Western Association of Schools and Colleges
Accrediting Commission for Senior Colleges and Universities
985 Atlantic Avenue, Suite 100
Alameda, CA94501
Phone: 1-510-748-9001
Fax: 1-510-748-9797
E-mail: wascsr@wascsenior.org
Internet: www.wascweb.org*

The University of Guam is an Equal Opportunity Employer and Provider.



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AMERICAN WITH DISABILITIES ACT OF 1990 (ADA) MISSION STATEMENT

The University of Guam (UOG) is committed to achieving equal opportunity and full participation of persons with disabilities by providing for non-discriminatory access to its services and facilities through the ADA Office.

The Mission of the ADA Office is to ensure non-discriminatory access to all benefits, privileges, opportunities and obligations to students with disabilities and to ensure a process for full compliance by UOG with the ADA of 1990, as amended, and Section 504 of the Rehabilitation Act of 1973, as amended, taking into account the economic climate and multi-culture diversity of the institution.

The ADA Office provides the following services for students with disabilities: Adapted Testing, Library Assistance, Note Takers, Readers, Academic Support Center/Tutors, Sign Language Interpreters, Special Equipment, and Building Accessibility. The ADA Office can be contacted by calling the regular telephone number (671) 735-2244 and the Telephone Device for the Deaf (TDD) is (671) 735-2243. The student must directly request for all ADA services four (4) to eight (8) weeks in advance.

EQUAL EMPLOYMENT OPPORTUNITY (EEO) OFFICE MISSION STATEMENT

The President of the University of Guam (UOG) is committed to ensuring a work environment free of discrimination and sexual harassment. Administrators, directors, managers and supervisors must inform employees of the policies prohibiting discrimination and sexual harassment, emphasize the policy of Zero tolerance, and deal promptly with any problem situations. Each of us is expected to maintain high standards of honesty, integrity and conduct. Discrimination and sexual harassment violate those standards.

Sexual Harassment complaints involve sensitive and complex issues. A prompt and effective inquiry into allegations is critical; not only to avoid liability and prevent future harassing behavior, but also to lay the groundwork for successful resolution. A healthy equal opportunity environment does not just happen. It takes commitment and active involvement – by everyone. Ultimately it is not laws, regulations, or policies that create a quality equal opportunity environment, it is people respecting and encouraging other people.

BEATRICE T. CRUZ
EEO OFFICER/ADA COORDINATOR
TELEPHONE NUMBER: (671) 735-2971/2244
TDD (Telephone Device for the Deaf): (671) 735-2243
E-Mail: beatcruz@guam.uog.edu

NOTE TO THE READER

The University reserves the right to withdraw or modify courses of instruction at any time. Review of academic, financial, and other considerations leads to changes in the policies, rules, and regulations applicable to students, and the faculty of the University therefore reserves the right to make changes at any time. These changes may affect such matters as tuition and all other fees, degrees and programs offered (including the modification or possible elimination of degrees and programs), degree and other academic requirements, academic policies, rules pertaining to student conduct and discipline, fields or areas of concentration, and other rules and regulations applicable to students.

While every effort has been made to ensure that this catalog is accurate and up-to-date, it may include typographical or other errors. Changes are periodically made to this publication and will be incorporated in supplements and/or new editions.



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A MESSAGE FROM THE PRESIDENT

Hafa Adai! On behalf of the faculty, staff and administration, it is a pleasure to welcome you to the University of Guam, a world-class educational institution located in one of the most beautiful places on earth: the island of Guam.

In 2004, the University moved forward on several important projects. We opened the Cancer Research Center as part of a \$3.6 million National Institutes of Health funded partnership with the Cancer Research Center of Hawaii. This coming year you will also see construction begin on the \$13.5 million Jesus S. and Eugenia A. Leon Guerrero School of Business and Public Administration Building. Last academic year our Social Work program was accredited by the Council on Social Work Education and our Nursing Program boasts a 100% first time pass rate on NCLEX, the nursing certification examination. Student success can be seen in the number of Truman Scholars and East-West Center scholars produced by this institution.

The University of Guam is also a wonderful place to meet people from all over the world. As you pursue your academic programs we hope that you will participate in our many social, cultural, recreation and athletic activities. We encourage you to pursue excellence in all you do and to explore all that the University of Guam has to offer.

Sincerely,

Dr. Harold L. Allen
President



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a message from the SENIOR VICE PRESIDENT FOR ACADEMIC & STUDENT AFFAIRS

Dear Students,

On behalf of the faculty, staff, Board of Regents, and administration of the University of Guam, welcome to your university! Since 1952, first the Territorial College of Guam, then in 1968 as the University of Guam, we have served the needs of Guam, the Pacific and Asia. We are committed to our mission statement: Inina, Diskubre, Setbisio – To Enlighten, To Discover, To Serve- to serve the diverse communities of Guam, Micronesian and the neighboring regions of the Pacific and Asia.

This Undergraduate Catalog demonstrates our continued focus on quality in our academic programs and co-curricular activities. The University of Guam offers you an excellent, committed faculty, a dedicated support staff, and a caring administration. In addition, you have the advantage of a student community that is diverse and talented. Please get to know your fellow students, faculty, and other members of our island community.

We are proud of our accomplishments, but we would not survive without you, the student. Your time at the University of Guam provides an education at the baccalaureate level as a means for you to achieve your goals in life, not an end in itself. Always strive for higher and better goals, study hard, open your mind, debate the issues, ponder life, and, most of all, enjoy your time at the University of Guam. We join you in celebrating your culture and traditions as we introduce you to ours.

Sincerely,

Helen J. D. Whippy, Ph.D.



Degree Programs

The University of Guam offers degree programs within three colleges and three schools under the College of Professional Studies. Five Baccalaureate (BA, BA Ed., BBA, BS, BSN, and BSW) and five Master's (MA, MBA, M Ed., MPA, MS) degrees are offered. All listings include majors and minors unless otherwise specified.

For more information about Master's degrees see the UOG Graduate Bulletin.

COLLEGE OF LIBERAL ARTS AND SOCIAL SCIENCES

- A. BACHELOR OF ARTS (BA)**
 - 1. Anthropology
 - 2. Communication (Tracks: Communication Studies, Journalism, Mass Media Studies, Public Relations.)
 - 3. East Asian Studies
 - 4. English (Emphases: Literature, Language)
 - 5. English and Secondary Education
 - 6. Fine Arts (Tracks: Art, Music, Theater)
 - 7. History
 - 8. Japanese Language (Minor Only)
 - 9. Japanese Studies
 - 10. Philosophy
 - 11. Political Science
 - 12. Psychology
 - 13. Sociology (Minor only)
 - 14. Women & Gender Studies (Minor and Certificate)
- B. MASTER OF ARTS**
 - 1. Art
 - 2. Micronesian Studies

COLLEGE OF NATURAL AND APPLIED SCIENCES

- A. BACHELOR OF SCIENCE (BS)**
 - 1. Tropical Agriculture
- B. BACHELOR OF ARTS (BA)**
 - 2. Consumer and Family Sciences
 - 3. Biology
 - 4. Chemistry
 - 5. Computer Science
 - 6. Computer Information Systems
 - 7. Mathematics
- C. MASTER OF SCIENCE**
 - 1. Biology
 - 2. Environmental Science
- D. SPECIAL INSTRUCTION PROGRAM IN MILITARY SCIENCE (Minor only)**
- E. OTHER**
 - 1. Pre-Engineering Science Program
 - 2. Premedical, Preoptometry, Predental, and Preveterinary Programs

COLLEGE OF

PROFESSIONAL STUDIES

SCHOOL OF BUSINESS AND PUBLIC ADMINISTRATION

- A. BACHELOR OF BUSINESS ADMINISTRATION (BBA)**
 - 1. Accounting (Concentration only)
 - 2. Business Administration
 - 3. Custom-Designed (Concentration only)
 - 4. Finance and Economics (Concentration only)
 - 5. International Tourism and Hospitality Management (Concentration only)
 - 6. Marketing (Concentration only)
- B. BACHELOR OF SCIENCE (BS)**
 - 1. Criminal Justice
 - 2. Public Administration
 - 3. Health Services Administration (Minor only)
- C. MASTER OF BUSINESS ADMINISTRATION (MBA)**
- D. MASTER OF PUBLIC ADMINISTRATION (MPA)**

SCHOOL OF EDUCATION

- A. BACHELOR OF ARTS IN EDUCATION**
 - 1. Early Childhood/Elementary Education
 - 2. Elementary Education
 - 3. Elementary Education with Chamorro Language & Culture Teaching Specialty
 - 4. English as a Second Language
 - 5. Second Language/Elementary Education
 - 6. Secondary Education
 - 7. Special Education
- B. MASTER OF ARTS IN COUNSELING**
- C. MASTER OF EDUCATION (M.Ed)**
 - 1. Administration and Supervision
 - 3. Language and Literacy
 - 4. Secondary Education
 - 5. Special Education
 - 6. TESOL

SCHOOL OF NURSING, SOCIAL WORK, AND HEALTH SCIENCES

- A. BACHELOR OF SCIENCE IN NURSING (BSN)**
- B. BACHELOR OF ARTS**
 - 1. Health, Physical Education, Recreation, and Dance
 - 2. Recreation Programming (Minor Only)
- C. BACHELOR OF SOCIAL WORK**

LEARNING RESOURCES

LIBRARY SCIENCE (Minor and Certificate Only)



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2004 – 2005 CALENDAR AT A GLANCE

The “deadlines” listed below for application and registration into the University of Guam are **recommended timelines** that students are encouraged to observe. The University will continue to accept applications and process registration for new, first-time and returning students **up to the last day of Late Registration**. However, those applicants must provide complete documentation at the time of application for acceptance into the University.

FALL 2004

- June 7 **Deadline to Submit Resident/Non-Resident (except International students) Application for Admissions** to avoid Fall 2004 Late Registration.
- July 8 **Fall 2004 Placement Test – Last Names (A-M)** 8:00 a.m. – 1:00 p.m., UOG Lecture Hall. (For More Information, please call 735-2725). Bring picture ID with Social Security Number.
- July 9 **Fall 2004 Placement Test – Last Names (N-Z)** 8:00 a.m. – 1:00 p.m., UOG Lecture Hall. (For More Information, please call 735-2725). Bring picture ID with Social Security Number.
- July 30 **Deadline To Submit Former Student Re-Entry Application** to participate in Fall 2004 Open Registration. Students who submit Re-Entry Applications after deadline will participate in Fall 2004 Late Registration.
- August 2 & 3 **Transition Student Registration Fall 2004**
- August 4 – 6 **Fall 2004 - Open Registration** Records office, or any Satellite location (8:00 a.m. - 5:00 p.m., Monday - Friday). Payment due August 31.
- August 10- 13 **New Student Orientation For Fall 2004**
- August 16&17 **Fall 2004 Late Registration (For All Students)**. Register at the Records office, or any Satellite location (8:00 a.m. - 5:00 p.m., Monday - Friday). **Payment must be completed August 31 by 3:00 p.m.**
- August 18 **Fall 2004 Weekday Classes Begin**
- August 18-24 **Fall 2004 Schedule Adjustment -** Make schedule adjustment at the Records office, or any Satellite location (8:00 a.m. - 5:00 p.m., Monday - Friday)
- August 21 **Fall 2004 Saturday Classes Begin**
- August 24 **Deadline To Withdraw Without Transcript Records Entry For Fall 2004.**
- August 25 **Senior Citizen Tuition Program Registration**
- August 31 **Payment For Fall 2004 Must Be Completed By 3:00 P.M.**
- September 6 **Holiday - Labor Day***

- October 20 **Last Day For Voluntary Withdrawal From Fall 2004 Classes With A Grade Of "W"**
- November 2 **Holiday-All Soul's Day***
- November 11 **Holiday - Veteran's Day***
- November 25 **Holiday - Thanksgiving Day**
- November 25–27 **Thanksgiving Break***
- December 8 **Holiday - Our Lady Of Camarin Day***
- December 10 **Deadline To Submit Petition To Withdraw From Fall 2004 Classes -** Pick-up and submit form at the Records Office by 5pm. (One form per class; each form requires individual instructors signature and approval).
Last Day Of Fall 2004 Classes
- December 11 **Final Exams - Fall 2004 Saturday Classes**
- December 13-15 **Final Exams - Fall 2004 weekday Classes**
- December 17 **Fall 2004 Semester Ends**
Senior Grades Due At The Records Office By 5PM.
- December 19 **Fall 2004 Commencement Ceremony**
- December 20 **Grades For All Students Except Seniors Due At The Records Office By 5 P.M.**
- December 25 **Holiday - Christmas Day***

SPRING 2005

- September 7 **Deadline To Submit International (Foreign I-20) Application For Admission For Spring 2005.**
- September 30 **Deadline To Submit Application For Degree Completion -** Seniors anticipating Spring 2005 degree completion must pick-up and submit an application to the Records Office.
- October 15 **Deadline To Submit Former Student Re-Entry Application** to participate in Spring 2005 Early Registration by class level. Students who submit Re-Entry Applications after deadline will participate in Spring 2005 Late Registration.
- November 15 **Deadline To Submit Resident/Non-Resident Application (except International student's) For Admission** to avoid Spring 2005 Late Registration.
- November 12 – December 3 **Spring 2005 Early Registration By Class Level** Total credits completed=Class Level. Register at the Records Office, or any Satellite location (8:00 a.m. - 5:00 p.m., Monday - Friday). Payment must be completed January 31 by 3:00 p.m.
- December 4 **SPRING 2005 Placement Test -** 8:00a.m., UOG Lecture Hall. (For More Information,



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	please call 735-2725). Bring picture ID with Social Security Number.	February 4	Deadline To Submit Summer 2005 International (Foreign I-20) Application For Admission.
2005		March 4	Deadline To Submit Application For Degree Completion Seniors anticipating Summer 2005 or Fall 2005 degree completion must submit an application to the Records Office.
January 1	Holiday - New Year's Day*		
January 3 & 4	Spring 2005 Transition student registration		
January 5-7	Spring 2005 - Open Registration Register at the Records office, or any Satellite location (8:00 a.m. - 5:00 p.m., Monday - Friday).	March 9 -24	Summer 2005 Early Registration By Class Level Total credits completed = Class Level. Register at the Records Office, or any Satellite location (8:00 a.m. - 5:00 p.m., Monday - Friday). <u>Payment must be completed no later than the second day for each Summer Session.</u>
January 10-13	Spring 2005 New Student Orientation & Registration		
January 14 - 18	Spring 2005 Late Registration (For all students). Register at the Records office, or any Satellite location (8:00 a.m. - 5:00 p.m., Monday - Friday). Payment must be completed January 31 by 3:00 p.m.	March 25	Deadline To Submit International (Foreign I-20) Application (except International student's) For Admission For Fall 2005
January 19	Spring 2005 Weekday Classes Begin	April 25	Deadline To Submit Resident/Non-Resident Application For Admission to participate in Summer 2005 New Student Orientation/Registration.
January 19-25	Spring 2005 Schedule Adjustment - Make schedule adjustment at the Records office, or any Satellite location (8:00 a.m. - 5:00 p.m., Monday - Friday)		Deadline To Submit Former Student Re-Entry Application to participate in Registration for Summer Session 2005.
January 22	Spring 2005 Saturday Classes Begin	April 30	Summer 2005 Placement Test - 8:00a.m., UOG Lecture Hall. (For More Information, please call 735-2725). Bring picture ID with Social Security Number.
January 25	Last Day To Drop From Spring 2005 Classes Without Transcript Record Entry.	May 24-25	Summer Session Open Registration Register at the Records office, or any Satellite location (8:00 a.m. - 5:00 p.m., Monday - Friday).
January 26	Senior Citizen Tuition Program Registration	May 26-27	New Student Orientation
January 31	Payment For Spring 2005 Must Be Completed By 3:00 P.M.	May 29	Spring 2005 Commencement Ceremony
March 8	Charter Day*	May 30	Holiday - Memorial Day*
March 9	Last Day For Voluntary Withdrawal From Spring 2005 Classes With A Grade Of "W"	May 31	First Day Of Classes, Late Registration & Schedule Adjustment - Summer 2005 Session "A"
March 21-27	Easter Break - Spring 2005*	June 15	Last Day For Voluntary Withdrawal From Summer 2005 Session "A" Classes With A Grade Of "W"
May 13	Deadline To Submit Petitions To Withdraw From Spring 2005 Classes - Pick-up and submit form at the Records Office by 12 NOON. (One form per class; each form requires individual instructors' signature/approval.)	June 13	First Day Of Classes, Late Registration & Schedule Adjustment - Summer 2005 Session "B"
May 14	Final Exams - Spring 2005 Saturday Classes	July 1	Last Day Of Classes For Summer 2005 Session "A"
May 16-18	Final Exams - Spring 2005 Monday To Friday Classes		Deadline To Submit Petition To Withdraw From Summer 2005 Session "A" Classes - Pick Up And Submit Form At The Records Office By 5:00 P.M. (One Form Per Class; Each Form Requires Individual Instructors Signature/Approval.
May 20	Spring 2005 Semester Ends Grades Due At The Records Office By 5 P.M.	July 4	Holiday - Independence Day*
May 29	Commencement - Spring 2005		

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July 5	First Day Of Classes & Late Registration & Schedule Adjustment - Summer 2005 Session C
July 6	Grades For Summer 2005 Session "A" Due At The Records Office By 5:00 Pm.
July 8	Last Day For Voluntary Withdrawal For Summer 2005 Session "B" Classes With A Grade Of "W"
July 21	Holiday - Liberation Day*
July 22	Last Day For Voluntary Withdrawal From Summer 2005 Session "C" Classes With A Grade Of "W"
July 29	Last Day Of Classes - Summer 2005 Session "B" Deadline To Submit Petition To Withdraw From Summer 2005 Session "B" Classes - Pick up and submit form at the Records Office by 5:00 p.m. (One form per class; each form requires individual instructors signature and approval.
August 4	Grades For Summer 2005 Session "B" Due At The Records Office By 5:00 P.M.
August 5	Last Day Of Classes - Summer 2005 Session "C". Deadline To Submit Petition To Withdraw From Summer 2005 Session "C" Classes - Pick up and submit form at the Records Office by 5:00 p.m. (One form per class; each form requires individual instructors signature and approval
August 10	Grades For Summer 2005 Session "C" Due At The Records By 5:00 P.M.

FALL 2005

April 7 - 29	Fall 2005 Early Registration By Class Level Total credits completed=Class Level. Register at the Records Office, or any Satellite location (8:00 a.m. - 5:00 p.m., Monday - Friday).
June 6	Deadline To Submit Resident/Non-Resident (except International students) Application For Admissions For Fall 2005 Semester.
July 7	Fall 2005 Placement Test – Last Names (A-L) 8:00 a.m., UOG Lecture Hall. (For More Information, please call 735-2725). Bring picture ID with Social Security Number.
July 8	Fall 2005 Placement Test – Last Names (M-Z) 8:00 a.m., UOG Lecture hall. (For More Information, please call 735-2725). Bring picture ID with Social Security Number.

GENERAL INFORMATION

MISSION

Inina, Diskubre, Setbisio – To Enlighten, To Discover, To Serve

- The University of Guam is a U.S. accredited, regional, Land Grant institution. It is dedicated to the search for and dissemination of knowledge, wisdom and truth.
- The University exists to service its learners and the communities of Guam, Micronesia, and the neighboring regions of the Pacific and Asia.
- The University prepares learners for life by providing the opportunity to acquire knowledge, skills, attitudes, and abilities through the core curriculum, degree programs, research and outreach.
- At the Pacific crosscurrents of the East and West, the University of Guam provides a unique opportunity to discover and acquire indigenous and global knowledge.

HISTORY

The University of Guam is the major institution of higher education in the Western Pacific. It is a U.S. land-grant institution accredited by the Western Association of Schools and Colleges.

The University's history dates back to June 1952, when the island government established the Territorial College of Guam as a two-year teacher-training school under the Department of Education. The College, located on a high school campus in the village of Mongmong, had an initial enrollment of approximately 200 students, most of them experienced teachers, and a staff of 13.

The College moved to the present campus in central Mangilao in 1960 where a two-story classroom building and a library had been erected. The College's academic programs expanded to accommodate increasing enrollment and student needs.

In 1963, administrative control of the College was transferred from the Department of Education to a five-member governing Board of Regents. Accreditation was first granted in 1963 as a four-year degree-granting institution and again in 1965. A plan for the establishment of three undergraduate schools was implemented in the fall of 1967. The following year, on August 12, 1968—four months after its accreditation was extended to the maximum five-year period—the College was renamed the "University of Guam" by an Act of the Legislature.

Enrollment in the fall of 1968 reached 1,800. Staff and faculty totaled more than 130. Additions to the campus included a new library, the Fine Arts Building, and



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the Science Building. A Student Center, three dormitories, and the Health Science Building were completed in the summer of 1970.

On June 22, 1972, the University was designated a land-grant institution by an Act of the United States Congress. The College of Agriculture and Life Sciences was created in March 1974.

Administrative autonomy was granted on October 4, 1976, with the enactment of Public Law 13-194, "The Higher Education Act of 1976," which became effective on November 3, 1976. The Act, with subsequent amendments, established the University as a non-membership, non-profit corporation under the control and operation of a nine-member Board of Regents appointed by the Governor, with the advice and consent of the Legislature. Public Law 17-55, enacted on June 11, 1984, provided further autonomy to the University and established staggered terms for members of the Board of Regents.

LOCATION

The University campus is on a gently sloping hundred-acre site minutes from Hagatna and other government and commercial centers. It overlooks Pago Bay and commands a breathtaking view of the Pacific Ocean.

ACCREDITATION

The University of Guam is accredited by the Accrediting Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges, an institutional accrediting body recognized by the Council on Post-Secondary Accreditation and the United States Department of Education.

The Nursing Program is approved by the Guam Board of Nurse Examiners and accredited by the National League for Nursing.

The Social Work degree program was granted accreditation by the CSWE in Fall, 2003.

On March 7, 1998, the School of Business and Public Administration received official certification from the International Assembly for Collegiate Business Education that our Master of Business Administration, Master of Public Administration and all Bachelor of Business Administration Degree programs are now fully accredited by that organization. The School is also a member of the Guam Chamber of Commerce.

RELEASE OF INFORMATION

FERPA - Annual Notice to Students:

THE FAMILY EDUCATIONAL RIGHTS AND
PRIVACY ACT OF 1974 (F.E.R.P.A)

Annually, University of Guam informs students of the Family Educational Rights and Privacy Act of 1974, as amended. This Act, with which the institution intends to comply fully, was designated to protect the privacy of educational records. The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. **These rights include:**

1. The right to inspect and review the student's education records within 45 days of the day the University receives a request for access. Students should submit to the Office of the Registrar, the college dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The University official will arrange for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student's education records that the student believes are inaccurate or misleading. Students may ask the University to amend a record that they believe is inaccurate or misleading. They should write to the University official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the University decides not to amend the record as requested by the student the University will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the University has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. The following is considered "Directory Information" at the University and will be made available to the general



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public unless the student notifies the Office of the Registrar in person or in writing before the last day to add classes:

Student's name, telephone number, e-mail address, mailing address, date and place of birth, major field of study, participation in officially recognized activities and sports, dates of enrollment, honors, awards, degrees completed and dates of degrees conferred, and institutions attended prior to admission to UOG.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the University of Guam to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue SW, Washington, DC 20202-4605.

NON-SMOKING POLICY

The University of Guam supports the rights of non-smokers and enables smoke-free environments to be established in classrooms, in public service areas and, generally, in all enclosed building areas on campus. The University also acknowledges the rights of smokers by providing selected smoking areas.

CAMPUS FACILITIES, RESEARCH INSTITUTES & OTHER RESOURCES

The Administration Building houses the offices of the President, the Senior Vice President for Academic and Student Affairs, the Vice President for University and Community Engagement, and Vice President for Administration and Finance as well as the Business Office.

The English and Communications Building (EC) & the Humanities and Social Sciences (HSS) Buildings provide space for classrooms, offices, and learning labs, as well as outdoor atriums for campus activities. The **University Lecture Hall** is situated between the two buildings and seats 190.

The Fine Arts Building provides facilities for music, art, drama, and speech (e.g., rooms or studios for music rehearsal, graphic arts, ceramics, and crafts) and a theater.

The Science Building is a three-story structure containing laboratories for the physical and biological sciences, the Planetarium, classrooms, a conference-lecture hall, and faculty offices.

The Health Science Building is a two-story building adjacent to the Science Building and provides classrooms a conference room, learning laboratories for Nursing, Social Work, and HPERD, a main and computer science lab,

faculty offices and the Institute for Micronesian Health and Aging Studies.

Dorm I Building provides offices for the Plant Maintenance and Plant Management Division's operations and administrative offices (2nd floor), the Palau Liaison Officer, the TRIO Program offices (1st floor), and ROTC.

The School of Education (SOE) Building houses classrooms, offices, conference rooms, lab facilities, and the Dr. Antonio C. Yamashita Educators Corps.

The College of Natural and Applied Sciences (CNAS) Building provides classroom, conference room, laboratory, faculty and administrative office spaces.

The Student Center houses a Food Court that seats 400, the Student Rotunda, KUOG (the student radio station), Student Government Association office, the office of the Dean of Enrollment Management and Student Service, the University Bookstore and Gift Shop, the Post Office, The Duplicating Office and the Persons with Disabilities Office. Facilities may be reserved by contacting the Enrollment Management Office.

I Jahame Hall and I Guma'ta Hall dormitory buildings accommodate 162 students.

Warehouse "A" houses the Office of Admissions and Records and the Student Health Center.

Warehouse "B" houses the Financial Aid Office and the Career Placement Office.

LIBRARIES

The Territorial College of Guam opened in 1952 with its curriculum supported by a library having a scant collection of 2000 volumes housed in a Quonset hut. Since then, the Robert F. Kennedy (RFK) Memorial Library has evolved into the largest library and research facility in the Western Pacific, providing 54,201 square feet of work and study area equipped with 400 reading seats, serving the University as well as the community of Guam.

Administered by the Learning Resources Unit, the RFK Memorial Library installed a Dynix integrated library automation system in 1993. The unit subscribes to several major CD-ROM reference products and accesses OCLC for cataloging, reference and interlibrary loan functions. The Library has access to the Internet and other electronic reference/information resources, including full text access to periodical articles.

At present, the RFK Memorial Library houses over 106,798 volumes of monographs, current subscriptions to 868 serial titles, 1,028,149 units of microforms, and 10,960 units of audiovisual materials. As a member of the



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Selective Depository program, the unit regularly receives U.S. Federal government publications. It selects publications of local and regional governments and maintains materials dealing with agriculture, home economics, tourism, education and nursing. Other special collections include the Mobil East-Asian collection, the Micronesian Resource File, and the Reference Information Pamphlet File consisting of local and ephemeral materials of current interest. The Curriculum Resource Center (CRC) contains instructional and curriculum materials for grades K-12 and houses the children's and young adult literature collections.

The Instructional Media section within Learning Resources has various multimedia equipment and technology for media and digital production and presentation. It holds a collection of video, audio and CD-ROM formats for in-house use, and offers consulting and equipment services to students and faculty for media production, application, and presentation.

The RFK Memorial Library is open six days a week during the regular school year. Hours varies during the interim and summer sessions. Its Internet homepage is located at <http://www.uog.edu/rfk>.

UNIVERSITY CENTERS

COMPUTER CENTER/TECHNOLOGY RESOURCES

The Computer Center/Technology Resources is an all-purpose facility designed to meet the requirements the academic and administrative users of the University. The Center provides and supports a wide variety of academic, instructional, research-related, and administrative services. Consistent with the regional role of the University, the Center also provides technical support and services to the community.

Through a fiber optic data communication network, users have direct/interactive access to the central computer for program debugging, testing and other uses. In addition, the Center has an on-line/database management information system that is able to link with other on/off-island systems.

A computer lab equipped with a network of mainframe, microcomputers, terminals, graphics devices, and multi-media systems, software, including statistical analysis packages and compilers, and Internet access is available for student and faculty use.

Additional computer labs are maintained on campus for the use of the faculty and students of the respective units. The School of Business and Public Administration (SBPA) lab provides access to the Computer Center/Technology Resources mainframe through a remote terminal as well as self-contained microcomputer facilities.

The College of Liberal Arts and Social Sciences (CLASS) computer science program Lab is located in the Health Sciences building. In addition, the Division of English and Applied Linguistics (CLASS) maintains laboratories containing microcomputers with word-processing and instructional software. The Division of Humanistic Studies (CLASS) maintains the Digital Language Laboratory for Modern Language instruction. The School of Education (SOE), the College of Natural and Applied Sciences (CNAS), and the School of Nursing, Social Work, and Health Sciences (SNSWHS) also have computer labs equipped with microcomputers for student and faculty use, with access to the applications on the Computer Center's mainframe network. Contact the respective Dean's Office for further information.

FIELD HOUSE

The Field House was originally developed to provide University students with a site to expand their knowledge and skills in areas of health and physical education. This concept was eventually broadened to allow the Field House to be used alternately as a community center for sports and recreational use, as a concert and performance hall, and as a convention center.

In this respect, the facility offers the island of Guam a unique venue for events never before economically or practically feasible. Comprising an area of 70,500 square feet, the Field House can accommodate over 3,000 people for basketball games and approximately 5,000 for concerts, boxing, wrestling, or graduation ceremonies.

Other activities in the Field House include intramural sports, varsity sports competitions, and physical education and recreation classes.

ISLA CENTER FOR THE ARTS COLLEGE OF LIBERAL ARTS AND SOCIAL SCIENCES

ISLA Center for the Arts at the University of Guam sits at the crossroads where Eastern and Western traditions and civilizations meet. ISLA is dedicated to providing a venue for exhibitions that broaden the understanding of Western philosophy and civilization among the island peoples while conserving and preserving the indigenous arts and crafts of the islands.

Its unique setting and audience influence ISLA's broad range of programs and exhibitions. More than 15,000 visitors tour ISLA's galleries annually, including local children, *manamko*, University students and tourists from the Pacific Rim. Visiting artists regularly conduct workshops for students and local artists. ISLA's permanent collection is evidence of its dedication to cultural diversity; it includes lithographs and prints from European masters such as Rembrandt, Goya, Daumier, Dürer, and Pissaro, as well as antique Japanese woodcuts, delicate Ming Dynasty



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landscapes, and pre-Columbian pottery pieces from Central America. Highlighted in the collection are many Micronesian artifacts which express the island peoples' love for the sea, their islands, their homes and their cultures.

Funding for ISLA's programs comes from local sources, the Guam Council for the Arts and Humanities, agency fundraising memberships, as well as private donations. The Center, located in House #15, Dean's Circle, sponsors five art exhibits displays each academic year. The gallery is open from 10:00 a.m. to 5:00 p.m. Monday through Friday, and from 10:00 a.m. to 2:00 p.m. on Saturdays. To make inquiries or to book a show, please call (671) 735-2965, (fax) 735-2967, www.uog.edu/isla.

UNIVERSITY CENTER FOR EXCELLENCE IN DEVELOPMENTAL DISABILITIES EDUCATION, RESEARCH AND SERVICE (GUAM CEDDERS)

The University of Guam CEDDERS is one of 61 federally funded Centers found in every U.S. state and territory. Its mission is "to create pathways that enhance, improve, and support the quality of life of individuals with developmental disabilities and their families."

CEDDERS has served as a training and technical assistance provider for Guam and the Western Pacific region for the past eleven years. From its inception in 1993, CEDDERS has evolved into a dynamic organization that aims to provide assistance in the movement to improve the quality of life for individuals with developmental disabilities and their families. Past and on-going collaborative efforts include facilitating a wide variety of interdisciplinary training activities at the pre-service, in-service, and community based- levels that enable consumers, families, and service providers opportunities to expand their knowledge, skills, and abilities

Community service, technical assistance, training and research and dissemination activities are carried out through three major initiative areas: Consumer Leadership and Systems Change; Health, Wellness, and Prevention; and Inclusive Communities.

CEDDERS offices, which include the Guam System for Assistive Technology (GSAT) Training Center, are located on Dean Circle, with the central office at House 29.

Telephone: 735-2481
TTY: 734-6531

Fax: 734-5709
www.uog.edu/cedders

PACIFIC ISLANDS SMALL BUSINESS DEVELOPMENT CENTER NETWORK

The Pacific Islands Small Business Development Center Network (PISBDCN) was established to coordinate resources from the University of Guam, the local government, the federal government, and the private sector to provide high quality business and economic development assistance to small businesses and prospective small businesses and to nurture the formation of new businesses.

The PISBDCN contracts with local agencies to establish service centers that provide high quality management and technical assistance to small business owners and potential small business owners. Assistance comes in the form of counseling programs, training programs, business and economic information programs, minority programs, village outreach programs, national delivery system programs, a capital formation advisory service program, a business assistance center program, an international trade program, a technical service program, and a business law information service program.

Existing Service Centers under the PISBDCN include the Guam Small Business Development Center (SBDC), the Chuuk SBDC, the Republic of the Marshal Islands (SBDC) and the Yap SBDC. Counselors within these Service Centers provide direct assistance and coordinate the client's utilization of all of the center's resources. The Counseling Program offers a comprehensive counseling service which incorporates the expertise available within its own staff, augmented by faculty and students from affiliated institutions of higher learning, with SCORE Counselors and independent paid professionals. The counseling program provides comprehensive assistance in one or more of the following service areas: feasibility studies, market research, surveys, business plan development, loan packaging, operational assistance, procurement assistance, manufacturing, management compliance (EPA, OSHA, Rev &Tax) and problem solving.

The Training program sponsors a comprehensive program of open enrollment workshops and seminars that are designed to enhance the skills and knowledge of existing and prospective small business owners/managers.

The PISBDCN and the Guam SBDC are located in Warehouse B, which is behind the RFT-MARC Building.

PROFESSIONAL DEVELOPMENT AND LIFE-LONG LEARNING CENTER

The Professional Development and Life-Long Learning Center's institutional goal is to provide opportunities for lifelong learning for Guam and the Western Pacific. Offerings may include courses with regular University courses carrying credit, Continuing



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Education Units (CEUs), or certificates of completion. (For more information on CEUs, see "Policy Governing Continuing Education Units (CEUs).") Regular credit courses may be applied to a degree or transferred to other institutions. CEUs and courses for professional development (ED800 series) are recorded on separate transcripts to document training but are not applied to degrees. PD-LLLC courses may be offered at any appropriate location in response to community and agency requests.

Instructional alternatives range from one-day workshops to semester-long traditional courses and may include the following formats: courses conducted on campus during normal semester time frames; out-of-normal-time-frame courses to accommodate various groups and agencies; "intersession" courses during the Fall break; individual special projects and courses by conference; distance education; conferences, institutes, workshops, and in-service seminars and training courses. Also available are specially designed courses to meet the needs of individual groups, i.e., professional, business, and international student groups; cooperative field study and travel abroad programs. All PD-LLLC sponsored courses and workshops are assessed full tuition and applicable fees.

The Center works with individuals, civic and professional groups, government agencies, public school agencies, and other entities in identifying needs and interests. As an outreach arm of the University, the Center draws upon the resources of the University as well as the community at large in shaping an appropriate response to specific training needs or requests. Examples of these programs are the testing services for professional fields (insurance, real estate, health professionals, etc.) drivers license examinations, consulting, grant writing services, evaluation services, planning and writing services, personnel talent measurement services, and conference services. PD-LLLC also administers the PEACESAT regional network and the Telecommunications and Distance Education Operation (TADEO). Visit our web site at <http://uog2.uog.edu/cceop>. For more information call (671) 735-2600-4, fax (671) 734-1233.

ENGLISH LANGUAGE INSTITUTE

The English Language Institute (ELI) offers classes in English as a Second Language (ESL) at beginning, Intermediate and advanced levels. Requests for specialized or short-term ESL courses can be directed to the English Language Institute. The regularly scheduled program has been developed to meet the needs of international students preparing for admission as regular students and other non-English speakers who wish to increase their English proficiency.

ELI class size average from twelve to fifteen students per level. ELI instructors have extensive training and

experience in teaching ESL and use many approaches and methodologies in their classes. In addition to classroom based training, ELI students have many opportunities for social interaction, including field trips, picnics and other activities.

For further information on tuition and fees or other aspects of the ELI program, please address your requests to:

University of Guam
English Language Institute
Mangilao, GU 96923 USA
Tel: (671) 735-2603 / 735-2761 - 62
Fax: (671) 734-1233

The English Language Institute (ELI) offers classes in English as a Second Language (ESL) at beginning through advanced levels, and can design and deliver industry - specific language instruction in any time frame desired. The regularly scheduled program has been developed to meet the needs of international students preparing for admission as regular students and other non-English speakers who wish to increase their English proficiency.

Students at ELI attend class 25 hours per week, with class sizes averaging about twelve to fifteen students. ELI instructors have extensive training and experience in teaching ESL and use many approaches and methodologies in their classes. In addition to classes, ELI students have many opportunities for social interaction, including field trips, picnics, and other social activities.

For further information on tuition and fees or other aspects of the ELI program, please contact the ELI Program at the above address.

PLANETARIUM

The University of Guam Planetarium is located on the University main campus on the second floor of the Science Building. It features a state-of-the-art Spitz ATM-4 projection machine housed in a 24-foot dome. Planetarium visitors lie on a comfortably padded carpet to enjoy the wonders unfolding above them and up to 75 people can be accommodated in each show.

Shows for school children are given twice daily at 9:30 and 11:00 a.m. and can be booked by phone or e-mail. Reservations can also be made for afternoon shows. There are curriculum-oriented shows for the primary grades and teachers of upper level classes can choose from the extensive show catalog which features more than 60 shows. Over 9,000 children visit the Planetarium each year.

The Planetarium also has monthly public shows. They are usually presented on the second weekend of each month on Thursday, Friday and Saturday at 6:30 and 7:00 p.m. All UOG Planetarium shows are produced locally

and many of them deal specifically with local and regional skies, legends, navigation and peoples. There are three shows available in the Japanese language and a Chamorro legends show in the Chamorro language. The Planetarium is also available for booking by university classes and community clubs, organizations and other groups. Planetarium shows are always free.

In addition to the Planetarium shows, the Planetarium's programs include a weekly radio show on KPRG, 89.3FM and a weekly article in the Pacific Daily News. High school and college groups are also invited to produce their own Planetarium shows. For more information about the UOG Planetarium and its programs, visit the Planetarium web site at www.guam.net/planet. You can also call 735-2783 or 735-2600 or e-mail the Planetarium Coordinator, Pam Eastlick at stars@guam.net or pameastl@uog.edu

TELECOMMUNICATIONS AND DISTANCE EDUCATION OPERATION (TADEO)

The Telecommunications And Distance Education Operation (TADEO) division of the University and Community Engagement is the Micronesian hub for the PEACESAT (Pan-Pacific Education and Communication Experiments by Satellite) Network, the Micronesian high frequency radio (HF/SSB) network and control point for outer-island search and rescue and disaster communications. In addition, TADEO offers worldwide video conference services for the campus and the Guam community.

TADEO provides voice, data and fax communication to the Pacific Islands as a public service. Daily news and weather reports are delivered every morning to the region and distance education courses and workshops are offered through the HF-SSB and satellite links. TADEO has connectivity to the Guam Department of Education fiber E-Rate Network and hubs the University of Guam 802.11 wireless network to the Marine Lab and Dean's Circle.

RESEARCH INSTITUTES

RICHARD F. TAITANO MICRONESIAN AREA RESEARCH CENTER

The three-fold mission of the Richard F. Taitano Micronesian Area Research Center (RFT-MARC) includes resource collection development, research, and service. Since its establishment in 1967, RFT-MARC has developed a major collection of Guam and Micronesia materials. The RFT-MARC Guam and Micronesia Collections are located in the new RFT-MARC/Computer Center Building. The Reference Collection includes books, manuscripts, periodicals and serials, government

documents, personal papers and archives, reprints, and maps. The Spanish Documents Collection includes original documents as well as full-size and microfilm reproductions, reflecting the lengthy presence of Spain in Micronesia. The Manuscripts Collection has extensive documentation reflecting the American presence in Guam. RFT-MARC also acquires, for study and display, artifacts related to the cultural and historical heritage of the area. These are non-circulating reference collections open to the public.

RFT-MARC research faculty produce transcriptions, translations, and analytic bibliographic listings of important Spanish, German, French, Japanese, and other foreign language documents. In addition to archival and historical research, RFT-MARC faculty have conducted research in the fields of anthropology, archaeology, history, education, political science, economics, and sociology. The service role of RFT-MARC is performed through its program of publishing, teaching, presenting public lectures, and coordinating campus events related to Guam and the Pacific. RFT-MARC faculty and staff also provide community services through consultation and cooperation with many government agencies and community organizations.

Financial support for the RFT-MARC program of collection development and research has come primarily from the Guam Legislature. In addition, grants and contracts have been awarded by the National Park Service, the U.S. Department of Education (Title VI), the U.S. Department of the Interior, the U. S. Navy, the U. S. Army Corps of Engineers, the National Geographic Society, the Asia Foundation, the Wenner-Gren Foundation, the South Pacific Commission, and the Guam Preservation Trust. Special acquisitions projects and assignments have been carried out by RFT-MARC researchers in the archives and libraries of Europe, Mexico, Philippines, Japan, Australia, New Zealand, and the Pacific Islands, as well as in the mainland United States and Hawaii. Visit RFT-MARC's web site: www.uog.edu/marc for additional information.

MARINE LABORATORY

The University's Marine Laboratory is a research, teaching and service facility located on the shore of Pago Bay below the main campus. The staff consists of full-time research biologists assisted by three marine technicians, two Administrative Assistants, and a laboratory manager.

The research focus of the Marine Laboratory is tropical coral reef studies. Basic research is conducted by individual staff members in their specialty areas: ichthyology and fisheries biology, evolutionary ecology, molecular genetics, photo biology, invertebrate zoology, coral physiology and larval ecology, chemical ecology of reef organisms and natural products chemistry, community



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ecology, and species interaction. Applied research is conducted in surveys; studies relating to coastal zone management on research on coral bleaching introduced species, and pollution research. Marine Laboratory students have donated their time and given lectures and tours for many diverse interest groups and thousands of school children.

Research projects are concentrated on Guam but often reach out into the Commonwealth of the Northern Mariana Islands, the Republic of Palau, the Federated States of Micronesia, the Republic of the Marshall Islands, and other regions of the Indo-Pacific.

The Laboratory consists of three buildings. Research space, office space, and a computer lab are located in the two-story research wing. This wing features a flowing seawater system with a direct input of ocean water. The southern portion of the new Water and Environmental Research Institute (WERI) Building provides space for four additional offices, an expanded reference collection facility which also includes a mollusk collection room, and a large biochemical laboratory. The technical wing provides workshop facilities and maintenance and storage space for routine research instrumentation, boats and diving gear. A broad range of laboratory and field equipment is available.

INSTITUTE FOR MICRONESIAN HEALTH & AGING STUDIES

This institute provides the framework for faculty-initiated health and aging research. Faculty members write and submit grant proposals to the various departments of the National Institutes on Health (NIH, NIA, NCI, etc.), the National Science Foundation (NSF), and private charitable foundations. The quest for federal and other funding is important for several reasons. The increase of the senior population on Guam between 1980 and the year 2000 is 141 percent, and similar increases can be measured throughout Micronesia. The long-held belief that the seniors of Guam and the other islands are taken care of in all their needs by the extended family is no longer true. Westernization has shifted the disease patterns from infectious diseases commonly found in the less developed countries to the chronic diseases experienced by the industrialized nations. Certain endemic conditions of the indigenous population are still puzzling local, national, and international researchers; finding the etiology of these diseases might hold the answer to neurological and other chronic diseases worldwide.

One of the projects administered by the Institute is the UOG/UCSD Consortium Lytico-Bodig Project funded by the National Institute on Aging. This project is investigating the causes and potential treatments of Lytico-Bodig (ALS and Parkinson's Dementia Complex). The research commenced at UOG on April 1, 1997, under the leadership of Dr. Ulla-Craig, with the support of Dr. Olivia Cruz, Dr. Kwang-Ming Chen and Dr. Jose Torres and

other staff members. The first Principal Investigator, the late Dr. W.C. Wiederholt of the University of California, San Diego, had established a superb team of 35 world-renown investigators to conduct the study at universities in Guam, Seattle, San Diego, New York, Philadelphia and Charlottesville, Virginia. The present Principal Investigator is Douglas Galasko, M.D. The research team of outstanding scientists and physicians who visit Guam on a regular basis provides a unique opportunity for students at all levels to participate in research and potentially further their careers in many health-related fields. The Institute is located in the Health Science Building. Further inquiries or assistance can be obtained by calling (671) 735-2677.

MICRONESIAN LANGUAGE INSTITUTE (MLI)

The Micronesian Language Institute (MLI) was established at UOG in May, 1990. The purpose of MLI is to conduct research, service, and teaching activities that enlarge understanding of the indigenous languages of Micronesia, and to promote appreciation, documentation, instruction, and materials development of Micronesian language resources.

MLI's work is guided by eight-person Regional Advisory Council, consisting of members representing the Territory of Guam, the Republic of the Marshall Islands, the Federated States of Micronesia (FSM - Kosrae, Pohnpei, Chuuk and Yap), the Republic of Palau, and the Commonwealth of the Northern Mariana Islands (CNMI). Each Council member is an indigenous Micronesian language expert. A diverse selection of language research and service activities is under way, having been developed either in response to specific needs identified by governments and agencies within the Micronesian region, or because they are specialty areas of MLI professionals.

In its first eight years of work, MLI has been engaged in the development of oral language proficiency assessment tools in Palauan, Chuukese, Pohnpeian and Tagalog, and in basic research on the sequence of child language development in these languages. A major longitudinal study of the Palauan and English bilingual development of Palauan youth has been completed. Several evaluation studies of language instruction programs have been carried out. MLI has coordinated the development and annual use of the FSM's national tests of language arts and mathematics, and has provided technical assistance and training to Peace Corps Micronesia.

MLI has engaged in a major needs assessment study of the impact of migration from FSM and the Marshall Islands to Guam, involving interviews in most of the indigenous languages of the region. In another large-scale program, Paradisu Family Literacy, MLI staff provided literacy training to the Chamorro, Chuukese, and Palauan communities of Guam. To provide baseline data on the



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impact of Palau's Compact of Free Association on Guam, MLI has recently completed a census survey of most Palauan households on Guam.

MLI's programs are financially supported by a combination of funding sources: the Guam Legislature, and grants and contracts awarded by such agencies as the Guam Department of Education, the U. S. Department of Education, Northern Marianas College, the Palau Bureau of Education, the U. S. Department of the Interior, Guam Bureau of Planning, and the National Department of Education of the FSM.

WATER AND ENVIRONMENTAL RESEARCH INSTITUTE OF THE WESTERN PACIFIC (WERI)

The Water and Environmental Research Institute of the Western Pacific (WERI) is a research unit of the University of Guam, and serves as the designated water research center for Guam the Federated States of Micronesia (FSM), and the Commonwealth of the Northern Marianas Islands (CNMI). The role of the Institute is four-fold: 1) discover and disseminate new water resources environmental and resources information by conducting basic and applied research; 2) provide training for UOG students and water resource professionals in Guam, CNMI and FSM; 3) provide instruction in specific courses in the University of Guam Pre-Engineering and Environmental Sciences Programs; 4) other community services dealing with water and environmental issues in Guam and throughout the FSM and CNMI.

Consistent with the regional role of the University, the Institute devotes part of its program effort to water resources investigations in the Western Pacific Region. An Advisory Council composed of representatives of water-related agencies from the Western Pacific area meets on a continuing basis to advise WERI on areas of research and training needs in the region.

Water and environmental research are inherently multi-disciplinary, as they include areas of engineering, biology, microbiology, chemistry, geology, physics, economics, law, anthropology, etc. In order to undertake research of this nature, the Institute draws from the varied expertise of its research faculty members, other members of the UOG faculty, research affiliates from other universities, and local professionals.

The Institute is supported through funding from various sources such as: local University of Guam appropriations, WERI - targeted funds from the Guam Legislature and annual water research programs for Guam, CNMI and FSM. Additional funds are available from contracts and grants from federal, local, and private agencies in support of specific projects.

The Institute is housed in the University of Guam Water Sciences Laboratory located next to Pago Bay on the lower campus of the University. This facility contains office spaces for faculty, a hydraulic/geology laboratory, a water quality laboratory, a combined computer-aided design laboratory, a GIS facility, a water resources library and conference room, and support staff areas.

COLLEGE OF NATURAL AND APPLIED SCIENCES

AGRICULTURAL EXPERIMENT STATION

The Agricultural Experiment Station of the College of Natural and Applied Sciences is the agricultural research area of the University of Guam. There are three field research facilities located in areas representing the different soil types of Guam: Yigo, Inarajan, and Ija.

The Agricultural Experiment Station concentrates on applied research that directly impacts agriculture in Guam, as well as in other tropical areas. Current areas of specialization are soils, horticulture, entomology, plant pathology, animal nutrition, turf grass, human nutrition, agricultural engineering, agricultural economics, marketing, aquaculture and forestry. Research laboratories are located at the University main campus and in Yigo.

Financial support for the Agricultural Experiment Station comes primarily from the Cooperative State Research Education and Extension Service (CSREES) of the USDA and the Government of Guam. Additional funding is also received from the Tropical and Subtropical Agricultural Program of the Special Grants Section of the CSREES, the Agricultural Development in the American Pacific (ADAP) programs of the USDA, and other funding agencies.

The Agricultural Experiment Station also has collaborative research programs with several land-grant Universities in the western United States, the College of Micronesia, the College of the Northern Marianas, the American Samoa Community College, and several international research centers. Most of the research projects are designed to have direct application to Guam, Micronesia, and other areas of the Western Pacific, and the tropics in general.

In addition to concentrating on research, the Agricultural Experiment Station faculty teach undergraduate courses in agriculture, graduate courses in environmental science, conduct workshops for teachers and assist the University of Guam Cooperative Extension Service.



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GUAM COOPERATIVE EXTENSION

The University of Guam Cooperative Extension (GCE) is currently housed in the division of the University and Community Engagement and engages in educational programming for the public: teachers, businesses, and government. Programs are developed in cooperation with the United States of Agriculture. The four base programs are Agriculture and Natural Resources, 4-H and Youth Development, Consumer and Family Science, and Community Resource Development. Other programs include the Expanded Food and Nutrition Program (EFNEP), Family Community Leadership Development, Food Safety, Youth-at-Risk Collaboration Network, Pesticide Training Programs, Water Quality, Sustainable Agriculture, and Agricultural Telecommunications. Financial support comes primarily from the USDA CSREES and the Government of Guam. Additional funding is received from grants from USDA, the U.S. Department of Education, Farm Foundation, other private sources, and the Agriculture Development in the American Pacific (ADAP) programs of USDA.

The University of Guam Cooperative Extension has many collaborative programs with other land-grant Universities in the United States, the American Samoa Community College, the College of Northern Marianas, the College of Micronesia, and the University of Hawaii, and Asian institutions.

Other collaborative groups include the Western Rural Development Center, Center for Subtropical and Tropical Aquaculture, Government of Guam, non-profit organizations, municipal planning councils, Soils and Water Conservation Districts, Marianas Resource Conservation and Development Council, and the Community of Guam. The programs are designed to work with the community to address critical issues that impact the community and its resources.

Additionally, the faculty members participate in numerous research projects with the Agriculture Experiment Station and provide assistance to individuals, organizations and public agencies in community and resource development. The faculty members teach courses in agriculture and consumer and family sciences.

AUXILIARY SERVICES

BOOKSTORE AND GIFTSHOP

The University of Guam Triton Bookstore and Gift Shop is conveniently located in the Student Center. The Bookstore carries a full range of textbooks, instructional materials, trade books, dictionaries, reference books, and school and office supplies. A variety of gift items and sundries are available, as well as quality clothing bearing the UOG logo. In addition, the UOG Logo Shop located at

Chamorro Village, Building 39, carries many of the gift items and quality clothing as well.

DINING SERVICES

Meals are available at reasonable prices in the campus food court located at the Student Center. The food court has a seating capacity of 400 and is air-conditioned. It is open Monday through Friday.

ENROLLMENT MANAGEMENT & STUDENT SERVICES

OFFICE OF THE ENROLLMENT MANAGEMENT & STUDENT SERVICES

The Enrollment Management & Student Services Division is committed to student success. Significant human growth and student development take place not only in the traditional classroom setting, but also in the residence halls, student center, and through involvement in campus co-curricular activities as well. Under the direction of the Dean/Director for Enrollment Management & Student Affairs are Student Life, Residence Hall, Financial Aid, Student Counseling, Career Placement, Student Health Services, and Admissions & Records.

For inquiries regarding the programs and activities facilitated by the division of Enrollment Management & Student Services, please contact:

Office Enrollment Management
and Student Services
UOG Station
Mangilao, GU 96923
Tel: (671) 735-2290-1
Fax: (671) 734-2442

STUDENT LIFE OFFICE

The University offers diverse activities for students. The University sponsors some activities, while others are sponsored by various clubs and organizations. Students have the opportunity to participate in over thirty organizations.

The Student Life Office coordinates student organization functions and programs such as the National Student Exchange, New Student Orientation and Student Ambassador Program. This office also provides assistance for academic and disciplinary problems and complaints.

New student orientation begins one week prior to the Fall, Spring and Summer sessions. The program is designed to familiarize new students with the University's faculty, programs, student support services, policies and



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procedures. The program also includes academic advisement, registration and peer counseling.

Students interested in campus activities are encouraged to call or visit the Student Life Office, located in the Student Center.

CAREER PLACEMENT OFFICE

The Career Placement Office (CPO) offers students and alumni assistance in job placement and for suitable positions in their career areas. The office is committed to help develop self-direction and personal responsibility in the career decision-making and job search process. CPO is open to all UOG students and alumni. The following programs and services are offered year-round: Job-Search Skills; Employment Opportunities; Career Services Library.

Other Services such as career fairs, mock interviews, “dress for success” workshops, panels with representatives from government, and outreach presentations to student organizations and classes are available throughout the year. Personal conferences with the CPO may be arranged to review student and alumni goals, plans, qualifications, career alternatives, the job market, employer information, educational requirements, and other career concerns.

Credential files (letter of recommendation) may be established to assist in graduate school applications or academic employment. Credentials will be mailed directly to an organization or institution upon request.

STUDENT GOVERNMENT ASSOCIATION

The Student Government Association (SGA) of the University of Guam is the official name adopted by the students of UOG. All students who have paid the student activity fee are regular members of the association. The SGA is governed by student officers and senators within the framework of its constitution and by-laws. Officers and Senators are elected annually by the student body and are responsible for administering the affairs of the association. The association is responsible for most student body activities and shares with the administration a concern for the morale, welfare, and development of all students. Through shared representation on academic, community and student grievance committees the rights and responsibilities of students are protected by the association.

ORGANIZATIONS

Students with a common interest or purpose may petition for University recognition as a campus organization. Recognized organizations may request SGA financial aid and assistance for their activities. However, neither the University nor the SGA is obligated to provide

facilities, supplies, or financial assistance to any campus organization. Necessary forms to petition for University recognition may be obtained from the Student Life Office.

PUBLICATIONS

The student newspaper, *The Triton's Call* provide opportunities for students to acquire experience in various phases of journalism, such as writing, editing, photography, layout, production, and advertising under the guidance of faculty advisors.

HANDBOOK

The Student Handbook provides most of the information needed by students to understand their roles within the University. Students should carefully read this handbook, abide by its rules and regulations, and refer to it whenever they have questions or problems concerning University policy or procedures. Contact the Student Affairs Office for a copy of the handbook or visit the UOG web site for the electronic copy at www.uog.edu.

TRIO PROGRAMS

The TRIO Programs office is a unit within the Office of the Vice President for University and Community Engagement. The director is responsible for the management of three federally funded programs: Student Support Services, Upward Bound and Educational Talent Search. The TRIO office is located at Dorm 1, first floor, right wing and is open during regular working hours from 8:00 a.m. to 5:00 p.m.

STUDENT SUPPORT SERVICES (SSS)

Student Support Services is a 100% federally funded program which provides free academic services to eligible University of Guam students. These services are designed to assist students in completing their bachelor degrees. Such services are: academic assistance in math and English, academic guidance and counseling, peer counseling, financial aid searches, and cultural activities. A student is eligible to participate in SSS if the student meets one or more of the following: is a low-income individual, a first generation college student, or an individual with disabilities. SSS is located in Dorm 1 on the first floor and is open from Monday to Friday 8 a.m. to 5 p.m. The phone number is 735-2248 or Fax 734-7514.

UPWARD BOUND PROGRAM (UB)

Upward Bound is another 100% federally-funded program that helps generate the skills and motivation necessary for low-income, first-generation college-bound students to complete their high school education and enter a post-secondary institution. The program offers basic services such as academic tutoring, career planning, college and financial aid applications, and a summer



component. These services are provided during the regular school year and summer via weekly sessions and monthly activities. Active participants may have the opportunity to represent UB in off-island programs such as the National Student Leadership Program and other UB programs in Hawaii and in the U.S. mainland. UB offers its services only to eligible high school students (9th through 12th grade). Participants must meet at least one of the eligibility requirements--they come from low-income families based on Federal Income guidelines or, their parents do not have a four-year college degree. UB is located at Dorm 1. Office hours are 8 a.m. to 5 p.m. Monday through Friday. The telephone numbers are (671) 735-2245/50 or fax (671) 734-7514.

EDUCATIONAL TALENT SEARCH (ETS)

Educational Talent Search is a 100% federally funded program under the U.S. Department of Education, Higher Education Act of 1965, as amended. ETS is a nationwide program under TRIO. The ETS program serves middle and high school students as well as young adults (until age 27) on Guam and in the Federated States of Micronesia. The purpose of the program is to provide encouragement to the participants in completing a high school education, information about post-secondary programs, financial aid, career planning and assistance in requesting and completing college/university and financial aid applications. The core services of ETS include: career exploration and counseling, college preparation and exploration, student financial aid search. The program provides the services through workshops or in small sessions year round. In addition, participants have the opportunity to participate in the National Student Leadership Program and to several UB Math/Science summer programs in Hawaii and the U.S. mainland. Participants must be from low-income family background according to the Federal Income guidelines and/or are first-generation college bound individuals to qualify for the program. ETS is located at Dorm 1 and is open from Monday through Friday, 8 a.m. to 5 p.m. The telephone numbers are (671) 735-2251/4.

STUDENT COUNSELING SERVICES

Counseling seeks to assist students with a wide range of personal concerns and problems. The goal of counseling is to help the students develop the personal awareness and skills necessary to overcome problems, to grow and develop in a way that will allow them to take advantage of their educational opportunities at UOG. Professional services are offered to help students with personal difficulties or learning problems that interfere with their ability to gain maximum benefit from the educational experience.

Individual counseling is offered to assist students to resolve issues that cause emotional distress and interfere with personal goals and academic attainment. Counseling

is provided to help students bring about positive changes in their lives. Group counseling is provided to afford the opportunity to work together in learning to deal more effectively with personal concerns.

Recognizing the importance of prevention and educational services, counselors seek to provide these to students, faculty and staff. Counseling Services seeks to maintain a drug-free learning community through substance abuse counseling prevention, and education.

Academic Advising. Counseling Services provides academic advising to all students whose major is undeclared. Counselor's sign course selections for undeclared majors. Any student who needs help with academic advising is encouraged to seek assistance from the Counselors.

Testing. The University of Guam serves as a Testing Center for the Western Pacific and provides testing services to students, faculty, and residents of the Western Pacific. Testing can provide information to help you improve academic performance, select a major and a career, enter school or program, be certified in an area of expertise, or take a required national standardized test.

Courses offered to Students *ID 180 College Success Seminar*, is a one credit hour course that is **required** of all entering students and must be taken during the first thirty (30) hours of course work. This course is designed to help students get the most out of their academic experience by offering ongoing orientation to University life, academic self-help skills, and career planning.

FINANCIAL ASSISTANCE PROGRAM

Financial assistance programs are available for attendance at UOG. Information on the various types of assistance available, applications and eligibility requirements can be picked up at the Financial Aid Office located in the Student Services Center.

The Federal Student Financial Assistance Programs are awarded based on financial need and consists of grants, part-time employment, and loans. The Free Application for Federal Student Aid (FAFSA) forms are provided by the U.S. Department of Education and are available in the Financial Aid Office in February. Students can also apply on the website using www.fafsa.ed.gov. Students must apply each academic year and are encouraged to file the free application form early, as funds are limited for some programs.

The Government of Guam also provides financial assistance programs for undergraduate and graduate studies. The programs consist of the Merit Award for incoming freshmen, Student Loan, Dr. Antonio C. Yamashita Educator Corps, Nurses' Training, Pedro "Doc"



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Sanchez Scholarship for Government of Guam career employees, and other programs.

Other types of financial assistance are available, such as scholarships and loans sponsored by private organizations as well as other Micronesian government entities for the residents of their respective islands. For more detailed information inquiries may be forwarded to:

University of Guam
Financial Aid Office
UOG Station
Mangilao, GU 96923
Tel: (671) 735-2288
Fax: (671) 734-2907

Students are advised to visit the Financial Aid Office each term to verify any changes in funding, application deadlines, and requirements.

HEALTH SERVICES

The Student Health Services is an outpatient ambulatory health care clinic. A part-time licensed physicians, a registered nurse and one support staff service the Health Center.

The Student Health Services Clinic offers basic medical care for most illnesses and injuries and various elective services to students on campus. Consultations with a Physician or Registered Nurse are available through appointment, referrals or a Walk-In Clinic.

Our mission is to provide a comprehensive program for students in efforts to maintain optimum physical and mental health. SHS is committed to providing high quality, low cost health care to all UOG students. These health care services are confidential and are responsive to the needs of our diverse student population. SHS evaluates, maintains and promotes the general health status of our students so they may make informed, appropriate and healthy life choices to achieve their academic and career goals. Other services include: Medical Clinic (Unlimited MD/RN visits); Women's Health; Men's Health; Specialty Services; Immunization; Pharmacy; Laboratory; Wellness Programs; Emergency First Aid response; and Campus Disaster Planning and Response.

Student Health Services is located on campus on the first floor of the Student Services Center. Hours of operation are 8:00 a.m. to 5:00 p.m. Monday through Friday.

Student Health Insurance coverage is not available. Students who are not currently insured are encouraged to purchase a health insurance plan.

Records are maintained to document the services provided.

The Student Health Center is an institutional member of the American College Health Association (ACHA) and the Pacific Coast College Health Association (PCCCHA).

Office Visits

Appointments may be made by phone (671) 735-2225 or in person during office hours.

Women's Health

Women's Health care provides, physical examinations, Pap smears, treatment of gynecological problems, family planning, testing for sexually transmitted diseases, pregnancy testing and referrals. Referrals and assistance with appointment scheduling for annual mammography screening is also provided.

Walk-in Clinic

The walk-in Clinic is for same day care of recent onset medical problems. It is on a first come, first served bases, except for urgent care cases, which takes priority. Therefore, waiting time for walk-in Clinic may vary.

Nurses Clinic

Eligible students may obtain blood pressure measurements, vision testing, allergy injections, immunization, TB skin tests, and more through the Nurses Clinic. Appointments for the Nurses Clinic can be made in person or by phone with the Receptionist.

Pharmacy

Most medications are dispensed free and some for considerably less than retail cost. Prescriptions from outside physician will not be filled. A number of over-the-counter products such as condoms, cough syrup, aspirin, antacids and more are also available.

Laboratory

The Student Health Service performs basic laboratory work including urinalyses, and pregnancy tests. Those laboratory services that cannot be performed in-house are sent out for processing and will cost a nominal fee.

Specialty Services

Appointments for the Specialty Clinics are available to all eligible students by referral from our Student Health Service providers. The Specialty Clinics are staffed by Board Certified Professions in Internal Medicine.

Wellness Program

The Student Health Service offers several prevention services for students. Campus AIDS/HIV Resources Education Support and HIV Testing is an example of some important services. This program also offers health education provided by professional staff, self-help educational videos, pamphlets, and more. Should you become interested in any of these services or if you would like to become a Peer Health Educator, please call (671) 735-2226.



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International Students

Most medical care in the U.S. is private and therefore costs for medical services are extremely expensive. To protect UOG's International (I-20) Students from these high costs, the University requires all full-time International Students to be covered by health insurance by providing proof of coverage that is valid on Guam. Please refer to the section on International Studies for additional information.

STUDENT HOUSING & RESIDENCE LIFE

The University of Guam residence halls are much more than a place for students to sleep between classes. Living on campus contributes to the intellectual, social, and emotional well-being of the students who compose the residential community. Student residents live conveniently near to University resources and they are part of a *community* that encourages and helps them to excel academically, while providing them with co-curricular programs, healthy recreational activities, and enjoyable entertainment.

The University of Guam has two residence halls (dormitories) on campus, which accommodate up to 196 student residents in double occupancy rooms. Each of the residence halls is a two-story building with two wings (for a total of four corridors per hall), a central courtyard, two kitchens, a study hall, and a TV lounge. Each corridor has twelve rooms and one or two bathrooms which are shared by the residents of that corridor. Two students generally share residential rooms, though single rooms may be obtained for a premium when space is available. Some air-conditioned rooms are available. All residences are furnished with a bed, a desk and chair, and a closet or wardrobe with chest of drawers for each resident.

The residence halls are staffed by student Resident Assistants (RAs). The RAs coordinate many co-curricular and extracurricular activities, competitions, and events. The Residence Life Recreation Center (with games such as pool, darts, & ping pong), outdoor playing fields and courts (basketball and volleyball), and the UOG Field House (with its weight room, exercise room, and indoor courts) are readily available for the use of residents.

Application for residence on campus may be made with the Student Housing Office. A \$100.00 reservation/security deposit is required at the time of the initial application. Reservations are filled in the order of the arrival of complete applications (with deposits). Students who make reservations but are unable to attend the University will receive a \$50.00 refund from their deposits **ONLY** when they provide the Housing Office with a written cancellation *before* the first day of the contract period (which is usually the Saturday before classes begin for the given semester). After that date, the entire deposit will be forfeited. A reservation will be automatically canceled, if a student fails to arrive at the

residence hall at the beginning of the contract period, unless a written *confirmation* of the reservation, which specifies the date of arrival, is received by the Housing Office before the first day of the contract period.

To receive a Housing application or additional information regarding Student Housing & Residence Life, contact the Student Housing & Residence Life Office at:

Student Housing
University of Guam
Phone: (671) 735-2260
Fax: (671) 734-6811
E-Mail: housing@guam.uog.edu
WebPage: <http://www.uog.edu/housing>

Prospective residents are welcome to visit the residence halls Monday through Friday, from 8:00 a.m. to 5:00 p.m.

UNDERGRADUATE ADMISSIONS POLICIES AND PROCEDURES

The Office of Admissions welcomes inquiries regarding application procedures. Admission is based on many criteria, such as graduation from high school or its equivalent the General Educational Development (GED) test, or the evaluation of work taken at other institutions of higher education. Inquiries relating to undergraduate admission may be addressed to:

Office of Admissions
(671) 735-2201/2202
Fax: (671) 735-2203
email: admitme@uog9.uog.edu
website: www.uog.edu

Prospective students and their parents are welcome to visit the office at any time, Monday through Thursday, from 8:00 a.m. to 5:00 p.m.

APPLICATION AND ADMISSION NOTIFICATION

Applicants for fall, spring, and summer terms should be submitted as early as possible prior to application deadlines. The application deadlines are indicated in the Academic Calendar. Applicants are notified of admission decisions on a rolling basis. Once applications are received and evaluated by the Admissions Office, applicants are notified either (1) of their status for admission, or (2) that they must submit documents which are missing from their original applications. Application submitted without the appropriate fee will not be processed.

To be considered for admission, applicants must submit complete and official credentials. Prospective students must supply documentation of every part of their



previous educational background. Official transcripts must be sent directly to the Office of Admissions from the issuing institution. Failure to submit official transcripts from all institutions previously attended is cause for canceling the admission process or for dismissal. All credentials presented for admission to the University of Guam become the property of the University and will not be given to or reproduced for the applicant.

**APPLICATION FEES
(NON-REFUNDABLE)**

Entry Term	Resident	Non-Resident Foreign
FALL 2004	\$49.00	\$74.00
SPRING 2005	\$49.00	\$74.00
SUMMER 2005	\$49.00	\$74.00
FALL 2006	\$49.00	\$74.00

Cancellation of Admission A student's admission to the University will be canceled if she or he fails to register for the term for which she or he has been admitted. Application files are retained for one year from the date submitted, and students whose admissions have been canceled because of failure to register for the appropriate terms may reapply. If they reapply, they must meet all the current requirements for admission. Data on file, such as placement examination scores, transcripts, evaluations, and fees may be used if they meet the admission requirements at the time of the new application, provided that the new application is submitted within one year of the first application.

Admission To Bachelor's Degree Programs Admission to the University does not imply admission to the program of your choice. Specific programs may have additional requirements. Please review the information listed under your prospective college or major.

Health Requirements All applicants and students are required to supply the Student Health Services Office with evidence of having been vaccinated against measles, mumps and rubella (MMR) and the results of a tuberculin skin test taken no earlier than six months prior to the beginning of the entry term. Submit the documents described below prior to enrollment, or subsequent enrollment will be denied, and no transcript of record will be released. One exception is made: foreign applicants must submit health documents before the I-20 Visa will be issued.

1. Present written documentation (if born in or after 1957) of receiving a vaccination against measles, mumps, and rubella (MMR), administered after the individual was one year of age. In the case of measles and rubella, only vaccination dates during or after 1968 are acceptable. Exemptions from these immunization requirements are allowed where

medically indicated or if in conflict with religious beliefs.

2. Have a PPD (Purified Protein Derivative) skin test to be sure that she or he is free of tuberculosis. (This requirement applies also to any returning student who has not enrolled for two or more regular semesters.) Students who show positive PPD results will be referred to the Guam Department of Public Health and Social Services for clearance prior to enrollment. The University reserves the right to require annual PPD testing for those foreign (I-20) students who leave Guam for places other than the U.S. before returning to UOG.

Right to Appeal Applicants or former students who have been denied admission to the University and feel that extenuating circumstances exist, may submit a request for appeal to the Registrar's Office for review and evaluation. Appeal forms are available at the Records Office.

New Student Placement Examination All entering freshmen must take the English and Mathematics Placement Examinations prior to registration. All transfer students are required to take the examinations and may only be exempted if an official transcript from an accredited U.S. college or university has been submitted indicating the completion with a "C" or better in the following: (1) three semester hours of college English for exemption from the English exam and (2) three semester hours in intermediate algebra, college algebra, or finite math for exemption from the math exam.

Transfer students who do not take the placement tests or who do not submit proof as previously indicated are limited in their enrollment by the provisions of the transition student enrollment policy. Such students may not enroll until the open or late registration periods and may register only for courses on the Transition Student Course List. Enrollment under this policy is limited to one semester. Placement test dates are posted in the Academic Calendar.

Test Scores Any student whose English placement test results show deficiencies in reading or writing must enroll in the appropriate section of Fundamentals of English EN085 either prior to or concurrently with her or his enrollment in other courses at the University. Any student who is classified as a transition student may not enroll in any courses except transition courses until satisfactorily completing EN085.

Student Identification Number Upon admission to the University each applicant is assigned a randomly selected student identification number. This number is permanent and is used as an identifying account number throughout attendance at the University in order to record necessary data accurately. A student's Social Security Account Number (SSAN) is used only as a secondary identifier, much like a Personal Identification Number given to bank card holders, and is used to verify various student



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transactions, such as registration, payment of fees, and financial aid.

Admission of New Freshmen Students An applicant who has successfully completed twelve (12) years of formal education or who has passed the General Educational Development (GED) Test with a cumulative score of 45 or higher will be considered for regular admission after submitting a complete Application for Admission and supporting documents by the application deadlines as indicated in the Academic Calendar. Official transcripts must be sent directly to the Admissions Office from the issuing institution indicating date of high school graduation or proof of successful completion of the GED Test.

Special Students An applicant 18 years of age or older who does not meet the requirements for regular admission as a freshman student may be admitted to the University as a "special" student. General admission requirements for the special student are the same as those listed for the freshman student. A special student who does not possess a high school diploma or GED is not eligible for federal financial aid.

The following regulations and restrictions apply to special students:

- After admission they may enroll in any lower division course for which they are qualified.
- They will receive college credit for courses completed as special students.
- They may not be considered for graduation from any college program until they have been reclassified to regular student status.

To be reclassified as regular students, special students must qualify through one of the following steps: (a) submit a high school diploma or (b) submit a satisfactory score on the GED Test or (c) complete at least 15 credit hours with a "C" or better in each course.

Special students must think carefully about their educational objectives before they select their first courses. If, for example, their intentions are simply to enrich their backgrounds or to refresh themselves in certain subject areas, then their enrollment in such courses will be determined on that basis. If, on the other hand, they anticipate entry into a degree program, they should seek guidance from their advisors and/or the chairpersons of the particular career programs, so that the courses they select during their initial enrollment, as special students will prepare them for matriculation into particular colleges and programs. In short, successful completion of 15 credit hours, even though qualifying special students for reclassification as regular students, does not necessarily qualify students for admission into particular colleges for pursuit of degree programs.

Admission of Transfer Students Applicants are considered transfer students if they have enrolled for any college-level course work at another regionally accredited

institution, full-time or part-time, since graduating from high school. Applicants are not considered transfer students if the only college-level classes they have taken were while enrolled in high school. To be considered for admission, transfer students must report all previous college work and have official transcripts forwarded to the Admissions Office directly from the issuing institution. Students who have successfully completed less than 15 semester hours of college credit must have high school transcripts indicating date of graduation or proof of successful completion of the General Educational Development (GED) Test sent directly to the Admissions Office from the issuing institution. Transcripts received by the University become the property of the University and will not be given to the student or reproduced under any circumstances.

Satisfactory Academic Performance Transfer students must demonstrate satisfactory academic performance as evidenced by an overall grade point average of 2.00 or better on a 4.00 scale on all college work attempted and be in good academic standing at their last institution of attendance.

Conditional Admission of Transfer Students Students who do not have an cumulative (overall) grade point average of 2.00 or were not in good academic standing at their last institution of attendance, may be admitted to the University on probation if one of the following is applicable:

- The student has an overall grade point average of 1.90 or better on a 4.00 grade point scale.
- The student has completed a total of less than 15 semester hours with an overall grade point average of less than 2.00 on a 4.00 grade scale

Students admitted on probation must maintain a grade point average of 2.00 or better during their first semester of enrollment to be eligible for continued enrollment.

Admission of International (I-20) Students The University is authorized under federal law to enroll non-immigrant foreign (alien) students. Foreign students are those whose entry into and stay in Guam and the United States is prescribed by and subject to the limitations of non-immigrant visas, including but not limited to F-1, L-1/2, etc.

Prospective international student applicants interested in the University of Guam should write to the Office of Admissions at least six (6) months before their expected date of enrollment. This is to ensure adequate time for the University to receive and evaluate all of the necessary requirements for admission. Please refer to the Academic Calendar for admission deadlines or inquire at the Admissions or Records Office.

International students are expected to give evidence of an adequate command of the English Language by earning



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a satisfactory score on the Test of English as a Foreign Language (TOEFL) or completion of the UOG English Language Institute Program before they can be admitted. Students who score 500 or above on the TOEFL will be admitted as regular students if they meet all other University of Guam admission requirements.

Foreign students should observe the following:

- Complete the regular student admission requirements listed earlier in this section.
- Information about TOEFL may be obtained by writing to: Test of English as a Foreign Language, Educational Testing Service, Princeton, NJ 08540, USA.
- Make adequate financial arrangements for the desired period of enrollment at the University of Guam. Proof of a guaranteed minimum amount of \$1,000 must be submitted for initial entry. No financial assistance is available at the University.
- Upon arrival at the University, take the placement tests in English, speech, mathematics, and any other required qualifying examinations. (See Certificate of Eligibility for entry into Guam)
- Housing is available on a first-come-first-serve basis. (See Student Housing)
- Required to have a health insurance policy and show proof of adequate insurance two weeks prior to the beginning of the semester (See Health Services)

International (Foreign) Students UOG uses separate requirements and application filing dates in the admission of foreign students. For these purposes, foreign students are residents of a country other than the United States or those who hold visas as students, exchange visitors, or in other non-immigrant classifications.

Applicants for admission as either a graduate or undergraduate students whose education has been in a foreign country should file an application for admission, including official certificates and detailed transcripts of record from each secondary school and collegiate institution attended several months in advance of the opening of the semester in which the applicant expects to attend. If certificates and transcripts are not in English, they must be accompanied by certified English translations. Credentials will be evaluated in accordance with general regulations governing admission to UOG.

An applicant whose education has been in a language other than English must take the Test of English as a Foreign Language (TOEFL). This test is administered in most foreign countries and official test scores must be received by the university before admission to the university can be granted. Information as to the time and place at which this test is given may be obtained from: Educational Testing Service (TOEFL), Princeton, New Jersey 08540, U.S.A.

Foreign applicants must also submit a statement of financial responsibility to the Office of Admissions to be considered for admission to the university.

Arrangements for housing should be completed before the student's arrival on campus. Detailed information regarding housing may be obtained from the Director, Residence Halls, UOG. Scholarship aid for entering students is limited; no scholarships are specifically reserved for students from another country.

Upon arrival at the University of Guam, the student should obtain an appointment as early as possible with the Registrar.

Insurance Requirement - As a condition of receiving DS-2019 form, all J-1 visa applicants must agree to obtain and maintain health insurance as a condition of registration and continued enrollment at UOG. Such insurance must be in the amounts as specified by the United States Department of State. Further information can be obtained from the Registrar.

English Language Institute (ELI) Students Students have the option to apply to the English Language Institute (ELI). The University of Guam recognizes that some students need specialized, intensive instruction in the English language in order to successfully complete English-medium course work. ELI students are not admitted to the University of Guam as degree seeking students.

Admission of Former Students Former students who have not attended the University for at least one regular semester (Fall or Spring) of the current academic year must submit an Application for Re-Entry to the Records Office. Official transcripts from all colleges and/or universities attended during the student's non-attendance at the University of Guam (UOG) are required and must be submitted directly to the Admissions Office from the issuing institution prior to application review. Students who were in good academic standing prior to their non-attendance at UOG and missed only one semester during the current academic year may request an extension to submit official transcripts until the end of the first semester or term of re-enrollment.

A cumulative or overall grade point average of 2.00 on a 4.00 scale is the minimum requirement for satisfactory academic performance. Students who do not satisfy the minimum requirement will be admitted to the University on probation. Students who are admitted on probation must maintain a grade point average of 2.00 or better during the first semester/term of re-enrollment to be eligible for continued enrollment.

Second Baccalaureate Degree A second baccalaureate degree may not be attempted until the first has been awarded. (A student may complete two majors simultaneously, but she or he will be awarded only one



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baccalaureate degree under those circumstances.)
Matriculation in a second degree will be approved only if:

- ◆ The student files with the Registrar's Office a statement of approval by the dean of the college and the chair of the department in which she or he wishes to complete the second degree; and
- ◆ The student's major for the second degree is taken in a subject matter field other than the one in which she or he was awarded the first degree; and furthermore,
- ◆ The credit-hour requirements for the major leading to the second baccalaureate degree are those specified in the current catalog and will have been earned after the awarding of the first baccalaureate degree.

In addition, the following regulations apply:

- ◆ A minimum of thirty-two (32) credit hours toward the second baccalaureate degree must be completed in residence at the University of Guam.
- ◆ Students holding a baccalaureate degree from other U.S. accredited four-year colleges and universities or foreign equivalent may attempt a second baccalaureate degree at the University of Guam provided they meet the relevant requirements listed above.
- ◆ In some cases, the General Education requirements may be waived when the student is pursuing a second baccalaureate degree.

Admission of Non-Degree Students The University of Guam recognizes that some mature individuals need specific courses for personal enrichment or professional advancement and do not require degree programs. The following option is for such individuals only.

An applicant who has not been a full-time secondary student for at least four years, or who is enrolled in a degree program at another institution and does not wish to enroll in a degree program at UOG, may apply for admission as a non-degree student. Applicants who are enrolled in degree programs at other institutions must provide certification of enrollment and academic standing from the other institution in order to be accepted as a non-degree student. A non-degree student is not required to submit high school or previous college records or to take placement examinations except for entry into courses in English and mathematics.

A maximum of 30 credits taken by a student in non-degree status can be accepted toward fulfillment of a degree program at the University of Guam if the student meets the following requirements:

- An Undergraduate Application for the Admission for Degree Seeking Students must be submitted to the Admissions Office. The student must complete all requirements for admission, as would a degree-seeking student.
- Prerequisite courses not completed while the students were in non-degree status must be satisfied before

the requested courses can be applied toward a degree program.

- After completing two consecutive semesters of study as a degree-seeking student and after completing the appropriate prerequisites, the student must submit a request to the Admissions Office asking that courses taken in non-degree status be applied toward a specific degree program.

Courses taken in non-degree status are taken at the student's risk, without regard to formal prerequisites. Non-degree students may sign their own registration forms but are urged to seek the advice of the course instructor. Enrollment is subject to availability of space and instructor's concurrence.

Students seeking degrees at other institutions should determine in advance whether courses taken at UOG are transferable to their receiving institution.

Admission as a Special Auditor A person 18 years of age or older and not currently enrolled in high school may attend undergraduate courses at the University as a special auditor if the person has not been admitted to the University or is not currently enrolled at the University. Since the person is not officially enrolled at the University, she or he is not required to pay application, registration, or other fees, nor is her or his name (or the course) recorded in the Admissions or Records Office. The person receives no credit for such courses. She or he, however, is required to pay a fee equivalent to the tuition rate. A special auditor may make application to audit a course provided she or he:

- Procures the Special Auditor Form from the Records Office;
- Secures the signature of the instructor of the course;
- Takes the signed form to the Business Office and pays the prescribed special auditor's fee; and
- Presents the Business Office receipt to the instructor of the course as her or his admission to the class.

Note: Special auditors, since they are not admitted to or registered at the University, may not change their status from audit to credit once they have paid the special auditor fee.

Early Admission for High School Students The University provides opportunities for qualified high school students who are within a year of graduation and enrolled in local high schools to be admitted and to enroll in certain University classes for college credit, provided that the student:

- Has an overall academic grade-point average of at least 3.0 (B) in her or his senior high school courses and reaches, on placement examinations used by the University of Guam, such scores that the student will not be required to attend Fundamentals of English (EN085).

- Has the written approval of her or his parents or legal guardian.
- Has the written recommendation of her or his high school counselor or principal.
- Completes the regular student admission requirements (see "Admission")
- Supplies a copy of her or his current high school class schedule for each term she or he enrolls under this status.
- Has her or his university course schedule approved by a counselor prior to registration.
- Follows all University policies related to course prerequisites and enrollment in lower and upper division courses. (See "Course Prerequisites and Course Credit") High school students are not eligible to take upper division courses.

SENIOR CITIZENS

Persons 55 years or older are entitled to free tuition at the University of Guam, provided that he/she be a resident of Guam for no less than five (5) years preceding enrollment (Public Law no. 24-151), and provided that they have been admitted to the University. Admissions into a course shall be on a space available basis or, if a course(s) is full by permission of the instructor(s). Senior citizens may apply for admission as a regular student or as a non-degree student. Registration is scheduled after the scheduled adjustment period (add/drop) of any regular semester. However, a Senior Citizen may enroll during any registration period provided he/she registers on the assigned registration for her/his class level and provided he/she pays the required tuition and fees. For assistance, contact the assigned coordinator at the Records Office. All admissions and enrollment requirements apply.

VETERANS

All veterans enrolling at the University of Guam for the first time must bring to the Financial Aid Office located in the Student Services Center their original DD214 documents, marriage certificates, and birth certificates for each dependent child. Veterans with no prior training under the GI Bill or former VA students who have taken an educational break for more than 45 days are urged to see the VA Coordinator at least two months before enrolling.

ACTIVE DUTY MILITARY PERSONNEL

All active duty military personnel as well as veterans with more than one year of service are encouraged to visit with the Veteran Coordinator at the Financial Aid Office for information concerning credit granted for military service. The University of Guam is a member of Service members Opportunity Colleges (SOC & SOC-NAV),

which insures transferability of credits among member institutions.

Recognizing the need to accommodate students who are asked to serve their country during wartime, the University of Guam will allow students called to active military duty for deployment during wartime while enrolled in a given semester to be provided a refund of tuition and fees and official withdrawal from their classes. As an alternative to refunds, students may opt for credit against future enrollment, or request an incomplete grade ("I") from their respective instructors. Students will be required to provide to the Registrar's Office and the Business Office written notice of active military status and indicate whether a refund or credit is preferred.

TRANSITION STUDENT ENROLLMENT POLICY

Transition students at the University are limited in the number and kinds of courses in which they may enroll.

Definition

A. Transition Student. Any student who has been placed, on the basis of her or his performance on the standard English placement tests used by the University, into the developmental English course, EN085.

Transition Student Advisement. Transition students may be advised only by designated advisors from the Division of English and Applied Linguistic.

B. Transition Student Course List. Each college has established a list of courses that have been approved for transition student enrollment. A master course list is kept current by the Division of English and Applied Linguistic.

Each semester the Developmental English Program prepares a Transition Course Schedule of the courses from the master list being offered that semester.

A transition student may enroll only in courses from the Transition Student Course List.

REGISTRATION

Academic Advisement Although the academic advising of students may occur throughout the academic year, it is especially important prior to registration for classes. Students are urged to contact the appropriate advisor as soon as the class schedule is available to discuss course prerequisites, the requirements of their academic programs and the courses offered in the current Schedule of Courses. Advisor assignments are issued at your college Dean's Office. Students with undeclared academic majors receive assistance from the Student Counseling Services Office or

the appropriate college. Times and details of registration, as well as instructions on how to register, are a part of the Published and Web-based Schedule of Courses for each academic term.

There are three registration periods:

- *Registration by Class Level (Early Registration).* Continuing or returning students register on assigned days/times based upon their expected class level. Expected class level is determined by adding the total hours completed plus the hours in which a student is currently enrolled.
- *Open Registration.* All class levels may register any day/time during this time period. New students may register only on assigned days.
- *Late Registration.* All students may register during this time period.

Changes in Course Schedule A registered student may, for valid reasons, drop and/or add courses with the prior approval of her or his academic advisor. Such changes may be made during the early registration period, before payment is made, without additional charge. Otherwise such changes can be accomplished officially within the published drop/add period (sometime called the change-of-schedule period or schedule adjustment period) following registration on the days and at the times designated by the Office of Admissions and Records. Note the cancellation fee schedule (per transaction) for dropping courses during this period. Ordinarily, no course may be added or changed after the designated date, although withdrawal from courses is permitted within the limits indicated in the section entitled Withdrawal Policy.

Resident and Non-Resident Students An applicant is initially classified as a resident or non-resident for tuition purposes at the time of application with the Office of Admissions. The classification, which is certified by the Registrar, is based upon information furnished by the student and from other relevant sources. In compliance with the Residency Policy passed by the Board of Regents on February 1996 and amended on May 1997 and June 17, 2004, students in Non-Resident status are required to pay non-resident tuition.

The considerations used in determining Residency status are as follows:

- a. Establishment of a domicile on Guam or in one of the Freely Associated States (the Commonwealth of the Northern Marianas Islands, the Federated States of Micronesia, the Marshal Islands, or the Republic of Palau) as mandated by 17GC16125. (a) for a period of twelve month prior to the beginning of the term for which residency is claimed, or
- b. Evidence of residency for a period of twelve months or more prior to the beginning of the term for which residency is claimed. Evidence of

residency may be shown by a student providing documentation such as follows:

- Permanent employment on Guam (verification of employment)
- Payment of income taxes of Guam (by student, or by parent/guardian if the student is a dependent).
- Ownership or rental of living quarters on Guam.
- Continue to use a Guam permanent address ON ALL RECORDS (educational, employment, military, financial).
- Retain your Guam voter's registration.
- Maintain a Guam driver's license or vehicle registration. If it is necessary to change your license or registration while temporary residing in another location, the license MUST be changed back to Guam within 10 days of the date of return to Guam, and the vehicle registration must be changed within 20 days of the date of return.
- Village Mayor's certification of residency.

The burden of proof is upon the student making a claim to resident student's status. The admission of students who knowingly provide false information for the purpose of achieving resident status shall be subject to cancellation and adjusted billing.

Complete the "Petition for Residency Student Classification" before the deadline of the semester or term you wish to enroll. Approved changes of status will become effective for the term or semester following the approval; they are not retroactive, and no refunds will be given.

Exemptions to the twelve-month requirement where resident classification may apply¹:

Graduate of a Guam High School

You may be entitled to an exemption from nonresident tuition if you attended high school in Guam for three (3) or more years and graduated from a Guam high school (or attained the equivalent). You are not eligible for this exemption if you are a nonimmigrant alien.

Attended Elementary and Middle School on Guam

You may be entitled to an exemption from nonresident tuition if you attended both elementary AND middle school on Guam (or attained the equivalent on Guam). You are not eligible for this exemption if you are a nonimmigrant alien.

Active Military Duty

United States Military personnel and their authorized dependents (as defined by the Armed Services) during the period such personnel are stationed in Guam on active duty.



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Legal Place of Residency

You may be entitled to an exemption from nonresident tuition if you are able to demonstrate to the Registrar that Guam is your legal place of residency and you intend to make Guam your permanent place of residency.

You may be entitled to an exemption from nonresident tuition if you are able to demonstrate that you permanently reside in Guam, but have been absent for only educational, training, or military reasons.

¹Non immigrant aliens, e.g. B,F,H,E Visa holders, are classified as non-residents and are not qualified for resident tuition rates or exemptions.

Administrative Drop Students are responsible for registering only for those courses for which they have met the stated prerequisites. Students who register for classes without the proper prerequisite courses or exemption from the prerequisites and are administratively dropped after the refund period are not eligible for a refund of tuition or fees.

WITHDRAWAL POLICY

Withdrawal initiated by Records Office. The Registrar may administratively drop a student from any class for which he or she does not have the prerequisite courses, or exemption from the prerequisites, whether the student enrolls in such a class during the regular registration period or the drop/add period.

Student-Initiated withdrawal Students may withdraw from a class or classes during the first week of instruction of a regular semester and the first two days of a summer session without anything being recorded on their transcripts. From the second through the eighth week of instruction of a regular semester and from the second day of classes for each summer session through the third week of each summer session, students may withdraw by filing a withdrawal form in the Records Office. This form must be signed by the student's advisor. A "W" (indicating an official withdrawal) will be recorded. If students fail to file the withdrawal form, a "UW" (Unofficial Withdrawal) will be recorded. The "UW" will be calculated in the GPA in the same way as an "F."

After the eighth week of instruction of a regular semester and after the third week of a summer session, students may NOT withdraw from individual courses without submitting to the Records Office a petition that has been approved by the relevant instructor and the advisor. Students requesting a complete withdrawal from the University must file a withdrawal form available at the Records Office and obtain signatures.

When students leave the University or stop attending a class without carrying out their withdrawal according to this regulation, the administrative mark "UW" will be recorded unless the instructor submits an academic grade.

TRANSFER OF COLLEGE-LEVEL CREDIT

Transfer students' transcripts must be forwarded by the Registrar of the institution previously attended directly to the Registrar at the University of Guam. Determination of acceptable courses and credit hours from other institutions and the particular courses which will apply toward the completion of the student's program will be made by the Registrar of the University of Guam. The major program faculty and relevant Dean determine course equivalencies for major or upper level courses. For other courses, the discipline Faculty and Dean will often determine equivalencies.

All degree level courses completed, along with their grades, will be recorded on the University of Guam transcript with the credits accepted for transfer indicated. The recording procedures will be determined by the Office of Admission and Records, and an effort will be made to provide information for academic advisement as soon as possible.

Credits earned from other institutions are evaluated for transfer on the basis of a minimum of C, and the maximum number of credit hours allowed is assigned on this basis. A student's cumulative grade-point standing at the University will, at any time, be based on all academic work attempted at the University of Guam and at the institution(s) from which the student transferred.

Students requesting evaluation of credits from unaccredited institutions (those not listed in directories such as Accredited Institutions of Post-Secondary Education) must submit a copy of the school catalog and, if necessary, supportive information from the school's Registrar, in order to have their credits evaluated. Credit acceptance will be based on the recommendations of the University of Guam department offering similar courses (after the unit is requested by the Office of Admissions and Records to evaluate the credits.) Furthermore, students must earn thirty (30) semester hours at the University before an evaluation can be made.

Lower-division transfer courses that are equated to upper-division courses at the University of Guam do not carry upper-division credits, even though they may satisfy certain University of Guam upper-division course requirements. They do not relieve the student of the requirement of having a minimum of 40 upper-division credits for graduation.

USAFI and Correspondence Courses. The number of credit hours earned either in the U. S. Armed Forces Institute (USAFI); and/or in correspondence courses that may be applied toward a degree at the University of Guam is restricted only by the following policies:

- Correspondence credits must have been earned from an accredited college or university.



- Those USAFI and correspondence courses submitted to the University of Guam as transfer credits cannot be applied toward major or minor program requirements unless approved by the college (or colleges) in which the degree program is offered; and
- Credit hours from these sources cannot be substituted for those credit hours to be earned at the University as part of the residency requirements of the University of Guam.

College Level Examination Program (CLEP) Tests.

The University of Guam also recognizes and accepts general sections of the College Level Examination Program (CLEP) Tests. The CLEP general examination in English will be accepted for the University of Guam course equivalent (middle column below) if the student's score, reported by ETS, reaches or exceeds the listed percentile ranks:

- 35th to 49th percentile: EN110 - 3 credit hours
- 50th percentile or above: EN110 and 111-6 credit hours

The University of Guam will also accept the following CLEP subject examinations for credit if the student's score, reported by ETS, reaches or exceeds the listed percentile ranks:

TITLES	REQUIRED PERCENTILE	UOG EQUIVALENT
Introductory Accounting Business Law	50	BA200 & BA201
Intro. to Management Principles of Economics Introductory Marketing Educational Psychology Human Growth & Dev.	50 50 50 40 40	BA240 BA110 BA260 ED300 ED201

Other subject examinations will be evaluated individually. Information regarding the general education requirements that can be met through CLEP, the minimum required scores, and the amount of credit granted is available at the Office of Admissions and Records.

Credit from these examinations can also be used to fulfill course requirements in major areas with departmental approval.

DEFENSE ACTIVITIES FOR NON-TRADITIONAL EDUCATION SUPPORT (DANTES) EXAMINATIONS

The University of Guam will accept the DANTES subject examinations in the following courses (left

column) for the University of Guam equivalent listed beside it if the student's score reaches or exceeds the 40th percentile rank for that test as reported by ETS:

Freshman English	EN110	3 credit hours
College Composition	EN111	3 credit hours

The University will also accept the following DANTES Subject Examinations for credit if the student's score, reported by ETS, reaches or exceeds the listed percentile ranks:

Numbers	Titles	Required Percentile	UOG Equivalent
SB433	Statistics	50	MA385 Statistics
SA960	Quality Control I	50	MA385 Statistics
SB453-4	Principles of Economics I & II	50	BA110 Principles of Economics
SA497	Introduction to Law	50	LW101 Intro. to Criminal Justice
SA525	Principles Of Acct.	50	BA200 Prin of Financial Acctng
SB533	Business Law I	50	LW442 Business Law I
SB534	Business Law II	50	LW443 Business Law II
SA539 & SB543	Princ of Mgmt & Intro. to Busi.	50	BA240 Mgmt of Organizations
SA54	Money and Banking	50	BA321 Money and Banking
SA549	Marketing	50	BA260 Fundamentals of Marketing

POLICY GOVERNING CONTINUING EDUCATION UNITS (CEUS)

The Continuing Education Unit (CEU) is used by the University of Guam, a member of the International Association for Continuing Education and Training (IACET), to facilitate the accumulation and exchange of standardized information about participation of individuals in non-credit continuing education. Please note the following four points:

1. CEU credit is for career enrichment/advancement. At no time will CEU credit, by itself, be equivalent to regular credit. CEUs may be integrated into regular credit courses, provided that the CEU is clearly defined and there is assurance that the CEU does not replace regular credit requirements approved by the Vice President of Academic Affairs.
2. CEU contact hours can be structured within a regular credit course, provided that the 10 contact hours to 1 CEU equivalency suggested by IACET (see below) is maintained. CEUs are awarded on a pass/fail basis. Letter grades are not used, as the goal of the CEU experience is learning enrichment/advancement and not mastery of scholarly material.
3. CEU programs will be governed by the same standards that the University of Guam imposes on regular programs. The University of Guam will have direct quality and fiscal control over all CEU activity within the institution.
4. CEUs cannot be used for degree credit requirements. CEUs and regular credit cannot be earned at the same time for the same learning experience.

Further background information about these units is contained in these six items:

- One CEU is defined as ten contact hours of participation in an organized continuing education experience, under responsible sponsorship, capable



direction, and qualified instructors. (This ratio of ten hours to one CEU is recommended by IACET.)

- Program objectives, content, format, methods of instruction, methods of evaluation, and program schedules will be established prior to the determination of the number of contact hours and appropriate CEUs. CEUs do not convert to degree credit. CEUs may be integrated into regular credit course work but must be approved on a course-by-course basis by the appropriate college academic affairs committee.
- Permanent records for individual participants in CE programs will be kept.
- Course fees will be negotiated between the requesting agency or individuals and the University.
- Implementation of all continuing education programs will be in accordance with the criteria and guidelines of the IACET.
- Review, evaluation and approval of CEUs for an educational experience is the responsibility of the Administrator of the Professional Development and Life-Long Learning Center.

ACADEMIC RULES AND REGULATIONS

CREDIT HOURS, CLASS LOADS, AND CLASS LEVELS

Credit hours In general, each credit unit or hour represents one hour per week in class and two hours in preparation. Under special circumstances, courses may be offered with reduced credit value per clock hour spent in the classroom. For example, courses involving laboratory activity or other applications such as Nursing Clinicals normally require more hours of class or clinical attendance than is reflected in the number of credit hours given.

Normal class load (number of credit hours) The normal class load for a student is from 12 to 18 credit hours per regular semester and 6 credit hours per summer session. A combination of a 3-credit course and a 4-credit laboratory course, for a total of 7 credits, will be considered a permissible exception to the 6-credit normal class load for a student during a summer term. A full-time student is one registered for at least 12 credits during Fall and Spring Semester.

Overload (additional credit hours) A student who has earned less than 60 credits and is making satisfactory progress may carry an overload up to a total of 19-21 semester hours provided she or he has submitted the Request for Class Overload form approved by her or his academic advisor.

A student who has completed 60 credits or more and is making satisfactory progress may carry an overload up to a total of 22-24 semester hours provided she or he has submitted the Request for Class Overload form approved

by her or his academic advisor, and the Dean of the student's college.

Excess credits Credits taken in excess of the 24-hour maximum (10 for summer) or without official authorization will not be granted or recorded as earned credit. Under these conditions the hours for which credit will not be granted will be the most recent, those with the latest enrollment date.

Class levels Student's class levels are determined on the basis of credit hours earned, as follows:

Freshman:	1 to 30 credits, inclusive
Sophomore:	31 to 60 credits, inclusive
Junior:	61 to 90 credits, inclusive
Senior:	91 credits and above

GRADES, GRADE POINTS, AND GRADE-POINT AVERAGES

The University of Guam acknowledges the completion of course work by the recording of specific letter grades, grade points (quality units), and credit hours.

Academic Records The Admissions and Records Office maintains the official academic records on all students. Generally, upon request the grade report may be requested two regular office days after the deadline for faculty to submit grades.

Prior to presentation to the faculty for vote on the conferring of degrees, the qualifications of degree candidates are checked against the official record. The Records Office also maintains the official roster of students; records of academic probation, suspensions and dismissals; records of honors; and all other academic records.

Grades Grades are given in a course by the instructor as recognition of certain degrees of accomplishment and are to be interpreted as follows: A-Excellent; B-Good; C-Average; P-Passing; D-Barely Passing; F-Failure; I-Incomplete (work is of passing quality but incomplete for good cause); NC-No Credit. The letter grades A,B,C,D, and F (and I) must be used in every course unless specified otherwise in the official catalog course description. (In some courses the specified grades are A,P,F, or NC. The grade NC is not used in most courses). Other symbols, assigned by the Office of Admissions and Records, are administrative and do not evaluate academic work: W-Official Withdrawal; UW-Unofficial Withdrawal; CW-Credit Withheld.

Auditors A student who is regularly enrolled at the University may apply to attend classes without credit as a regular auditor. The student must obtain the written permission of the instructor, write "audit" in the place of "credit hours" on the advisement and registration form, and pay a fee equivalent to the tuition rate. The auditor's



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participation in class will be as restricted or as extensive as the instructor shall indicate to the student.

A student may not change a course from "credit" to "audit" status after the first four weeks of a regular semester (or after the first week of a summer session), nor change a course from "audit" to "credit" status after the first three weeks of a regular semester (or after the first week of a summer term).

Grade changes from Incomplete (letter grades of "I") An "I" may be given to a student who has failed to complete a small, but important part of the course if the reasons for the Incomplete are justified by the instructor and the dean. The appropriate incomplete form must be completed and signed by the dean before the Incomplete can be assigned to the student. The Incomplete form remains on file in the Dean's Office. To receive credit for a course marked "I," the student must satisfactorily complete the unfinished work by the last day of classes of the following regular semester after the incomplete grade was issued. The faculty will issue a grade following normal timelines.

Should the student fail to complete the specified work to the satisfaction of the instructor, no credit will be recorded and the symbol "I" will be changed to an "F" on her or his record. No requests for time extension will be accepted.

In exception to this policy on Incomplete: (1) For those courses which do not use the "F" grade, the equivalent non-credit grade will be assigned, and (2) All grades of Incomplete must be resolved prior to certification for graduation. If a student who is applying for graduation has an unresolved Incomplete at the time that the Registrar certifies their eligibility for graduation, the "I" will be changed to an "F" or equivalent non-credit grade and used in the final GPA calculation.

Other grade changes Grade change requests or appeals on the basis of additional academic course work submitted after the official issuance to the Registrar of a grade for the course will not be considered. No grades other than the "I" will be changed on the student's permanent record card except under the specific conditions listed below, where errors of a technical or clerical nature, problems with the instructor's grading, or problems in the recording of administrative symbols such as UW have occurred:

- When certified by the instructor and by the Registrar as a technical or clerical error; or
- When the decision reached through the completed grievance process as outlined in the Procedure for Solution of Problems of Student Academic Rights in the Student Handbook specifies that the grade is to be changed (this grievance procedure is to be used in problems between the student and the instructor concerning grading); or
- When an appeal for a grade change because of problems related to the recording of administrative

symbols that are not actually grades, such as UW, in the Office of Admissions and Records is approved by the Senior Vice President of Academic and Student Affairs (the appeals procedure is used in these situations).

The official action specifying a grade change under the three conditions stated above must be submitted in writing to the Registrar who will complete the necessary revisions on the permanent record card.

Grades for graduating students Once final grades for graduating students have been submitted, no change may be made in the grade except in the case of a clerical error, which must be attested to in writing by the instructor with the concurrence of the Dean to the Registrar.

Grade points Quality points (for computing averages) are assigned to grades as follows: A-4.00; B-3.00; C-2.0; D-1.00; F-0.00 points.

Graduation with honors Graduating seniors completing their first baccalaureate degree are recognized for academic achievement at commencement ceremonies each year. The appropriate Latin term, below, indicating the degree of achievement is inscribed on the graduate's diploma and on the program distributed at commencement.

Transfer students must earn at least half the total hours required (124) at the University of Guam with letter grades in order to be eligible for honors at graduation. Courses graded Pass/Fail/No Credit will not be included in the required minimum. These standards have been instituted from the beginning of the Fall semester, 1994, and they replace earlier ones:

- **Summa Cum Laude:** 3.90 or higher cumulative grade-point average
- **Magna Cum Laude:** 3.70 to 3.89 cumulative grade-point average
- **Cum Laude:** 3.50 to 3.69 cumulative grade-point average

Grade-point average (GPA) A GPA is computed from the credit hours of all courses (100-level or above) for which conventional grades are reported. (The grade NC is not used in these computations.) The GPA is determined by dividing the total number of grade points by the total number of credit hours attempted for which a letter grade of A,B,C,D,or F has been assigned. The GPA is calculated to four decimal places and is not rounded. GPA averages listed in these regulations are cut-off points and not measurements.

Minimum grade-point average requirements Students are required to maintain a minimum grade-point average of 2.0. (Students admitted prior to Fall 1994 must meet the minimum GPA required in their catalog.) It should be noted that certain course, such as developmental English courses, are not included in this average, as the credits are



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not counted toward any degree. (See Probation, suspension, dismissal for failure to maintain minimum GPA.)

President's List, Dean's List Full-time undergraduate students who are seeking their first baccalaureate degree who achieve at least a 3.50 GPA for all course work completed during an academic term are listed on the "Dean's List" of their respective colleges. In order to qualify for the "Dean's List," an undergraduate student must complete at least 12 credit hours that carry letter grades only (i.e., A,B,C,D). In order to qualify for the "President's List," an undergraduate student must complete at least 12 credit hours that carry letter grades only (i.e., A,B,C,D) and have a 4.0 grade point average for that semester. In addition, students may not have any "I" grades.

Regent Scholar Award The undergraduate must be a full-time student and a permanent resident of Guam for five years prior to receiving the award. To qualify the student must have been placed on the Dean's or the President's List for two consecutive semesters (does not include inter-session or summer sessions). 1) A Regent Scholar who has failed to be named to the Dean's or President's list for one semester, shall forfeit the award. He/she may be reinstated if placed again on the Dean's or President's list the following semester. 2) A Regent Scholar who has failed to be named to the Dean's or President's list for two consecutive semesters, shall forfeit the award. He/she may be reinstated if placed again on the Dean's or President's list for two consecutive semesters.

A Regent Scholar shall receive a partial or full waiver of tuition and fees in accordance with the combined grade point average for two consecutive semesters approved under the Board of Regents. All other requirements are found in Resolution No. 99-12.

DEVELOPMENTAL PROGRAMS

Developmental English: EN085 and EN085L

The Fundamentals of English courses emphasize writing structure, grammar, reading improvement and vocabulary building. Labs for these courses reinforce materials covered in class and provide additional practice of needed skills. Placement into these courses is determined by the English Placement Test.

Developmental Mathematics: MA085 (Levels I,II)

The Fundamentals of Mathematics course is designed to provide the background necessary for advancement in mathematics and success in all disciplines. Placement into this course is determined by the Mathematics Placement Test.

****NOTE:** Placement in Developmental English and Developmental Mathematics is determined by scores on the UOG Placement Test. Effective Fall 1997, this course,

along with EN100 replaces EN081-089. Students placed into this course should seek appropriate advisement when choosing other courses.

HONORS PROGRAM

The University of Guam Honors Program provides enriched learning opportunities for academically outstanding and intellectually ambitious students. We are particularly interested in engaging the intellects and imaginations of students who enjoy reading; students who like to participate actively in small, seminar-type classes; and students who enjoy the benefits of working closely with faculty mentors to pursue independent study and research.

It is important to note that the purpose of the honors program is to enrich, not to accelerate. While honors courses are more challenging than regular courses, they do not involve a significantly greater amount of assigned work. Because the goal of honors courses is to enrich, not to replace, the regular curriculum, students are able to integrate honors with the remainder of their academic programs.

All fully matriculated undergraduate students with at least a 3.00 GPA may enroll in as many as nine (9) semester hours of honors courses (designated by an "H"). After completing 9 semester hours of honors courses, a student must apply for acceptance as an Honors Student in order to continue in the Honors program. To be accepted as an Honors Student, a student must have, at the time of application, a minimum GPA of 3.00. Once accepted as an Honors Student, the student must maintain a GPA of 3.30.

The Honors Diploma Students may participate in the UOG Honors Program at any of three levels. First, those students wishing to receive an Honors Diploma must complete 30 semester hours of honors study, including an Honors Thesis project.

The Honors Certificate Second, students wishing to receive an Honors Certificate must complete 15 semester hours of honors work, 9 credits at Tier One and 6 credits at Tier Two.

Honors Listing on Transcript Finally, students who complete less than 15 semester hours of honors study will have honors courses designated on their transcript with (H) following the course number.

Tier One Honors Studies (lower level) Tier One Honors study is made up of 15 to 18 credit hours, which also count for general education credit. Tier One study takes several forms, including honors sections of regular general education course, individual honors contracts within regular general education courses, course groupings of two or three courses organized around related themes or subjects, or interdisciplinary courses that count for credit in one of several general education areas.



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Tier Two Honors Studies (upper level) More advanced study in honors is comprised of 6 to 9 semester hours of honors seminars, only 3 credits of which may be taken within the student's major area. Requiring students to pursue advanced study outside their majors ensures the development of greater intellectual resourcefulness, a broader perspective, and greater tolerance and understanding of alternative approaches and points of view.

Honors seminars take a variety of forms, including focus on advanced or specialized material within a given discipline; an interdisciplinary approach to a topic, theme, or problem; or a forum for sharing the results of independent or contract-based study and research. Seminars can also be organized around regional and national issues attracting internationally known experts to Guam-based academic and professional colloquia and conferences. Tier Two studies also feature independent study, field experience, and honors contracts, which may include cross registration in regular advanced courses by non-majors.

Contracting for Honors Credit in Regular Courses Students may contract for up to 9 semester hours of Tier One (lower level) honors credit and 3 semester hours of Tier Two (upper level) honors credit in regular courses.

At Tier One student may contract for Honors credit if there is no honors section of that course being offered in the current academic year or if the honors section of that course is full.

To contract for honors credit in a regular course, students must negotiate the terms of the contract with the instructor of the course and submit the properly completed form to the Coordinator of the Honors Program for approval.

Honors Thesis and Capstone The Honors Thesis and Capstone activity make up the final 6 to 9 semester hours of the Honors Diploma Program. The Honors thesis requires 3 to 6 semester hours of study. Students have a number of options for thesis projects, such as scholarly research, creative writing projects, exhibits or artwork, or film/video productions. Creative projects require that a written explanation of the goals, objectives, and theoretical bases of the projects accompany the work.

The Honors Capstone takes the form of a Senior Honors Colloquium in which all graduating seniors in Honors participate. The purpose of the Capstone is to put the Honors experience in perspective and to demonstrate its potential significance in the lives of Honors Students following graduation. The Capstone demonstrates the qualities of intellectual resourcefulness and leadership that the UOG Honors Program seeks to develop in its students.

Who May Enroll in Honors

- ◆ All fully matriculated undergraduate students are eligible to apply for admissions to honors.
- ◆ All incoming freshman with a high school average of "B" or better are invited to participate in honors.
- ◆ All Merit Scholarship recipients and Dean's List Students are invited to enroll in honors courses.
- ◆ Faculty are asked to recommend students for honors and to encourage promising students to enroll in honors.
- ◆ Students qualifying for advanced placement are offered advanced placement in honors.
- ◆ Currently enrolled honors students are asked to recommend their peers and to encourage their peers to apply for admission to honors.

Registration Honors courses are listed in the schedule with the letter "H" following the course number. Students wishing to enroll in honors courses should see the Honors Advisors or Deans in their colleges or the chair of the Honors Program, Dr. Robert Burns (671-735-2742).

DEGREES: REQUIREMENTS AND REGULATIONS

Residence requirement In order to receive a baccalaureate degree from the University of Guam, a student must complete at least 32 credit hours for the degree in residence at the University of Guam. The residence requirements will not be waived under any circumstances. A student who is no longer in residence at the University of Guam may request to be graduated in absentia. In this situation, no more than 16 semester hours of the last 28 may be completed in absentia over the next two consecutive semesters only. Diplomas for those graduating in absentia are filed at the Admissions and Records Office. Graduates who wish to have their diplomas mailed to them must pay the postage applicable at the time they file the request.

Minimum grade-point average requirement As a condition for meeting graduation requirements of the University, students must have at least the minimum overall GPA prescribed by the particular college, which in no case is lower than 2.0, and must have at least a 2.0 (C) or better in specific courses required for the major. (See Grades, grade changes, grade points, and grade-point averages)

Credit hour requirement A minimum of 124 credit hours must be completed for the baccalaureate degree and must include 40 upper-division credits. (See Transfer credit, for specific information about upper-division credits for transfer students.)

Degree/graduation requirements Degree requirements or graduation requirements means all courses needed to graduate, including general education requirements, college requirements, and major course requirements.



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These degree requirements (including, in some cases, a minor) must be completed. If a second concurrent major is attempted by the student, courses acceptable for the general education requirements for the first major may be used to satisfy requirements in the second major, but credits will not be counted twice.

Academic Evaluation An academic evaluation considers all required courses and credit hours and determines which have been completed and which have not. After successful completion of approximately one-half (60) of the credit hours required for the baccalaureate degree, a student may request an academic evaluation at the Records Office. (For information about transfer credit, see Policies about Academic Credit Transfer)

Application for degree (request for graduation) An application for degree must be filed early in the semester previous to the semester in which the student plans to complete. Should the student fail to file this request for graduation at the Records Office, the necessary steps preparatory to official awarding of the degree will not be taken, and the actual awarding of the degree may be delayed. If a student fails to complete degree requirements, after having filed the application, she or he must then submit a new application and pay the graduation re-application fee.

Program requirements (catalog in force) for graduation Students will be allowed ten (10) calendar years, from their first enrollment at the University of Guam to the date of certification of completion of degree requirements for the major, to fulfill degree requirements of the catalog in force at the time of entrance. The student must meet all the requirements of the catalog in force, and the ten-year time-line will be dated from the time when either of the following two situations occurs:

- ◆ A student returns after not attending the University of Guam for two consecutive regular semesters. (Summer sessions are not regular semesters.)
- ◆ A student changes majors by filing a Change of Major form or by indicating a different major on a Reentry Request form, a Request for Evaluation form, or any other form filed with the Office of Admissions and Records.

Election to change catalog in force (1) Students may elect to change the catalog in force from the one in force at the time of their initial admission to the one in force at the time they request such a change. The ten-year time-line will be dated from the time of the request. (2) Students who enter as undeclared majors may choose the catalog in force at the time of their initial admission to the University or the one in force at the time they declare a major. The ten-year time-line will be dated either from the time of first admission or from the time a major is declared, whichever one the student chooses.

Substitutions of courses or major if no longer available Students should be aware that the University of Guam does not guarantee that all courses or all programs (majors) will continue to be offered during the ten-year period permitted to fulfill graduation requirements under a given catalog. Suitable course substitutions will be made in consultation with the student's major advisor for courses fulfilling the major requirements and with the Registrar for courses meeting general education requirements. If a major no longer exists, the student (1) may select another major from the catalog in force and must complete the requirements within the time specified for that plan; or (2) may select a major from the catalog in force at the time of change, thereby establishing a new time-line.

COURSE PREREQUISITE AND COURSE CREDIT

English Prerequisite Students are not permitted to enroll in 300- or 400-level courses until they have completed EN111 with a C or better. A few courses exempt from this policy are noted below. (Enrollment in a course that is not exempt will result in disenrollment from that course without refund of tuition.)

Art: AR303, AR305, AR306, AR308, AR310, AR311, AR320, AR384, AR405, AR406a-b, AR408a-b, AR420a-b (Studio Courses), AR390/490 (Studio Projects), AR392/492 (Studio Courses), AR393/493 (Studio Workshops), AR394/494 (Studio Special Studies).

Languages: JA301 A-B, JA401 A-B.

Theatre: TH303, TH390/490 (Performance Projects), TH392/492 (Performance Courses), TH393/493 (Performance Workshops), TH394/494 (Performance Studies).

Students will be held responsible for observance of types and sequences of courses taken and other academic rules and other academic rules and regulations printed in this catalog or other supplements thereto.

Other Course Prerequisites Except for the University-wide policy requiring completion of EN111 before enrollment in 300/400 level courses, course prerequisites are listed immediately after the course descriptions. If no prerequisite is listed, it may be assumed that no other college-level course in that area is required. It must be emphasized, however, that the student will, unless granted permission by her or his advisor, take classes within her or his particular class level (freshman, sophomore, junior, or senior). Other prerequisites are usually listed in the course descriptions. Students should check prerequisites before enrolling in a course.



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ENROLLMENT IN LOWER-LEVEL COURSE AFTER COMPLETION OF UPPER-LEVEL COURSE

A student may not take a lower level course after completing a more advanced level course in the same subject area without written permission from the appropriate unit/department.

Course Waivers The University makes special allowances to waive a course under circumstances in which a student has demonstrated satisfactorily that she or he would not materially benefit from that course because of her or his previous experiences, knowledge, and understanding in that particular subject matter. However, this does not imply that credit will be granted for the course or courses waived; it does indicate that the student granted the privilege is prepared to enroll in a more advanced course in the subject area. Waiving of a course does not reduce the number of credit hours required in a given program; consequently, students will be expected to take more advanced courses or electives (either in the same subject area or in related areas) in lieu of the courses waived in order to meet the total minimum credit requirements in a given program. Thus, a waiver is not analogous to credit-by-examination.

The authority to grant such waivers is given to the deans of the colleges in which the courses concerned are listed. The deans have made provisions for such waivers through appropriate methods of examination and evaluation of the student. The respective dean's approval for a waiver must be given in writing to the Office of Admissions and Records.

Advanced placement in English and Math On the basis of placement test scores and an interview with members of the English faculty appointed for this purpose, a student may be allowed to skip EN110 and may be placed directly in EN111. Advanced placement in mathematics is determined by the student's mathematics proficiency, as evaluated by the mathematics placement test administered to all incoming students. The mathematics department may place students at various levels depending upon an assessment of skills. Contact the Mathematics Department for higher-level placement.

Skill Courses For skill courses, such as art studio or music studio and applied music courses, waivers may be given based upon evidence of attained skill satisfactory to the department faculty concerned and with the approval of the Dean.

Advanced Placement The University of Guam recognizes the high scholastic achievement of students who successfully complete the Advanced Placement Program of the College Board Exams while in secondary school. Students who report a score of 3 on the AP exams in English Language and Composition or Calculus AP will be

placed in courses beyond that level in the University. Students who report scores of 4 to 5 on these exams will receive advanced placement and three (3) hours of academic credit.

Scores of 3, 4 or 5 on other AP exams may be accepted for advanced placement and/or credit after negotiation with faculty of relevant disciplines. No AP credit will be considered for qualifying scores in biology, chemistry or physics unless the AP class included at least three hours of laboratory per week.

CREDIT BY EXAMINATION

Definition and Eligibility's Credit by examination refers to the granting of credit to a student who passes a specific, pre-determined exam for a class that she or he has not actually taken. This credit may be granted in certain cases, but only if the course is one on the credit-by-examination listing in the Registrar's office, and only if the student is eligible for earning such credit. A person is ineligible for credit by examination if she or he has previously enrolled or is currently enrolled in the course. Before applying for credit by examination any person who has not previously been enrolled at the University of Guam must have been accepted by the University, following completion of the standard Application for Admission form.

Application Time Frame Application for credit by examination can be made only during the first nine weeks of a regular semester or the first three weeks of the summer session.

Form and Procedures Students who wish to complete individual courses by taking credit-by-examination tests must begin the process by picking up Request for Credit-by-examination forms in the Records Office and by following the procedures outlined on them.

Examination and Grade A standard examination will be at least equal in time and intensity to a final examination in the approved course. This examination must be taken during the semester in which the person enrolls for such credit. If the exam is not taken before the end of the semester, the grade of "UW" will be assigned. The student does have the right to make application again for the same course credit by examination. Upon completion of the examination, the prescribed evaluative symbols (appropriate for the course) and quality points toward the grade point average will be recorded in the Registrar's office.

Fees For individual courses, the person will be charged the same tuition fees per credit hour she or he would pay if registering for the course.

Graduate Courses Under certain circumstances a senior with a cumulative GPA of 3.00 or better may take certain 400G or 500-level courses for graduate credit. If the



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credits are counted toward a baccalaureate degree, they may not also subsequently be counted toward a graduate degree. Please note that no undergraduate student may register for or receive credit for graduate courses except according to these policies.

Form and Procedures The student must (1) procure and complete the Graduate Credit Request Form available from the Records Office (2) present it to the Registrar, who will certify that the student meets the criteria. Then the student must (3) obtain the signatures of her or his advisor or the department head of her or his major and the graduate dean.

Grading Grading will be on the same basis as that of graduate students.

Petitioning for Credit A student denied credit for course work completed at the university or at other accredited universities and colleges may petition the University for acceptance of such courses for credit. Petitions must be accompanied by approvals of the chairman of the department or division and the dean of the college in which the course is offered. Petition forms are available in the Records Office. (See Policies about Academic Credit Transfer)

POLICIES

Retaking of Courses A student who receives a grade of "D" or below in any University of Guam undergraduate course may repeat the course to raise her or his grade. All students are urged to repeat courses (when the course is scheduled) in this situation (this is particularly important for students who are on probation). If the course is repeated, only the last grade made in the course will be considered in determining the student's grade-point average and for transfer and graduation records.

ACADEMIC PROBATION, SUSPENSION, DISMISSAL FOR FAILURE TO MAINTAIN MINIMUM GPA

Academic Probation If at the end of any given semester, a student fails to maintain the minimum grade-point average indicated, (2.0) or accumulates 3 or more UW's, she or he will be placed on probation. The student is allowed to continue into the next regular semester but must earn a minimum GPA of 2.0. If the student does not maintain the minimum GPA, the student will be suspended.

Academic Suspension If a student fails to maintain the minimum GPA during a probationary semester (see Probation section above), she or he will be suspended. A student placed on suspension may not enroll for one regular semester. After a lapse of one regular semester, a suspended student may enroll on a probationary status. She or he must then maintain the required minimum GPA.

Failure to maintain a current minimum required GPA will result in dismissal from the University.

Academic Dismissal A student dismissed from the University must wait one full calendar year for readmission and must petition the University in order to be re-admitted. If her or his petition is approved, she or he will be admitted on a probationary status and must maintain a current minimum required grade-point average or she or he will be dismissed again. Students who have been dismissed a second time may not appeal for readmission until three (3) academic years have passed.

Probation/suspension for unofficial withdrawal Students who accumulate three or more unofficial withdrawals (UW), whether in one semester or in subsequent semester, will be put on probation the following semester. Any UW received while on probation will be a violation of that status and result in the penalties prescribed under the probation/suspension policy. (See Probation, suspension, dismissal for failure to maintain minimum GPA)

Satisfactory or Unsatisfactory Progress University of Guam considers students to be making satisfactory progress when they are not on probation, suspension or dismissal. A student on probation, suspension or dismissal is considered as not making satisfactory progress.

Leave of Absence The University of Guam does not permit leaves of absence except as described in this section.

STUDENT RIGHT TO KNOW POLICY

The University of Guam complies with the Student Right to Know Act, which requires the University to disclose graduation or completion rates annually for the Student Body in general and athletes in particular.

All current students and prospective students may request from the Office of Admissions general information on graduation rates. "Prospective Student" means any person who has contacted the University requesting information concerning admission.

Any potential student who is offered "athletically related student aid" will receive more detailed information concerning graduation or completion rates for the previous year and the average of the last four years. This category of aid encompasses any scholarship, grant, or other financial aid that requires the recipient to participate in intercollegiate athletics.

ACADEMIC RENEWAL

Definition Former University of Guam students whose academic performance resulted in their probation suspension or dismissal from the University may apply for re admission to the University with a request that their prior academic record be disregarded. If approved, such



students re-enter the University with no credits attempted, no credits earned, and no quality (grade) points earned. This policy may be evoked by students only once and is applicable only to students enrolled at UOG and only for UOG credits.

Time requirements and evidence of change At least three full calendar years must have elapsed since the end of the last semester in which the applicant was enrolled. The applicant may be asked to present adequate evidence that the conditions which caused the prior poor academic performance have changed so that there is a reasonable expectation that the applicant can perform satisfactorily if permitted to resume her or his studies.

Academic history The prior academic record remains a part of the person's overall academic history, but none of it is carried forward as part of her or his program. That is, none of the credits earned previously can be used in the student's program after readmission under the academic renewal policy. Students showing competency in any area may be allowed advanced standing (without credit) or waiver of requirements like any other student, but will not be permitted to earn credit by examination for courses that they enrolled in prior to requesting re-entry under this policy.

Student appeal procedures Students have the right to appeal decisions made in relationship to admission requirements, records, registration and academic rules. The forms for requesting a hearing are available through the Records Office.

COLLEGE SUCCESS SEMINAR REQUIREMENT

The College Success Seminar (ID180) is required by all new first year students to help orient them to the resources available at the University of Guam and to assist individuals in becoming successful members of the campus community. This course is intended to help students make a successful transition into university life. The College Success Seminar meets for one hour, once a week and completion of the course earns students one credit toward graduation.

ADVISEMENT AND DECLARATION OF MAJOR

Academic Advisement is mandatory for all full-time, part-time, and high school advanced placement students. The signature of a designated advisor is required to complete the registration process. The following are the three categories of undergraduate students and their designated advisors:

- ◆ Students on English restriction: Department of English and Applied Linguistics faculty or Developmental English Staff.

- ◆ Undeclared majors who have earned less than 60 credits: Counselors or college advisors if they are undeclared in a college.
- ◆ All declared majors not covered by either of the above: Academic major advisors.

As a requirement for graduation, academic evaluation must be requested from the Records Office once 60 credits or approximately one-half of the required credits for graduation have been completed. (See Degrees: requirements and regulations) Evaluations desired at any time prior to the accumulation of 60 credit hours are the responsibility of the student, in conference with the academic advisor and/or program chairperson. Should the students or their advisors discover that their records are incomplete, the Registrar will assist the advisor in bringing the academic records up-to-date.

Declaration of major A student must declare a major by the beginning of the junior year (60 credits). Any student electing to remain undeclared after 60 credits will be asked to sign a release provided by the Records Office.

TUITION AND FEES

Tuition, Fees, and Other Expenses Tuition fees and other charges at the University of Guam are established by the Board of Regents. The charges listed in this catalog are those in effect at the time of publication and are subject to change by the Board.

Note: UOG accepts MasterCard, VISA, American Express and other major credit cards.

Residency Rules An applicant is initially classified as a resident or non-resident registrant for tuition purposes at the time an application and all supporting credentials have been received in the Office of Admissions. The classification is based upon information furnished by the student and from other relevant sources. A student may be classified as a resident student by providing documentation prior to the opening of the semester or term; (See Registration and Reporting Grades)

Tuition Rates The Board of Regents sets the tuition rates shown below. Tuition is charged for each credit hour up to a maximum of fifteen (15) during regular semesters and six (6) for each session of the Summer term. Tuition is not charged on credit hours taken beyond these maximums.

FALL 2004, SPRING AND SUMMER 2005		
STATUS	Cost Per Credit Undergraduate	Cost Per Credit Graduate
RESIDENTS	\$118.00	\$160.00
NON-RESIDENT	\$351.00	\$397.00
AUDITING or CREDIT BY EXAM: Same as other courses.		



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FEES	TOTAL	\$3,010.00	\$2,958.00
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At the time of registration, all students must pay the following fees:

	FALL 2004/ SPRING 2005	SUMMER 2005
Registration	\$12.00	\$12.00
Student Services	\$44.00	\$24.00
Library Services	\$24.00	\$24.00
Student Activities	\$24.00	\$24.00
Health Services	\$12.00	\$12.00
Athletics	\$24.00	\$12.00
Computer Fee	\$24.00	\$24.00
Internet*	\$44.00	\$39.00
Field House	\$17.00	\$ 8.50
TOTAL:	\$225.00	\$179.50

*Internet with graphics for FALL 2004 & SPRING 2005 is \$68.00 and for SUMMER 2004 is \$58.00

If a student's financial obligations have not been met, the Office of Admissions and Records will not release transcripts, diploma and other official records of the student, and the student will not be permitted to register for further courses. The University will charge interest of 12% per annum on all debts. Students will have to pay fees if their account is sent to a Collection Agency. Matters relating to the student's financial obligations to the University should be referred to the Comptroller. The University may report students with unpaid accounts to a credit bureau.

CANCELLATION FEE

If you register for a class and later decide to drop or withdraw from class(es), you will be charged a cancellation fee as follows:

FALL AND SPRING SEMESTER

	Before the 1st day of class	During the 1st week of class	After the 7th day of the semester
TUITION	0%	5%	100%
FEES	0%	100%	100%

There is a different schedule for Saturday classes. See Business Office for details.

SUMMER SESSION/INTERSESSION

	Before the 1st day of class	During the 1st week of class	After the 7th day of the semester
TUITION	0%	5%	100%
FEES	0%	100%	100%

If there are multiple class start days for the summer term, the first day of class will be the first day of the first class of the summer term.

English Language Institute (ELI) Tuition The tuition rates for ELI are given below:

	FALL 2004 SPRING 2005	SUMMER 2005
Tuition	\$2,800.00	\$2,800.00
Fees	\$ 210.00	\$ 158.00

Miscellaneous charges In addition to the fees listed earlier in this section, the following charges are assessed when applicable:

<i>Academic Year</i>	<i>2004/2005</i>
❖ Application Fee (non-refundable) must accompany all applications.	\$49.00
❖ Application fee for international students is:	\$74.00
❖ Change-of-schedule fee:	See "Drop/add fee" below
❖ Copy charge:	10 cents
❖ Check service for each check that fails to clear the bank	\$25.00
❖ •Field trips:	Charges vary
❖ •Graduation fee:	\$ 44.00
❖ •Graduation reapplication fee:	\$ 24.00

Specific Laboratory and course fees are listed in the official course schedules and addenda each semester and for the intersession and summer.

Library Fines Charges vary.

Loss or Damage Fee Replacement of laboratory equipment lost or damaged is assessed on a replacement cost basis.

Transcript Fee The first copy is provided free to each student who has met all her/his financial obligations to the University. Additional copies may be obtained at \$5.00 per copy. Students may obtain copies of their transcripts in one hour when necessary by paying a special service charge of \$20.00 in addition to transcript fees. (Note: the service charge is assessed per request, not per transcript. For example, if a student needs three transcripts and requests one-hour service, the total charges will be \$35.00: \$15.00 for three transcripts plus the \$20.00 service charge.)

Books and Supplies Books and supplies are available at the University Bookstore located in the Student Center. Books and supplies must be paid for at the time of purchase. The bookstore will not accept charge accounts, but accepts VISA, MasterCard, American Express and other major credit cards.

GENERAL EDUCATION REQUIREMENTS

GENERAL EDUCATION PHILOSOPHY STATEMENT

A student once asked the Greek philosopher, Aristotle, how an educated person is superior to an uneducated one.



“As superior as the living are to the dead,” Aristotle replied. This sentiment has become a foundation stone upon which the Western University philosophy was built.

The goal of a University education is to teach students not only how to make a living, but also how to live a productive and fulfilling life. It is the latter goal that distinguishes a University from a trade school. While courses in one’s major field prepare a student for success in a chosen profession, the general education program helps prepare one for success in life.

This is the reason why baccalaureate degree students are required to complete at least 55 hours in the general education program. The goal is not merely to provide answers, but also to teach how to ask questions:

What is the purpose of life? How has the world come to be the way it is now? What can we expect in the future? What is the relationship between an individual and society, between societies within the global village? How are Pacific Island cultures different from and similar to other societies? What historic, geographic, economic and political factors contributed to those differences? How can I use technology instead of being used by it? How do scientific discoveries affect me? How can I understand the impact of world politics and economics on my life? How can I maintain my health and protect the environment? How can I communicate more effectively and bring more happiness into my life? What is beauty? How can I fulfill my creative urges? How can I help make the world a better place?

Students are provided with methods of inquiry and analysis from various disciplines within the arts and sciences and an enlarged worldview through which to study specific issues. These skills can be applied to problem-solving within personal, professional or societal contexts. As the only American University located in the Western Pacific, the University of Guam offers exposure to American, world, and regional learning traditions while providing examples of how each of these traditions is enriched by the others.

Futurists speculate that in the next decade half the people in America will be working in professions that do not exist today. Currently, one of the greatest challenges for people in all professions is the ability to adapt to changes. A well-rounded general education program helps develop the ability to transfer skills learned in one profession to that of another.

GENERAL EDUCATION REQUIREMENTS

Students who plan to complete a baccalaureate degree at the University of Guam are required to complete the General Education program described in their catalog. The General Education program emphasizes the common need for learning experiences, including an understanding of the fundamentals of major fields of knowledge. It provides opportunities for the individual majors and colleges to

include, within the specific career programs they offer, further relevant general educational experiences.

Please contact an academic advisor.

NOTES ON GENERAL EDUCATION COURSES:

- (i) *Some of the courses listed below have pre-requisites.*
- (ii) *No one course may satisfy more than one general education requirement.*
- (iii) *Students are advised to check the requirements for their major before taking general education courses.*
- (iv) *The faculty of each division shall determine whether any course taken to satisfy general education requirements may also count toward fulfillment of major and/or minor requirements. Even though one course may be allowed to satisfy both general education and major/minor requirements, the number of credit hours will only be counted once. For further information, please contact an academic advisor.*

Students must satisfy **55 credit hours** of general education courses. These courses are chosen in consultation with an academic advisor. General education courses must be selected from each of the categories shown in Table 1.

Table 1
Summary of General Education Requirements

GENERAL EDUCATION CATEGORY REQUIREMENTS

Category	Title	Credit Hours Required
1.	Essential Skills	15
2.	The Arts and Creative Expression	6
3.	Global Studies	3
4.	The Individual and Society	6
5.	Modern Language	8
6.	Personal Development	3
7.	Regional Studies	3
8.	The Sciences	8
9.	The Search for Meaning	3
TOTAL		55

1. ESSENTIAL SKILLS 15 CREDIT HOURS

The Essential Skills category of the General Education program includes skills basic to academic success and to success in the professional world. These include the ability to clearly communicate complex thoughts and emotions through reading, writing, speaking and listening. Students also learn how to critically interpret quantitative data in mathematics courses.

To develop these skills, the following classes are required:

English Writing Skills	6 crs
EN 110 Freshman Composition	



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EN 111 Freshman Composition

Communication Skills 3 crs

CO 210 Fundamentals of Communication

Mathematics 3 crs

Choose from any one of the following:

MA 110 Finite Mathematics

MA 161a College Algebra

MA 161b College Trigonometry

MA 165 Precalculus

MA 203 Basic Calculus

Statistics/Computer Skills 3 crs

Choose from any one of the following:

CS 200 Computer Applications and Lab

CS 201 Programming I

BA 130 Introduction to Computer Operations

BA 230 Data Processing and Data Administration

MA 151 Introductory Statistics

2. THE ARTS AND CREATIVE

EXPRESSION 6 CREDIT HOURS

Study in Art, Dance, Literature, Music, or Theater provides students with the means to appreciate forms of creative human expression. Students must choose one course from the selection of English literature courses listed below, **and** one course from those listed in Art, Music, Theater or Dance.

Choose one course from the following:

EN 210 Introduction to Literature

EN 211 Survey of American Literature I

EN 212 Survey of American Literature II

EN 213 Literature, Myth and Culture

EN 217 World Literature I: Beginning to the Sixteenth Century

EN 218 World Literature II: The Sixteenth Century to the Present

EN 313 Survey of English Literature: To 1785 A.D.

EN 314 Survey of English Literature: 1785 A.D. to Present

EN 323 Literature by Women

EN 360 Literary History

And choose one course from the following:

AR 101 Introduction to Art

AR 102 Studio for Non-Majors

MU 101 Music Fundamentals

MU 106 Introduction to Music

PE 250 Introduction to World Dance

TH 101 Introduction to the Theater

3. GLOBAL STUDIES 3 CREDIT HOURS

These courses introduce students to a broad perspective of the world's civilizations and provide them with a study of various aspects of human society from the past to the present. The study of change and continuity in human society over time helps students comprehend how the world has come to be the way it is now and facilitates their awareness of the importance of international views. Students must select **one** course from the following:

AN/SO 332 Globalization and Human Dynamics

GE 201 World Regional Geography

HI 121 History of World Civilizations I

HI 122 History of World Civilizations II

4. THE INDIVIDUAL AND SOCIETY 6 CREDIT HOURS

The courses in this category provide students with an understanding of individual and collective human behavior, political and social organizations, and economic forces. In addition, the courses expose students to the rigorous qualitative and quantitative methodologies of several social sciences. Students must select **two** courses, one course from each group listed below.

Choose one course from the following:

CO 106 Introduction to Mass Communication

BA 110 Principles of Economics

GE 101 Introduction to Geography

PS 101 Introduction to Government and Politics

And choose one course from the following:

AN 101 Introduction to Anthropology

AN 212 Cultural Anthropology

LN 200 Introduction to Language

LN 300 Introduction to Linguistics

PY 101 General Psychology

SO 101 Introduction to Sociology

SO 202 Contemporary Social Problems

5. MODERN LANGUAGES 8 CREDIT HOURS

Language reflects the culture of a society. Basic cultural assumptions such as ways of thinking, perceiving, communicating, problem solving and behaving are manifested in a society's language. Through the study of a foreign language, students learn to understand different patterns of communication, gain cultural sensitivity and a global perspective.

The modern language requirement may be satisfied by demonstrating first-year language proficiency in one of four ways:

1. Pass two (2) semesters of the same language (other than English) from courses offered at UOG.
2. Transfer the equivalent of two semesters of the same language (other than English) from an accredited institution of higher learning.
3. Submit to the Dean of the College of Liberal Arts and Social Sciences proof of (a) being raised and receiving at least a primary education in a language-other-than-English environment or (b) the ability to communicate both orally and in writing in that language.
4. Request credit by examination as per the University's policy.

6. PERSONAL DEVELOPMENT 3 CREDIT HOURS

These courses encourage students to assume responsibility for their health and health care by having the students ask questions, seek evidence, evaluate health information, and adopt practices that lead to a



healthy lifestyle. Students must choose **one** course from the following:

CF 230	Nutrition and Health
CF 231	Human Nutrition for Health Professionals
PE 200	Health and Wellness
PE 202	First Aid and CPR, plus 1 credit from PE 104, 105, 106, 131 or 132
PY 100	Personal Adjustment

7. REGIONAL STUDIES 3 CREDIT HOURS

These courses help students gain an understanding of how Pacific Island cultures are different from and similar to other societies and what historic, geographic, economic, and political factors contributed to the differences. Students must select any **one** of the following courses:

AN 310	Physical Anthropology of Pacific Populations
AN 320	People of the Pacific
AN 325	Prehistory of the Pacific Basin
AN/EN 333	Literature of Guam, Micronesia, the Pacific
AN 421	Cross-Cultural and Sociological Problems of Guam and Micronesia
BI 201	Natural History of Guam
ED 265	Culture and Education on Guam
GE 401	Geography of the Pacific
HI 211	History of Guam
HI 243	History of Micronesia
HI 371	History of East Asia to 1600 on Guam
HI 372	History of East Asia since 1600
HI 444	Modern Pacific History
PS 225	State and Territorial Government
PS 412	Government and Politics of Micronesia
PY 475	Micronesia and Mental Health
SW 110	Intro. To Community Services
SW410	Social Welfare and Social Development in Micronesia

8. THE SCIENCES HOURS

8 CREDIT

Courses in this category provide an introduction to the physical, chemical, biological, environmental, agricultural and natural sciences. Students become aware of the ways scientific discovery and technology affect knowledge about the human condition and the universe. Courses provide a three-hour lecture and a three-hour laboratory demonstrating basic principles of the sciences. Students must select any **two** introductory/basic courses that are taught concurrently with a three-hour lab from among the following:

AG	Agriculture Courses
BI	Biology Courses
CH	Chemistry Courses
NS	Natural Science Courses
PH	Physics Courses
AN 222	Introduction to Physical Anthropology
AN 360	Human Osteology
CF 325	Textiles (Must include lab, CF325L)
GE 203	Principles of Physical Geography

9. SEARCH FOR MEANING 3CREDIT HOURS

These courses teach students how to ask questions while challenging them to question fundamental

concepts such as the meaning of life and the nature of reality. Students develop an awareness of the significance of social and cultural contexts in defining themselves, their gender and their relations with one another. Students must choose one course from among the following:

PI	Any Philosophy course
PS 410	Political Philosophy
WG 101	Introduction to Women and Gender Studies



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Student Advisement Sheet General Education Requirements 2004-2005 Catalog

As soon as you decide on a possible major, request to be assigned to an advisor in that field of study.

1. Students are advised to check the requirements for the major before taking General Education courses;
2. No one course may satisfy more than one General Education requirement;
3. Some of the courses listed have prerequisites; and
4. The faculty of each division shall determine whether any course taken to satisfy GE requirements may also count toward fulfillment of major and/or minor requirements. Although one course may satisfy both GE requirements and major/minor requirements, the number of credits granted is only the number for the one course.

General Education Category Requirements	Cr	Course Offered	GRADUATION PLANNING				COMPLETED	
			Sm & YR Planned	Sm & YR Planned	Sm & YR Planned	Sm & YR Planned	Grade Earned	Credit Hrs Completed

1. ESSENTIAL SKILLS (15 CREDIT HOURS)

English Writing Skills **6**

EN110 Freshman Composition	3	F/SP						
EN111 Freshman Composition	3	F/SP						
Subtotal								

Communication Skills **3**

CO210 Fundamentals of Communication	3	F/SP						
Subtotal								

Mathematics **3 (Choose from any one of the following):**

MA110 Finite Mathematics	3	F/SP						
MA161a College Algebra	3	F/SP						
MA161b College Trigonometry	3	F/SP						
MA165 Precalculus	5	F/SP						
MA203 Basic Calculus	5	F/SP						
Subtotal								

Statistics/Computer Skills **3 (Choose from any one of the following):**

CS200 Computer Applications and Lab	3	F/SP						
CS201 Programming I	4	F/SP						
BA130 (IS101) Introduction to Computer	3	F/SP						
BA230 (IS201) Data Processing & Data A3	3	F/SP						
MA151 Introductory Statistics	3	F/SP						
Subtotal								

2. THE ARTS AND CREATIVE EXPRESSION (6 CREDIT HOURS) Choose one course from the following:

EN210 Introduction to Literature	3	F/SP						
EN211 Survey of American Literature I	3	F						
EN212 Survey of American Literature II	3	SP						
EN213 Literature, Myth and Culture								
EN217 World Literature I: Beginnings to	3	F/Odd						
EN218 World Literature II: The Sixteenth	3	SP/Even						
EN313 Survey of English Literature:	3	F						
EN314 Survey of English Literature: 178	3	SP						
EN323 Literature by Women	3	F						
EN360 Literary History	3	F						
Subtotal								

And choose one course from the following:

AR101 Introduction to Art	3	F/SP						
AR102 Studio for Non-Majors	3	F/SP						
MU101 Music Fundamentals	3	F/SP						
MU106 Introduction to Music	3	F/SP						
PE250 Introduction to World Dance	3	SU						
TH101 Introduction to the Theater	3	F/SP						
Subtotal								

3. GLOBAL STUDIES (3 CREDIT HOURS) Students must select one course from the following:

AN/SO332 Globalization and Human Dynami	3	SP/Even						
GE201 World Regional Geography	3	F/SP						
HI121 History of World Civilizations I	3	F/SP						
HI122 History of World Civilizations II	3	F/SP						
Subtotal								



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4. THE INDIVIDUAL AND SOCIETY (6 CREDIT HOURS) Choose one course from the following:

CO106 Introduction to Mass Communicatio	3	F						
BA110 (EC211) Principles of Macroeconom	3	F/SP						
GE101 Introduction to Geography	3	F/SP						
PS101 Introduction to Government & Poli	3	F/SP						
Subtotal								

And choose one course from the following:

AN101 Introduction to Anthropology	3	F/SP						
AN212 Cultural Anthropology	3	F						
LN200 Introduction to Language	3	F/SP						
LN300 Introduction to Linguistics	3	F/SP						
PY101 General Psychology	3	F/SP						
SO101 Introduction to Sociology	3	F/SP						
SO202 Contemporary Social Problems	3	F/SP						
Subtotal								

Please meet with your advisor to discuss the following:

- 1) Help you plan and schedule your course
- 2) Ensure that you are meeting your general education requirements
- 3) Discuss your plans, goals, and career ideas

5. MODERN LANGUAGES (8 CREDIT HOURS)

1. Pass (2) semesters of the same language (other than English) from courses offered at UOG.								
2. Transfer the equivalent of two semesters of the same language (other than English) from an accredited institution of higher learning.								
3. Submit to the Dean of the College of Liberal Arts & Social Sciences proof of (a) being raised and receiving at least a primary education								
4. Request credit by examination as per the University's policy.								
Subtotal								

6. PERSONAL DEVELOPMENT (3 CREDIT HOURS) Students must choose one course from the following:

CF230 Nutrition and Health	3	F/SP						
CF231 Human Nutrition for Health Profes	3	SP						
PE200 Health & Wellness	3	F/SP						
PE202 First Aid & CPR	2	F/SP						
plus 1 cr. from PE104, 105, 106, 131, or 132	1							
PY100 Personal Adjustment	3	F/SP						
Subtotal								

7. REGIONAL STUDIES (3 CREDIT HOURS) Students must select any one of the following courses:

AN310 Physical Anthropology of Pacific	3	S/Odd						
AN320 People of the Pacific	3	SP						
AN325 Prehistory of the Pacific Basin	3	F/Even						
AN/EN333 Literature of Guam, Micronesia	3	F/Even						
AN421 Cross-Cultural & Sociological Pro	3	F						
BI201 Natural History of Guam	3	F						
ED265 Culture and Education on Guam	3	F/SP						
GE401 Geography of the Pacific	3	F						
HI211 History of Guam	3	F/SP						
HI243 History of Micronesia	3	F						
HI371 History of East Asia to 1600	3	F/Even						
HI372 History of East Asia since 1600	3	SP/Odd						
HI444 Modern Pacific History from 1850	3	F/Even						
PS225 State and Territorial Government	3	F						
PS412 Government & Politics of Micrones	3	SP/Odd						
PY475 Micronesia and Mental Health	3	SP/Even						
SW110 Introduction to Community Service	3	F/SP						
SW410 Social Welfare and Social Develop	3	F						
Subtotal								



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8. THE SCIENCES (8 CREDIT HOURS) Students must select any two introductory/basic courses with a three hour lab from among the following:
AGRICULTURE COURSES

1) AG	4							
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BIOLOGY COURSES

1) BI	3							
2) BI (Lab)	1							

CHEMISTRY COURSES

1) CH	3							
2) CH (Lab)	1							

NATURAL SCIENCES COURSES

1) NS	3							
2) NS (Lab)	1							

PHYSICS COURSES

1) PH	3							
2) PH (Lab)	1							

AN222 Introduction to Physical Anthropology	4	F/Even						
AN360 Human Osteology	4	F/Odd						
CF325 Textiles (Must include lab, CF325L)	3/1	F						
GE203 Principles of Physical Geography	4	SP						
Subtotal								

9. SEARCH FOR MEANING (3 CREDIT HOURS) Student must choose one course from among the following:

PI Any Philosophy Course	3							
PS410 Political Philosophy	3	F						
WG101 Introduction to Women and Gender	3	F						
Subtotal								

TOTAL HOURS OF GENERAL EDUCATION REQUIRE 55

Total Hours Gen. Ed. Completed

COURSES REQUIRED OF ALL NEW FRESHMAN, BUT NOT A GENERAL EDUCATION REQUIREMENT

The College Success Seminar (ID180) **is required** by all new first year students to help orient them to the resources available at the University of Guam and to assist individuals in becoming successful members of the campus community. This course is intended to help students make a successful transition into university life. The College Success Seminar meets for one hour, once a week and completion of the course earns students one credit toward graduation.

ID180 College Success Seminar	1	F/SP						
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DESCRIPTION OF MAJORS FOR EACH COLLEGE



COLLEGE OF LIBERAL ARTS AND SOCIAL SCIENCES

DEGREES

The College of Liberal Arts and Social Sciences offers baccalaureate degrees in the following programs: Anthropology, Communication (Communication Studies, Journalism, Mass Media, and Public Relations), East Asian Studies English (Literature or Language Emphasis), English and Secondary Education, Fine Arts (Art, Music, Theater tracks) History, Japanese Studies, Philosophy, Political Science, and Psychology.

Minors are offered in Anthropology, Communication, East Asian Studies, English, Fine Arts (Art, Music, Theater tracks), History, Japanese Studies, Japanese Language, Philosophy, Political Science, Psychology, Sociology, and Women and Gender Studies.

The College of Liberal Arts and Social Sciences awards Master of Arts Degrees in Fine Arts, and Micronesian Studies

HISTORY OF THE COLLEGE

The College of Liberal Arts and Social Sciences, previously the College of Arts and Sciences and before that the School of Arts and Sciences and the Division of Arts and Sciences, has been part of the University of Guam since 1962, the year the University granted the first Bachelor of Arts degree. Academic disciplines providing the core of General Education courses had been grouped in departments during the time of the Territorial College of Guam and were combined into divisions when the College of Guam became a four-year institution.

Presently, the College of Liberal Arts and Social Sciences has four divisions: The Division of Communication and Fine Arts, the Division of English and Applied Linguistics, the Division of Humanistic Studies, and the Division of Social and Behavioral Sciences. New buildings house facilities for instructional laboratories in English, indigenous and international languages, broadcast and print journalism, anthropology, geography, and psychology. Two and three-dimensional visual arts studios, music studios, and a theater workshop and theater performing facility are in the Fine Arts Building. Modern classrooms and office space create an academic environment for learning, research, community involvement, and university service.

ADMINISTRATION

The College is headed by the Dean. The Dean's Office is on the third floor of the Humanities and Social Sciences Building and serves as the central coordinating and supervisory unit for the academic, research, and service activities of the four divisions. The Dean's Office is supported by an Administrative Officer and two secretaries. Functional and coordinating support for each division is provided by two Administrative Chairs, five secretaries, and an AV/Computer Technician.

Division offices are important centers of information for students in regard to their academic programs; contact with faculty members; registration; advisement; problem-solving; information on student clubs; opportunities for internships, scholarships, and special summer activities; and other student-related activities.

Questions about any of the College's programs should be directed to:

Dr. Mary Spencer, Dean
College of Liberal Arts and Social Sciences
U.O.G. Station,
Mangilao, GU 96923
Tel. (671) 735-2850
Fax (671) 734-3410

PHILOSOPHY

The College of Liberal Arts and Social Sciences includes those academic disciplines traditionally known as the liberal arts. The phrase "liberal arts" is a translation of the Latin *artes liberales* and pertains to "those arts appropriate to a free person." This is the definition and the orientation of the liberal arts at the University of Guam.

The College of Liberal Arts and Social Sciences aims at actively contributing to the development of skills, knowledge, and values necessary to the continuing educational, professional, and economic advancement of the individual student, Guam, and the Micronesian region. This includes advancement of regional knowledge; all



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aspects of social and economic development; the understanding of diverse regional cultural traditions; the resolution of the social, environmental, health, and physical problems that face the Western Pacific region; and contributing to the mastery of qualitative and scientific content knowledge and methodology. Achievement in these domains is known to enable students to be admitted to and to succeed in advanced educational opportunities and rewarding careers. In addition, key aims of the College are to provide students with a broad and interconnected education in the arts, humanities, language, literature, and the social and behavioral sciences.

ACADEMIC MISSION

The major mission of the College of Liberal Arts and Social Sciences is instructional delivery in a variety of disciplines. The College provides more than half of the general education courses required by all of the University's baccalaureate programs. The college offers 10 different major programs, 13 minor programs, and courses which fulfill professional preparation requirements of other institutions of higher education. The College also awards Master's degrees in Art, and Micronesian Studies.

Faculty of the College of Liberal Arts and Social Sciences carry out the institutional missions of research and service to the University and the region in a variety of disciplines and programs. These activities lead to original discovery and creative work contributing to the world's knowledge of Guam and the Micronesian region, and permit the inclusion of relevant, cutting-edge, regional material in the College's classroom instruction. In addition to contributing to the advancement of regional knowledge, this work allows students to be exposed to modern research methods, basic and applied, which contribute to critical thinking skills, and academic understanding and growth. For those students who wish to seek graduate degrees, undergraduate research training and experience in the College prepare them to compete effectively for graduate school admission and for success once accepted.

The College has a long tradition of sponsoring or co-sponsoring major conferences on important academic, intellectual, educational, community, and public policy issues. Examples include the Annual College Conference, the Regional Language Arts Conference, Lecture Series on Oslaw, the Human Rights Film Festival, and various programs and student events.

STUDENT ORGANIZATIONS

Students have opportunities for involvement in a wide variety of organizations that are sponsored by the academic disciplines in the College of Liberal Arts and Social Sciences. Some divisions sponsor college-wide activities such as band, choir, or the newspaper. Many of the major programs in the college, working with faculty

advisors, have student organizations or honorary societies, such as the following:

The Anthropology Association (Dr. Gary Heathcote and Dr. Rebecca Stephenson, faculty advisor); ***Pacific Pen Club*** (English majors; Dr. Paul Barton, faculty advisor); ***Manélon Chamorro*** (Chamorro language and culture; Professor Rosa Palomo, faculty advisor); ***Association of Students for Political Awareness***; ***Pi Sigma Alpha*** (the national Political Science Honors Society; Dr. Robert Statham, faculty advisor); ***Psychology Club*** (Psychology, Dr. Seyda Türk Smith, faculty advisor); ***UOG Communication Society*** (Dr. Michael Griffin, faculty advisor); ***Truth Seekers*** (Dr. Sellmann and Dr. Skoog). Many CLASS students are also active in the **Student Government Association**.

ADMISSIONS REQUIREMENTS

A student who plans to enroll in the College of Liberal Arts and Social Sciences should be familiar with the general requirements and procedures regarding admission to the University (see the Academic Rules and Regulations). Every student should obtain an academic advisor to assist in learning and complying with these requirements.

ADVISEMENT

The College of Liberal Arts and Social Sciences is responsible for the academic advisement of students who have declared a major in the academic disciplines offered by the College. Advisement is essential to the planning of appropriate and efficient student schedules. Students must consult with their program advisor and receive signatory approval before they register. A student who has completed less than 30 hours and who has not yet declared a major must consult the Student Counseling Office for advisement.

Listed below is the contact information for the faculty advisement liaisons for all CLASS major and minor programs. Students should contact one of the liaisons in their declared major or minor and request assignment to an advisor in that field.

Communications & Fine Arts

Ric Castro, Art
Bldg. FA202B
Ph: 735-2711
jbabauta@uog9.uog.edu

Randall Johnson, Music
DC Hse. #25
Ph: 735-2713
rjohnson@uog9.uog.edu

John Wittmayer, Communication
EC213C
Ph: 735-2702
jwittmay@uog9.uog.edu



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English & Applied Linguistics

•Literature

Robert Burns
EC 213E
Ph: 735-2742
rburns@uog9.uog.edu

Evelyn Flores
EC208C
Ph: 735-2727
evelflo@uog9.uog.edu

Paul Barton
EC 118B
Ph: 735-2479
hemlock2@hotmail.com

•Language/Linguistics

Clarisa Quan
EC213F
Ph: 735-2730
risaquar@uog9.uog.edu

•English & Secondary Education

Robert Burns
EC 213E
Ph: 735-2742

East Asian Studies and Japanese Studies

R. Burns, Literature
EC 213E
Ph: 735-2742
rburns@uog9.uog.edu

Y.X. Chang, Literature
EC216B
Ph: 735-2737
ychang@uog9.uog.edu

R. Colfax, Business
Bldg. 115
Ph: 735-2524
rcolfax@uog9.uog.edu

Y. Iwata, Japanese
HSS-120B
Ph: 735-2804
yiwata@guam.uog.edu

T. Kang, Japanese
HSS-318F
Ph: 735-2803
pjkang@uog9.uog.edu

D.S. Kim, Business
Bldg. A201
735-2512
dkim@uog9uog.edu

C. Sajnovsky, Music
FA 107
Ph: 735-2712
cynsaj@uog9.uog.edu

J. Sellmann, Philosophy
HSS 120E
Ph: 735-2805/00
jsellman@uog9.uog.edu

K. Skoog, Philosophy
HSS- 312
Ph: 735-2811
kskoog@uog9.uog.edu

Humanistic Studies

•Anthropology

Gary Heathcote
DC32
Ph: 735-2806
zinjman@uog9.uog.edu

Rebecca Stephenson
HSS-120A
Ph: 735-2809
stephera@uog9.uog.edu

•History

Donald Platt
HSS-318E
Ph:735-2813
dplatt@uog9.uog.edu

Anne Hattori
HSS-120F
Ph:735-2816
ahattori@uog9.uog.edu

•Philosophy

James Sellmann
HSS-120E
Ph: 735-2805
jsellman@uog9.uog.edu

Kim Skoog
HSS- 312
Ph: 735-2811
kskoog@uog9.uog.edu

•Languages

Dean's Office
HSS 3rd Fl
Ph: 735-2850
mspencer@uog9.uog.edu

Social And Behavioral Sciences

•Geography

Harley Manner
HSS-209
Ph: 735-2874
hmanner@uog9.uog.edu

Richard K. Olmo
HSS-219A
Ph: 735-2885
randr@ite.net

•Political Science

E. Robert Statham, Jr.
RFT-MARC 208
Ph: 734-4012
estatham@uog9.uog.edu

Richard Matheny
HSS-216
Ph: 735-2875

•Psychology

Kyle Smith
HSS-219B
Ph: 735-2879
ksmith@uog9.uog.edu

Seyda Türk-Smith
HSS-220D
Ph: 735-2881
stsmith@uog9.uog.edu

Iain K. Twaddle
HSS-219E
Ph: 735-2882
itwaddle@uog9.uog.edu

Sociology

Kirk Johnson
HSS-318D
Ph: 735-2856
kjohnson@uog9.uog.edu



•Women & Gender Studies

Seyda Türk Smith
HSS-220D
Ph: 735-2881
stsmith@uog9.uog.edu

GRADUATE ADVISORS

•Master of Arts: Art

Lewis Rifkowitz
FA202a
Ph: 735-2716
rifkowitz@uog9.uog.edu

•Master of Arts: Micronesian Studies

Dirk Ballendorf
MARC Rm 207
Ph: 735-2154
ballendo@uog9.uog.edu

DEVELOPMENTAL AND BRIDGING ENGLISH PROGRAMS

Placement into pre-college or college level English courses is determined by the English Placement Test, which is required of all new students. Students placed in EN085 should seek appropriate advisement when choosing other Courses.

Developmental English: EN085 and EN085L

These courses address the fundamentals of English, emphasizing writing structure, grammar, reading improvement and vocabulary building. Labs reinforce materials covered in class and provide additional practice of needed skills. Placement into these courses is determined by the English Placement Test.

Bridging developmental and college English: EN100

This course is designed to prepare students for college level English and further study at the University. English reading and writing are integrated. Preparation for college compensation is emphasized.

MAJOR, MINOR AND OTHER ACADEMIC PROGRAMS

Descriptions and requirements of all undergraduate degrees and program areas offered by the College of Liberal Arts and Social Sciences appear in the pages below.

ANTHROPOLOGY PROGRAM

Anthropology is the holistic study of humankind. The discipline is distinctive among the human sciences and humanities in that cross-cultural (comparative inter-regional or global), ecological, and evolutionary perspectives are commonly employed. The four major divisions of anthropology are archaeology, cultural anthropology, anthropological linguistics and biological (or physical) anthropology. A popular conception of anthropology is that it is the study of either ancient or

remote and exotic living people. But anthropology, in fact, is concerned with studying the cultural, social and biological configurations of all human societies, past and present.

Given Western Micronesia's geographic, historical, socio-cultural and human biological realities, Anthropology is a particularly appealing and relevant program of study at the University of Guam. The ever-changing dynamics of Guam's contemporary multi-cultural society, and the presently under-appreciated heritage (historical, cultural, linguistic, and biological) of the indigenous peoples of the Marianas and Micronesia, situate the University of Guam as an ideal setting for faculty and students to engage in anthropological (and collaborative, transdisciplinary) research. Library and laboratory resources include the Anthropology Resource & Research Center (Dean's Circle, House 32), the Anthropology Teaching Laboratory (HSS110) and both microfiche and online web-based access to the Human Relations Area Files at RFK Memorial Library. The program is focused on the study of culture change, and the biological and cultural history and adaptations of indigenous Pacific populations. Faculty members are presently engaged in research in archaeology, biological anthropology, cultural anthropology, cultural change, and biomedical anthropology.

The primary objective of the anthropology program is to expand students' appreciation of the reasons for the cultural and biological diversity of humankind. Such edification has a humanizing effect on students and is a desirable facet of their liberal education. Additionally, the program prepares students interested in a career in anthropology with a foundation for professional training.

ANTHROPOLOGY MAJOR REQUIREMENTS (Total: 43 Credit Hours)

Required Courses (25 credit hours): AN101, AN203, AN212, AN222, AN332, AN413, LN300, and MA385.

Electives (18 credit hours): Upper division Anthropology courses; 6 credit hours may be selected from the following: GE/AN341, LN460, or BI315-315L.

ANTHROPOLOGY MINOR REQUIREMENTS (Total: 22 Credit Hours)

Required Courses (16 credit hours): AN101, AN203, AN212, AN222, and AN332.

Electives (6 credit hours): Upper division AN courses.

COMMUNICATION PROGRAM

The program in communication focuses on how, why and with what consequences people interact through



language and associated nonverbal messages. It is the academic discipline where the arts and sciences intersect. For example, a journalist or public speaker attempts to scrutinize social issues with the precision of a scientist and to present the findings to mass audiences with the flair of an artist.

The communication program services the entire University with foundation courses appropriate for students in a variety of academic areas. Students are given the opportunity for practical application of accumulated knowledge and skills within specific communication contexts.

The communication major consists of a 15-hour core, an 18-hour sub-core, and 12 hours of communication electives. The core includes foundation courses in mass media, argumentation, and intercultural communication as well as a professional internship and a senior-level seminar.

A maximum of nine credit hours of activity or internship courses may be used towards satisfying the 45 total credits required for the major. Students are required to complete a senior-level internship under the supervision of a faculty member. Students should apply for admission to the internship program during their junior year.

Students may choose one of four sub-core tracks:

Communication Studies requires dynamic personal involvement. Students create and test their ideas, develop individual abilities and gain competence in a variety of communication settings. They acquire knowledge and methods that apply to nearly every aspect of their private and public lives. Competence in communication is considered a generative skill that helps unlock all other learning, for a lifetime.

Mass Media Studies focuses on providing knowledge of the theories, processes and practices of the mass media and on the development of professional telecommunications skills in a variety of mass communication fields such as broadcasting, video production, and advertising.

Journalism focuses on news reporting and the interpretation functions of mass media. Students learn reporting, writing, editing and graphic design skills. Emphasis is placed on studying news events in the context of larger social issues and interpreting these insights for a mass audience.

Public Relations provides both practical and theoretical training in preparation for careers which deal with the image of organizations in the public and private sector.

All communication majors must meet the requirements of one of these sub-cores. Students may use their communication electives to complete a second sub-

core or pattern an individualized program to meet specific career objectives. For example, those seeking a career in broadcast journalism would choose courses from both the Mass Media Studies and Journalism sub-cores. Communication faculty members are available to advise students in designing a personalized program.

The minor in communication is particularly well suited to students in public administration, business, education, agriculture, and nursing who need a strong background in communication skills for their professional work. Faculty advisors will help you tailor the minor to fit your career goals.

COMMUNICATION MAJOR REQUIREMENTS (Total: 45 Credit Hours)

Required Core Courses (15 credit hours)

Course	Title	Crs
CO106	Introduction to Mass Comm.	3
CO250	Argumentation	3
CO310	Intercultural Communication	3
CO491	Current Issuers in Communication and Society	3
CO498	Senior Internship	3

Required Sub-Core Courses (18 credit hours)

COMMUNICATION STUDIES

Course	Title	Crs
CO220	Listening Behavior	3
CO320	Interpersonal Communication	3
CO330	Small Group Communication	3
CO340	Persuasion	3
CO350	Public Speaking	3
CO450	Comm. Theory and Research	3

Mass Media Studies

Course	Title	Crs
CO226	Reporting & Writing the News	3
CO227	Writing for Radio & Television	3
CO327	Advertising in Mass Media	3
CO236	Broadcast Production	3
CO336	Broadcast Journalism	3
CO426	Documentary Process	3

Journalism

Course	Title	Crs
CO226	Reporting and Writing the News	3
CO240	Photo Journalism	3
CO326	Advanced Reporting	3
CO336	Broadcast Journalism	3
CO385	Print Media Experience	3
CO412	Interpretive Journalism	3

Public Relations

Course	Title	Crs
CO226	Reporting and Writing the News	3
CO327	Advertising	3
CO320	Interpersonal Communication	3
CO340	Persuasion	3
CO360	Public Relations	3
CO370	Organizational Communication	3

Electives: 12 additional hours of communication courses.



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COMMUNICATION MINOR REQUIREMENTS (Total: 21 credit hours)

Required Courses (9 credit hours): CO106, CO250, CO310.

Electives: 12 additional hours of the student's choice with consent of advisor. Six of these must be upper division hours. Students should consult with a communication advisor for recommendations regarding which courses best complement their major.

EAST ASIAN STUDIES PROGRAM

The East Asian Studies Program offers an awareness that the purpose of a truly liberal or humanistic education is served only if we accept the peoples and civilizations of East-Asia – China, Japan, and Korea – not as factors in some political or economic strategy or as a means to some immediate practical end, but because their experience in living together, what they have learned about life, and what they have come to understand about our world has now become part of the common human heritage. Students study the culture, history, literature, politics, philosophy, economy, and at least one language of East Asia.

EAST ASIAN STUDIES MAJOR REQUIREMENTS (Total: 43 credit hours)

Required Courses (31 credit hours): 16 credit hours in Chinese or Japanese selected from CI101, CI102, CI201, CI202, JA101, JA102, JA105, JA106, JA201, JA202; 3 credit hours selected from HI371 and HI372; 3 credit hours selected from AR322, EN470 (when the primary focus is East Asia), or MU301; 6 credit hours selected from HI474, HI476, HI480 (when the primary focus is East Asia), PI480 (when the primary focus is East Asia); PI486 (when the destination is East Asia), PS304 or PS485, and 3 credit hours selected BA341.

Electives (from 12 credit hours): selected from among the courses listed above or JA301, JA302, JA401, JA402, CO310, BA460, PI103 (when the primary focus is East Asia), or -90 series courses and transfer credits (when the primary focus is East Asia).

EAST ASIAN STUDIES MINOR REQUIREMENTS (Total: 28 credit hours)

Required Courses (22 credit hours): 16 credit hours in Chinese or Japanese selected from CI101, CI102, CI201, CI202, JA101, JA102, JA105, JA106, JA201, JA202; 6 credit hours selected from HI371, HI372, HI474, HI476 or PI480 (when the topic is East Asia).

Electives (6 credit hours) selected from the above or AR322, JA301, JA302, JA401, JA402, CO310, EN470

(when the primary focus is East Asia), HI480 (when the primary focus is East Asia), PI486, (when the destination is East Asia), BA341 BA460 MU301, PI103 (when the primary focus is East Asia), PI486 (when the destination is East Asia), PS304, PS485, or -90 series courses and transfer credits (when the primary focus is East Asia).

ENGLISH PROGRAM

The Division of English and Applied Linguistics offers two programs of study, each of which leads to a Bachelor of Arts degree with a major in English. While each program shares a few courses with the other, one emphasizes a study of literature in English while the other focuses on a study of the English language. Both emphases require 36 credit hours past EN110 and EN111 for a major, and 12 credit hours past EN110 and EN111 for a minor.

Students planning careers as teachers of English, language arts, or ESL (English as a Second Language) should declare a double major combining English and Secondary Education or English and ESL. Such students will take a selection of English and Linguistics courses as well as a selection of Education courses, the selections reflecting the nature of the double major. The requirements for each double major are given below.

A Bachelor's degree program in English provides the student with a solid foundation in the humanities, expertise in writing, and training in analytical and critical thinking. The English major forms the intellectual basis for graduate study in English and other areas of scholarship, and it provides as well excellent preparation for professional careers in a wide variety of fields which thrive on the advantages of a liberal arts education.

ENGLISH MAJOR REQUIREMENTS (Total: 36 Credit Hours)

LITERATURE EMPHASIS

Required Courses: EN210; EN211 or 212; any additional 200-level EN or LN course; LN300; EN313 or 314; EN320 or EN/AN333; EN321 or 340 or 350 or 360. Nine (9) credit hours from the following: EN400, 450, 460 series (one course), 470 series (one course), 480, and LN401.

Electives (6 credit hours): Choose from any EN or LN course, 3 credits of which must be chosen at the 300-400 level.

LANGUAGE EMPHASIS

Required Courses (27 credit hours): LN200, EN212, LN300, 385, 400, EN400, LN401, 440 (one course), and 460.



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Electives (9 credit hours) Three courses from the following, but no more than one per group: EN210, 211 or any EN300- or 400-level literature course; EN213, 319, EN/AN333; EN470 series (one course); AN212, 320, 330, 421, CO226, 250, 310, 340, or ED444.

ENGLISH MINOR REQUIREMENTS (Total: 12 Credit Hours)

To complete the English minor requirements students must select 12 credit hours in the following manner:

3 hours from EN or LN courses at the 200 level. 9 hours from EN or LN courses at the 300 or 400 level.

ENGLISH & SECONDARY EDUCATION (39 Credit Hours beyond EN110, 111 & 210)

Required Courses: EN211 or 212, EN313 or 314, EN319, EN450, EN460 or 461, LN300, LN350 and CO350.

Electives: Choose 9 credit hours from EN321, EN/AN333, EN400, and EN480. Choose 6 credit hours from EN213 or 323, EN311, EN470 or 473, series, LN385, LN400, LN460, CO226, CO326, CO250 and CO330.

ENGLISH AND ESL (English as a Second Language) (Total: 48 credit hours)

- A student may claim a double major combining English and Secondary Education, Option B, Program H (English as a Second Language) by completing the following:
- The required courses in the English Language Emphasis: LN200, EN212, LN300, 385, 400, EN400, LN401, and LN460.
- Twelve credit hours from the following electives: AN212, EN213, 319, AN320, 330, EN/AN333, AN421, ED444, or EN470 series (one course)
- ED280, LN350, ED480, and ED481

NOTE: Students planning a teaching career should also consult a College of Education adviser.

PLACEMENT IN ENGLISH COURSES: The English program at the University of Guam prepares students to read with understanding and to write with clarity. To help students acquire these skills, the English faculty offer a detailed system of placement that includes placement testing, diagnostic testing, instruction, and end-of-course evaluation.

After applying for admissions, all entering freshman must take the English Placement Examination prior to registration. All transfer students who have not submitted

transcripts indicating that they have satisfactorily completed three (3) semester hours of Freshman Composition must take the English Placement Examination before registering. Based on their placement results, students will be enrolled in an appropriate English course. Students may not enroll in any English course other than EN 085 without taking the English Placement Examination or without submitting evidence of appropriate transfer coursework.

END-OF-COURSE TESTING: A student must achieve a minimum level of proficiency in reading and writing in order to complete the developmental English course successfully. To insure this, standardized examinations are administered at the end of each semester to measure the progress of students enrolled in developmental English. The grade on the standardized examination will be taken into consideration by each instructor in making decisions about course grades. Any student scoring below a minimum proficiency level, in the instructor's judgment, must repeat the course.

GRADING POLICY: The goal of developmental English is student success, not student failure. Thus, any student who completes the required class assignments and who attends class regularly, but whose end-of-semester test scores and class grades do not meet minimum proficiency levels, may receive a grade of NC (no credit). The NC is not a mark of failure, does not affect a student's academic record, and has no bearing on a student's grade point average. It does indicate that the student has not yet attained those skills considered necessary to succeed in most academic area.

ENGLISH COURSE ENROLLMENT POLICY: Students who wish to enroll without taking the placement exam must enroll in developmental English (EN 085) and will be considered "restricted" students until they have passed EN 085.

- Restricted students must enroll in EN 085 either prior to or concurrently with other University courses.
- Restricted students are allowed to enroll only in those courses which appear on the University's "Restricted Course List," available at the Developmental English Program (EC 2nd floor) and the Records Office.
- Students who withdraw from EN085 must simultaneously withdraw from their other courses.
- Students matriculating under the regulations found in the 1985-86 and subsequent undergraduate catalogs may not enroll in 300 and 400 level courses until after completing EN 111.

FINE ARTS PROGRAM

The Fine Arts Department offers a program leading to a Major or Minor in Fine Arts. The Fine Arts Major allows the student to concentrate in one of the areas of the arts: Art, Music/General, Music/Performance, or Theater.



Within each of these areas, the student gains an understanding of the concepts of appreciation and creation of an artistic product as it applies to that particular area. In all areas, the emphasis is on the creation of the work. To accomplish this, it is necessary to lay a proper foundation. Therefore, all of the areas utilize both a traditional lecture/discussion, paper/exam format, as well as a hands-on, studio, experimentation/creation process. In the Arts, both are necessary.

The most unique aspect of the program is the combining of Art, Music, and Theater into one major. While the norm is to isolate the arts into three separate areas, the Fine Arts Major at UOG encourages a continuing dialogue between artists of different disciplines. It is to the advantage of the Fine Arts student, through the 9 credit hours of Fine Arts Core courses, to be regularly and formally placed into contact with the other disciplines that make up the Fine Arts Major. This contact encourages student awareness of the creative process throughout the arts.

The program promotes growth in personal experience, artistic self-expression, and stimulates exploration of the role of the arts in society. As a result of the historical, interpretive, and creative components of the Fine Arts program, students are personally challenged to achieve proficiency in their chosen area and appreciation for the creations and presentations of other artists. The Art area also offers an advanced degree, a Master of Arts in Art. Entrance into the Music/Performance Track requires an audition. There are no prerequisites to enter the Fine Arts Major Tracks of Art, Music/General and Theater.

The successful student's degree will read:

- Bachelor of Arts - Fine Arts/Art
- Bachelor of Arts - Fine Arts/Music
- Bachelor of Arts - Fine Arts/Theater.

The minor designation will read:

- Fine Arts/Art
- Fine Arts/Music
- Fine Arts/Theater

This major is an "umbrella" program. There is a "core" of three courses, 9 credit hours that all Fine Arts majors will be required to take; (FA231, FA331, FA431). The student will track into one of the four areas, Art, Music/General, Music/Performance, or Theater.

ART TRACK MAJOR REQUIREMENTS (Total: 60 Credit Hours)

Required Courses (39 credit hours): FA231, FA331, FA431, AR103, AR104, AR203, AR204, AR208, AR210, AR220, AR321a, AR321b and AR205 or AR206.

Electives (21 credit hours): AR101, AR211, AR303, AR305, AR306, AR308, AR310, AR311, AR320, AR322, AR384, AR405a, AR405b, AR406a, AR406b, AR408a, AR408b, AR410a, AR410b, AR411a, AR411b, AR420, AR484, TH105, TH205, TH315, TH316.

Each student's program will be developed with an advisor from the Visual Arts Faculty. It is strongly recommended, although not required, that Art Track Majors select an area of emphasis consisting of 9-18 credit hours in any of the studio areas: painting, sculpture/ceramics or printmaking. The Art Track Major is required to mount a Senior Exhibit.

ART TRACK MINOR REQUIREMENTS (Total: 27 Credit Hours)

Required Courses (9 credit hours): FA231, AR101, AR103.

Electives: 18 credit hours of art (AR) courses of which nine credit hours must be upper division courses. Each student's program will be developed with an advisor from the Visual Arts Faculty.

MUSIC TRACK MAJOR REQUIREMENTS (Total: 56-62 Credit Hours)

Required Courses (46 credit hours): FA231, FA331, FA431, MU110, MU121, MU122, MU160a, MU160b, MU260a, MU260b, MU310, MU311, MU321, and a total of 7 credits from the following list, at least 3 credits of which must be upper division: MU104, MU105, MU303, MU304, MU305. By showing proficiency, a student may place out of MU121 and/or MU122.

Music/General Required Courses (10 additional credit hours): MU301, six credits of MU200, and one credit of MU217 or MU218.

Music/Performance Required Courses (16 additional credit hours): Eight credits of MU202, six credits of MU302, and two credits of MU402. Each student's program will be developed with an advisor from the Music Faculty.

MUSIC TRACK MINOR REQUIREMENTS (Total: 30 Credit Hours)

Required Courses (30 credit hours): FA231, a total of 4 credits from the following list: MU104, MU105, MU303, MU304, MU305; MU121, MU122 (by showing proficiency, a student may place out of MU121 and/or MU122) MU160a, MU160b, MU200 (must be taken two times), MU310, MU311, and MU321. Each student's program will be developed with an advisor from the Music Faculty.



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THEATER TRACK MAJOR REQUIREMENTS (Total: 50 Credit Hours)

Required Courses (40 credit hours): FA231, FA331, FA431, TH102, TH105, TH202, TH205, TH292 (must be taken four times), TH308, TH315, TH316, TH425, TH426.

Electives (10 credit hours): AR103, AR104, AR204, AR205, CO200, CO236, EN311, EN312, EN450 (EN311, EN312, and EN450 may only be used when the topic is Drama), MU101, MU104, MU110, PE144a-b, PE151, PE156, PE257. Other courses may be substituted for the elective requirement if the student gets approval from a Theater advisor prior to enrolling in the class. Each student's program will be developed with an advisor from the Theater Faculty.

THEATER TRACK MINOR REQUIREMENTS (Total: 25 Credit Hours)

Required Courses (17 credit hours): FA231, TH102, TH105, TH205, TH292 (must be taken two times), TH308.

Electives (8 credit hours): Any other Theater (TH) courses (not including TH101) or courses from the Theater Track Major Elective List. Each student's program will be developed with an advisor from the Theater Faculty.

GEOGRAPHY COURSES

The courses in Geography are designed to give students an understanding of the principles and concepts of human and physical geography and the interrelationships between human/cultural and physical processes which give meaning and character to the earth's surface through time. An emphasis is placed on Guam and Micronesia as a geographic region.

HISTORY PROGRAM

The Faculty of the History program seeks to prepare students for citizenship and leadership in the community. The general objectives are to gain an understanding of intellectual traditions in the humanities, to develop objectivity and the comparative point of view, to make inquiry into current problems of society and the individual, and to provide a further inquiry and study in the areas of research, social service, government service, and the professions. This Faculty also seeks to develop its programs to serve community needs in the areas of social and economic development, history, culture, and social problems.

Bachelor of Arts degrees may be obtained with a major or minor in History.

The History program offers courses for either a general knowledge of the history of civilization or for a

special knowledge of particular topics and limited time periods. Indispensable to the educated individual, an understanding of history embraces both the development of states and social and cultural institutions. As the story and interpretation of human experience and achievements, the study of history gives perspective to related subjects in the humanities and social sciences.

Students may major in History to gain historical knowledge, to acquire the historical method, to pursue research interests, or to prepare for a career in teaching, the professions or government service.

No additional language requirement exists for students majoring or minoring in history. Majors, however, are encouraged to complete at two years of a relevant language.

HISTORY MAJOR REQUIREMENTS (Total: 42 Credit Hours)

Required Courses (24 credit hours): HI121, HI122, HI201, HI202, HI211 or HI243; HI371, HI372, and HI444.

Electives (18 credit hours): Upper division History (HI) courses, which may include PI301 or PI302.

HISTORY MINOR REQUIREMENTS (Total: 24 Credit Hours)

Required Courses (15 credit hours): HI121, HI122, HI444, and either HI201 and HI202 or HI371 and HI372.

Electives (9 credit hours): Upper division History (HI) courses.

JAPANESE STUDIES PROGRAM

The Japanese Studies program offers basic knowledge for understanding of and interaction with the people of Japan. The students study the language, history, politics, culture, and other aspects of Japan. This implies a special knowledge and appreciation of the relations of Japan with other countries of the Pacific basin. The students will be encouraged to attend courses taught in Japan, when possible. For further information, contact the Japanese Studies advisor.

JAPANESE STUDIES MAJOR REQUIREMENTS (Total: 44 Credit Hours)

Required Courses (32 credit hours): 20 credit hours in Japanese selected from courses numbered JA101, JA102, JA105, JA106, JA201, JA202, JA301, JA302, and JA401 and JA402; 6 credit hours in history selected from among HI371, HI372, HI474, HI478 and HI480 (when Japan or the relationship between Japan and one or more of its East Asian neighbors is the topic/problem of study); 3 credit



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hours in PS304 or PS485 and three credit hours in Japanese culture selected from among AR322, MU301, CO310, PI103, PI480 (when Japanese Philosophy is the topic of study) PI486 (when Japan is the destination) and EN470 (when Japanese literature is the topic of study).

Electives (12 credit hours): Selected from among the above listed not used as required courses, transfer credits (when the primary focus is Japan) and BA341 and special courses (-90 series pertinent to Japan).

JAPANESE STUDIES MINOR REQUIREMENTS (Total: 29 Credit Hours)

Required Courses (17 credit hours): 8 credit hours in Japanese; 6 credit hours in HI372 and HI474; 3 credit hours in Japanese culture selected from among those identified above in requirements for the major.

Electives (12 credit hours): These may be selected from among any of the courses identified as electives from the major, except that no more than 6 credit hours may be language courses.

MODERN LANGUAGE COURSES

Among the modern languages offered are lower division courses in Chamorro, Chinese, Chuukese, French, German, Japanese, Pohnpeian, Spanish and Tagalog. In four semesters the student can expect to achieve proficiency in reading, speaking and writing the language.

JAPANESE LANGUAGE MINOR REQUIREMENTS (Total: 12 credit hours beyond JA101 and JA102)

Required Courses: 12 credit hours from any of the following courses: JA201, JA202, JA301, JA302, JA401, and JA402.

LINGUISTICS COURSES

Linguistics offers students a view of how language as a human phenomenon is constructed and how it functions in society. Linguistics courses are included in the English major and minor, the English and Secondary Education Major, and the Anthropology major.

PHILOSOPHY PROGRAM

The philosophy program has three goals. First, the philosophy program has an obligation to inform students of the fundamental problems and central individuals that have dominated the field of philosophy for the last three millennia. Second, it attempts to develop reflective and

critical thinking skills that can be applied to the aforementioned problems as well as problems generated in other areas of study. Presumably, these skills are to be carried with the student long after they leave the university, to be used as valuable reasoning skills that will assist them in future endeavors. Third, the program tries to expose students to the cultures and ways of thinking found in all parts of the world. Philosophy attempts to unearth the basic presuppositions that underlie a particular culture and then contrast them with other presuppositions inherent in different cultures. It is on this fundamental level that one can truly come to understand the unique way that individuals in each culture approach life and attempt to address the perennial problems that life presents them.

PHILOSOPHY MAJOR REQUIREMENTS (Total: 36 Credit Hours)

Required Courses (15 credit hours): PI101, 210, 301, 302 and either PI102 or PI103

Electives (21 credit hours); any philosophy course, of which 15 credits must be upper division.

PHILOSOPHY MINOR REQUIREMENTS (Total: 18 Credit Hours)

Required Courses (12 credit hours): PI101, 210, 301, 302.

Electives (6 credit hours): Upper division Philosophy (PI) courses.

POLITICAL SCIENCE PROGRAM

Political Science provides education toward enlightened citizenship, and statesmanship, and prepares students for careers in government and politics, law, and for graduate study in a wide range of professional areas. The political science curriculum provides knowledge of the theory and practice of politics from classical antiquity to the present with focus on the United States and the Asian-Pacific region. The program also provides competence in the reasoned evaluation of societal principles, the analysis of political behavior, and the logical, lucid expression of thought, all of which are needed by citizens, public servants, educators and professionals alike.

POLITICAL SCIENCE MAJOR REQUIREMENTS (Total: 45 Credit Hours)

Required Courses (33 credit hours): PS101, MA151, PS202, BA110, PS215, PS225, PS302, PS304, MA385, PS410, PS402.



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Required Electives (12 credit hours): Any upper division (PS300 and 400-numbered) courses.

POLITICAL SCIENCE MINOR REQUIREMENTS (Total: 21 Credit Hours)

Required Courses (12 credit hours): PS101, PS202, PS215, and PS225.

Required Electives (9 credit hours): Any upper division (PS300 and 400-numbered) courses.

PSYCHOLOGY PROGRAM

As a behavioral science, and as a distinct but integral part of natural science, psychology stands between physiology and the social sciences. Psychology, like Anthropology, links the behavioral sciences with the biological sciences. The major areas of psychological study are concerned with individual human behavior conceptualized as a natural phenomenon, studied by scientific and experimental methods, and understood in terms of psychological theories and laws.

The general objectives of the program in Psychology are to increase students' understanding of themselves and others, to enhance the skills of those specializing in related areas of study, and to prepare those pursuing psychology as a career for graduate study and professional work.

PSYCHOLOGY MAJOR REQUIREMENTS (Total: 36 Credit Hours)

Required Courses (13 credit hours): PY101, 210, 210L, 413, and MA385.

Elective (24 credit hours): At least 18 hours of upper division courses. Six hours of these must be 400-level Psychology courses, otherwise students may select from upper division (300, 400 level) Psychology courses or from BI157/157L and BI158/158L. The remaining six hours of electives may be selected from any non-required Psychology course.

PSYCHOLOGY MINOR REQUIREMENTS (Total: 18 Credit Hours)

Required Courses (10 credit hours): PY101, 210, 210L and MA385.

Electives (9 credit hours): PY courses (200, 300, 400 level) six (6) credits of which must be at the 400 levels.

SOCIOLOGY PROGRAM

Today, the study of social relations is basic to every type of human endeavor. Government planning, human service work, economic development, personnel management, and the many other activities of our modern world require an understanding of the social system and how individuals fit into it. The program in Sociology prepares the student for further graduate study or for entrance level positions involved with the analysis, interpretation, and evaluation of human social behavior.

The general objectives of the Sociology minor are to enable a student to obtain the skills and theoretical concepts used to study individuals within social groups, the organization of groups, relations between groups, and the processes that maintain or change these social structures of familial, economic, and political life.

SOCIOLOGY MINOR REQUIREMENTS (Total: 18Credit Hours)

Required Courses (3 credit hours): SO101

Electives (15 credit hours) Sociology courses (200, 300, 400 level) six (6) credit hours of which must be at least 300-400 level.

WOMEN AND GENDER STUDIES PROGRAM

The Women and Gender Studies Program is an interdisciplinary minor and certificate program designed to provide students with a women-focused curriculum that full incorporates the concept of gender and is responsive to the issues, experiences, research, and discourse of women in Guam, throughout Micronesia, and across cultures.

The program has five main objectives:

- To offer an interdisciplinary program that will broaden understanding of the significance of gender in the lives, identities, activities, opportunities, and concerns of women in Guam, in other areas of Micronesia, and across cultures.
- To provide degree students with a women-and gender-focused curriculum that will enhance their major field or study by highlighting issues, experiences, research and discourse relevant to women locally, throughout Micronesia, and in a global context.
- To offer non-degree seeking students the opportunity to gain knowledge of women- and gender-centered teaching and research that is responsive to the needs and interests of women in the multicultural community of Guam and culturally diverse Micronesian region within a comparative framework.

- To provide professional women as well as non-professional community-based women with a series of female-oriented courses and workshops that will empower and enrich their own lives and sense of identity as well as that of their families and communities.
- To establish a research program that will investigate the needs and issues critical to women in Guam and throughout Micronesia, and which will serve to increase women's visibility locally and internationally.

WOMEN AND GENDER STUDIES MINOR REQUIREMENTS (Total: 18 Credit Hours)

Required courses (6 Credit Hours):

WG101, WG490-Capstone Course. (If the student's major field of study requires a research course and the research conducted is women-and/or gender-focused, that course may be proposed for approval by the Program Coordinator and advisor as meeting the capstone course requirement.)

Elective Courses (12 Credit Hours): 6 credits must be upper division and outside of the student's major field of study, selected from those in other programs cross-listed with Women and Gender Studies: WG/EN323, EN460/G (when the topic is women- or gender-focused), WG/EN461/G, SO/WG230, SO342, SO455, PY/WG455/G, PY491 (when the topic is women or gender-focused), CF430, CF450, SW480, SW345, HI450 (when topic is women and gender-focused).

WOMEN AND GENDER STUDIES CERTIFICATE REQUIREMENTS (TOTAL: 12 Credit Hours)

Required Courses (3 Credit Hours): WG101

Elective Courses (9 Credit Hours): WG/EN323, EN460/G (when the topic is women or gender-focused, WG/EN461/G, SO/WG230, SO342, SO455, PY/GW455/G, PY491 (when the topic is women-or gender-focused) CF430, CF450, SW345, SW480, and courses selected from those in other programs cross-listed with Women and Gender Studies, or special workshops offered by the Program.

COLLEGE OF NATURAL AND APPLIED SCIENCES



DEGREE PROGRAMS

The College of Natural and Applied Sciences offers baccalaureate degrees in the following programs: Agriculture, Biology, Chemistry, Computer Information Systems, Computer Science, Consumer and Family Sciences, and Mathematics.

In addition to the majors, the college offers minors in Biology, Chemistry, Computer Information Systems, Computer Science, Consumer and Family Sciences, Mathematics, and Military Science. Reserve Office Training Corps (ROTC) is administered through the College's Military Science Program. The College of Natural and Applied Sciences also offers Secondary Education Option specializations in Agriculture, Consumer and Family Sciences, and General Science. The College offers the following preprofessional programs: Pre-engineering, Premedical, Preoptometry, Predental, and Preveterinary.

The College of Natural and Applied Sciences awards Master of Science Degrees in Biology and Environmental Science (See Graduate Bulletin/Catalog for more information).

HISTORY OF THE COLLEGE

The College of Natural and Applied Sciences was created in 2003 by combining the former College of Agriculture and Life Sciences with the Mathematical Sciences, Natural Sciences, and Preprofessional programs from the former College of Arts and Sciences and the Military Science program from the former College of Business and Public Administration.

The College of Natural and Applied Sciences administers courses in military science and agriculture as part of the federal land grant mandate.

STRUCTURE OF THE COLLEGE

The mission of a Land Grant institution is threefold: 1) research, 2) extension, and 3) teaching. Programs include: 1) the Agricultural Experiment Station (AES), 2) the Cooperative Extension Service (CES), and 3) Resident Instruction (RI). All courses offered for university credit are part of the Resident Instruction mission and are administered through the College of Natural and Applied Sciences. Non-credit university courses are part of the Extension mission and administered through University and Community Engagement. Faculty from AES and CES serve as CNAS teaching faculty for the Agriculture, and Consumer and Family Sciences programs.

ADMINISTRATION

A Dean heads the College of Natural and Applied Sciences (CNAS) and serves to direct and supervise the academic and research activities of the College and serves as the Director of the Agricultural Experiment Station. Questions about any of the College programs and the Agricultural Experiment Station (AES) should be directed to:

Dr. Lee Yudin, Dean /Director
College of Natural and Applied Sciences
UOG Station
Mangilao, Guam, 96923
Phone: (671) 735-2000
FAX: (671) 734-6842

Assisting the Dean in academic matters is an Administrative Chair. The chair carries out assignments from the Dean. The chair supervises programs, courses, and faculty instructional time. Questions about scheduling and course offerings should be directed to:

Administrative Chair
College of Natural and Applied Sciences
UOG Station
Mangilao, Guam, 96923
Phone: (671) 735-2000
FAX: (671) 734-6842

University of Guam Cooperative Extension Service activities are orchestrated through the office of University & Community Engagement (UCE). Questions about Cooperative Extension Service (CES) should be directed to:

Vice President /Director
University & Community Engagement
UOG Station
Mangilao, Guam, 96923
Phone: (671) 734-8267
FAX: (671) 734-6912



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ACADEMIC MISSION

Faculty of the College of Natural and Applied Sciences carry out the institutional mission of academic instruction, research, and service. Academic instruction is the primary role of the majority of the faculty. Research is the primary role of faculty from the Agricultural Experiment Station and a secondary role of other faculty. The mission of service is the primary role of faculty from the University of Guam Cooperative Extension Service and a secondary role of other faculty.

Research activities of the faculty of the College of Natural and Applied Sciences lead to original discovery and creative work of regional and global importance. The college's contributions benefit Guam and the Micronesian region, and permits the inclusion of relevant and current regional information into the classroom. In addition to contributing to the advancement of regional knowledge, this original work allows students to be exposed to modern basic and applied research methods, which contributes to the development of critical thinking skills, and promotes intellectual understanding and growth. For those students who wish to seek graduate degrees, undergraduate research training and experience in the College of Natural and Applied Sciences prepare them to compete effectively for graduate school admission and for success once accepted.

Instructional activities of the faculty of the College of Natural and Applied Sciences prepare students for employment opportunities in the military, and in the fields of applied and basic sciences, and for continued education in graduate and professional schools.

STUDENT ORGANIZATIONS

Students have opportunities for involvement in a wide variety of organizations sponsored by the academic disciplines within the College of Natural and Applied Sciences. Clubs associated with the College include: Agriculture Science Club, Biological Sciences Club, Chemistry Student Club, Consumer and Family Sciences Club, Mathematics and Computer Science Club, Titan Warriors, and Titan Athletic Club.

ADMISSION REQUIREMENTS

A student planning to enroll in the College of Natural and Applied Sciences should be familiar with the general requirements and procedures for admission to the University (see Academic Rules and Regulations). Every student should obtain an academic advisor to assist them in learning and complying with these requirements. Refer to individual program description for specific requirements.

ADVISEMENT

The College of Natural and Applied Sciences is responsible for the academic advisement of students who

have declared a major in the College's academic disciplines, preprofessional programs or military science. Advisement is essential to the planning of appropriate and efficient student schedules. A student who has not declared a major must consult the Student Counseling Office for advisement.

Listed below are the faculty advisement liaisons for all CNAS major and minor programs. Students should contact one of the liaisons in their declared major or minor and request assignment to an advisor in that field. Advisement for preprofessional courses is handled through the biology advisor.

Agriculture

Dr. Robert L. Schlub
Office: Agriculture Bldg Room 105E
Tel: (671) 735-2089
Fax: (671) 734-5600
e-mail: lschlub@uog9.uog.edu

Biology

Lynn Raulerson
Office: Science Bldg Room SC105
Tel: (671) 735-2791
e-mail: lrauler@uog9.uog.edu

Chris Lobban
Office: Science Bldg., Rm. 109
Tel: (671) 735-2787
Fax: (671) 734-1299/4582
e-mail: clobban@uog9.uog.edu

Ernest Matson
Marine Lab, Rm. 106
Tel: (671) 735-2790
Fax: (671) 734-1299/4582
e-mail: eamatson@uog9.uog.edu

Chemistry

N. Balakrishnan
Office: Science Bldg Room SC228
Tel: (671) 735-2781
e-mail: nbala@uog9.uog.edu

Computer Science

Carl Swanson
Office: HSS Bldg Room HSS225
Tel: (671) 735- 735-2836
e-mail: cswanson@uog9.uog.edu

Consumer & Family Science

Rachael Taitano Leon Guerrero
Office: Agriculture Bldg Rm 113A
Tel: (671) 735-2026
Fax: (671) 734-4222
e-mail: rtaitano@uog9.uog.edu

Mathematics

Peter Patacsil
HS254
Ph: 735-2832
e-mail: patacsil@uog9.uog.edu

Military Science

CPT. John S. Taitano
Enrollment Officer
Office: Dorm 1
Tel: (671) 734-3150
e-mail: jtaitano@uog9.uog.edu

**Masters of Science: Biology**

Peter Schupp and Barry Smith
Office: Marine Lab Room 107
Tel: (671) 735-2125
Fax: (671) 734-6767
e-mail: rowan@uog9.uog.edu

Masters of Science: Environmental Science

Ross Miller
Office: Agriculture Bldg Room 218
Tel: (671) 735-2141
Fax: (671) 734-4600
e-mail: rmiller@uog9.uog.edu

DEVELOPMENTAL PROGRAMS

Developmental Mathematics: MA085 (Levels I, II) The Fundamentals of Mathematics and MA088 Intermediate Algebra courses are designed to provide the background necessary for advancement in mathematics and success in all disciplines. For information and questions please contact the Administrative Chairperson at 735-2000.

***NOTE:** Placement in Developmental Mathematics is determined by scores on the Mathematics Placement Test. All students must take a mathematics placement test before enrolling in their first mathematics class at UOG. Students placed into MA085 or MA088 should seek appropriate advisement when choosing other courses.

MAJOR, MINOR AND OTHER ACADEMIC PROGRAMS

Descriptions and requirements of all undergraduate degrees:

TROPICAL AGRICULTURE SCIENCE PROGRAM

The Tropical Agriculture Degree is offered by the Tropical Agriculture Science Program and is designed to provide students with knowledge in agricultural and natural resources and to prepare students for careers in natural resources and plant/animal industry. The program also aims to promote advances in Tropical Agriculture on Guam and in the Western Pacific by teaching fundamental principles and technology of agriculture. This program offers two degrees: Bachelor of Science in Tropical Agriculture, and a Secondary Education degree specialization in Tropical Agriculture Science.

The Program offers a Bachelor of Science in Tropical Agriculture with either an Applied Emphasis or Research Emphasis. Students need to prepare for a University degree in Tropical Agriculture by taking the following courses during high school: English, Mathematics, Physics, Chemistry, and Biology.

The Research Emphasis is intended for students who wish to continue their studies at the graduate level. This course of study will provide students with the necessary background to pursue the University's Master of Science degree in Environmental Science or any graduate agriculture or related science program in the United States or abroad. With advanced training, the student could become a scientist working in a wide variety of fields, or a professional in areas of engineering, veterinary medicine and natural resources.

The Applied Emphasis is intended to produce society-ready agricultural students in order to place them in careers immediately after graduation. The core courses will provide students with a broad foundation in agriculture, with a concentration in tropical agriculture. Career opportunities include: agriculture agent, agricultural instructor, quarantine officer, service professional working in such areas of agricultural loans in banks or government, land management, crop assessment and forecasting technician in government or private industry, farm management, livestock operation, park or hotel grounds, aquaculture business, pesticide company, farm cooperative, farm supply business, greenhouse or nursery.

ADMISSIONS REQUIREMENT

Students who wish to enroll in the Tropical Agriculture Science Program should follow the general regulations and procedures regarding admission to the University of Guam. Students need to only declare a major in Tropical Agriculture Science and this can be done as early as the freshman year.

SCHOLARSHIP PROGRAMS

The Tropical Agriculture Science Program is able to offer students a number of scholarship opportunities with public and private contributions. Current programs include: Guam Nurserymen's Association Scholarship, USDA/CSREES Higher Education Multicultural Scholars Program, Tropical Agriculture and Consumer and Family Sciences Scholarship, and Resources for Involving Scientist in Education program-RISE. For details on these and other scholarship opportunities contact the University Financial Aid Office and the Dean of CNAS.

DEGREE REQUIREMENTS

Secondary Educational Degree (*See Major in Secondary Education, School of Education*); **Option specializing in Tropical Agriculture Science (SEED)** Students majoring in Secondary Education with Agriculture as a teaching specialty must complete 31 credits of Agriculture courses with at least a "C" or better: AG101, AG281, AG211, AG380 and 15 credits of upper division agriculture courses.



Bachelor of Science Degree in Tropical Agriculture All Students in a Bachelor of Science curriculum are required to complete a minimum of 124 credit hours. The University and Degree Program establish the specific course requirements. The University mandates completion of College Success Seminar (1 credit) (required of all new first year students) and General Education requirements (55 credits) (GE). The Tropical Agriculture Degree Program requires completion of the Agriculture Core (13 credits) and program emphasis requirements. Students must earn a grade of "C" or better in the Agriculture Degree Program Core and in their chosen area of emphasis. Students must also have completed a minimum of 15 credits of upper division agriculture courses.

GENERAL EDUCATION REQUIREMENT (55 CREDITS)

Students must complete the General Education requirements listed in this catalog. Some of these courses are also program requirements; refer to completed course requirements for Bachelor of Science in Tropical Agriculture with applied and research emphasis.

I. Tropical Agriculture Degree Program Core (13 credits)

AG281	Principles of Horticulture	4 credits
AG/NS380	Principles of Soil Science	4 credits
AG211	Principles of Animal Science	4 credits
AG491	Seminar (one semester)	1 credit

Applied Emphasis Requirements (63 credits)

AG136	Science of Aquaculture	4 credits
AG/BI345	General Entomology	4 credits
AG323	Plant Pathology	4 credits
AG101	Introduction to Agri Science or	4 credits
BI157/157L	Principles of Biology	
AG102	Introduction Plant Biology or	4 credits
AG158/158L	Principles of Biology	
AG340	Crop Protection	4 credits
AG342	Principles of Agriculture	
	Engineering	4 credits
CF351	Consumer Economics	3 credits
AG425	Plant Diagnostics	3 credits
AG498	Internship	3 credits
CF230	Nutrition and Health or	3 credits
CF231	Human Nutrition for Health	
CH100/100L	Intro to Inorganic Chemistry or	4 credits
CH102/102L	General Chemistry	
CH101/101L	Intro to Organic Chemistry or	4 credits
CH103/103L	General Chemistry	
BA110	Principles of Macroeconomics	3 credits
MA151	Statistics	3 credits
	Math 110 or higher	6 credits
	Any computer operations course	3 credits

Electives (12 credits):

Students must complete an additional 12 credit hours of electives. Students need to take enough upper level courses to complete the University's 40 upper-division credits requirement and the tropical agriculture science program requirement of 15 upper-division agriculture courses. Upper level courses are those at 300 and above.

II. Research Emphasis Requirement (62 credits)

AG495	Senior Thesis	3 credits
AG/BI345	General Entomology or	4 credits
AG323	Plant Pathology	
BA110	Principles of Macroeconomics	3 credits
CF230	Nutrition and Health or	3 credits
CF231	Human Nutrition for Health	
BI157/157L	Principles of Biology	4 credits
AG158/158L	Principles of Biology	4 credits
BI315/315L	General Genetics	4 credits
CH102/102L	General Chemistry	4 credits
CH103/103L	General Chemistry	4 credits
CH310a	Organic Chemistry	3 credits
CH311	Basic Lab Tech in Organic Chem	2 credits
CH310b	Organic Chemistry	3 credits
CH312	Lab Tech in Organic Chem	2 credits
MA161a-b	College Algebra or	6 credits
MA165	Precalculus	
MA203	Calculus	5 credits
MA151	Statistics	3 credits
PH251	University Physics	4 credits
PH210	Introductory Physics Lab	1 credit

Electives (13 credits)

Students must complete an additional 13 credit hours of electives. Students need to take enough upper level courses to complete the University's 40 upper-division credits requirement and the tropical agriculture science program requirement of 15 upper-division agriculture courses. Upper level courses are those at 300 and above.

SPECIAL PROJECT COURSES

Special -90 series

Courses are offered to provide students an opportunity to learn more in specific areas of Agricultural Science or to provide students with specific work experience. Registration for these Special Courses requires the approval of advisor, instructor, Administrative Chair, and Dean. Agriculture students must receive a "C" or better in all Special Project courses. For more information refer to the catalog section titled Course Listing.

AG390 and AG490: Special Projects (1-3 credits)

Courses are designed for individual students, including problems, special studies, and individual research.

AG391 and AG491: Practicum (1-3 credits)

AG392 and AG492: Laboratory Teaching Assistantship (1-3 credits)



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Students earn practical undergraduate laboratory teaching experience. Student must have completed the course and lab to which the student plans to register as a TA.

AG495: Senior Thesis (1-3 credits)

Senior Thesis is available to all agriculture students, but is required of those in the Research Emphasis curriculum. Students will be required to submit a research proposal at the beginning of their second semester of their junior year. This project will need the approval of a faculty advisor and will need to be completed by the end of their senior semester. Each credit requires one hour of advisor contact per week. Students may take up to a maximum of six credit hours.

AG398 and AG498: Internship (1-3 credits)

The Agriculture Internship course is available to all agriculture students, but is required of those in the Applied Emphasis curriculum. Student works in a technical or professional area under the supervision of an expert in the field. For the internship course, a "Student Contract Form" needs to be signed by the Dean, student advisor and the supervisor of the participating party such as a government agency or a private sector business engaged in activities that relate to Agriculture, Natural Resources, or Environmental Sciences. Each credit requires 3 hours of on the job training per week. Students may take up to a maximum of six credit hours.

AG491: Seminar (1 credit) or multiple credits

This Course is designed to familiarize the student with current agricultural research and issues. This course is intended for upper level students, others must have consent from the instructor.

Suggested upper level electives in various agricultural related areas:

Agricultural Business/Economics/Statistics

AG301	Agricultural Statistics	3 credits
CF351	Consumer Economics	3 credits
AG451	Agricultural Business Management	3 credits

and Related courses from college of Professional Studies

Crop Protection or Plant Pest Management

AG323	Plant Pathology	3 credits
AG324	Plant Pathology Laboratory	1 credit
AG/BI345	General Entomology	4 credits
AG340	Crop Protection	4 credits
AG425	Plant Diagnostics	3 credits

Plant Science (Tropical Horticulture)

AG321	Horticultural Plant ID	2 credits
AG484	Tropical Vegetable Production	4 credits
AG485	Tropical Fruits Horticulture	4 credits
AG486	Ornamental Crop Production in the Tropics	4 credits

and any upper level plant related biology course

Soil Science and Natural Resources

AG480	Tropical Soil Management	
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	and Fertility	3 credits
AG481	Environmental Soil Sciences	4 credits
	<i>and any upper level courses in Geology, Ecology, or Chemistry</i>	

Agricultural Communication & Technology

AG/CF389	Extension Program and Planning	3 credits
AG/PA401	Community Planning	3 credits
AG430	Scientific Digital Photography	2 credits

BIOLOGY PROGRAM

The Undergraduate Biology Program serves both majors and non-majors students. The Program prepares majors to graduate with the knowledge, skills, and values that will enable them to succeed in biological jobs, to enter graduate, medical, or other professional schools, and to contribute to their communities. Course goals reinforce and expand General Education goals, especially for Essential Skills (communication and quantitative skills) and Regional Studies. Biology majors have opportunities for undergraduate research experiences through laboratory classes, work as lab technicians, independent study projects, and guided original research. For non-majors, the Program provides courses for Nursing, Agriculture, and HPERD, assists the Education Program in training science teachers, and enables students to meet The Sciences goals of General Education. In support of its mission, the Biology unit encourages faculty capacity building in teaching-learning, assessment, research, and service. Mentoring assists students and faculty to achieve their potential.

BA Biology **goals** include the following:

1. *Disciplinary knowledge and skills:* Graduates use their knowledge and understanding of essential concepts to solve problems in ecology, genetics, molecular biology, systematics, and evolution. They can apply their biology knowledge and skills to locally important issues such as island biogeography, conservation, and endangered species problems. They apply relevant concepts from chemistry and physics to biology problems.
2. *Quantitative skills:* Graduates apply numerical methods in research design, and use computers for analysis manipulating and modeling biological data.
3. *Research/laboratory skills:* Graduates are competent in basic biology procedures and safety in the laboratory and the field; they formulate testable hypotheses and create effective experimental designs using their knowledge, understanding, and practical experience of scientific instruments.
4. *Communication skills:* Graduates use scientific literature and diagrams as a source of information, properly cite sources and avoid plagiarism, and



create text and graphics to communicate results effectively through print and oral presentations. They collect and assess evidence and use it to create effective arguments in writing scientific reports and proposals.

5. *Digital Literacy:* Graduates use and process information in multiple formats via computer. Graduates are competent in the following computer skills as related to their science work: desktop competencies, word processing, presentation, and data retrieval and manipulation. Graduates effectively judge the usefulness and accuracy of external sources of information.
6. *Professionalism:* Graduates work effectively together in teams in a laboratory and field settings and follow ethical principles underlying scientific research and publication. Graduates understand and apply the values and limitations of scientific research in addressing public policy issues.

BIOLOGY MAJOR REQUIREMENTS

(Total: 83 Credit Hours of which 20 count for GE requirements)

A year of general biology (Principles of Biology, BI157-157L, and BI158-158L or equivalent is prerequisite to all biology (BI) courses except BI100, BI103, BI110, BI124, BI125, BI201, and BI212. Biology majors must have a "C" or better in all courses required of the major. For advisement contact the biology major program advisor in the Division of Natural Sciences.

Required Courses (31 credit hours): BI157-157L, BI158-158L, BI302-302L, or BI365-365L, BI303-303L, or BI333-333L, BI310, BI315-315L, BI410, BI412-412L, and either BI416-416L or BI419-419L or BI425-425L.

Electives: Minimum of Twelve (12) credit hours in upper division Biosciences.

Related Area Required Courses (30-36 credit hours): CH102-102L, CH103-103L, CH310a-b, CH311, CH312, MA203, PH210, PH211, PH251 and PH252 or their equivalents.

BIOLOGY MINOR REQUIREMENTS

(Total: 30 Credit Hours)

Required Courses: BI157-157L, BI158-158L, BI302-302L, BI303-303L, CH102-102L, CH103-CH103L and either MA161a-b or MA151 and 161a, or their equivalents.

CHEMISTRY PROGRAM

The chemistry major and minor programs are designed to prepare students for: (1) graduate work in chemistry; (2) admission to medical, dental, pharmacy and

veterinary schools; (3) employment in laboratory oriented positions in government and industry; and (4) teaching secondary school chemistry, provided teaching certification requirements of the School of Education are fulfilled. The chemistry program also provides course offerings in chemistry required by major programs in agriculture, biology, engineering, nursing and other health-related sciences. Chemistry Majors must have a "C" or better in all courses required of the major."

It is recommended that chemistry majors planning to pursue graduate work in chemistry complete one year of a modern language, (French, German or Russian). Courses in applied mathematics and computer science and as many upper division courses in chemistry and physics as the student's schedule will permit are also highly recommended.

It is very important for new and transfer students who elect chemistry as a major to contact the chemistry major program advisor for advisement immediately after declaring this major.

CHEMISTRY MAJOR REQUIREMENTS

(Total: 62 Credit Hours)

Required Courses (57 credit hours): CH102-102L, CH103-103L, CH310a-b, CH311, CH312, CH330-330L, CH450a-b, CH451, CH491 and MA203, MA204, MA205 and PH210, PH211, PH251, and PH252.

Electives (5 credit hours): Upper division Chemistry (CH) courses or program approved Physics (PH) courses.

CHEMISTRY MINOR REQUIREMENTS

(Total: 34 Credit Hours) Required

Courses (30 credit hours): CH102-102L, CH103-103L, CH310a-b, CH311, CH312, CH330-330L and CH491, and MA161a-b.

Electives (4 credit hours): Any upper division course(s) in Chemistry (CH).

COMPUTER INFORMATION SYSTEMS PROGRAM

The Computer Information Systems major is designed to 1) familiarize programmers with business-oriented programming; 2) educate future software engineers in commercial software development; 3) provide students with the analytical tools required for information systems; and 5) prepare students for graduate programs in information systems.



COMPUTER INFORMATION SYSTEM REQUIREMENTS (Total: 73-74 Credit Hours)

Admission requirements: All students intending to declare themselves computer information systems majors must:

- Complete CS201 or a similar first-semester programming class, or higher, with a grade of “C” or better.
- Complete MA161A – College Algebra and Trigonometry, or a higher-level mathematics course, with a grade of “C” or better.
- Have a cumulative GPA of at least 2.0 prior to entry into the program.

Required Courses (42 credit hours): CS200 (or equivalent), CS201, CS202, BA110, CS305, CS315, BA240, CS360, CS365, CS370, CS403, BA333, and CS431.

Required Support Course (16-17 credit hours): MA151, MA203, MA385, and either MA165 or both MA161a and MA161b.

Elective courses (15 credit hours): Choose 15 credit hours from among the following courses: BA200, BA201, BA110, BA210, LW442, BA320, BA441.

The CIS minor program is intended to provide students majoring in other disciplines a broad coverage of information systems.

COMPUTER INFORMATION SYSTEMS MINOR REQUIREMENTS (Total: 47 Credit Hours)

Required Courses (47 credit hours): CS200, CS201, CS202, BA110, CS202, CS305, CS315, BA240, CS370, CS403, BA333, MA151, MA161a, BA200, BA201, and BA320.

COMPUTER SCIENCE PROGRAM

The computer science major program is designed to provide students professional preparation in 1) program applications and analysis, 2) systems analysis and management, and 3) systems architecture and networking. It also prepares students for graduate work in computer science.

Admission Requirements: All students intending to declare themselves computer science majors must:

- Complete CS201 or a similar first-semester programming class, or higher, with a grade of “C” or better.

- Complete MA161A – College Algebra and Trigonometry Part I, or a higher-level mathematics course, with a grade of “C” or better.
- Have a cumulative GPA of at least 2.0 prior to entry into the program. Once admitted into the program, new students should see the mathematics division secretary to be assigned a CS advisor.

COMPUTER SCIENCE MAJOR REQUIREMENTS (Total: 71 Credit Hours)

Required Courses (39 credit hours): CS200*, 201, 202, 305, 315, 360, 365, 370, 380, 403, 410, and 431.

Required Support Courses (32 credit hours): MA151*, 203, 204, 341, 351, 375, PH210*, 211*, 251*, and 252*.

*Fulfill general education requirements.

COMPUTER SCIENCE MINOR REQUIREMENTS (Total: 41 Credit Hours)

The computer science minor program is intended to provide students majoring in other disciplines, especially those in the sciences, with a broad exposure to computer science. The minor will benefit both the graduate school-bound student and one headed for an information technology intensive workplace.

Required Courses (32 credit hours): CS200*, CS201, CS202, CS305, CS315, CS360, CS370, CS403, and MA203*.

Elective Courses (select 9 credit hours): CS365, CS380, CS410, CS431, CS492, MA151*, MA204, MA341, MA351, MA385, MA411, MA451, MA460, PH210*, PH211*, PH251*, and PH252*.

*Fulfill general education requirements.

CONSUMER AND FAMILY SCIENCES PROGRAM

The main objectives of the Consumer and Family Sciences program are (1) to enable students to contribute to the improvement and/or maintenance of the well-being of individuals, families and communities in Guam, the Western Pacific and the world; (2) to prepare students to assist family members and others in learning how to make sound decisions related to human, financial and material resources; (3) to prepare students for professional employment and advanced studies in the areas of Consumer and Family Sciences: clothing and textiles, food, nutrition and family resources.



Consumer and Family Sciences

The three areas of emphasis in Consumer and Family Sciences are Clothing and Textiles, Food and Nutrition, and Family Resources. The student seeking a B.A. degree in Consumer and Family Sciences will take courses in each of the areas, but will be required to emphasize training in one of the three areas mentioned above.

<u>Clothing and Textiles (7 credits):</u>		<u>Credits</u>
CF120 or	Clothing Construction or	
CF315	Interior Design	3
CF325/325L	Textiles (and Lab)	4
<u>Food and Nutrition (10 credits):</u>		
CF140	Scientific Principles of Food Preparation	4
CF230	* Nutrition and Health	3
CF339	Nutrition Education Materials and Programs or	
CF430	Nutrition Throughout the Lifespan	3
<u>Family Resources (12 credits):</u>		
CS200	* Computer Applications and Lab	3
ED201	Human Growth and Development	3
CF309	Prevention Programming for Youth at Risk or	3
SO230	Marriage and the Family	3
CF351	Consumer Economics or	3
CF450	Family Resources	3
<u>Consumer and Family Sciences (6 credits):</u>		
CF491	Issues in Consumer and Family Sciences	3
CF490	Special Projects in Consumer and Family Sciences or	3
CF498	Internship in Consumer and Family Sciences	3

Total credits in required courses: 32*

*CF230 and CS200 are counted as general education requirements, but are also Consumer and Family Sciences requirements.

Consumer and Family Sciences Electives (18 credits):

The student must complete a total of 18 credit hours of electives in Consumer and Family Sciences courses. Twelve credit hours must be upper division and in the same Consumer and Family Sciences area of emphasis. The remaining six may be either upper or lower division. The student may choose from the following list:

CF231	Human Nutrition for Health Professionals	3 Credits
CF309	Prevention Programming for Youth at Risk	3 Credits
CF339	Community Nutrition	3 Credits
CF342	Food Safety and Sanitation	3 Credits
CF351	Consumer Economics	3 Credits
CF/AG389	Extension Education & Programs	3 Credits
CF392	Laboratory Teaching Assistantship	3 Credits
CF/ED402/CF402L	Preschool Child Laboratory	4 Credits
CF430	Nutrition Throughout the Lifespan	3 Credits
CF450	Family Resources	3 Credits
CF490	Special Projects in Consumer & Family Science	3 Credits
CF498	Internship	1-6 Credits
CF499	Directed Reading in Clothing and Textiles	3 Credits

Other Electives (22 credits):

Students must complete an additional 22 credit hours to satisfy the minimum number of credits for graduation from the university. At least twelve of these credit hours must be chosen from upper division courses. Two specific courses, BA110 and ED300, are recommended as elective hours. Students must consult with their Consumer and Family Sciences advisor when selecting electives.

Totals:

General Education Credits	55*
CFS Required Courses	32*
CFS Electives (12 must be upper division)	18
Other electives	<u>22</u>
Total required credits including electives	125

Prerequisites and criteria for admission of students shall be the same as for admission to the University, as specified in the Undergraduate Catalog. Students need to only declare a major of CFS.

MINOR REQUIREMENTS (Total: 21 Credits)

A minor in Consumer and Family Sciences requires completion of a minimum of 21 semester hours to include the 12 credits of core requirements and 9 credits in one of the special subject areas listed below.

Consumer and Family Sciences Core Requirements (12 credit hours):

CF120, *CF230, CF315, CF450 - Prerequisite: BA110 or consent of Instructor.

Select one of the special subject areas below to complete a minor in Consumer and Family Sciences:

Food and Nutrition (9 credit hours):

CF140	4	None
CF231	3	None
CF245	3	Prerequisite: CF140 or consent of instructor.
CF342	3	Prerequisite: CF230, *BI157-157L, BI158/158L or consent of instructor. (BI225 recommended).

Family Resources (9 credit hours)

CF351	3	Prerequisite: BA110 or consent of instructor.
CF/ED402/402L	4	Prerequisite: ED201 or ED251 or consent of instructor.
CF450	4	Prerequisite: BA110 and PY101 or SO101 or consent of instructor.
SO230	3	None

*Meets General Education Requirements



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CONSUMER AND FAMILY SCIENCES: SECONDARY EDUCATION OPTIONS

Students majoring in Education may choose Consumer and Family Sciences for one of their Secondary teaching specialty areas: Option B (See Major in Secondary Education, School of Education).

Option B: Required Courses (12 credits):
CF120, CF140, CF230, CF315, CF450.

Electives (18 CF credits): At least 9 credits must be in upper division courses.

Students majoring in areas other than education may find one of the Consumer and Family Sciences special study areas complement their chosen major and are encouraged to investigate these alternatives in planning their programs.

MATHEMATICS PROGRAM

The mathematics major and minor programs are designed to: (1) prepare secondary school mathematics teachers; (2) prepare students for other employment requiring the use of mathematics; and (3) provide an understanding of the fundamental quantitative considerations, symbolized mathematically, which underlie our mechanized society.

Additional requirements for a mathematics major leading to a general secondary teaching credential are listed in the College of Education section. A student must declare a double major in Mathematics and Education for a secondary teaching degree.

MATHEMATICS MAJOR REQUIREMENTS (Total: 52 Credit Hours)

Each mathematics major must complete studies with a cumulative GPA of 2.3 in the courses specified as required courses for the major.

Required Courses (43 credit hours): Either CS201 or 202, PH251, 252, MA203, 204, 205, 302, 341, 411, 421, 422, and 451.

Electives (9 credit hours): A minimum of nine (9) credit hours of upper division Mathematics (MA) courses in addition to those already required.

MATHEMATICS MINOR REQUIREMENTS (Total: 28 Credit Hours)

Required Courses (16 credit hours): MA203, 204, 205 and 302.

Electives (12 credit hours): A minimum of six (6) credit hours of upper division Mathematics (MA) courses in addition to MA302.

MILITARY SCIENCE MINOR (Total: 29 credit hours)

Required (29 credit hours): MSL101, 102, 201, 202 (or MSL292); MSL301, 302, 392, 401, 402, any 300 or 400 level history class approved by the Professor of Military Science.

Electives (8 credit hours): For eligible students who pre-qualify for MSL101, 102, 201 and 202 (prior service credit), a total of 8 credit hours may be substituted by courses recommended by the Professor of Military Science.

Reserve Officer Training Corps (ROTC)

General Information: The curriculum does not provide technical training in a job specialty nor does it emphasize vocational training; it complements and provides a base for normal progression in the commissioned officer program. The ROTC program is a cooperative effort contractually agreed to by the Army and the University of Guam as a means of providing junior officer leadership in the interest of national security.

Eligibility: Any full-time student may take a lower level Military Science course **at no cost to the student** registering in the same manner as any other undergraduate course. However, to qualify for enrollment as an ROTC cadet in the program leading to a commission, a student must meet the following requirement:

- U.S. citizenship is required prior to commissioning.
- Be at least 17 years of age with consent at time of contracting and no more than 30 years of age at time of commissioning.
- Be a full time student at UOG, GCC, or a combination of the two.
- Not be convicted of a felony.
- Be approved by the Professor of Military Science.
- Specific questions regarding the above criteria should be directed to the Military Science department at (671) 734-3000.



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Tuition: All Military Science required uniforms are provided on a loan basis. Basic course texts are provided to students at no cost, advanced course texts are purchases at the university bookstore. Military Science courses are tuition free.

Financial Assistance: Two, three, and four-year Army ROTC scholarships are available on a competitive basis for qualified applicants. Recipients receive full tuition, lab fees, book expenses up to \$250, and a \$250 per month stipend for up to 10 months of their freshman school year; \$300 the sophomore year. All contracted advance course cadets receive a monthly stipend. Juniors receive \$350 a month, Seniors \$400 a month, for up to 10 months per academic school year.

Four-year Program: The four-year program is divided into the basic (100-200 level courses) and advanced (300-400) courses. There is no obligation incurred by the cadet while taking the basic level courses. To become eligible for enrollment in the advanced course, a student must have junior academic standing (60 credit hours), meet the eligibility requirements stated above, and successfully completes the basic courses.

Two-year Program: A student may enter ROTC during their junior year by having completed a basic course equivalent. Successful completion of either MSL 292 or Initial Entry Training / Advanced Individual Training with DD 214 is required.

Professional Military Education (PME): The PME component, a requirement prior to commissioning, consists of two parts: A baccalaureate degree in an approved field and successful completion of at least one undergraduate course from each of three designated fields of study (Military History, Computer Literacy, and Written Communications). A list of courses meeting these requirements is available from the ROTC department.

NATURAL SCIENCE COURSES

Courses in astronomy, geology, meteorology, and oceanography are offered for students interested in these environmentally-oriented disciplines. The lower division geology and physical science courses may be used to satisfy general education science requirements. Meteorology and oceanography may serve as upper division electives.

PHYSICS COURSES

Physics courses are designed to provide students with a general knowledge of physics principles and laboratory skills. Courses are offered to meet the requirements of specific majors, e.g., chemistry, mathematics, agriculture, and biology.

PREPROFESSIONAL PROGRAMS

PRE-ENGINEERING PROGRAM

The University of Guam Engineering Science Program parallels the engineering programs offered during the first two years at major colleges and universities. In order to complete his or her studies, it is expected that the student would transfer to another university that offers degrees in particular fields of engineering after completing the required course work in this program.

The first two years of engineering study place emphases on learning the tools and theories and providing the background for all engineering fields. Rigorous studies in mathematics and the physical sciences of chemistry and physics will be required of all students in the program. Students will also be required to take courses in the social sciences and humanities in order to round out their educational experience.

Students requiring developmental work in the areas of mathematics or English are welcomed to the program, but completion of the program will probably take longer than two years for these students.

Advising of those participating in the Engineering Program will be handled by the pre-engineering advisors in the Division of Mathematical Sciences and the Water and Environmental Research Institute.

Recommended Engineering Science Curriculum:

English and Communication: EN111, CO210.

Mathematics: MA203, MA204, MA205, MA271, MA301.

Physical Sciences: PH251, PH210, PH252, PH211, CH102-102L, CH103-103L.

Engineering Science: ES100, ES101, ES201, ES202.

Physical Education: 2 Credits

Elective Courses: 9 credits of courses in category II and III of General Education Course requirements. At least 3 credits should be taken in each category.

PREMEDICAL, PREOPTOMETRY, PREDENTAL AND PREVETERINARY PROGRAMS

The University of Guam offers all courses, which are required to attend post-graduate medical, optometry and dental schools, and these courses are as rigorous as courses in other accredited institutions. However, the University of Guam does not offer a "pre-med major," etc., sequence



of courses, because most medical, optometry and dental schools prefer to consider candidates who have completed a subject area major. Therefore, those who plan to continue their studies in medical, optometry or dental school should choose a subject area major, and, in addition, should schedule mathematics through calculus, one year of college or university physics, one year of general biology, and two years of chemistry (through organic chemistry).

Courses such as quantitative analysis, biochemistry, cell physiology, genetics and comparative anatomy are often recommended if scheduling permits. Often, premed, preoptometry and pre dental students will choose to major in math or the sciences, but this is not necessary so long as the required courses are taken. Prospective premeds, preoptometry and pre dents should realize that national examinations (the Medical College Aptitude Test, MCAT; the Optometry College Admission Test, OCAT; and the Dental Aptitude Test, DAT) are to be taken in the junior year of college; required courses should be completed or in progress before these exams are scheduled in order to assure adequate scores. Information on MCAT, OCAT and DAT can be obtained from the Office of Counseling and Career Planning; Guam is an officially designated test site for these exams.

Those who are interested in veterinary medicine can complete basic science requirements at the University of Guam. However, there are very few schools of veterinary medicine and they are extremely selective. They usually require, in addition to basic science, agriculture courses in animal husbandry, animal nutrition, etc., and all have specific state residency requirements which being a resident of Guam does not fulfill. Pre-vet students are encouraged to attend the University of Guam for two years, during which time basic science courses can be taken and appropriate catalogs studied.

Advisement for these preprofessional courses is handled through the biology major advisor in the Division of Natural Sciences, and all students who plan to go to medical, optometry, dental, and veterinary schools are encouraged to seek this advisement, regardless of their subject area. The University of Guam presently participates in a special "Undeserved in Sight" program with the Pacific University College of Optometry, and a special program for Pacific Island students is available. Inquiries from high school students and other Guam residents are welcomed.



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COLLEGE OF PROFESSIONAL STUDIES

- **School of Business and Public Administration**
- **School of Education**
- **School of Nursing, Social Work, and Health Sciences**

The University of Guam College of Professional Studies includes the School of Business and Public Administration, the School of Education, and the School of Nursing, Social Work and Health Sciences. Through its teaching, research, and service mission, the College of Professional Studies advances social and economic development through education, health, business and government. Each of the College of Professional Studies meets the rigorous standards established by their professional accrediting agencies. In addition, the Schools collaborate on crosscutting programs as they share a common cause to improve the quality of life and foster regional development. The University of Guam College of Professional Studies offer academic programs and conduct collaborative research with a focus on serving the community, the people of Guam, and the Western Pacific.

ACCREDITATION

In addition to meeting the accreditation standards of the Western Association of Schools and Colleges, each of the professional schools maintains full accreditation or candidacy status within its professional accrediting agency. Professional accreditation attests to the schools, academic rigor and program quality.

School of Business and Public Administration is accredited by the International Assembly of Collegiate Business Education (IACBE) and maintains candidacy status with the Association to Advance Collegiate Schools of Business (AACSB) International.

School of Education maintains candidacy status with the National Council for the Accreditation of Teacher Education (NCATE).

School of Nursing, Social Work, and Health Sciences has achieved accreditation through the National League for Nursing Accrediting Commission (NLNAC) for its nursing program and through the National Council on Social Work Education for its Bachelor of Social Work Program.

ADMINISTRATION

The Dean of the College of Professional Studies is responsible for overall academic leadership, planning, and management. Each of the three Professional Schools

has an academic leader, an Administrative Chair, who serves as the head of the school to maintain rigorous academic standards and oversee the mission and delivery of the academic programs. Undergraduate programs are organized by discipline and are headed by faculty who oversee their specialty within the curriculum and who along with other faculty provide advisement to students in their various degree programs. The Professional Schools also offer graduate degree programs. For more information on graduate programs, please see the University of Guam Graduate Bulletin 2004-2005.

ADMISSION

Admission to the Professional Schools is determined by the rules, regulations, and procedures established by the University of Guam. As there may be requirements for entry into a specific professional program, students seeking admission should also check the program requirements listed by the school of their particular degree interest.

DEGREE PROGRAMS

The Professional Schools offer the following degree programs. Several of the degree programs offer major, minor, and concentrations for areas of specialization.

Bachelor of Arts in Education
Bachelor of Arts, Health, Physical Education, Recreation, and Dance
Bachelor of Business Administration
Bachelor of Science, Criminal Justice
Bachelor of Science, Nursing
Bachelor of Science, Public Administration
Bachelor of Social Work
Master of Arts, Counseling
Master of Business Administration
Master of Education
Master of Public Administration

CERTIFICATE AND SPECIAL INSTRUCTION PROGRAMS

Accounting
Health Services Administration
Paralegal Studies
Pre-Law
Recreation Programming

SCHOLARSHIP PROGRAMS

The Professional Schools are able to offer student scholarships through the generosity of public and private contributions. The scholarship programs are administered through the University of Guam Financial Aid Office. Students seeking scholarship support should contact the Financial Aid Office for information about eligibility and



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other application procedures and deadlines for these and other scholarship opportunities. The following annual scholarship programs are specifically available to students seeking degrees within the Professional Schools.

Association of Government Accountants
Bank Pacific Scholarship
Board of Regents Nurses Training Scholarship
Carl Diaz Memorial Social Work Scholarship
Community First Federal Credit Union
Guam Nurse's Association Scholarship
Guam Society of Certified Public Accountants Student Scholarship
Pedro "Doc" Sanchez Scholarship Program
Military Order of the Cootie
Mobil Oil Scholarship
Pacific Association of Professional Real Estate Appraisers
Tan Sui Lin and Family Trust Fund Scholarship
Dr. Antonio C. Yamashita Education Corps

STUDENT ORGANIZATIONS

A number of organizations have been created to support the special interests and social goals of students within the Professional Schools. Each of these student groups has a history of service to Guam and to the professions, as well as providing networking opportunities for students with practicing professionals. For those seeking information about, or would like to join a student organization, please contact the University of Guam Student Life Office.

American Marketing Association (AMA/UOG Collegiate Chapter)
Association for Childhood Education International (ACEI)
Future Educators of Guam Association (FEGA)
Junior Accountants Society (JAS)
Public Administration and Legal Studies Club (PALS)
Rotaract
Social Work Student Alliance (SWSA)
Student Nurses Association of Guam (SNAG)
Tourism Awareness Group (TAG)
University of Guam Investment Club
Dr. Antonio C. Yamashita Education Corps
UOG Student Chapter of the Society for Human Resource Management (SHRM)

AFFILIATED CENTERS AND PROGRAMS

To meet its academic, research, and service mission, the College of Professional Studies have a number of affiliated centers and programs. The following is a list of Centers of Excellence and other cross-cutting programs which students, faculty, and the community can partner in pursuit of professional service and enrichment.

Center for Chamorro Language and Culture
Center for Developmental Disabilities and Educational Research Services
Center for Economic Development, Research, and Data Services
Center for School Performance and Finance
GEAR-UP
International Business and Tourism Center
Pacific Islands Small Business Development Center and Network
School of Education Parent Teacher Association (SOE-PTA)
Society for Human Resource Management (SHRM)
Guam Professional Chapter

CONTACT

Correspondence with the College Professional Studies can be directed to:

Dr. Sheying Chen, Dean
College of Professional Studies
University of Guam
UOG Station
Mangilao, Guam 96923
Phone: (671) 735-2469
FAX: (671) 734-0500



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SCHOOL OF BUSINESS AND PUBLIC ADMINISTRATION



MISSION

The mission of the School of Business and Public Administration (SBPA) is:

1. To excel as the regional center for education and development of professionals and leaders for business and government, entrepreneurial managers and socially responsible leaders.
2. To serve as a community resource for research, service and the dissemination of knowledge to individuals and organizations within the region.

The SBPA mission relates to the University of Guam mission. As a Land Grant institution, the University provides programs and outreach opportunities that integrate SBPA and its students into the fabric of the community and the development of regional economies. The liberal arts setting and General Education requirements of the University are integral to SBPA professional degree programs and curricula.

In its mission commitment to teaching, service and research, SBPA is dedicated to the success of its students by providing quality bachelor's and master's degree programs in business administration, criminal justice and public administration with concentrations appropriate to the region.

The School is a repository of knowledge for economic and business issues, where scholarship and service support and enhance its educational programs. The School encourages faculty and students to undertake applied research and provide community and university services for the benefit of business and public agencies in the region. The School plays an important role in providing needed services to the community and university through small business development, conferences, seminars, and professional consulting to business and government.

The School espouses the following core values that relate to its mission, its students and its vision of the future:

- Academic quality
- Critical thinking supported by strong fundamental skills
- Cultural diversity
- Social responsibility
- Currency and excellence in thought and action
- Lifelong learning and growth
- Teamwork
- Hard work, dedication and continuous improvement
- Development of Guam and the Western Pacific region
- Graduates who can compete globally, think strategically and respond to change.

DEGREE PROGRAMS

Bachelor of Business Administration
Bachelor of Science, Criminal Justice
Bachelor of Science, Public Administration
Master of Business Administration
Master of Public Administration

CERTIFICATE AND SPECIAL INSTRUCTION PROGRAMS

Accounting (pending approval, late Fall 2003)
Health Services Administration
Paralegal Studies

ADMISSION AND OTHER PROGRAM REQUIREMENTS

All School of Business and Public Administration students must comply with the following before enrolling in any upper division courses

- Must have completed a minimum of 30 credit hours
- Must have a cumulative GPA of at least 2.0
- Must have completed EN111 and MA110 with a grade of "C" or better in both classes
- Must earn a grade of "C" or better in their major required coursework.

ADVISEMENT

The School is committed to the advisement of its students. Students are required to meet and confer with a full-time SBPA faculty advisor from their chosen area of study at least twice. The first meeting is required upon declaration of a major course of study in SBPA. The second meeting is required two academic semesters before the date of expected graduation. An advisement meeting is also required when a student changes to another major in SBPA, adds a major in SBPA as a second major, changes Concentration within the BBA degree program, or



transfers from another institution into SBPA. Note that this policy does not preclude students from seeking advisement at other times.

Students may obtain advisement forms for their major and sample four-year program plans from the SBPA Office. These forms should be completed prior to meeting with an advisor.

CONTACT

The Office of the School of Business and Public Administration is located in the second floor of the Micronesian Area Research Center. Correspondence with the School of Business and Public Administration can be directed to:

Administrative Chair
 School of Business and Public Administration
 University of Guam
 UOG Station
 Mangilao, Guam 96923
 Phone: (671) 735-2553
 FAX: (671) 734-5362

BACHELOR OF BUSINESS ADMINISTRATION DEGREE PROGRAM (BBA)

The Bachelor of Business Administration (BBA) degree program is designed to prepare undergraduate students from Guam and the Asia-Pacific region to assume professional business positions in the private and public sectors. Students who pursue this degree program may design a course of study that leads to the BBA degree with a concentration in one of the following areas: Accounting, Finance and Economics, Marketing, International Tourism and Hospitality Management. A custom-designed concentration is also permitted with the approval of the School of Business and Public Administration advisor and Administrative Chair.

The School of Business and Public Administration has designed its program to achieve the following objectives. The successful student will:

- Have the knowledge and skills to understand the business world, achieve success in their careers and be prepared for subsequent graduate work.
- Earn a degree that stresses fundamental business skills, emphasizes a general management perspective and ensures basic levels of literacy, knowledge and technical competency.

In conjunction with business leaders from the region, the School has developed a curriculum and learning outcomes that contain the qualities vital for personal and professional success. The curriculum is integrated with the

University's General Education requirements. The business curriculum and activities of the School do not stop at the walls of the University. The School, its students and alumni set the stage for lifelong learning and growth through student internship programs, membership in student and business organizations, community and university service, and applied research and consulting. To receive the BBA degree, students complete one hundred and twenty-four (124) semester credit hours.

SUMMARY OF REQUIREMENTS FOR THE BBA DEGREE

Curricular Component (detail below)	BBA with a Concentration
General Education	55
BBA Foundation*	51
BBA Concentration*	12
Upper-Division Free Electives	<u>6</u>
Semester Credit Hours	124

*NOTE: It is School policy and a business accreditation standard that at least fifty percent (50%) of the BBA Foundation and BBA Concentration components must be earned at the University of Guam.

GENERAL EDUCATION COMPONENT OF THE BBA DEGREE

Students are required to complete fifty-five (55) semester credit hours selected from the University's General Education Requirements, as found in this catalog.

The General Education philosophy states, "While courses in one's major field prepare a student for success in a chosen profession, the General Education program helps prepare one for success in life." These courses are important to the BBA degree program, particularly in the areas of essential skills, global and regional studies, modern language and the diversity of society. When all BBA degree program components are taken into consideration, approximately fifty percent (50%) are from non-business coursework.

While there are many choices among the General Education courses offered, it is strongly recommended that BBA students include the following courses during their first year of study (note: BA130 and BA110 are prerequisites to several required BBA Foundation courses):

SUGGESTED GENERAL EDUCATION COURSE FOR YEAR 1		General Education Category Met (Essential Skills)
EN110	Freshman Composition	English Writing
EN111	Freshman Composition	English Writing
CO 210	Fundamentals of Communications	Communications
MA110	Finite Mathematics	Mathematics
BA130	Introduction to Computer Operations	Statistics/Computer
BA110	Principles of Economics	Individual & Society



The School intends that its students achieve the following learning outcomes from the General Education Component. Successful students will:

- Complete the General Education Program, an important step toward a well-rounded education
- Demonstrate essential skills sufficient to communicate clearly and effectively, use information technology for business purposes, and apply conceptual reasoning and quantitative analysis
- Understand diversity, as displayed by a knowledge of other languages, cultures and regions Know the political, social and economic environments in which businesses operate
- Take subjects that will contribute to life-long learning in their personal lives and careers.

FOUNDATION COMPONENT OF THE BBA DEGREE

Students are required to complete fifty-one (51) semester credit hours selected from the BBA Foundation. These courses are fundamental to understanding the commercial world and developing sound business skills.

BBA Foundation courses are to be taken in each of a student’s four years at the University. Courses beginning with the number 1 are suggested for freshmen (e.g. BA110); 2 for sophomores (e.g. BA260); 3 for juniors (e.g. BA320); and 4 for seniors (e.g. BA440). During the senior year after having completed most of the General Education and Foundation coursework, students take courses that put challenge the fundamental concepts learned. BA441 Operations Management, BA481 Practical Applications in Small Business/ Entrepreneurship or BA482 Business/ Research Internship, students prepare for the practice of business. They work on projects, meet practicing professionals, and enhance their understanding of how organizations operate. In the capstone BA480 Business Strategy and Policy, students examine business problems from a general management perspective, use and integrate concepts from different functional perspectives, develop strategy, make strategic decisions, and analyze the factors that affect the ability of a business to execute its strategy.

The School intends that its students achieve the following learning outcomes from the BBA Foundation Component. Successful students will:

- Understand the management process, the profit motive, and how firms operate and compete
- Apply fundamental concepts and techniques from the functional areas of accounting, economics, finance, information technology, marketing and management to island, national and global business environments
- Know how to deploy and manage diverse resources using a variety of management processes

- Know how legal, regulatory and political environments affect business decisions
- Solve business problems using case analysis, statistics and functional principles
- Effectively use teamwork, leadership, and written and oral communication skills in business situations
- Recognize ethical issues and develop socially responsible resolutions
- Solve business problems in real-world situations to the satisfaction of practicing managers
- Integrate fundamental concepts in developing strategic plans and making general management decisions
- Observe and network with business managers and professionals.

Required coursework in the BBA Foundation Component includes:

COURSE	Title	Credit Hours	Prerequisite
BA200	Principles of Financial Accounting	3	BA130/ test out
BA201	Principles of Managerial Accounting	3	BA200
BA210	Basic Statistics for Business and Economics	3	BA110, BA130/ test, MA110
BA240	Management of Organizations	3	
BA260	Fundamentals of Marketing	3	BA240
PA233	Impact of Government	3	
BA310	Regulatory Admin on Business Applied Statistics for Business Decisions	3	BA210, BA240
BA320	Basic Business Finance	3	BA201, BA210
BA330	Info. Technology and Networks for Business	3	BA210, BA240
BA340	Human Resource Management	3	BA240
Choice of:	BA333 Mgmt. Info. Systems <u>OR</u> BA380 E-Business	3	varies with course
Choice of:	BA252 International Tourism <u>OR</u> BA341 Int'l Business Environment <u>OR</u> BA420 International Corporate Finance <u>OR</u> BA460 International Marketing	3	varies with course
LW442	Business Law I	3	
BA440	Organizational Behavior	3	BA240, SO101/PY101
PA405	Ethics in the Professions	3	
Choice of:	BA441 Operations Management <u>OR</u> BA481 Practical Applications in Small Business/ Entrepreneurship <u>OR</u> BA482 Business/ Research Internship	3	varies with course
BA480	Business Strategy and Policy	3	graduating senior
	Total	<u>51</u>	

CONCENTRATION OPTIONS WITHIN THE BBA DEGREE

Students are required to complete twelve (12) semester credit hours selected from a BBA Concentration. In this component, students develop additional expertise in one area of their business education.

By the end of their second year, students select one of the following Concentrations: (i) Accounting; (ii) Finance and Economics; (iii) Marketing; (iv) International



Tourism & Hospitality Management; or (v) A Custom-Designed Concentration approved by a SBPA faculty advisor and the Dean.

Coursework in the BBA Concentration is meant for upper-division juniors and seniors and is typically taken during the student's final two years at the University.

The School intends that its students achieve the following learning outcomes from the BBA Concentration component. Successful students will:

- Develop a command of the concepts, practices, and institutions of a business field or area of interest
- Show management, decision-making and problem-solving capabilities in a business field or area of interest
- Possess the skills required by island and regional businesses for entry-level jobs in a field
- Expand their network of professional contacts through the opportunity to participate in conferences, seminars, and/ or student and business organizations.

ACCOUNTING CONCENTRATION

The Accounting Concentration is for students interested in professional careers in the field. Jobs in accounting are found in public accounting firms and in almost all business firms and levels of government.

(Note: The BBA Degree with an Accounting Concentration does not fully qualify a student to sit for the Certified Public Accountant (CPA) examination. While SBPA offers the additional coursework required, interested students should seek advisement through the Dean's Office in order to understand the requirements.)

This Concentration stresses technical skills that support the four key areas of accounting: audit, cost, government and tax. Particular emphasis is given to knowing how financial data are assembled and integrated into an articulated set of financial statements, understanding techniques and procedures, and using accounting computer applications.

Requirements for students selecting the Accounting Concentration include:

Course	Title	Credit Hours	Prerequisites
BA300	Intermediate Accounting I	3	BA201 with C or better
BA301	Intermediate Accounting, II	3	BA300 with C or better
BA304	Individual Income Tax	3	BA201 with C or better
BA305	Cost Accounting I	3	BA201 with C or better
Total		12	

Students pursuing a BBA Degree with an Accounting Concentration are encouraged to select LW443 Business Law II from the BBA Foundation.

FINANCE AND ECONOMICS CONCENTRATION

The Finance and Economics Concentration is for students interested in further graduate study and professional careers in fields such as financial analysis and management, treasury, cash management, risk management, economic analysis and policy-making, and planning. Jobs in these fields are found in many different types of business firms and at various levels of government. This Concentration is also for students interested in specialized industries such as banking, brokerage, insurance, personal financial planning and real estate. Although the emphasis is on profit-oriented organizations, the principles and concepts developed are also applicable to not-for-profit and autonomous government organizations. Finance and Economics courses stress general management concerns with particular emphasis on economic, financial and quantitative analysis. Students are developed to think logically about problems, to understand how markets and economic/ financial institutions operate, and to see the interrelationships among consumers, businesses and governments. Students are provided with applied concepts, tools and techniques for formulating decisions and policies.

Requirements for Students Selecting the Finance and Economics Concentration includes:

Course	Title	Credit Hours	Prerequisites
BA323	Corporate Finance	3	BA320
Choice of:	Two electives selected from the following:	6	
	BA311 Intermediate Macroeconomic Theory		BA210
	BA312 Intermediate Microeconomic Theory		BA210
	BA321 Money and Banking		BA110
	BA322 Personnel Financial Planning		
	BA421 Investments and Real Estate		BA320
	BA -9- Special Courses in Economics/Finance		Advisor approval
	GE321 Economic Geography		
BA410	Managerial Economics	3	BA310
	Total	12	

In addition, students must take BA420 International Corporate Finance from the BBA Foundation.



MARKETING CONCENTRATION

The Marketing Concentration is for students interested in further graduate study and professional careers in fields such as advertising, market research, selling and sales management, distribution, international marketing, services marketing and marketing management. Although the emphasis is on profit-oriented organizations, the principles and concepts developed are also applicable to not-for-profit and autonomous government organizations. Marketing cuts across products and services, consumer and business markets, domestic and global boundaries, and traditional and electronic business environments. Key concepts include identifying customer needs and wants, developing products and services to satisfy these needs and wants, establishing channels and communications to move products and services through intermediaries to end users, and monitoring transactions and customer responses to guide future activities.

Requirements for students selecting the Marketing Concentration include:

Course	Title	Credit Hours	Prerequisites
Choice of:	Two electives selected from the following: BA360 Transportation & Physical Distribution BA361 Consumer Behavior BA363 Advertising and Sales Promotion BA461 Retailing BA -9- Special Courses in Marketing	6	BA260 BA260 BA260 BA260 Advisor Approval
BA462	Marketing Research	3	BA260, BA310
BA463	Marketing Management	3	BA260, Senior
	Total	12	

In addition, students must take BA460 International Marketing from the BBA Foundation.

INTERNATIONAL TOURISM & HOSPITALITY MANAGEMENT CONCENTRATION

The International Tourism & Hospitality Management Concentration is for students interested in the opportunities provided by the tourism and hospitality industries. This includes the management and operation of tourism attractions, hotel accommodations and restaurants, tour companies and related businesses (e.g., wholesale/ retail enterprises, transportation companies, and government regulatory and promotion agencies that serve the international traveler). When armed with the skills and knowledge obtained through the BBA Foundation courses and a specialized internship, students in this Concentration will have the opportunity to pursue their preferred area of expertise in tourism and hospitality management. Since the Concentration combines academic and applied

experiences, students are expected to engage in an internship during the beginning of their senior year.

Requirements for the Tourism & Hospitality Management Concentration include:

Course	Title	Credit Hours	Prerequisites
Choice of:	An elective selected from the following BA150 Intro to Hospitality BA251 Guam's Tourism Product	3	
Choice of	An elective selection for the following BA350 Hotel Management BA352 Food and Beverage Management BA450 Tourism Research and Market Development BA -9- Special courses in International Tourism and Hospitality Management	3	BA240 BA240 BA260, BA350 Advisor approval
BA451	Tourism/Hotel Internship	3	
BA453	Tourism Policy, Planning and Development	3	BA240
	Total	12	

In addition, students must take BA252 International Tourism from the BBA Foundation.

CUSTOM-DESIGNED CONCENTRATION

The Custom-Designed Concentration is for students interested in an individualized learning plan that complements the fundamental skills developed in the BBA Foundation. For any number of personal or professional reasons, students select twelve (12) upper-division, semester credit hours of their own choosing to fulfill the requirements of this Concentration. The design possibilities are almost endless, since the courses may come from either SBPA or any other school in the University. The only rule is: Students choosing the Custom-Designed Concentration must complete twelve (12) semester credit hours of upper-division University of Guam courses approved by an SBPA faculty advisor and the Administrative Chair that do not overlap with the General Education, BBA Foundation, or Upper-Division Free Electives components.

Example 1: SBPA students may have an interest in international business.

Students with this interest would benefit from the General Education courses in international and regional studies. They would select a Custom-Designed Concentration such as the following to further develop their interest:



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Course	Title	Credits Hours	Prerequisites				
BA341	International Business Environment	3		BA332	Multimedia Database Systems	3	Placement, MA110 BA333 or co-requisite
BA420	International Corporate Finance	3	BA320	Choice of:	Two courses selected from the following: BA333 Management Information Systems	6	BA230 with C or better, BA330 co-requisite CS370
BA460	International Marketing	3	BA260		CS403 Data Communications and Networking CS492 Practicum in Computer Science		Division approval
----	A course from SBPA or another school with an international focus	3	varies with course				
TOTAL		12				12	

In addition, students would take BA252 International Tourism from the BBA Foundation.

Example 2: SBPA students may have an interest in Human Resource Management.

Students with this interest would benefit from a General Education course in Psychology or Sociology as well as BA340 Human Resource Management and BA440 Organizational Behavior in the BBA Foundation. They would select a Custom-Designed Concentration such as the following to further develop their interest:

Course	Title	Credits Hours	Prerequisites
BA445	Managing the Employee and Work Environment	3	BA240 or consent
BA443	Compensation, Benefits and Performance Evaluation	3	BA240 or consent
BA444	Staffing and Employee Development	3	
Choice of:	An elective selected from the following courses:	3	
	CF309 Prevention Programming for Youth at Risk		PY101/SO101 or consent
	PA403 Public Personnel Administration		PA210
	SO344 Aging: Myth and Realities		SO101 or consent
	SO360 Social Movements and Change		SO101 or consent
Total		12	

Example 3: SBPA students may have an interest in technology and e-commerce.

Students with this interest would benefit from BA130 Introduction to Computer Operations in the General Education requirements as well as BA330 Information Technology and Networks for Business in the BBA Foundation. They would select a Custom-Designed Concentration such as the following to further develop their interest (Note: The courses in this example are from SBPA's International Technology Systems and the School of Liberal Arts and Social Sciences' Computer Information Systems and Computer Science):

Course	Title	Credit Hours	Prerequisite
BA230	Data Processing and Data Administration	3	BA130 with C or better or BA130

In addition, students would take BA380 E-Business from the BBA Foundation.

Example 4: SBPA students may have an interest in a combination of business and science

Students would choose the Custom-Designed Concentration, perhaps selecting twelve (12) upper-division, semester credit hours from the College of Liberal Arts and Social Sciences and/ or College of Natural and Applied Sciences to further develop their interest.

REQUIRED UPPER-DIVISION FREE ELECTIVES FOR THE BBA DEGREE

Students must complete six (6) semester credit hours selected from any upper-division, non-business course (i.e., the course cannot begin with BA). As there is no other requirement for this component, students have a wide range of courses from which to select.

The School intends that its students achieve the following learning outcome from the Upper-Division Free Electives Component. Successful students will investigate topics of personal interest that contribute to their lifelong learning.

BACHELOR OF SCIENCE IN CRIMINAL JUSTICE DEGREE PROGRAM (BSCJ)

The Criminal Justice Program is designed as an interdisciplinary study drawing from legal studies, mathematics, psychology, business and public administration. Graduates qualify to hold management and administrative positions within the criminal justice system, i.e., corrections, customs, judiciary, police, etc. The program requires sixteen (16) courses with each course completed in the sequence specified by advisors. In order to meet individual needs and interests, students may draw from several courses to complete their required electives. Students must earn a grade of "C" or better in all major coursework.



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For Business Administration majors, upper division Legal Studies (LW) and Public Administration (PA) courses may be used to fulfill upper division elective requirements outside SPBA.

SUMMARY OF REQUIREMENTS FOR THE BSCJ DEGREE

General Education Requirements	55
Criminal Justice Major Requirements	48
Criminal Justice Electives	18
General Electives	<u>3</u>
Requirement for Graduation (credit hours)	124

CRIMINAL JUSTICE MAJOR REQUIREMENTS

Course	Title	Credit Hours	Prerequisite
LW101	Intro. to Criminal Justice	3	None
LW202	Trial and Evidence	3	None
LW306	Criminal Law	3	None
LW311	Correctional Security Mgmt. and Admin.	3	PA210
LW402	Constitutional Law	3	
LW404	Administration and Management of Criminal Justice Organization	3	PA210
LW409	Problems in Criminal Justice	3	None
MA385	Applied Statistics	3	MA151 or equivalent
BA 130	Intro. To Computer Operations	3	
PA201	Public Admin. in Guam and in the Western Pacific	3	
PA210	Public Admin. and Management: Concepts and Applications	3	
PA233	Impact of Government Regulatory Administration Business	3	
PA304	Government Public Information	3	PA210
PA303	Government Finance	3	PA210
PA403	Public Personnel Administration	3	PA210
PA405	Leadership Ethics in the Professions	3	
Total		48	

Electives (18 credit hours): to be approved by Legal Studies advisors.

BACHELOR OF SCIENCE IN PUBLIC ADMINISTRATION DEGREE PROGRAM

The Bachelor of Science in Public Administration (BSPA) is designed to equip students with professional competencies to accomplish managerial tasks and organizational objectives in public and not-for-profit organizations. Students enrolled in the BSPA. degree program study the various roles of professional managers in the public service; develop leadership and analytical skills, study policy-making processes; and learn the techniques of sound public sector management. The program provides special attention and sensitivity to

cultural and social issues in the Western Pacific and Asian region and an understanding of their relevance to public administration. Students must earn a grade of "C" or better in all major coursework.

For Business Administration majors, upper division Legal Studies (LW) and Public Administration (PA) courses may be used to fulfill upper division elective requirements outside SPBA.

SUMMARY OF REQUIREMENTS FOR THE BSPA DEGREE

General Education Requirements	55
Foundation Courses	27
Public Administration Major Requirements	21
Required Electives within SBPA	15
General Electives	<u>6</u>
Requirement for Graduation (credit hours)	124

PUBLIC ADMINISTRATION FOUNDATION COURSES

Course	Title	Credit Hours	Prerequisite.
BA303	Governmental Accounting for Non-Accounting Majors	3	
LW402	Constitutional Law	3	
MA385	Applied Statistics	3	MA151 or equivalent
BA130	Intro. to Computer Ops	3	
BA230	Data Processing and Data Admin.	3	BA130 or placement test and MA110**
BA252	International Tourism	3	BA240
BA260	Fundamentals of Marketing	3	
PA201	Public Administration in Guam and in the Western Pacific	3	
PA215	Supervision in Government Organizations	3	
Total		27	

PUBLIC ADMINISTRATION MAJOR REQUIREMENTS

Course	Title	Credit Hours	Prerequisite
PA210	Public Administration and Management Concepts and Application	3	
PA233	Impact of Government Regulatory Admin.	3	



	on Business		
PA303	Government Finance	3	PA210
PA402	Public Admin. and public Policy	3	PA210
PA403	Public Personnel Admin.	3	PA210
PA405	Leadership Ethics in the Professions	3	
PA420	Public Finance and Fiscal Policy	3	
	Total	<u>21</u>	

Required Electives within SBPA (15 credit hours): To be approved by Public Administration advisors.

**PUBLIC ADMINISTRATION MINOR
REQUIREMENTS**
(Total: 18 credit hours)

Required Courses (18 credit hours): PA210, 233, 303, 403, 405, 420

Course	Title	Credit Hours	Prerequisite
PA210	Public Admin. and Management: Concepts and Applications	3	
PA233	Impact of Government Regulatory Administration of Business	3	
PA303	Government Finance	3	PA210
PA403	Public Personnel Administration	3	PA210
PA405	Leadership Ethics in the Professions	3	
PA420	Public Finance and Fiscal Policy	3	
	Total	<u>21</u>	

**CERTIFICATE AND SPECIAL
INSTRUCTION PROGRAMS**

There are a number of professional certificate programs offered by the University of Guam Professional Schools. The purpose of these programs is to extend student learning in various specialized fields and when designated, are developed in accordance with professional standards set by credentialing agencies. See the following program descriptions for information about advisement, admission and course requirements. Advisement is strongly encouraged by the faculty of the contributing certificate/special instruction program.

**CERTIFICATE PROGRAM IN
ACCOUNTING**

(Total: 27 credit hours)

Note: The following information is provided in advance of program approval. Program approval is pending Fall 2003. Students interested in the Certificate Program in Accounting should contact the School of Business and

Public Administration for information about the program's starting date.

The objective of the certificate program is to allow graduates of the BBA degree program and holders of any four-year bachelor's degree in business (or other, with appropriate prerequisites) to enroll in twenty-seven credits of Accounting, Taxation, and Law courses in order to qualify for the CPA Board examinations. While the education requirement set by Guam Law is 150 credits of collegiate education, the Guam Board of Accountancy specifies the subject matter content, in addition to earning a baccalaureate degree from an accredited business school or college of business, and completing at least 150 semester hours. These are:

- Twenty-four semester hours in accounting at the upper division or graduate level covering the subjects of financial accounting, auditing, taxation, and management accounting, and
- At least thirty-six semester hours in business courses (which shall include six semester hours of economics, three semester hours in business law, three semester hours in finance, and can include accounting courses beyond the elementary level in excess of those included to meet the twenty-four semester hour requirement) at the upper division level or graduate level.

Proposed courses under the Certificate Program in Accounting total twenty-seven semester hours that include financial and management accounting, auditing, taxation, and law, as follows:

BA 302	Intermediate Accounting III
BA306	Cost Accounting II
BA400	Advanced Accounting
BA401	Government Accounting
BA402	Accounting Systems
BA403	Auditing
BA404	Advanced Income Tax
BA405	Accounting Internship
LW443	Business Law II

In order to accommodate those who work during the daytime, most of these courses will be offered in the evenings and weekends during the regular semester, or some other format consistent with semester schedule of other programs of the School of Business and Public Administration.

**MINOR/CERTIFICATE IN HEALTH
SERVICES ADMINISTRATION**

(Total: 18 credit hours)

The populations of Guam and the Western Pacific are changing and with it the need for health services. Health care on Guam is provided by the local government via the Department of Public Health and Social Services, the Guam Memorial Hospital, the Department of Mental



Health and Substance Abuse and to some extent the Department of Vocational Rehabilitation; through the growing number of private providers; and through the Naval Hospital and other military connected clinics. Health care in the Western Pacific is provided by rural clinics and central government hospitals. There are few private health providers in the Western Pacific Island nations. The minor in Health Services Administration provides the people of Guam and in the region with the opportunity to pursue a career in the administration of health services. Although, health care is a business like any other, it has unique special components, which either dictate or impact on administrative and managerial decisions. Health Services Administration minor provides a solid theoretical and practical grounding through the process of formal education.

The minor/certificate in Health Services Administration is open to all majors in the School of Business and Public Administration and in other degree programs of the University. It requires the completion of 18 credit hours of specialized courses. Students must earn a grade of C or better in the required courses listed below.

Required Courses:

Course	Title	Credit Hours	Prerequisite
PA206	Public Health and Disease Mgmt	3	None
PA207	The Administration of Public Health Systems	3	None
PA210	Public Administration & Mgmt. Concepts	3	None
PA306	Health Care Planning & Evaluation	3	None
PA307	The Economics of Health Care	3	None
PA405	Leadership Ethics in the Professions	3	None
Total		18	

**MINOR/CERTIFICATE PROGRAM
PARALEGAL STUDIES**

(Total: 30 credit hours)

The primary objective of this program is to provide the residents of Guam, Micronesia, and the Western Pacific with an opportunity to pursue a professional career in law through the paralegal minor and certificate offered at the University of Guam.

The second objective of the program is to build a supportive relationship with the Guam Legal, business, public administration and criminal justice communities.

This minor/certificate will allow students with any major at the University of Guam to have a viable professional career option in the legal studies field upon graduation. This certification program is also an excellent opportunity for students to develop key skills needed in law school.

Admission Criteria (Applicants must meet one of the following):

- Bachelor’s Degree; or
- Current Bachelor’s Student; or
- Current employee with at least two years of experience with an approved firm or agency related to the legal profession (legal secretaries or governmental agency employees in related fields).

Course	Title	Credit Hours	Prerequisite
LW101	Introduction to Criminal Justice	3	None
LW106	Personal Law	3	None
LW110	Introduction to the Paralegal Profession	3	None
LW120	Legal Investigation and Technical Report Writing	3	None
LW285	Legal Reasoning, Research and Report	3	None
LW330	Contracts and Torts	3	None
LW360	Administrative Procedure	3	None
LW380	Criminal and Civil Procedure	3	None
LW298/ 398/498	Legal Studies Intern.	3	Instructor’s consent
PA405	Leadership Ethics in the Professions	3	None
Total		30	

PRE-LAW CURRICULUM

Students interested in pursuing a legal career may follow a major of their choice. There is no formal pre-law major. Law schools do not require or encourage such a major. Majors most commonly chosen are Political Science, Business, English, History, Public Administration, Philosophy, and Psychology. In fulfilling requirements in their major fields, students seeking entry to law school may want to consider the courses listed below. In addition, pre-law advisors on the Political Science and School of Business and Public Administration faculty will assist students to prepare for the Law School Admission Tests and law school applications.

SUGGESTED PRE-LAW COURSES

Humanities:

Course	Title	Credit Hours	Prerequisite
CO340	Persuasion	3	CO210
EN319	Advanced Composition	3	EN111
HI201	The American Nation I	3	
HI202	The American Nation II	3	
PA405	Leadership Ethics in the Professions	3	Senior Standing
PI210	Introduction to Logic	3	



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Natural Sciences and Math:

Course	Title	Credit Hours	Prerequisite
BI157-157L			
BI158-158L	Principles of Biology	8	
MA151*	Introductory Statistics	3	MA085-II or Placement

Business:

Course	Title	Credit Hours	Prerequisite
BA200*	Principles of Financial Accounting	3	
BA201*	Principles of Management Accounting	3	BA200 with grade of "C" or better
BA110	Principles of Economics	3	
BA130	Introduction to Computer Operations	3	

Social Science:

Course	Title	Credit Hours	Prerequisite
PS101	Intro to Government and Politics	3	
PS202	Government in the United States	3	
PS420	International Law and Organizations	3	PS215 or consent of instructor

Legal Studies:

Course	Title	Credit Hours	Prerequisite
LW101	Intro to Criminal Justice	3	
LW202	Personal Law	3	
LW306	Criminal Law	3	
LW311	Correctional Security and Administration		
LW402	Constitutional Law	3	Senior Standing

*Meets General Educational Requirements

**Meets B.B.A. Foundation Course Requirements

SCHOOL OF EDUCATION



MISSION

The major mission of the School of Education is the provision of pre-service teacher education to meet the multicultural educational demands of the island's educational system as well as providing for the region as a whole. The emerging challenges brought about by social, economic, and political changes within the region have created a need to expand the School's ability to deliver appropriate instruction and related educational services. Thus, an integral part of the School's mission is becoming the academic, research, and service resource center for Guam and the greater Micronesian areas.

The School of Education provides initial preparation and continuing education opportunities to aspiring teachers, and other professional personnel engaged in educational activities on Guam, the Western Pacific region and the U.S. mainland. These purposes are accomplished primarily through classroom instruction and related practicum activities monitored and coordinated by the teaching faculty.

School requirements presently meet teacher certification requirements for Guam, the Commonwealth of the Northern Marianas Islands, the Federated States of Micronesia, the Republic of the Marshalls, the Republic of Palau and many U.S. states. Students are responsible for becoming familiar with certification requirements of the geographic areas in which they plan to seek employment. Students need to be aware that school systems change certification requirements and that it is the students' responsibility to be aware of changing standards for certification.

Programs to prepare candidates for teacher certification in elementary, secondary, second language elementary, special education and early childhood education provided by the University of Guam School of Education are accepted by the Guam Board of Education.

DEGREE PROGRAMS

Bachelor of Arts, Education

Master of Arts, Counseling

Master of Education

ADMISSION AND OTHER PROGRAM REQUIREMENTS

All students who wish to major in education must apply and be admitted to the School of Education. Freshman and sophomore students are admitted as Pre-Education students. Pre-Education students, upon achieving junior standing, must seek admission to Teacher Candidacy Status. Only six (6) credits of upper division education (300 and 400 level) work taken prior to admission to the School of Education may apply toward the BA degree in education.

Application for Teacher Candidacy should take place during the semester the student completes 54-60 semester hours of acceptable school credits and meets all the specific prerequisite requirements. Applications may be obtained from the Office of the Administrative Chair, School of Education in SOE 208. Students should inquire about this process early in the semester.

REQUIREMENTS FOR ADMISSION OF PRE-EDUCATION STUDENTS

The student must submit an application for admission to the School of Education that includes a portfolio demonstrating that he/she has at the point of application has met the following requirements:

- Completed at least 54-60 semester credit hours at the end of the semester the application is filed, including the following courses and General Education requirements:
- ED110 (or equivalent), 192, and 201
- PY101, and
- General Education Requirements: EN110 & EN111, CO210, ED265 is encouraged or BI201 or HI211 or HI243 or PS225, one science course, MA110 or MA161a or MA165
- Earned a cumulative grade point average (GPA) of 2.7 or more based upon all credits earned at the time of application.
- Submitted official transcripts for all earned credits.
- Submitted an essay as determined by the Advisement Team.
- Obtained letters of recommendation, and
- Other portfolio items as determined by the Advisement Team.

A formal interview with the School of Education Admission Committee is required of each applicant. The interview will generally take less than an hour and will



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follow guidelines established by the faculty of the School. The student will be provided with a statement of Full Admission to Teacher Candidacy, Provisional Candidacy, or denial (with cause) no later than seven (7) calendar days from the date of the interview. The action will be binding unless successfully appealed. Transfer students with less than 60 semester hours of earned credit applicable to the University of Guam will be expected to meet all the rules for admission as regular students.

Requirements for Provisional Admission of Teacher Candidacy

Students in the following categories will be admitted as provisional members of the School of Education in accordance with the following requirements. Applications may be obtained from the Office of the Administrative Chair, School of Education room 208.

Transfer Students

Transfer students with 60 or more semester hours of earned credit acceptable to the University of Guam but who do not meet all course prerequisites shall:

- Follow all application procedures and rules.
- Maintain at least twelve (12) semester hours of enrollment each semester (six [6] for summer session term) in prerequisite courses. In the event there are less than twelve (12) semester hours of prerequisites remaining, the student must enroll in all remaining prerequisite courses during the first semester or six (6) credits if the summer term is the first enrollment with the remainder enrolled in during the next regular term.
- When all requirements for regular membership are met, the transfer student will become a regular member of the School of Education.

Professional School Employees

Professional school employees of any recognized public or private school system will be admitted to the School of Education by the filed submission of:

- Documentation of professional school employment, and
- Transcript(s) supporting the completion of 90 or more earned semester hours acceptable to the University of Guam or a baccalaureate degree from a recognized institution.

Non-Education Majors

Non-education majors may take up to six credits of upper division education (300 and 400 level) courses prior to admission to the School of Education. Beyond those six credits, students must be admitted to the School in order to apply upper division work toward a Bachelor of Arts in Education degree. No such permission may be granted for

ED 492 Student Teaching or for ED 498 Internship in Teaching.

Holders of Baccalaureate Degrees

Holders of a baccalaureate degree in the field of education from an accredited US institution will be granted regular membership in the School of Education without regard for specific course prerequisites and GPA requirements.

Holders of a baccalaureate degree in fields other than education from an accredited US institution will be granted regular membership in the School of Education upon application and with documentation that ED110 (or equivalent), 192 and 201 have been completed.

Holders of degrees from unaccredited institutions must submit an application and meet all course prerequisites and GPA requirements.

Individual Degree Plan (IDP)

An official IDP is defined as an Individual Degree Plan appropriately signed by the School of Education designee and the Director, Admissions & Records. Holders of an official Individual Degree Plan (IDP) will be granted admission to the School of Education if they can fulfill the following requirements:

- Have a GPA of 2.7 or more for all earned credits,
- Have at least 40 semester hours of credit acceptable to the University of Guam, and
- Have the consent of the Administrative Chair, School of Education.

ADVISEMENT

The School of Education is responsible for the academic advisement of all students who are either Pre-Education or Education majors, all students who plan to work toward teacher certification, all who are on an Individualized Degree Program (IDP) and all who are recipients of Dr. Antonio C. Yamashita Educator Corps Scholarship awards. All students should read this catalog carefully as it is the ultimate authority on degree requirements.

An advisement portfolio, to be kept in the School of Education Administration Office, will be developed and maintained by each student. It will be used as a basis for assessment and advisement throughout the teacher education experience and will be closely monitored at major decision points such as admission to candidacy, student teaching, and graduation.

All students working toward a Bachelor of Arts in Education degree must complete the General Education Program as required by the University. Students seeking degrees in the School of Education should familiarize



themselves with the General Education regulations in this catalog.

Students are advised to check with their advisor concerning specific recommendations of their major; for example, certain major areas strongly recommend or require specific General Education courses as a part of the major. (Early commitment to a major or combination of majors leads to more efficient progress).

GRADING SYSTEM

The letter grade system (A, B, etc.) is used in all courses except ED192, 292, 392, 492, and 498. In these courses the pass (P) and No Credit (NC) system is used with the two exceptions below.

Grading for ED492 Practicum in Student Teaching: A, Pass (P) or No Credit (NC).

Required Grade Point Average (GPA) for School of Education Graduates: All Undergraduate School of Education majors must have an overall cumulative grade point average of 2.7 in order to graduate with a Bachelor of Arts in Education degree.

Grade Requirement for Education Courses for SOE Majors: A grade of "C" or better must be earned by SOE undergraduate majors in all SOE courses. Secondary major students must maintain a grade of "C" or better in all relevant content areas.

CONTACT

The School of Education Administration Office is located on the second-floor of the School of Education Building. Correspondence with the School of Education can be directed to:

Administrative Chair
School of Education
University of Guam
UOG Station
Mangilao, Guam 96923
Phone: (671) 735-2440/3
FAX: (671) 734-3651

BACHELOR OF ARTS IN EDUCATION DEGREE PROGRAM

The common attributes of each major are:

1. Students receive training that is particularly relevant to Guam and Micronesia.
2. Students are encouraged to be involved in practicum during each year of preparation to be culminated by the student teaching experience.
3. Students may be assigned independent study projects.

4. Students are provided a foundation for later graduate work.

DIVISION OF TEACHER EDUCATION AND PUBLIC SERVICES

Programs within this division are designed to meet the needs of public education. They focus on teaching, practice, in-service, and research programs to prepare educators in the pre-service and in-service areas at both the undergraduate and graduate levels. There are six component programs within this division that constitute major areas of study within the Bachelor of Arts in Education Degree.

COMPONENT PROGRAMS

- Early Childhood/Elementary Education
- Elementary Education
- Elementary Education with Chamorro Language and Culture Teaching Specialty
- English in Second Language
- Second Language/Elementary Education
- Secondary Education
- Special Education

AFFILIATED CENTERS AND PROGRAMS

- Center for Chamorro Language and Culture
- Center for School Performance and Finance

PROGRAM DESCRIPTIONS AND REQUIREMENTS

The courses of instruction offered by the School of Education are organized into undergraduate and graduate levels in a developmental sequence that promotes the acquisition of knowledge and competencies at increasingly complex levels and in important areas of specialization.

There are two categories of student status at the undergraduate level: Pre-Education and Teacher Candidate. During the freshman and sophomore years, students who are interested in investigating and understanding teaching as a career can explore their interest as a Pre-Education major. Through interactions with School of Education advisors, students plan an initial course of study and participate in entry-level experiences with these goals in mind. The School of Education encourages interested students to explore the teaching profession through actual involvement in school classrooms beginning in the freshman year. These experiences help students to become familiar with pupils' attitudes, values and abilities. Additionally, they provide an increasingly important opportunity to acquaint interested students with pupils from diverse cultural environments and schools at a variety of levels. These early experiences assist interested students in making an informed decision about their further participation in the



program as a Teacher Candidate. Admission to teacher candidacy typically comes at the beginning of the junior year. A formal application is required during the sophomore year. During the junior and senior years, students gain detailed experiences and training in their specific program area.

The student teaching assignment (ED492) in the senior year is the culminating experience of the teacher education program. The student is placed with a master teacher at the appropriate level within the school system where he/she is guided through an induction period of observation, a period of participation and observation and a final period of increasing responsibility for teaching full-time during his/her hours at school. Faculty members of the School of Education provide supervision and assistance to the student teacher.

Because of the importance of the student teaching experience, there are specific requirements for admission. Candidates for student teaching must contact the Office of the Field Experience Coordinator in the semester preceding student teaching to be apprised of the various requirements and to submit materials and information required prior to acceptance into the student teaching experience. Students are cautioned about the need to concentrate their full resources during the student teaching semester on student teaching. Students are not allowed to carry an overload as student teaching is a full time job. Students are urged to review the contents of the Student Teaching Handbook available from the Office of the Field Experience Coordinator prior to enrollment.

MAJOR IN EARLY CHILDHOOD/ELEMENTARY EDUCATION

This program provides pre-service and in-service courses/programs at the undergraduate level. It provides the region with teachers who are especially able to teach preschool and primary grade children (K-5) in a variety of cultural environments.

The program of studies for the major in Early Childhood/Elementary Education is designed for students who wish to enter the educational profession as teachers in preschool, primary and elementary grades. A minimum total of 124 credit hours is required. Students completing the Early Childhood/Elementary Education program will meet Early Childhood and Elementary certification (K-5) requirements.

General Education Requirements (55 credit hours): Each student must fulfill the General Education requirements as listed in the Academic Rules and Regulations section of this catalog. PY101 and HI211 are recommended and fulfill certain General Education Requirements.

Professional Education Requirements (33 credit hours): ED110 or ED403, ED192, ED201, ED300, ED351, ED352, ED360, ED361, ED362, ED392A, ED451, and ED489.

Specialization Requirements (30 credit hours): ED251, ED330, ED331, ED332, ED333, ED334, ED492. (Early Childhood/Elementary Education majors enrolled in ED492 (12 credits) take six credit hours of teaching at the early childhood level and six credit hours of teaching at the elementary level.)

Electives (11-20 credit hours) An "Emphasis Area" option is available in which certification in an added area is possible. Contact an advisor in the School of Education.

MAJOR IN ELEMENTARY EDUCATION

This program provides pre-service and in-service courses/programs at the undergraduate and graduate levels. It provides the region with teachers who are able to teach at the elementary level in a variety of cultural environments.

The program of studies for the major in Elementary Education is designed for students who wish to enter the educational profession as teachers in education programs for K-5 graders. Minimum total credit hour requirement: 126.

General Education Requirements (55 credit hours): Each student must fulfill the General Education requirements as listed in the Academic Rules and Regulations section of this catalog. PY101, ED265 or HI211, and ED452 are recommended and fulfill certain General Education Requirements.

Professional Education Requirements (51 credit hours)

Foundation Courses – ED110 or 403, 201, 300, 451, 489.

Method Courses – ED351, 352, 360, 361, and 362. Before enrollment in any methods courses, a general education content area must be successfully complete.

Practicum Experience – ED192 – to be taken concurrently with ED110; ED392A – to be taken concurrently with ED360; ED392B – to be taken the semester prior to student teaching and ED492 for 12 credits

Related Area Requirements (9 credit hours): ED319, 446 and 473.

Related Area Electives (8 credit hours): ED215, ED334, ED482 or other courses in Special Education, Instructional Technology, Teaching English to Speaker of Other Languages, and Early Childhood. Courses other



than Education courses may be selection upon approval of the advisor.

General Content Area Requirements (3 credit hours in addition to General Education Requirements):

One class in American History: HI201, HI202, or HI406.

ELEMENTARY MAJOR WITH CHAMORRO LANGUAGE & CULTURE TEACHING SPECIALTY

The program of studies for the Major in Elementary Education with a Chamorro Language and Culture Teaching specialty is a program that came from the specific request of the Guam Department of Education to meet the demands of the Chamorro Mandate program teachers to satisfy degree and certification requirements.

It covers all the specific requirements for the major in elementary education as well as the necessary language and culture content components for the specialty. Thus, the student in this program will also qualify to teach in the regular elementary classroom.

General Education Requirements (55 credit hours): Each student must fulfill the General Education requirements as listed in the Academic Rules and Regulations section of this catalog. PY101, HI211 and ED265 fulfill certain General Education Requirements and are required for Elementary majors in Chamorro Language and Culture Teaching specialty.

Professional Education Requirements (45 credit hours): ED110 or 403, 192, 201, 300, 350, 351 or 352, 353, 354, 356, 357, 451, 489, 492 or 498 a-b for 12 credits.

Major Specialty Requirements: (36 credit hours): ED265, ED481, HI211, LN300, AN333, LS319, ED385 a-b-c, AN320, HI450, LN350.

Chamorro Language Teacher/Elementary Education: This program provides pre-service and in-service courses/programs at the undergraduate and graduate levels. It provides teachers who are able to teach in regional Chamorro language programs at the K-5 grade level.

MAJOR IN SECOND LANGUAGE/ ELEMENTARY EDUCATION

The program of studies for the Second Language/Elementary Education Major is designed for students who wish to teach in English as a second language (ESL) or Languages Other Than English (LOTE), Chamorro, or bilingual programs at the elementary level. A minimum total of 124 credit hours is required. Students completing this program will meet Elementary (K-5th) certification requirements.

Note that the language courses to acquire proficiency in a language other than English are not part of the program, but should be part of the General Education offerings selected by the student. During student teaching, the student is required to demonstrate teaching competence in two languages.

General Education Requirements (55 credit hours): Each student must fulfill the General Education requirements as listed in the Academic Rules and Regulations section of this catalog. PY101, ED265 or HI211 is recommended and fulfills certain General Education Requirements. For those wishing to work in Chamorro or Chamorro/English bilingual programs, CM101 and CM102 are required.

Professional Education Requirements (33-37 credit hours): ED110 or 403, 192, 201 or PY201, ED300, ED352, ED360, ED361, ED362, ED392A, ED451, ED489, plus ED351 or ED392B.

Specialization Requirements (33-39 credit hours): ED280, ED385A, ED385B, ED385C, ED480, ED481, LN300, LN385, LN400, ED492 for 12 credit hours (at least 6 credit hours in an ESL, Chamorro or bilingual/bicultural classroom). ED385a-b is required for Chamorro, Chamorro/bilingual and other second language teachers. LN385 is required for ESL, other second language and bilingual teachers.

Electives (0-8 credit hours). Consult an advisor.

MAJOR IN SECONDARY EDUCATION

This program provides pre-service and in-service courses/programs at the undergraduate and graduate levels. It provides the region with teachers who are able to teach at the secondary level in a variety of cultural environments.

The program in Secondary Education is designed to prepare students for teaching careers in middle and senior high schools. Students seeking a degree in secondary education receive extensive training in professional education as well as preparation in a subject area(s). Students shall demonstrate their ability to teach in their respective teaching area(s). The student's program must be approved by advisors of both the teaching area and the Secondary Education Program.

General Education Requirements (55 credit hours): Each student must fulfill the General Education requirements as listed in the Academic Rules and Regulations section of this catalog.

Related Area Requirements (3 credit hours): PY202



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Professional Education Requirements (33 credit hours): ED110 or 403, 192, 201, 300, 451, 462, 473, 489, 492 plus a methods course based on or related to the major or area of specialty.

Specialty Requirements (30-58 credit hours): Specialty areas must be selected from areas commonly taught in secondary schools.

An "Emphasis Area" option is available in which certification in an added area is possible. Two (2) options are available to the student majoring in Secondary Education. Students select the option that best relates to their future plans and previous experience.

Option A. Subject Major

Students selecting this option must complete 30-58 semester hours in a subject area as specified by another school of the University. This option stresses in-depth preparation in one subject area and leads to certification in one subject area.

Option B. One Teaching Area of Specialty

Students selecting this option must take a minimum of 30 specified hours in one teaching area. Students receive preparation in a subject area beyond the minimum required for certification. More subject area choices are available to students selecting this option than in Option A. Students should consult the Secondary Education Program description contained under the content area of their choice. At present, the following eight programs make up the Secondary Option "B" Programs available:

1. Agriculture (30 credit hours)

Required Courses (15 credit hours): AG101, AG181, AG211, AG280.

Electives (15 credit hours): Upper division courses in Agriculture

2. Secondary Education Chamorro Language and Culture Teaching Specialty (133 credit hours)

Chamorro Language Teacher/Secondary Education: This program provides pre-service and service courses/programs at the undergraduate level. It provides teachers who are able to teach in regional Chamorro language programs at the 6-12 grade level.

General Education Requirements (55 credit hours): Each student must fulfill the General Education requirements as listed in the Academic Rules and Regulations section of this catalog. CM101, CM102, PY101, HI211, and ED265 fulfill certain General Education Requirements and are required for Secondary majors in Chamorro Language and Culture Teaching specialty.

Professional Education Requirements (43 credit hours): ED110 or 403, 192, 201, 220, 280, 300, 351, 451, 462, 481, 489, 492 or 498 for 12 credits.

Major Specialty Requirements (35 credit hours): HI211, ED265, ED/LS319, CM201, CM202, CM494, AN320, ED385a-b-c. HI450.

Electives (6 credit hours): Choose two of the following: PS225, ED334, AN325 or any related courses.

3. General Science (41-43 credit hours).

Required Courses (25-27 credit hours): The student shall select three (3) complete sequences from the following:

Chemistry (8 credits): CH102-102L and CH103-103L*

Physics (10 credits): PH251**, PH252, PH210 and PH211

Geology (8 credits): NS110-110L and NS112-112L

Biology (8 credits): BI157-157L and BI158-158L and Science Seminar Course (1 credit hour).

Prerequisites: *Proficiency at MA161a level or concurrent enrollment. **MA203 or concurrent enrollment.

Electives (16 credit hours): The student may select a minimum of 16 upper division credit hours from the CH series, PH series, NS series or BI series of courses. Prerequisites must be observed.

4. Consumer and Family Sciences (30 credit hours)

Required Courses (12 credit hours): CF120, CF230, CF315 and CF450.

Electives (18 CF credit hours): At least 9 credits must be upper division.

5. Language Arts

Student planning on becoming teachers of English or Language Arts should declare majors in both English and Secondary Education.

Required Courses (21 credit hours): EN211 or 212, EN313 or 314, EN319, EN450, EN460 series (one course), LN300, and LN350.

Electives (15 credit hours):

Group I Electives (Choose 9 credit hours): EN321, EN/AN333, EN400, and EN480.

Group II Electives (Choose 6 credit hours): EN213 or 215, EN311, EN470 series (one course), LN385, LN400, LN460, CO226 and CO326. **(Focus on Journalism):** CO226, 326, 356.

6. Social Studies (36 credit hours)

Required Courses (24 credit hours): HI121, 122, 201, 202, GE201, PS101, 202, 225.



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Electives (12 credit hours): Upper division courses in history, geography and political science.

7. Vocational/Technical Education with Emphasis Areas:

This Option B is to prepare students for vocational/technical teaching careers in senior high schools and higher education. Students seeking a degree in Secondary Education with an Option B in a Vocational/Technical Specialty receive extensive preparation in professional education as well as training in their specialty. This is an undergraduate program in the School of Education, University of Guam to provide opportunity for students to prepare to teach Vocational Education. Candidates will transfer thirty (30) credits of approved skill course credits to the University of Guam (from accredited institutions) and will complete the University and School of Education requirements in the areas of General Education, Professional Education and Field Requirements for the Bachelor's Degree. All programs must be approved by the Vocational/Technical Education Faculty and will include required specialized Vocational Education courses.

The emphasis areas are: Accounting, Architectural Engineering Technology, Automotive Technology, Fire Protection, Building Construction, Civil Engineering Technology, Computer Technology, Criminal Justice (Administration of Criminal Justice, Law Enforcement Administration, Corrections Administration, Industrial Security Administration), Distributive Education, Electronic Engineering Technology, Fire Science Technology, Food and Beverage Operations, Horticulture, Hotel Operations, Marketing Operations, Office Administration, Refrigeration and Air Conditioning, Secretarial Science, Supervision and Management, Tour Operations Management, Travel Agency Management and Waterworks Technology.

8. English as a Second Language (39 Credit Hours)

Required Courses (27 credit hours): ED280, 480, 481, LN300, 350, 385, LN400, 401, 460.

Electives (12 credit hours): AN212, 320, 330, 421, EN/AN333, EN213, 319, 470, ED444.

MAJOR IN SPECIAL EDUCATION

The program of study for this major is designed to prepare students for entry into the field of human services for exceptional individuals with specific emphasis areas in teaching exceptional learners. This program is generic and provides basic teaching knowledge and skills applicable to individuals with disabilities. The broad instructional focus takes a life span approach to assisting the exceptional

individual and family. Primary emphasis is meeting the needs of students with disabilities in inclusive classroom settings with secondary emphasis on meeting the needs of individuals with moderate to severe disabilities. Program administration presumes that graduates will work in inclusive classroom settings, resource rooms, or self-contained classrooms. Students are prepared to teach in local, regional, or U.S. Mainland schools. This broad generic baccalaureate degree is designed to prepare student to be in Special Education teaching settings and to develop a foundation for more advanced graduate level work in Special Education. Minimum total credit hours required: **131.**

General Education Requirements (55 credit hours): Each student must fulfill the General Education requirements as listed in the Academic Rules and Regulations section of this catalog. PY101 is required and fulfills certain general education requirement. One course in Guam history or culture is required for certification in Guam. HI211 or ED265 is recommended. (DOE requires ED489 for certification if the student is a dual major).

Professional Education Requirements (31 credit hours): ED110 or 403, 192, 201, 300, 360, 361, 362, and 451. Choose one management/tech values/cultural class from the following: ED319, 411, 444, 452, 457, 480, PY404, 420, SO386, SO/PY440, SO302, CO320, SW351, 400, 450.

Special Education Core Requirements (39 credit hours): *ED215, *220, *292, 310, 314, 315, 442, 446, 449, 457, and 492.

Special Education Electives (6 credit hours): Choose two courses from the following: ED311, 312, 343, and 491.

*These are basic prerequisites for all Special Education courses. These 7 credit hours should be taken concurrently for an integrated experience. Please consult an advisor.

DIVISION OF FOUNDATIONS, EDUCATIONAL RESEARCH AND HUMAN SERVICES

This Division coordinates and manages teaching practice and research that serve as a foundation to all other program courses offered by the Division of Teacher Education and Public Services within the School of Education. The graduate programs in Administration and Supervision, Counseling, and Special Education are also part of this Division.

The program in Administration and Supervision provides pre-service and in-service course/programs at the graduate level for the purpose of preparing regional personnel to have administrative/supervisory skills necessary for education program for education programs.



The program in Counseling provides training in the graduate level for aspiring counselors to serve in regional schools as well as training related to other areas of human service counseling. The program provides graduate level requirements while ensuring that undergraduate courses are available to meet other educational needs in “helping” areas.

The program in Special Education provides pre-service and in-service courses/programs at the undergraduate and graduate level. It also provides the region with qualified teachers to serve students with disabilities in both the general education and special education settings. Special services and research is provided through its clinical services aspect. At the graduate level, the program provides in-service courses and workshops as well as regularly scheduled graduate level course work. The program emphasizes clinical experience. Graduate students work under supervision in providing the region with specialized technical assistance and services related to special education.

SCHOOL OF NURSING, SOCIAL WORK, AND HEALTH SCIENCES



MISSION

The School of Nursing Social Work and Health Sciences is committed to improving the health, fitness, personal and social well-being, and social development of the people of Guam and the Western Pacific. To realize this mission the School of Nursing, Social Work, and Health Sciences:

- 1) Delivers programs designed to prepare graduates for their professions and provides ongoing educational development for members of the respective professions. The School fosters collaboration among the disciplines and facilitates inter-professional education.
- 2) Engages in collaborative research and creative endeavors focused on the needs of the people of Guam and the Western Pacific.
- 3) Promotes the advancement of social and economic justice as well as community service of students and faculty.

DEGREE PROGRAMS

Bachelor of Arts, Health, Physical Education, Recreation and Dance
Bachelor of Science, Nursing
Bachelor of Social Work

ADVISEMENT

Academic advisement is provided to assist students throughout their educational careers as they prepare to become competent entry-level professionals. The advisor monitors student progress, provides consultation in planning a course of study, and assists in problem solving with regard to classroom, clinical practice, and field course work. The faculty advisor serves as an “anchor person” with whom students may confer regarding any program-

related problem or question. Students are encouraged to meet with their advisor on a regular basis.

CONTACT

The Office of the School of Nursing, Social Work, and Health Sciences is located on the first floor, Room 100, of the School of Nursing, Social Work and Health Sciences Building. Correspondence with the School of Nursing, Social Work, and Health Sciences can be directed to:

Administrative Chair
School of Nursing, Social Work,
and Health Sciences
University of Guam
UOG Station
Mangilao, Guam 96923
Phone: (671) 735-2650/2651
FAX: (671) 734-1203
Email: nursing@guam.uog.edu

BACHELOR OF SCIENCE, NURSING DEGREE PROGRAM

The Nursing Program is designed for students who wish to pursue a nursing degree. It is a four-year professional nursing program of study leading to a Bachelor of Science degree in nursing with eligibility to take the national examination for licensure as a registered nurse.

NURSING PROGRAM MISSION

The Nursing Program offers professional nursing education to the culturally and academically diverse population of the region. To realize this mission, the nursing program: provides non-nurses, licensed nurses, and graduate nurses undergraduate studies in nursing; implements, evaluates, and refines the curriculum to produce culturally competent, caring nurses who think creatively and critically and meet national professional nursing standards.

The Nursing Program increases the body of nursing knowledge through research and creative endeavors. To realize this mission, the nursing programs encourages faculty and students to participate in research, projects, programs, and advanced study; and conducts, and disseminates findings of research and health-related projects.

The Nursing Program serves culturally diverse people and health care providers of the region. To realize this mission, the nursing program: offers continuing education and consultation, locally and through distance technology; and provides leadership to raise standards, enhance health



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and well-being, and promote collegiality between providers.

ADMISSION REQUIREMENTS

There are two (2) admission levels in the baccalaureate nursing program: pre-nursing and nursing. Any regularly enrolled University of Guam student may apply for admission to the nursing program. Application packets are available at the school's administrative office. Upon receipt of all necessary documents, the Nursing Admission & Academic Standards Committee (AASC) reviews applications and notifies applicants by letter of their admittance to one of the two admission levels and gives them the name of their assigned advisor.

ADVISEMENT

The Nursing AASC appoints a faculty advisor to all students admitted to the Generic and Second-Step nursing programs. The advisor is named in the letter of acceptance. Usually that relationship continues until the student graduates, withdraws, or changes majors within the university. After admission to either the pre-nursing or nursing program level, students must meet with their advisor before they can register for future courses. They are encouraged to meet with their advisor on a regular basis throughout the semester.

GENERIC BSN TRACK

1. Graduation from high school or possession of a General Education Diploma (GED) equivalent or a practical nursing program, with a cumulative grade point average (GPA) of 2.5 or better.
2. Completion of high school chemistry (one year), biology (one year), algebra, and geometry or equivalent.
3. Admission to the University of Guam.
4. Submission of transcripts for evaluation to the University Registrar of all previous course work taken at other education institutions.

Admission to Pre-nursing Level. Pre-nursing level students are those who have declared nursing as their major but have not yet completed prerequisite courses and English competency requirements (California Reading Test - CRT) for enrollment in NU202B. Pre-nursing Level students who are approaching the Nursing Level enrollment must submit a letter of request for admission to the Nursing Level. The letter with its accompanying academic information must be submitted to the Nursing AASC. Refer to the admission policy and procedure in the Nursing Program Manual.

Admission to Nursing Level. Nursing level students are those who have completed prerequisite courses with a GPA ≥ 2.7 (see program policy) and are ready to enroll in NU202B and subsequent courses. Refer to the admission

policy and procedures in the School of Nursing Program Manual.

Required Courses for the Generic BSN Program
Support Courses: EN110, EN111, Math GE, MA151, BI124-124L, BI125-125L, BI225, CH100-100L, CH101-101L, AN101/SO101, PY101, CO210, ED201, CF231 plus University Of Guam general education requirements.

Nursing Courses: NU200B, NU202B, NU203B, NU204B, NU207B, NU312B, NU313B, NU314B, NU315B, NU316B, NU317B, NU318B, NU319B, NU320, NU322, NU412, NU413, NU414, NU415, NU416, NU418, NU419, NU420.

Optional (elective) nursing courses: NU/AN/SO344, NU112, NU212.

SECOND-STEP TRACK

The Second-Step track is designed for nursing graduates of diploma or associate degree programs. Its purpose is to expand basic knowledge in both breadth and depth and promote leadership in community, mental, and school health. The program is designed to meet the needs of the more mature, employed student.

Admission to the Second-Step Program:

1. Graduation from high school or General Education Diploma (GED) with a cumulative GPA of 2.5 or better.
2. Completion of high school chemistry (one year) biology (one year), algebra, and geometry or equivalent.
3. Admission to the University of Guam.
4. Submission of transcripts for evaluation by the university registrar of all previous course work taken at other educational institutions.
5. Graduation from a recognized diploma or associate degree program in nursing with a 2.7 grade point average and/or accepted by the CNHS Nursing AASC.
6. Acceptable scores on the National League for Nursing Mobility Test administered by the CNHS.
7. Maintenance of current licensure in the United States or waiver by the AASC

Required Courses for the Second-Step BSN Program:

Support Courses: EN110, EN111, MA151, BI124-124L, BI125-125L, BI225, CH100-100L, CH101-101L, AN101/SO101, PY101, CO210, CF231, ED201 plus University Of Guam general education requirements.

Nursing Courses: NU300S, NU306S, NU320, NU322, NU324S, NU325S, NU412, NU413, NU414, NU415, NU416, NU418, NU419, NU420.



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Optional nursing course: NU112, NU212, NU/AN/SO344

Acceptance of Credit from Other Institutions:

Courses taken in other programs (nursing, medical, military medical, etc.) may be given University Of Guam credit through examination. The following exams may be used for credit:

- NU202: Fundamentals of Nursing (NLN Basic Nursing)
- NU207: Pharmacology in Nursing (NLN Fundamentals of Drug Therapy)
- NU312/NU314: Adult Health Nursing (NLN Achievement Test for Adult Health Nursing)
- NU316/NU318: Family Health Nursing (NLN Test for Maternal Child Nursing)
- Second Step Program Placement (NLN Acceleration Challenge Exam (AE))

The student will request for credit by exam by applying to the School of Nursing AASC. Course materials to support the application will be provided by the student. Upon review of the materials and transcript, the decision whether to allow for credit by exam will be made by the AASC. A score of 50th percentile or greater will constitute credit. The cost of the exams will be paid by the student (NLN Achievement Tests at \$20.00/test; NLN ACE Tests at \$40.00/test – subject to change based on exam fee from NLN). A special clinical project shall be arranged to verify clinical competence in the content area. The cost of the special project will correspond to current University Of Guam Tuition rates.

The acceptance of on-line or distance teaching courses is made by AASC in consultation with faculty. Please see Nursing Program Manual or your faculty advisor for additional information.

Progression in the Nursing Major

In order to remain in good standing in the nursing program, students must maintain a cumulative GPA of 2.7 or better in all nursing courses and all required support courses. Refer to the Nursing Program Manual for policies and procedures about Admission, Advisement, Priority Enrollment, Student Petition and Appeals, Repeating Nursing Courses, Probation, Suspension and Academic Integrity. Refer to University Of Guam Academic Rules and Regulations for policies and procedures about Out-of-Sequence, Withdrawal, Readmission, and Dismissal.

Transportation Requirements

Students are responsible for reliable transportation so that attendance requirements for class and clinical work can be met.

OUT OF SEQUENCE STUDENTS

An out-of-sequence student is one who is not following recommended sequence of nursing courses within the recommended time frame. Students may be out-of-sequence for any of the following reasons: part time study, transfer, failure of a nursing or required support course, withdrawal from a nursing or required course, or returning students.

CONTACT

Correspondence with the Nursing Program can be directed to:

Maria Salomon, DNS, RN
School of Nursing, Social Work, and Health Sciences
University of Guam
UOG Station
Mangilao, Guam 96923
Phone: (671) 735-2666
Email: msalomon@guam.uog.edu

BACHELOR OF SOCIAL WORK DEGREE PROGRAM

A four-year professional educational program in social work leading to a Bachelor of Social Work (BSW) degree is offered. The BSW is recognized by the National Association of Social Workers as the entry-level degree for the profession. The BSW Program is accredited by the National Council on Social Work Education.

Social Work Program Mission and Goals

Through the teaching of social work knowledge and practice, the Bachelor of Social Work Program prepares individuals to develop a global perspective of social welfare and social development, to actualize the concept of social caring, to demonstrate belief in the intrinsic value, dignity and worth of all humankind, to serve those in need, and to act with conviction in advancing the principle of social justice and human rights within the communities of Guam, Micronesia, and the neighboring regions of the Pacific and Asia.

The goals of the Bachelor of Social Work Program are as follows:

1. Preparation of students to understand, identify with and incorporate into practice the professional values and ethics of social work;
2. Preparation of students for beginning generalist professional practice with individuals, kinship systems, groups, organizations, and communities;
3. Preparation of students for practice with diverse and at-risk populations;

4. Preparation of students as beginning social work generalists who link indigenous knowledge, social service practice wisdom, and social research;
5. Preparation of students for lifelong learning and critical thinking through an educational process which is grounded in a liberal arts perspective and professional social work foundations;
6. Enable students to integrate knowledge, skills, and values into generalist social work practice;
7. Preparation of students for graduate education in social work.

ADMISSION REQUIREMENTS FOR THE BSW PROGRAM

There are two levels of social work majors: Pre-BSW and BSW. A pre-BSW student is any declared social work major who has not yet completed the requirements for advancement to the BSW student status. A BSW student is one who has met these requirements and has been formally admitted to the BSW Program.

To be eligible for the BSW junior level, applicants must:

- complete at least 45 credits of General Education requirements
- complete EN111 Freshman Composition
- complete Mathematics General Education requirements
- complete SO101 Introduction to Sociology and PY101 General Psychology
- complete SW201 Social Welfare: A World View with a grade of “C” or better
- have a cumulative G.P.A. of 2.5 or higher
- submit a completed application form and related materials, including two letters of reference.

Application forms are found in the BSW Student Handbook. Typically, applications for advancement to BSW student status are made at the end of the student’s sophomore year. Upon receipt of all necessary documents, the social work faculty reviews the application. The administrative chair of the program notifies applicants by letter of the faculty’s decisions regarding admissions. Students must be advanced to BSW student status in order to take SW 301.

PROGRESSION IN THE BSW PROGRAM

In order to remain in good standing in the BSW Program, students must maintain a grade of “C” or better in all required social work courses and a minimum of 2.5 cumulative GPA.

ADVISEMENT

Academic advisement is provided to assist students throughout their educational careers as they prepare to become competent entry-level social workers. The advisor monitors student progress, provides consultation in planning a course of study, and assists in problem solving with regard to both classroom and field course work. The advisor also facilitates communication between students and their classroom and field instructors. The faculty advisor serves as an “anchor person” with whom students may confer regarding any program-related problem or question. In keeping with the goals of the program and the spirit of social work, the advising relationship among students, faculty, and administrators is one of collaboration. Once a student declares social work as their major, s/he is assigned to an advisor.

SOCIAL WORK MAJOR REQUIREMENTS (Total: 48 Social Work Credit Hours)

The BSW program rests on a general education foundation with a minimum of 18 credit hours in the social sciences of Psychology, Sociology, Anthropology, Political Science; 4 credit hours in the natural sciences; and 3 credit hours in Mathematics/Statistics. Required social science courses are PY101, SO101, PS101, and one Anthropology course, AN212 or AN320 or AN332. Two elective social science courses may be chosen from a list of approved courses, which is available from social work faculty advisors. The required course in the natural sciences is BI110. The required Mathematics/Statistics course is MA151. Note: These courses may count toward General Education requirements.

The BSW program requires 48 credit hours of social work courses. They include 30 credit hours of required classroom courses (SW201, 250, 301, 302, 403, 404, 313, 345, 406, 410), 9 credit hours of fieldwork (SW385, SW485a-b) and 9 elective credit hours selected from SW344, SW400 (may be taken more than once), 450, 480, and 490.

SUMMARY OF REQUIREMENTS FOR GRADUATION

General Education Requirements	55
Social Work Credits	48
Social Sciences Credits (in Psychology, Sociology, Anthropology, and Political Science)	18
Statistics	3

Note: Social / natural sciences and statistic courses that are required by the BSW Program may also count toward General Education requirements. The required minimum number of credit hours for graduation is 124.



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CONTACT

The Office of the School of Nursing, Social Work, and Health Sciences is located on the first floor, Room 100, of the Health Science building. Correspondence with the BSW Program can be directed to:

Gerhard Schwab, PhD, MSW
School of Nursing, Social Work,
and Health Sciences
HSS-220F
University of Guam
UOG Station
Mangilao, Guam 96923
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BACHELOR OF ARTS, HEALTH, PHYSICAL EDUCATION, RECREATION AND DANCE DEGREE PROGRAM

The division of Health, Physical Education, Recreation and Dance (HPERD) provides professional concentration in four areas of specialization leading to the bachelor's degree and preparation for entrance into graduate programs: Exercise Science and Wellness; Recreation and Leisure Management; Teaching; and Pre-Physical Therapy.

The professional concentration in Exercise Science and Wellness provides preparation for students desiring employment in the Exercise Science field including fitness, wellness, and exercise physiology. The Recreation and Leisure Management concentration prepares students for positions in recreation facility management, recreational leadership, as well as development and management of recreational and leisure programs. The professional concentration in Teaching prepares students for Physical Education positions in elementary and secondary public and private schools.

The concentration Pre-Physical Therapy provides students with preparation for competitive entry into off-island programs leading to a Masters in Physical Therapy. This option is similar to preparation for medicine with a strong emphasis on physical and biological sciences as well as application knowledge. A six-credit internship is required including 360 hours of service in a selected setting including hospital, extended care facility, clinic or school in which the student has an opportunity to use skills and knowledge under the supervision of a physical therapist. Students should recognize that this program does not automatically lead to entry into a Physical Therapy program at the Masters level. Entry into these programs is competitively based upon experience and grades. This concentration is based on the recommendations of the American Physical Therapy Association.

While the four concentrations share some courses, it is recommended that students decide upon their choice of concentration by no later than first semester of the junior year. A later change in concentration may necessitate completing additional semesters in order to take the appropriate prerequisites, to take the courses in the proper sequence and to provide time to complete required Practica. Each student will be assigned an HPERD advisor, who should be consulted throughout the student's enrollment. A major's club provides opportunity for students to meet, work and learn with peers in the division and offers a forum for student input into the HPERD program.

CONCENTRATION IN EXERCISE SCIENCE AND WELLNESS

(Total of 60 credit hours, of which 14 count for GE requirements.) Each student must fulfill the General Education requirements as listed in the Academic Rules and Regulations section of this catalog. EN111, BI124-124L, BI125-125L and PE200 fulfill certain General Education Requirements and are required for this concentration. A grade of "C" or better must be earned in these 4 courses. Additionally, the following courses in the Division of HPERD must be completed: PE104, PE105 and PE106, a choice of PE131, PE132 or PE231 (1-2 credits), activity electives (2-3 credits), PE202, CF231, CF430, PE322, PE324, PE350, PE422, PE450, PE498 and 6 credits in an approved collateral area. A grade of "C" or better must be earned in all requirements for the major. A minimum of 124 credits is required for the degree.

CONCENTRATION IN RECREATION AND LEISURE MANAGEMENT

(Total of 81-82 credit hours, of which 12 credit hours count for GE requirements.) Each student must fulfill the General Education requirements as listed in the Academic Rules and Regulations section of the catalog. EN 111, CO210, BA110, and PE200 or PE202 plus either PE104, 105, 106, 131 or 132 fulfill certain General Education Requirements and are required for this Concentration. A grade of "C" or better must be earned in these courses. Additionally, each student must complete PE202 or equivalent, RC202, RC203, PE/RC301, PE/RC303, RC304, RC305, PE/RC325, RC392, RC402, RC403, RC491, RC498, PE249 or PE257, PE454, PE231 or PE331, PE210 or PE220, BA303, BA130, BA240, BA341, BA481, BA440,-BA251, BA350, BA453). A grade of "C" or better must be earned in all requirements for the major. A minimum of 124 credits is required for the degree.

CONCENTRATION IN TEACHING

(Total of 94 credit hours, of which 17 credit hours count for GE requirements.) Each student must fulfill the General Education requirements as listed in the Academic Rules and Regulations section of this catalog. EN111, BI124-124L, BI125-125L, PE200, and PY101 fulfill certain General Education Requirements and are required for this concentration. A grade of “C” or better must be earned in these 5 courses. Additionally, each student completes the following courses: PY202, ED110, ED192, ED201, ED300, ED451, ED462, PE156, PE201, PE210, PE220, PE249, PE257, PE301, PE303, PE322, PE324, PE325, PE331, PE350, PE352, PE353, PE422, PE454, PE470, PE492 (9 credits). A grade of “C” or better must be earned in all requirements for the major. It is suggested that students also take courses in a second teaching endorsement area. A minimum of 132 credits is required for the degree.

CONCENTRATION IN PRE-PHYSICAL THERAPY

(Total of 102-103 credit hours, of which 28-29 count for GE requirements.) Each student must fulfill the General Education requirements as listed in the Academic Rules and Regulations section of this catalog. EN111, CO210, PY101, MA151, BI124-124L, BI125-125L, MA161a & b or MA165, PE200 fulfill certain General Education Requirements and are required for this concentration. A grade of “C” or better must be earned in these courses. Additionally, each student completes the following courses: BI157-157L, BI158-158L, CH102-102L, CH103-103L, CH310a & b, CH311, CH312, ED201, MA385, SO101, SO220, PY304, PY420, PE202, PE322, PE324, PE350, PE422, PE450, PE454, PE498. A grade of “C” or better must be earned in all requirements for the major. A grade of “B” or better is recommended in all required courses. A minimum of 129 credits is required for the degree.

MINOR IN RECREATION PROGRAMMING

The Minor in Recreation Programming prepares students to become professional recreation programmers. It provides an opportunity for students majoring in another area to develop competencies in recreation programming which qualify the successful graduate for entry level positions in after-school programs, community centers, military recreation, health clubs, sports clubs or as an activity director at a hotel. Preparation as a recreation programmer qualifies education majors for interesting summer employment when schools are on traditional vacation. This minor is most beneficial for

students majoring in Elementary or Secondary Education, Physical Education or Business.

The minor in Recreation Programming is not designed for persons seeking upper level management positions in the field of Recreation and Leisure Management. Students can easily continue beyond the minor without any difficulty if they change their goals by taking the additional upper division management courses in recreation and the required business courses.

Required Courses: RC202 or RC203, PE/RC301, PE/RC303, RC304 or RC392, RC305, RC/PE325, RC403, PE210 or PE 220, PE231 or PE331, PE257 or PE249, and PE202 or proof of current American Red Cross Community First Aid and CPR Certification. Note: Tourism classes: BA350, BA453, BA451, BA251, BA251, BA251 with a minimum grade of “C” may be substituted for up to six hours of any combination of PE210, PE220, PE231, PE331, PE257, and PE249. A grade of “C” or better must be earned in all requirements for the minor. **(Total: 29-31 Credit Hours)**

LEARNING RESOURCES



MISSION

The Learning Resources unit (Robert F. Kennedy Memorial Library) is an academic component and the central library facility of the University. The main missions of the unit are: to recruit, select, and retain qualified faculty and staff; to acquire the most appropriate resources; to organize the acquired resources in the most efficient way for use; to provide the most relevant library, information, media and production services affordable to the students, faculty and other users in the University community; and to prepare librarians for schools on Guam. These missions support the University in fulfilling its teaching, research and service missions on Guam and throughout Micronesia.

MINOR AND CERTIFICATION IN LIBRARY SCIENCE

Advisement for the minor in Library Science is coordinated by the Director of Learning Resources at the RFK Library. The Library Science minor is designed to meet the school librarian certification requirements of the Guam Department of Education. The primary objective of the program is to prepare school librarians who will be knowledgeable in all main areas of librarianship and who will be able to develop, promote, and administer effective school library programs. The courses of the program will lead to Professional I, School Library Certification on Guam and would also meet the certification requirements of some school systems in the United States. These courses are in addition to requirements

for teacher certification. School librarians on Guam must also meet teacher certification requirements. The current UOG requirements for a minor and certification in Library Science is 24 semester hours.

Required Core Courses: (15 credits): LS310, LS311, LS312, LS315, LS/ED319 (required for Elementary Education majors) or LS320 (recommended for Secondary Education majors).

Electives: LS314 (strongly recommended for Elementary Education majors), LS/ED452, and LS453.

CONTACT

The Office of the Director for Learning Resources is located on the first floor, Robert Kennedy Memorial Library building. Correspondence with the Library Science Program can be directed to:

Christine Scott-Smith
Director, Learning Resources
University of Guam
UOG Station
Mangilao, Guam 96923
Phone: (671) 735-2330
Email: cscsmth@guam.uog.edu

COURSE LISTINGS



Course Numbering System

General Class-Level Designations

0-099	non-degree unit
100-199	freshman level
200-299	sophomore level
300-399	junior level
400-499	senior level
500-699	graduate level

800-level courses. The 800 series of courses are post baccalaureate, professional development courses for teachers. Admission requirements are (1) proof of a bachelor's degree and (2) proof of present employment as a teacher. No undergraduate may take an 800 course. Credit for an 800 course is not applicable to any degree. These courses may not be cross-listed with any other course. They shall appear on a separate transcript labeled "For Professional Development Only."

Special Course Designations

-90 Series: Special Projects. Courses for individual students, including problems, special studies and individual research.

-91 Series: Seminar Courses. Courses in which the burden of research and preparation is on the students, and class activity is discussion-oriented.

-92 Series: Practicum Courses. Guided work experience supervised by a qualified professor or project director to whom the student reports at regular intervals.

-93 Series: Workshops. Courses administered by a group of specialists and dealing with various applied aspects of a discipline.

-94 Series: Special Studies. Special-category courses usually designed to be offered only once (e.g., a course by a visiting expert; a course designed for a specific group of students).

-95 Series: Thesis. Independent research culminating in a major research paper or project (e.g., Senior Thesis, Master's Thesis).

-98 Series: Internship. A trainee, residency, or intern program in which the student works in a technical or professional area under the supervision of an expert in the field.

-99 Series: Independent Reading. A course of directed readings in a designated field or topic.

CONFERENCE AND SPECIAL PROJECT COURSES

Conference courses are regular courses, not listed on the official semester or term class schedule, in which a person may enroll and study privately with the professor if the justification for such enrollment is approved by the advisor, instructor, division/department chair and dean.

Rules about Enrollment in Special Project and Conference Courses

Students desiring to enroll in a "Special Project" course or in a "Course by Conference" must first have the approval of the instructor, advisor, chair, and appropriate College Dean. After obtaining this approval, the formal registration and payment of required fees for all "Special Projects" or "Course by Conferences" shall take place at the Office of Professional Development and Life-Long Learning Center located in the 2nd floor of the Computer Center building.

If a Special Project or Course by Conference is to be used for graduation requirements, grades must be submitted by the instructor by the required deadline. In addition, the required contact hours must also be met between the student and the instructor for academic credit.

Special Project courses. A person who has been accepted for admission to the University of Guam may register for the following special Projects courses upon special arrangements with the appropriate college/unit. Enrollment in these courses requires the advisor's, instructor's, division/department chair's, and dean's approval.



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190, 290, 390, 490 Special Projects
 192, 292, 392, 492 Practicum Courses
 199, 299, 399, 499 Independent Reading

Course Abbreviations

A person who has been accepted for admission to the University of Guam may, with the instructor's consent, enroll in the -98 series, Internship, through the ninth week of a regular semester or the third week of the summer term, provided that the course is offered by any college except the School of Education. Internships in the School of Education require prior approval and must be registered for by the end of the drop/add period. The necessary application/approval forms may be obtained from the Office of Admissions and Records and submitted to the Office of Professional Development and Life-Long Learning Center located in the 2nd floor of the Computer Center building. All other rules and regulations apply, including contact hour requirements.

Conference courses. A person who has been accepted for admission to the University of Guam may register for (a) conference course(s) upon special arrangements with the appropriate college/unit. A conference course is a regular catalog course that is not offered in the current semester. A Student studies privately with a professor. Enrollment in these courses requires the advisor's, instructor's, division/department chair's, and dean's approval. The necessary application/approval forms may be obtained from the Office of Professional Development and Life-Long Learning Center located in the 2nd floor of the Computer Center building. All other rules and regulations apply.

OTHER COURSE-NUMBER DESIGNATIONS

Letter symbols appearing immediately after course numbers are to be interpreted as follows. Small case letters "a-b" mean a two-semester sequence to be taken in order. When small case letters are separated by a comma instead of a dash, these symbols indicate that even though the courses are closely related, they need not be taken in the a, b order if conditions make it more expedient to reverse the order.

CREDIT HOURS

Parenthetical figures following the course title indicate the number of credit hours a course carries.

BA -0-	ACCOUNTING	SBPA
AG	AGRICULTURE	CNAS
AN	ANTHROPOLOGY	CLASS
AR	ART	CLASS
BI	BIOLOGY	CNAS
CF	CONSUMER & FAMILY SCIENCES	CNAS
CH	CHEMISTRY	CNAS
CI	CHINESE	CLASS
CM	CHAMORRO	CLASS
CO	COMMUNICATION	CLASS
CS	COMPUTER SCIENCE	CNAS
BA -1-	ECONOMICS	SBPA
ED	EDUCATION	SOE
EN	ENGLISH	CLASS
ES	ENGINEERING SCIENCE	CNAS
FA	FINE ARTS	CLASS
BA -2-	FINANCE	SBPA
FR	FRENCH	CLASS
GE	GEOGRAPHY	CLASS
GN	GERMAN	CLASS
HI	HISTORY	CLASS
ID	INTERDISCIPLINARY	EMSS
CS	COMPUTER INFO. SYSTEMS	CLASS
BA -3-	INT'L TECH. SYSTEMS	SBPA
IT -5-	INTERNATIONAL TOURISM	SBPA
LN	LINGUISTICS	CLASS
LS	LIBRARY SCIENCE	LR
LW	LEGAL STUDIES	SBPA
MA	MATHEMATICS	CNAS
BA -4-	MANAGEMENT	SBPA
MK -6-	MARKETING	SBPA
MSL	MILITARY SCIENCE	CNAS
BA -8-	MULTIDISCIPLINARY BUS.	SBPA
MU	MUSIC	CLASS
NS	NATURAL SCIENCE	CNAS
NU	NURSING	SNSWHS
PA	PUBLIC ADMINISTRATION	SBPA
PE	PHYSICAL EDUCATION	SNSWHS
PH	PHYSICS	CNAS
PI	PHILOSOPHY	CLASS
PS	POLITICAL SCIENCE	CLASS
PY	PSYCHOLOGY	CLASS
RC	RECREATION	SNSWHS
SN	SPANISH	CLASS
SO	SOCIOLOGY	CLASS
SW	SOCIAL WORK	SNSWHS
TA	TAGALOG	CLASS
TH	THEATER	CLASS
WG	WOMEN & GENDER STUDIES	CLASS

Course Descriptions by College



COLLEGE OF LIBERAL ARTS AND SOCIAL SCIENCES

ANTHROPOLOGY (AN)

- AN101** (3)
INTRODUCTION TO ANTHROPOLOGY F/SP
This course is an introduction to anthropology: the comparative study of human beings. The basic principles of archaeology, cultural anthropology, linguistics and physical anthropology are explored as they relate to the study of human beings, and to each other as subdisciplines of anthropology.
- AN203** (3)
INTRODUCTION TO ARCHAEOLOGY F/Odd Years
Introduction to Archaeology is designed to acquaint students with the methods, theory, and techniques of archaeology, especially as they apply to reconstructing prehistoric societies and explaining cultural change. Prerequisite: AN101
- AN212** (3)
CULTURAL ANTHROPOLOGY F
This course involves the study of culture, the central concept of anthropology. Traditional and contemporary theories regarding the nature, structure and dynamics of culture are examined, as well as human social institutions: marriage and the family, kinship and descent, social organization, subsistence patterns, economic systems, political organization, social control, religion and magic and the arts. Prerequisite: AN101 or consent of instructor.
- AN222** (4)
INTRODUCTION TO PHYSICAL ANTHROPOLOGY F/Even Years
This course is an introductory survey of physical anthropology, including the place of human beings among the primates, human evolution, and physical variation. Consideration is given to the interrelationship of cultural

and biological factors. Three-hour weekly lab is required. Prerequisite: AN101

- AN262** (3)
BASIC FIELD METHODS IN ARCHAEOLOGY SP/Even Years
This course offers an introduction to the basic field methods and techniques employed in archaeological site survey, mapping, sampling, excavation and recording of cultural remains. Various approaches to archaeological hypothesis testing are explained in lectures and slide presentations and demonstrated in the field using primarily ancient Chamorro habitation sites on Guam. Prerequisite: AN101

- AN310** (3)
PHYSICAL ANTHROPOLOGY OF PACIFIC POPULATIONS SP/Odd Years
This course covers the physical anthropology of past and present Pacific Island populations. During the first half of the term, foundations are laid for evaluating comparative human biological data (skeletal, dental, anthropometric, physiological, biochemical and genetic) that bear on the origins and relationships of Pacific Islanders. During the second half of the term, the focus shifts to biomedical anthropology topics. Health and disease patterning among Pacific Islanders, especially Micronesian populations are examined, as well as any inter-relationships involving culture, history, the physical environment, human biology, demography and disease. Prerequisites: AN101 and AN222, or consent of instructor.

- AN320** (3)
PEOPLE OF THE PACIFIC SP
This course is a study of the anthropology of Melanesia, Micronesia, and Polynesia, including current theories of the settlement of the Pacific Islands, and an exploration of particular studies in cultural anthropology. Prerequisite: AN101

- AN325** (3)
PREHISTORY OF THE PACIFIC BASIN F/Even Years
Prehistory of the Pacific Basin serves to describe the colonization of the Pacific Islands by human populations extending from Australia and New Zealand to the south of Japan on the north, from the Philippines and Indonesia on the west of Hawaii and Easter Island on the east. Close attention, however, is paid to the culture history of Micronesia, and in particular, Guam, the Commonwealth of the Northern Marianas, the Republic of Belau, the Federated States of Micronesia and the Republic of the Marshall Islands. The occupation of these islands is followed through time up to their "discovery" and exploration by Europeans in the 16th and 17th century. Prerequisite: AN101

- AN/SO332** (3)
GLOBALIZATION AND HUMAN DYNAMICS SP/Even Years
This course examines representative peoples in various parts of the world with regard to selected themes concerning globalization and human dynamics. Themes



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explored may include ethnicity, multiculturalism, nation building, and tourism. Prerequisite: AN101.

AN/EN333 (3)

LITERATURE OF GUAM, MICRONESIA, THE PACIFIC F/Even Years
This course is a survey of the myths, legends, folktales, historical accounts and literary works of the literature of Guam and Micronesia and other island cultures in the context of Pacific literature. Students receive an overview of Pacific literature and a survey of available materials suitable for instruction in the Guam public schools. Students are encouraged to adapt legends and other materials in creative writing exercises. Prerequisite: AN101

AN/GE341 (3)

CULTURAL ECOLOGY F/Odd Years
This course examines the linkages and interactions between human cultures and the environment, particularly of subsistence peoples in the tropics and the Pacific. Traditional and contemporary theories and approaches of human adaptation to and modification of the environment are examined. Prerequisites: AN101, and BI157 or GE101.

AN/NU/SO/SW344 (3)

AGING: MYTH & REALITIES F
This course explores the major issues and concepts pertinent to gerontology, the study of the aging process. The prevailing theories of the social/biological aging process, and the economics, physical and psychological problems that might arise in late life are presented, and students learn how these factors impinge on the well-being of the older person and the social structure of a community. Aging as it occurs in different societies and throughout history is discussed. Social myths and stereotypes are explored. An overview of existing aging policies and special programs for seniors is included, as is a section on dying, death and grieving.

AN360 (4)

HUMAN OSTEOLOGY SP/Even Years
This laboratory course covers the detailed anatomy of the human skeleton, and introduces students to selected methods and techniques used in the anthropological and forensic analysis of human skeletal remains. The first two thirds of the course is dedicated to coverage of basic bone biology and the normal anatomy of the skeleton and dentition. During the latter third of the course, students are introduced to the methods used by physical anthropologists to address the following questions from the bones they study: (1) Who was there, and what did they look like?; (2) From where did they come, and with whom are they most closely related?; (3) How did they live, and what inferences about their motor behavior can be obtained from careful study of their skeletons?; and (4) What can we say about their health and disease experiences, and how they died? Prerequisites: AN101 and AN222, or consent of instructor.

AN/SO405 (3)

COMMUNITY DEVELOPMENT SP/Odd Years
This course covers applied sociology and anthropology, emphasizing social processes and programs of planned change on the community level in parts of the world currently undergoing technical development. Prerequisite: AN101 or consent of instructor.

AN/HI/SO413 (3)

RESEARCH METHODOLOGY IN ANTHROPOLOGY, HISTORY AND/OR SOCIOLOGY F/Odd Years
This course covers the use of bibliography, reference tools, and research methods in Anthropology, History, and/or Sociology. Presentation and cooperative evaluation of research materials, methods, and projects is required. (Course may not be repeated for credit.) Prerequisite: AN101 if taken as AN413.

AN/SO418 (3)

SOCIAL STRATIFICATION F/Odd Years
This course is a review of theory and research bearing on the institutional arrangement, individuals, roles and groups in hierarchical relationships known as systems of social stratification, with particular reference to differences between stratification in industrial and less developed societies. Prerequisites: AN101 if taken as AN418 and MA385, or consent of instructor.

AN421 (3)

CROSS-CULTURAL AND SOCIOLOGICAL PROBLEMS OF GUAM AND MICRONESIA F
This course analyzes and evaluates the changing cultural patterns of Guam, the Commonwealth of the Northern Marianas, the Republic of Belau, the Federated States of Micronesia and the Republic of the Marshall Islands. New techniques and materials in the social science area pertaining to cross-cultural understanding are considered. Prerequisite: AN101 or consent of instructor.

AN450 (3)

BIOMEDICAL ANTHROPOLOGY F/Odd Years
This course focuses on the interactions of health, human behavior and human biology. This approach to the understanding of disease and health in human populations grows out of the tradition of holism in anthropology. Topical coverage of the course includes (1) health and disease in evolution, (2) paleopathology and paleoepidemiology, (3) the influence of culture, class and ethnicity on human behavior and disease patterning, (4) the introduction of new diseases through human migration and colonization, (5) the impact of acculturation on population health, and (6) case studies on the interaction of culture, human biology, and disease patterning among Pacific Islanders. Prerequisites: AN101 and AN222. Also open to other students with equivalent background, with consent of instructor.



AN462 (3)
ADVANCED FIELD METHODS
IN ARCHAEOLOGY **SP/Even Years**
 This course offers a comprehensive training of archaeological field methodology for advanced students who already have prior knowledge of archaeological field methods. Principles, practices, and significance of archaeological work are explained with emphasis on formulating research design, data recovery techniques, artifact analysis, computer-aided data processing, and report preparation. Field instructions take place in selected ancient Chamorro habitation sites on Guam. Prerequisite: AN101 and AN262 or consent of instructor.

environment. Prerequisite: AR104 or consent of instructor.

AR205 (3)
BASIC WATERCOLOR PAINTING **F**
 Transparent and opaque watercolor techniques are introduced. Prerequisite: AR103 or consent of instructor.

AR206 (3)
BASIC PAINTING **SP**
 This course explores problems in color and form with an introduction to painting media. Prerequisite: AR103 or consent of instructor.

ART (AR)

The student can choose either the A-P-NC grading system or the conventional A, B, C, D, F grading system in some lower division studio undergraduate art (AR) courses. The instructor shall explain the two grading system options to the students and distribute the appropriate form during the first three weeks of the semester. ("Pass" is equivalent to B and C in the conventional grading system. "P" and "NC" are not computed in the grade-point average.)

AR208 (3)
BASIC SCULPTURE **F**
 Sculpture methods and techniques are explored in this course. Prerequisite: AR103 or 104, or consent of instructor.

AR210 (3)
BASIC PRINTMAKING **SP/Even Years**
 This course introduces art students to the techniques of silkscreen and block printing. Prerequisite: AR103 or AR104 or consent of instructor.

AR101 (3)
INTRODUCTION TO ART **F/SP**
 This is a lecture course covering the major art trends and their place in history, art media and technique, criteria for evaluating plastic art and its relationship to other arts.

AR211 (3)
BASIC PHOTOGRAPHY **F/SP**
 This introductory course enables students to understand and properly use the camera and darkroom with emphasis on composition and visual communications. Prerequisite: Student must have a 35mm SLR camera with interchangeable lenses.

AR102 (3)
STUDIO FOR NON-MAJORS **F/SP**
 This course is an exploration of visual ideas and images in drawing, painting, 3-D design, and other studio techniques. It involves studio work and island field trips.

AR220 (3)
BASIC CERAMICS **F/SP**
 This course is a study of ceramic materials and processes.

AR103 (3)
DRAWING I **F/SP**
 This course develops the student's visual perception and his ability to make a visual statement through various drawing media.

AR303 (3)
LIFE DRAWING **F/Odd Years**
 This course is a development of the creative potential of the figure in art through the various drawing media. Prerequisite: AR103 and AR203 or consent of instructor.

AR104 (3)
BASIC DESIGN **F**
 Basic Design is an introduction to the principles and elements of two-dimensional visual organization.

AR305 (3)
INTERMEDIATE WATERCOLOR PAINTING **F**
 This course provides a continuation of the study of techniques of AR205. Prerequisite AR205.

AR203 (3)
DRAWING II **SP**
 Drawing II provides additional experience in drawing, with emphasis on the ability to interpret form in a creative and individualized manner. Prerequisite: AR103 or consent of instructor.

AR306 (3)
INTERMEDIATE PAINTING **SP**
 This course provides a continuation of the painting techniques introduced in Basic Painting with emphasis on the problems of visual organization. Prerequisite: AR206.

AR204 (3)
3-D DESIGN **SP/Odd Years**
 This is a basic foundation studio course dealing with methods, materials, principles of organization, and elements of design applied to the third dimension as a basic means for understanding design relationships in the

AR308 (3)
INTERMEDIATE SCULPTURE **F**
 This course provides a continuation of the techniques introduced in Basic Sculpture with emphasis on



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developing the student's skills and creativity. Prerequisite: AR208.

AR310 (3)
INTERMEDIATE PRINTMAKING SP/Odd Years
This course introduces art students to the printmaking techniques of lithography and intaglio (etching, engraving, drypoint etc.). Prerequisite: AR210, or consent of instructor.

AR311 (3)
INTERMEDIATE PHOTOGRAPHY SP/Odd Years
Various photographic techniques are analyzed to suit individual creative concerns. A wider range of photographic techniques is explored and the development of the student's personal photographic language is stressed.

AR320 (3)
INTERMEDIATE CERAMICS SP
This course covers a continuation of the processes introduced in Basic Ceramics including ceramic clays, techniques, and kiln construction. Prerequisite: AR220.

AR321a,b (3-3)
HISTORY OF ART a-SP/Even Years
This course covers the history of art from prehistoric times through the Twentieth Century, (a) Prehistoric through Gothic; (b) Renaissance through Twentieth Century.

AR322 (3)
HISTORY OF TRADITIONAL JAPANESE ART F/Odd Years
This course is an historical survey of traditional Japanese Art from Neolithic times to the Meiji Era (1860's). Prerequisite: AR101 or consent of instructor.

AR384 (3)
ENVIRONMENTAL ART SP/Odd Years
This course enables students to experience artistic activities in response to the environment, both man-made and natural. These may include tangible or conceptual projects undertaken by either individuals or the group. Emphasis of the course will be determined by the expertise of the instructor. Prerequisite: AR103 and AR104 or AR204, or consent of the instructor.

AR405a-b (3-3)
ADVANCED WATERCOLOR PAINTING a/b - FA
(a) The emphasis of this course is on the development of the student's ability to define and express original and personal artistic statements. (b) This is a continuation of AR405a to further extend the student's awareness and experience. Prerequisite: AR305, AR405a is the prerequisite to AR405b.

AR406a-b (3-3)
ADVANCED PAINTING a/b - SP
(a) Emphasis is placed upon the student's ability to define and express an original point of view, and (b) is a

continuation to further extend the student's awareness and experience. Prerequisite: AR306.

AR408a-b (3-3)
ADVANCED SCULPTURE a/b - F
(a) Continues AR308. Emphasis is on alerting the student to his own creative potential. (b) This course involves individual projects and development of individual style. Prerequisite: AR308 or consent of instructor.

AR410a&b (3-3)
ADVANCED PRINTMAKING SP
This course offers the art student additional work in printmaking, with the option of focusing on only one, or several of the printmaking processes which include block printing (relief), silkscreen printing (serigraphy), intaglio printing (etching, engraving, drypoint, aquatint and mezzotint) and lithography. Prerequisites: AR210, Basic Printmaking and AR310, Intermediate Printmaking.

AR420a-b (3-3)
ADVANCED CERAMICS a/b - SP
This course is a continuation of AR320, and involves development of individual style and individual projects. Prerequisite: AR320.

COMMUNICATION (CO)

CO106 (3)
INTRODUCTION TO MASS COMMUNICATION F
This course is a survey of the history, theory, and practice of mass media in Guam, the United States, and the world. Prerequisite: EN110 Placement.

CO200 (3)
VOICE AND ARTICULATION F/SP
This course is a study of the speech mechanism and how it functions. It emphasizes phonetics and Standard American English pronunciations, as well as changes in the speaking voice. It is especially designed for education majors, non-native speakers of English, and those who desire improvement in their speaking performance.

CO210 (3)
FUNDAMENTALS OF COMMUNICATION F/SP
This course introduces students to the broad field of communication process in the intrapersonal, interpersonal, small group, organizational, mass, and public communication contexts. The influence of culture, socio-psychological factors and ethical considerations underlying the communication process is introduced. An emphasis is placed on developing skills in public communication, including speech preparation and active listening. A minimum of three oral presentations is required. Prerequisite: EN110 placement.

CO220 (3)
LISTENING BEHAVIOR SP/Even Years
This course is the study of the theory and practice of human listening. It is designed to assess individual



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listening behavior and to apply principles of listening for self-improvement. Prerequisite: CO210 or consent of instructor.

CO226 (3) REPORTING AND WRITING THE NEWS F

The theory and practice in gathering and presenting news for the print media is covered in this course. Students work may appear in the Triton's Call. Prerequisite: EN110 placement.

CO227 (3) WRITING FOR RADIO AND TELEVISION SP/Odd Years

This course covers the theory and practice of writing broadcast scripts for commercials, short announcements, public service announcements and longer formats, both fiction and non-fiction, radio and television. Prerequisite: EN110 placement.

CO236 (3) BROADCAST PRODUCTION SP

This course is an examination of the various elements involved in radio and television production. It includes lab experiences and hands-on group production exercises, both in University facilities and at local media outlets. Prerequisites: EN110 placement.

CO240 (3) PHOTO JOURNALISM F/Even Years

Production, selection and use of photographs in newspaper and magazines are covered in this course. Students must have 35 mm camera.

CO250 (3) ARGUMENTATION F

This course covers the theory of reasoned discourse, the principles of critical thinking, and the practice of argumentation and advocacy as applied in public discussion and debate of controversial issues.

CO310 (3) INTERCULTURAL COMMUNICATION SP

This course presents the theory and insights into the practice of communication between persons of variant cultures. It focuses on building intercultural communication competence by gaining an understanding of differences in communication behaviors, expectations and values. Prerequisite: CO210, EN110.

CO320 (3) INTERPERSONAL COMMUNICATION SP/Even Years

The theory and practice of interpersonal interaction, including personal growth, cooperation, conflict, negotiation and gaming, are covered in this course. Prerequisite: CO210.

CO326 (3) ADVANCED REPORTING SP/Even Years

This course covers the theory and practice of special news gathering skills; including investigative reporting, feature writing and precision journalism. Prerequisite: CO226.

CO327 (3)

ADVERTISING IN THE MASS MEDIA F/Odd Years

This course is an in-depth examination of advertising and its important role in mass communication as an economic and social force. It covers the history and psychology of advertising concepts and research methods, its impact on society, persuasive copy writing and layout design. It includes a behind-the-scenes look at the production of print and broadcast advertisements. Prerequisite: Either CO236 or CO227.

CO330 (3)

SMALL GROUP COMMUNICATION F/Odd Years

This course focuses on the skills involved in the processing of information, making of decisions, leadership, control, and conflict resolution in problem-solving discussions. Prerequisite: CO210.

CO336 (3)

BROADCAST JOURNALISM F/Even Years

This course covers the theory and practice of writing and presenting news from the broadcast media. It includes individual and group projects in writing, reporting and interviewing techniques. Prerequisite: CO236.

CO340 (3)

PERSUASION F/Even Years

Persuasion covers the use of persuasive techniques in a variety of communication settings, ranging from public speaking situations to consumer contact with the mass media. Prerequisite: CO210.

CO350 (3)

PUBLIC SPEAKING SP

Public Speaking covers the theory and study of rhetoric in public settings. The course is designed to assess individual public speaking behaviors and apply principles of rhetoric for improvement in speech preparation and delivery. Prerequisite: CO210 or consent of instructor.

CO355 (3)

COMMUNICATION FIELD EXPERIENCE F/Odd Years

This course offers advanced practical experience in communication including on-campus activities such as organizing speech forum activities and other UOG extra curricular academic activities, speaker's bureau, as well as off-campus activities in forensic tournament judging, public relations, or other field experiences. Prerequisite: CO210 and completion of or concurrent enrollment in CO250 or CO350.

CO356 (3)

EDITING AND LAYOUT DESIGN As resources permit

This is an upper division course in editing, page layout, and design of newspaper, newsletters, and other print publications with emphasis on computerized desktop publishing procedures. Semester projects may include work on the campus newspaper, Triton's Call, at the



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discretion of the instructor. Prerequisite: Consent of Instructor.

CO360 (3)

PUBLIC RELATIONS IN BUSINESS AND PROFESSIONS F/Even Years

This is an introductory survey and skill course in basic public relations among various interest groups, i.e., commercial, educational, private and governmental sectors.

CO370 (3)

ORGANIZATIONAL COMMUNICATION SP

This course provides an overview of the various theories and approaches which have been developed to understand human processes in organizations. It focuses on the impact of globalization and emerging communication technology on organizational processes, as well as the influence of organizational structure and hierarchy on communication and other organizational outcomes. Prerequisite: CO210.

CO385 (3)

PRINT MEDIA EXPERIENCE F/SP

This course provides students with practical on-campus journalism experience. Students work on the university newspaper, Triton's Call, under faculty supervision, reporting and writing on events relevant to the University community. Prerequisite: CO226 or concurrent enrollment.

CO386 (3)

MASS MEDIA EXPERIENCE: BROADCASTING As resources permit

This course provides students with practical experience at local media outlets and the opportunity to apply knowledge gained in their previous courses to a real-world work environment. Prerequisite: Concurrent CO236.

CO406 (3)

SPECIAL TOPICS IN MASS COMMUNICATION As Required

This course provides the opportunity for intensive study of a specific mass communication topic. It may be repeated for credit, with transcript showing the topic studied, e.g. CO406 International Communication, CO406 Editing, Layout and Design, etc.

CO410 (3)

SPECIAL TOPICS IN COMMUNICATION STUDIES As Required

This course provides the opportunity for intensive study of a specific area of communication theory and practice. It may be repeated for credit, with transcript showing the topic studied.

CO412 (3)

INTERPRETIVE JOURNALISM SP/Odd Years

The course focuses on writing news analysis, editorials, columns and critical reviews. Student work is submitted for publication in Triton's Call and/or local media. Prerequisite: CO226 Recommended: CO250 and EN319.

CO426 (3)

DOCUMENTARY PROCESS SP/Even Years

This course enables students to learn the processes by which historical, social, cultural events and/or phenomena are prepared for presentation on public media. Emphasis is on research, writing, and production. The course involves video editing and hands-on production experiences. Prerequisite: CO236.

CO450 (3)

COMMUNICATION THEORY AND RESEARCH F/Odd Years

This course is a survey of classical and recent communication theory and research, with emphasis on pertinent speech and mass communication professional literature, resources, and organizations, theory of scientific observation, methodology, and research, and modern Communication theory and research trends. Prerequisites: 6 credits of upper division communication courses.

CO491 (3)

CURRENT ISSUES IN COMMUNICATION AND SOCIETY SP

This seminar examines appropriate communication behavior. The discussions explore the need for ethical guidelines in all venues of communication with particular emphasis on conflict resolution, consensus reaching, and team-building. The seminar offers alternatives to the Western model of "communication as a contest." This course is a capstone for Communication majors in that it integrates key concepts from other courses as well as skills learned through the general education program. Prerequisites: co210. Senior-level status.

CO498 (3)

COMMUNICATION INTERNSHIP F/SP

This course is designed as a "bridge" experience between the academic and professional worlds for Communication majors in their senior year. It offers students advanced training in professional skills prior to graduation. Each student works a number of hours each week as an intern at a local business or agency, while also meeting with the Instructor for cognitive integration of their learning experiences. Prerequisite: 18 credit hours of Communication courses, senior standing.

ENGLISH (EN)

EN085 (4 NDUS)

FUNDAMENTALS OF ENGLISH F/SP

EN085 is an integrated course intended to enhance the overall English competence of the students enrolled. Presenting a blend of reading, writing, speaking, and listening tasks, the class includes three hours per week of classroom instruction. Students are initially placed in EN085, A or B, as a result of their performance on the University's Placement Exam. End-of-term grades are A, P, NC, or F. A grade of A or P is required to pass out of the course. Corequisite: EN085L. A nonpassing grade in



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either EN085 or EN085L will require the student to retake both courses.

EN085L (1) FUNDAMENTALS OF ENGLISH LAB F/SP

The lab involves two hours of classroom instruction and a minimum of 2 hours independent study in the Developmental English Learning Lab each week. End-of-term grades are A,P,NC or F. A grade of A or P is required to pass out of the course. Corequisite: EN085. A nonpassing grade in either EN085 or EN085L will require the student to retake both courses.

EN100 (3) FUNDAMENTALS OF COLLEGE ENGLISH F/SP

EN 100 is an integrated reading and writing course that prepares students for further English courses and further study at the University. Students are placed in the course as a result of their performance on the University's Placement Exam or their final evaluation in an EN085 Fundamentals of English course. EN100 must be completed with a grade of "C" or better before taking EN110. Grades are A,B,C,D,F,I, or NC.

EN110 (3) FRESHMAN COMPOSITION F/SP

This is a basic college composition course. Emphasis is on constructing grammatical sentences in standard written English, on developing unified paragraphs employing appropriate principles of organization, on developing papers employing appropriate principles of organization, and upon improving skills in critical reading of non-fiction prose. EN110 must be completed with a grade of "C" or better before taking EN111. Grades are A, B, C, D, F, I or NC. Prerequisites: Completion of EN100 or test out.

EN111 (3) FRESHMAN COMPOSITION F/SP

This course is a continuation of EN110; emphasis is on clarity, accuracy, and effectiveness in written English; the techniques of research; and reading fiction and non-fiction. Grades are A, B, C, D, F, I or NC. EN111 must be completed with a grade of "C" or better in order to fulfill the course requirement. Prerequisites: EN110 or equivalent or advanced placement based on testing and samples of previous writing. The approval of the Division Chair, who may consult with the Coordinator of Placement Testing, is required.

EN111H (3) HONORS FRESHMAN COMPOSITION SP

This course provides students with experience in critical reading and writing of academic discourse, hands-on training in the use of library resources and technologies, access to and utilization of CD ROM and on-line databases, and practice in the development of bibliographies, research proposals, and research papers. As an Honors continuation of EN110, EN111H places emphasis on clarity, accuracy, and effectiveness in written

English. Prerequisite: EN110. This course is open to students who are eligible to enroll in Honors courses.

EN210 (3) INTRODUCTION TO LITERATURE F/SP

This course is an introduction to poetry, the short story and drama. Prerequisite: EN110.

EN210H (3) HONORS INTRODUCTION TO LITERATURE SP

This course offers students the opportunity to read, think about, and experience literary works from a variety of genres. Works with a philosophical dimension are especially treated when this course is paired with PI101H and is taught by a cooperative teaching team. Prerequisite: EN110. This course is open to students eligible to enroll in Honors courses.

EN211 (3) SURVEY OF AMERICAN LITERATURE I F

This course is a survey of significant works of American literature from the Colonial through the Romantic periods (approximately 1620 to 1865), designed to provide a chronological frame of reference for the more detailed study of American literary movements, periods, authors, and types. Prerequisite: EN110.

EN212 (3) SURVEY OF AMERICAN LITERATURE II SP

The course is a survey of significant works of American Literature from the regionalist through the post-modernist periods, (approximately 1865-present) designed to provide a chronological frame of reference for the more detailed study of American Literary movements, periods, authors, and types. Prerequisite: EN110.

EN213 (3) LITERATURE, MYTH AND CULTURE SP

This course is an introduction to world literatures, including mythology, the epic, Biblical literature, and drama. Prerequisite: EN110.

EN217 (3) WORLD LITERATURE I: BEGINNINGS TO THE SIXTEENTH CENTURY F/Odd Years

This course examines significant developments in world literature and intellectual history as they are reflected in literary texts from the beginnings of recorded time to the sixteenth century. Prerequisite: EN110.

EN218 (3) WORLD LITERATURE II: THE SIXTEENTH CENTURY TO THE PRESENT SP/Even Years

This course examines significant developments in world literature and intellectual history as they are reflected in literary texts from the sixteenth century to the present. Prerequisite: EN110



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**EN218H (3)
HONORS WORLD
LITERATURE II SP/Even Years**

This course examines significant developments in World Civilization since 1500, as reflected in primary literary texts. This course is open to all students who are qualified to enroll in Honors courses. Prerequisite: EN110

**EN311 (3)
CREATIVE WRITING F/SP**

The course provides practice in writing fiction and nonfiction. During the semester, the course concentrates on one of the following literary forms: the short story, the novel, the novella, drama, poetry, or the essay. The course may be repeated when a student undertakes to explore, develop, and complete different creative materials. Generally shorter pieces of writing are undertaken. Prerequisite: EN111

**EN313 (3)
SURVEY OF ENGLISH
LITERATURE: TO 1785 A.D. F**

This course offers a study of selected works and genres in English literature from the beginnings to 1785 A.D. Major works, authors, and literary movements are studied in the context of their social milieu. The course provides a chronological frame of reference to serve as a background to further studies in literature. Prerequisite: EN111

**EN314 (3)
SURVEY OF ENGLISH LITERATURE:
1785 A.D. TO PRESENT SP**

This course offers a study of selected works and genres in English literature from 1785 A.D. to the present. Major works, authors, and literary movements are studied in the context of their social milieu. The course provides a chronological frame of reference to serve as a background to further studies in literature.

**EN319 (3)
ADVANCED COMPOSITION SP**

The course involves the study and writing of different types of expository prose with some attention to other forms of rhetoric: narration, description, argumentation, and includes a review of grammar, punctuation, and sentence construction. Prerequisite: EN111 or consent of instructor.

**EN320 (3)
ETHNIC AMERICAN LITERATURE SP**

This course is a survey of representative minority authors in the United States whose achievements require a redefinition of American literary history. Each semester the literature of one ethnic group is studied: Native-American, African-American, Hispanic American, Asian American. With different subject matter, this course may be taken more than once. Prerequisite: EN111

**EN321 (3)
ANALYSIS AND INTERPRETATION
OF POETRY SP/Odd Years**

This course is a study of poetry as an art form. Consideration of the technical aspects of form is used to

develop appreciation. Prerequisite: EN210 or other 200-level literature course.

**EN323/WG233 (3)
LITERATURE BY WOMEN F**

This course explores representative works of literature by women from antiquity to the present, covering the novel, short story, poetry and such non-fiction as essays, journals, and diaries. Students acquire an overview of various forms used by women writers to express religious, political, social and philosophical concerns. They also are introduced to a growing body of feminist literary theory. This course allows students to derive an understanding of the sociohistorical place of literature by women. Prerequisite: EN111, EN210 or instructor's consent.

**EN/AN333 (3)
LITERATURE OF GUAM,
MICRONESIA, THE PACIFIC F/Even Years**

This is a survey of myths, legends, folktales, historical accounts and literary works of the literature of Guam and Micronesia and other island cultures in the context of Pacific literature. Students receive an overview of Pacific literature and a survey of available materials suitable for instruction in the Guam public schools. Students are encouraged to adapt legends and other materials in creative writing exercises. Prerequisite: EN111 or instructor's consent.

**EN340 (3)
MAJOR BRITISH AND
AMERICAN AUTHORS SP/Even Years**

This course allows students to study extensively the work, life, and times of one major British or American writer and, in so doing, to understand the importance and relevance of that writer within both historical and modern contexts. Prerequisite: EN111.

**EN350 (3)
LITERARY GENRES F/Odd Years**

This course offers an intensive study of the major literary genres of short fiction, the novel, poetry, or drama. The course may be repeated if the content is different. Prerequisite: EN111.

**EN360 (3)
LITERARY HISTORY F**

The course offers a concentrated study of eminent literary works in the context of the historical period in which they appear. The social developments of the time and the accomplishments in the sciences and humanities provide an intellectual frame of reference. Prerequisite: EN111.

**EN400 (3)
RHETORIC AND COMPOSITION SP/Odd Years**

The course offers a study of rhetorical theories, emphasizing classroom application of current research on the composing process.

**EN450/G (3)
LITERARY FORMS F**

This course provides the opportunity for intensive study of literary modes or genres (e.g., the lyric, drama, the novel)



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as part of the history of literary criticism or in the context of their own development, characteristics and representative works. With different subject matter, the course may be repeated for credit. Prerequisite: EN210 or instructor's consent.

EN460/G (3)
LITERATURES IN ENGLISH SP
This course offers an intensive study of representative work of authors writing in English, or of a related group of authors (e.g., the metaphysical poets, Commonwealth novelists, or Western Pacific writers). With different subject matter, the course may be taken more than once for credit. Prerequisites: EN111, EN210, or instructor's consent.

EN/MI/WG461/G (3)
PACIFIC WOMEN WRITERS SP/Even Years
This course entails an intensive study of representative works of Pacific Women Writers to acquaint the students with the contours -- in terms of styles, themes, symbols, images, language, politics, and subject matter -- of the writing of females who represent an emerging literature as well as a new exciting part of the region's cultural heritage. Students will emerge with an understanding of the place of this literature in the larger context of Pacific Literature, Women's Literature, Minority Literature and Contemporary Literature in English. Prerequisite: EN210, EN323, or instructor's consent.

EN470/G (3)
LITERATURES IN TRANSLATION F/Even Years
This course is a study of representative world literature to acquaint the student with the sweep of history as represented in great works of literature. The course may be offered in the literatures of Europe, Asia, Africa, Latin America, the Middle East and others. The course may be repeated for credit when different subject matters or periods are covered. Prerequisite: EN111 or instructor's consent.

EN473/G (3)
MODERN JAPANESE NOVEL F/Odd Years
This course features a study of selected modern Japanese novels against a background of social, political, and cultural developments from the end of the Meiji period (circa 1912) to the present. Prerequisite: Any 200 level literature course (in English) or instructor's consent.

EN480/G (3)
LITERARY THEORY S/Odd Years
Mimetic, pragmatic, and objective theories are considered in relation to specific literary works. An emphasis is placed on twentieth-century criticism and contemporary critical movements and theories. Critical papers are required. Prerequisite: 12 credit hours in literature courses.

FINE ARTS (FA)

FA231 (3)
SURVEY OF THE ARTS F
This interdisciplinary course is designed to increase student's critical awareness of the Fine Arts. Through a series of topics, the common ground shared by these Fine Arts as well as their unique modes of expression and expressive potential are explored. Prerequisite: Must be a Fine Arts major or minor or consent of instructor.

FA/PI331 (3)
PHILOSOPHY OF THE ARTS SP/Even Years
This course offers a study of the major philosophical positions taken in relation to the arts. Prerequisites: FA231 or consent of instructor.

FA431 (3)
SURVIVAL IN THE ARTS SP/Odd Years
This course is an investigation of the practical applications of a degree in the Fine Arts including how to prepare a portfolio, audition tapes and an Arts resume. Prerequisite: FA331 and student must be a Fine Arts major with no more than 12 hours remaining in her/his major requirements.

GEOGRAPHY (GE)

GE101 (3)
INTRODUCTION TO GEOGRAPHY F/SP
This course is an introduction to the field and methods of geography, the characteristics, distribution and interactions of physical and cultural geographic elements. The elements include climate, vegetation, soils, topography, settlement and population, transportation and trade, industry and land use.

GE201 (3)
WORLD REGIONAL GEOGRAPHY F/SP
The study of human and physical aspects of world geography is covered in this course. Special emphasis is given to regions, continents, and major countries of the world and the relative geographic importance of those areas today.

GE203 (4)
PRINCIPLES OF PHYSICAL GEOGRAPHY SP
This course is primarily concerned with the principles and concepts of physical geography, and stresses the patterns and interrelationships of climate, vegetation, soils and landforms. Emphasis is placed on geographic processes, which have tropical and Pacific relevance. Three lecture hours and three-hour weekly laboratory or field trips.

GE/EC321 (3)
ECONOMIC GEOGRAPHY As resources permit
This course is a world survey of significant agricultural, industrial, and commercial regions and patterns resulting



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from man's exploitation of resources with special emphasis on their relationships to Guam.

GE/AN341 (3)
CULTURAL ECOLOGY F/Odd Years
 This course examines the linkages and interactions between human cultures and the environment, particularly of subsistence peoples in the tropics and the Pacific. Traditional and contemporary theories and approaches of human adaptation to and modification of the environment are examined. Prerequisites: GE101, AN101 or BI157-157L.

GE401 (3)
GEOGRAPHY OF THE PACIFIC F
 The geography of the Pacific Basin and the western margins of the Pacific are surveyed in this course. Special emphasis is given to Guam and Micronesia.

GE461 (3)
CONSERVATION/NATURAL RESOURCE MANAGEMENT As resources permit
 This course offers a study of the principles and problems of natural resource management and conservation with particular reference to Pacific islands and tropical resource systems. Lectures and readings stress an ecological approach and the role of environmental planning in land use management. Prerequisites: One 200 level GE course or consent of instructor.

GE/SO475 (3)
HUMAN ECOLOGY: PROBLEMS AND SOLUTIONS As resources permit
 This course examines the relationship between human populations and their environments in the context of the functional interdependence involving population, environment, organization, and technology. Special attention is given to an examination of world population, geography, and an analysis of the causes, consequences and solutions to modern day social and environmental problems. Prerequisite: SO101, SO202, and MA385, or consent of instructor.

HISTORY (HI)

HI121 (3)
HISTORY OF WORLD CIVILIZATIONS I F/SP
 This course is a comprehensive study of world history from the formation of early complex societies to 1500.

HI122 (3)
HISTORY OF WORLD CIVILIZATIONS II F/SP
 This course is a comprehensive study of world history from 1500 to the present.

HI201 (3)
EARLY AMERICA F/SP
 In this course, students survey the principal historical developments in the United States from colonial times to the end of the Civil War in 1865.

HI202 (3)
MODERN AMERICA F/SP
 In this course, students survey the principal historical developments in the United States from the end of the Civil War in 1865 up to the present.

HI211 (3)
HISTORY OF GUAM F/SP
 This course examines the pre-Magellan period, the Spanish regime, Guam's political development under the United States Naval Government, and the island's present civil government.

HI243 (3)
HISTORY OF MICRONESIA F
 This course is an introduction to the traditional and western history of the Micronesian islands.

HI306 (3)
MODERN AMERICAN MILITARY HISTORY (1914-present) SP
 The subject matter of this course covers the growth and development of the United States Armed Forces from 1914 to the present, including the role of the American military in the preservation and development of the nation.

HI371 (3)
HISTORY OF EAST ASIA TO 1600 F/Even Years
 This course focuses on the characteristics of East Asian civilizations as they developed in pre-modern China, Japan, and Korea. Prerequisite: HI121 or HI122.

HI372 (3)
HISTORY OF EAST ASIA SINCE 1600 SP/Odd Years
 This course examines continuity and change in East Asia (China, Japan and Korea) since 1600.

HI406 (3)
THE UNITED STATES IN RECENT TIMES F/Odd Years
 Students in this course explore the major social, economic, cultural, diplomatic, and political developments in the United States since 1945.

HI409 (3)
DIPLOMATIC HISTORY OF THE UNITED STATES F/Even Years
 Covering the period 1898 to the present, this course examines the emergence of the United States as a world power, and the factors that influenced the conduct of America's foreign policy.



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HI/AN/SO413 (3)
**RESEARCH METHODOLOGY
 IN ANTHROPOLOGY, HISTORY
 AND/OR SOCIOLOGY** F/Odd Years
 This course examines reference tools and research methods in sources in Anthropology, History, and/or Sociology. Presentation and cooperative evaluation of research materials, methods, and projects are part of this class (Course may not be repeated for credit.)

HI420 (3)
TOPICS IN WESTERN HISTORY SP/Odd Years
 This course is an intensive study of a specific topic or problem in Western History. With different subject matter, the course may be taken more than once for credit. Prerequisite: HI121 or HI122.

HI441 (3)
HISTORY OF THE PHILIPPINES F/Odd Years
 Students in this course survey Philippine history and society from earliest times to the present.

HI444 (3)
**MODERN PACIFIC HISTORY FROM
 1850 TO THE PRESENT** F/Even Years
 This course covers colonial and post colonial rule in the Pacific. Prerequisite: HI121 or HI122.

HI450 (3)
TOPICS IN PACIFIC HISTORY SP
 This course is an intensive study of a specific topic or problem in Pacific History. With different subject matter, this course may be taken more than once for credit. Prerequisite: HI121 or HI122.

HI455 (3)
**TOPICS IN PRE-
 MODERN HISTORY** As resources permit
 This course is an intensive study of a specific topic problem in Pre-Modern History. With different subject matter, the course may be taken more than once for credit. Prerequisite: HI121 or HI122.

HI474 (3)
HISTORY OF MODERN JAPAN SP/Even Years
 This course focuses on the political, social, diplomatic, and economic development of modern Japan from the beginning of the Tokugawa Shogunate (1603) to the present. Attention is also given to Japan's response to the West.

HI476 (3)
HISTORY OF MODERN CHINA F/Odd Years
 This course examines the transition from traditional to modern China. China's entry into the modern world, and China under the Communist regime.

HI478 (3)
**THE HISTORY OF
 MODERN KOREA** As resources permit
 This course emphasizes the evolution of Korea from the Yi Dynasty (1392-1910) to the present. Prerequisite: HI122.

HI480 (3)
**TOPICS IN ASIAN
 HISTORY** F/Even Years,
 As resources permit
 This course is an intensive study of specific topic or problem in Asian history. With different subject matter, the course may be taken more than once for credit.

HI/AN413 (3)
**RESEARCH METHODOLOGY IN
 ANTHROPOLOGY AND HISTORY** F/Odd Years
 This course covers the use of bibliography, reference tools, and research methods in Anthropology, History, and/or Sociology. Presentation and cooperative evaluation of research materials, methods, and projects is required. Course may not be repeated for credit. Prerequisite: SO101/350 and MA385, or consent of instructor.

MODERN LANGUAGES

CI101 (4)
**ELEMENTARY CHINESE
 (MANDARIN I)** As resources permit
 This is a beginning course in Mandarin Chinese with emphasis on listening, speaking, writing and grammar.

CI102 (4)
**ELEMENTARY CHINESE
 (MANDARIN) II** As resources permit
 This course is a continuation of CI101. Emphasis is on improving on and adding to the oral-aural competency gained in CI101. Reading in the Chinese language are also stressed, and more complex language structures and concepts are taught. Prerequisite: CI102 or the equivalent skill level.

CI201 (4)
**INTERMEDIATE CHINESE
 (MANDARIN) I** As resources permit
 This is the third semester of Mandarin Chinese. Emphasis is placed on advanced conversation, reading, and writing. Prerequisite: CI101 and CI102 or the equivalent skill level.

CI202 (4)
**INTERMEDIATE CHINESE
 (MANDARIN) II** As resources permit
 This is the fourth semester of Mandarin Chinese. Emphasis is placed on advanced conversation, reading, and writing. Prerequisite: CI101, CI102, and CI201 or the equivalent skill level.

CK101 (4)
**CONVERSATIONAL
 CHUUKESE** As resources permit
 The purpose of this course is to teach basic conversational skills in Chuukese to students who begin the course with little or no formal training in the language.



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CK210 (4)
NEW CHUUKESE ORTHOGRAPHY As resources permit
 The purpose of this course is to teach the Chuukese new orthography to students with some oral proficiency in the language. Students taking this course are taught to spell words uniformly based on the Chuukese dialect spoken by most Chuukese.

CM101 (4)
ELEMENTARY CHAMORRO F/SP
 This is a beginning course with emphasis on oral-aural competency.

CM102 (4)
ELEMENTARY CHAMORRO II SP
 This is a continuation of CM101. Emphasis is on improving and adding to the oral-aural competency gained in CM101. Reading in the Chamorro language is also introduced, and more complex language structures and concepts are taught. Prerequisite: CM101; two-years high school Chamorro, or consent of instructor.

CM201 (4)
INTERMEDIATE CHAMORRO I F
 This is an intermediate level Chamorro language course, which continues the oral-aural development of CM101 and CM102. Vocabulary development and expansion continues; however, the primary emphasis is on comprehending and utilizing more complicated language structures in the Chamorro language, as well as application and usage of the numerous affixation processes. Reading comprehension and reading skills are introduced. Prerequisite: CM102, or consent of instructor.

CM202 (4)
INTERMEDIATE CHAMORRO II SP
 CM202 is the second semester, second year Chamorro course, which is a continuation of CM201 Intermediate Chamorro I. Vocabulary development and expansion continues in four designated specialized areas; however, the primary emphasis is on comprehending and utilizing more advanced language structures. Prerequisite: CM201

FR101 (4)
ELEMENTARY FRENCH I As resources permit
 This is a beginning course with emphasis on grammar, conversation, reading, and French culture.

FR102 (4)
ELEMENTARY FRENCH II As resources permit
 This is a continuation of FR 101. It introduces students to further basic language skills. Prerequisite: FR101 or equivalent.

GN101 (4)
ELEMENTARY GERMAN I As resources permit
 This course includes a systematic coverage of the essentials of German, teaching communication by oral and written drills, reading practice, and listening experience. Selected text provides an introduction to German history and culture.

GN102 (4)
ELEMENTARY GERMAN II As resources permit
 This is a continuation of GN101. It introduces students to further basic language skills. Prerequisite: GN101 or equivalent.

JA101 (4)
ELEMENTARY JAPANESE I F/SP
 This course provides beginners with basic skills in listening, speaking, reading and writing in Japanese. Special Emphasis is on oral-aural skills.

JA102 (4)
ELEMENTARY JAPANESE II SP
 This is a continuation of Elementary Japanese I with increasing emphasis on reading and writing skills. Prerequisite: JA101 with a grade of C or better or equivalent.

JA105 (4)
BUSINESS JAPANESE I As Resources Permits
 This is an alternative second semester course for Elementary Japanese, introducing the student to the vocabulary and practices peculiar to doing business with Japanese. This course (like JA102) completes the GE requirement in language. Language lab required. Prerequisite: JA101.

JA106 (4)
BUSINESS JAPANESE II As Resources Permits
 This is the continuation of Business Japanese I, introducing the student to the vocabulary and practices peculiar to doing business with Japanese. Prerequisite: JA185 or JA105.

JA201 (4)
INTERMEDIATE JAPANESE I F/Even Years
 This is a course continuing the development of oral-aural, reading and writing skills begun at the elementary level. Prerequisites: JA102 or demonstrated control of its content.

JA202 (4)
INTERMEDIATE JAPANESE II SP/Odd Years
 This is a course with emphasis on reading competency and further development of oral-aural skills. Prerequisites: JA201 or demonstrated control of its content.

JA301 (4)
THIRD YEAR JAPANESE I F/Odd Years
 This course continues the emphasis on reading competency and further development of oral-aural skills.

JA302 (4)
THIRD YEAR JAPANESE II SP/Even Years
 This is a continuation of Third Year Japanese I. Prerequisites: JA301 or demonstrated control of its content.



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JA401 FOURTH YEAR JAPANESE I This is a course with primary emphasis on reading authentic Japanese materials, i.e., newspapers, magazines, novels, rather than material developed for instructional purposes. Prerequisites: JA302 or demonstrated control of its content.	(4)	LN300 INTRODUCTION TO LINGUISTICS This is an introduction to the nature and classification of language and to the methods used in contemporary linguistic science to analyze and describe languages, with attention to the practical application of linguistics. Prerequisite: EN111.	(3) F/SP
JA402 FOURTH YEAR JAPANESE II This is a continuation of the reading of authentic Japanese materials. After completion of this course, the student should be able to read most Japanese publications. Prerequisites: JA401 or demonstrated control of its content.	(4)	LN350 LINGUISTICS AND THE LANGUAGE ARTS This course treats the application of linguistics to the language arts: writing, reading, speaking and listening. Prerequisite: LN300.	(3) F
PN101 CONVERSATIONAL POHNPEIAN The purpose of this course is to teach basic conversational skills in Pohnpeian to students who begin the course with little or no formal training in the language.	(4)	LN385 STRUCTURE OF THE LANGUAGE This course offers a study of the structure of a target language which provides valuable information for second language teachers and teachers in bilingual/bicultural programs. The course may be repeated for credit when different target languages are studied. Prerequisite: LN300.	(3) SP
SN101 ELEMENTARY SPANISH I This is a beginning course with emphasis on grammar, conversation, reading, and Spanish culture.	(4)	LN400/G APPLIED LINGUISTICS This course covers methods of teaching English as a second language. It familiarizes students with test drills, activities, and exercises used in ESL programs. Work on materials preparation dealing with phonological, syntactical, and semantic problems is included. Prerequisite: LN300.	(3) F
SN102 ELEMENTARY SPANISH II This is a continuation of SN101. It introduces students to further basic language skills. Prerequisite: SN101 or equivalent.	(4)	LN401/G HISTORY OF THE ENGLISH LANGUAGE This course is an historical survey of the sound, structure, and syntax of the English language from 900 A.D. to the present. Prerequisite: LN300.	(3) SP/Even Years
TA101 CONVERSATIONAL TAGALOG This is a beginning course, with emphasis on grammar, conversation, reading, writing and Tagalog culture.	(4)	LN440/G TOPICS IN LINGUISTICS Courses included under this umbrella course provide undergraduate and graduate students with advanced study of specific topics within the study of language. These topics focus attention on language use, language analysis, and language learning. Special attention will be paid, where possible, to Pacific languages and cultures. The course may be repeated when topics vary. Prerequisite: LN300 or consent of instructor.	(3) As resources permit
TA102 CONVERSATIONAL TAGALOG II This course is a continuation of TA101. Further skills on grammar, conversation, and reading of Tagalog are covered.	(4)		SP

LINGUISTICS (LN)

LN101 INTRODUCTION TO LANGUAGE Exploring the use of language (English in particular), this course is intended for students without any previous background in the study of language. The course focuses on different ways in which English may be formed and used by different people in different situations. It also serves as an introduction to the study of the sounds, words, and sentences of English and other languages.	(3)	LN440a/G TOPICS IN LINGUISTICS: ETHNOGRAPHY OF SPEAKING Ethnography of Speaking explores the links between the study of language, oral and written literature, folklore, and language education. It examines and analyzes the relationship between language, language use, culture, performance and context in different speech communities. Prerequisite: LN300 or consent of instructor.	(3) As resources permit
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LN440b/G (3)
TOPICS IN LINGUISTICS:
PRAGMATICS As resources permit
 Pragmatics presents an exploration of what we actually do with our language. Following a cross-cultural approach, the course analyzes the ways we use our language to do what we want it to do and say what we really mean in various contexts and situations. Prerequisites: LN300 or consent of instructor.

LN460/G (3)
INTRODUCTION TO SOCIO-LINGUISTICS F/Odd Years
 This course is an introduction to current sociolinguistic studies. Emphasis is placed on the nature of the speech community, speech events, societal bilingualism, and language constraints. Additional emphasis is placed on practical application of basic sociolinguistic concepts. Prerequisite: LN300.

MUSIC (MU)

MU101 (3)
MUSIC FUNDAMENTALS F/SP
 This course is an applied introduction to the fundamental elements of music. Students learn the basics of musical reading, dictation, composition and score familiarization in this studio course through project work. Western musical literature and its instruments are surveyed.

MU104 (1)
UNIVERSITY SINGERS F/SP
 This is a non-auditioned mixed chorus with no previous experience required. The goal is the preparation and performance of a wide variety of choral literature. Vocal technique, sight reading, and music theory appropriate to choral music are taught. May be repeated for credit.

MU105 (1)
CONCERT BAND F/SP
 This is the study, preparation and performance of standard instrumental ensemble literature. It may be repeated for credit. Prerequisite: Previous study and performance on a musical instrument.

MU106 (3)
INTRODUCTION TO MUSIC F/SP
 This course is an introduction to perceptive listening covering musicians and styles of music from the Middle Ages to the present day. It is designed primarily for the general education program.

MU110 (1)
CLASS VOICE F/SP
 This is an introductory course in singing. The fundamentals of vocal technique which apply to most styles of singing are taught. Music reading appropriate for the singer is also emphasized. It is recommended that MU104 or MU304 be taken concurrently.

MU121 (2)
CLASS PIANO F/SP
 This is the study of basic piano techniques and music fundamentals.

MU122 (2)
CLASS PIANO F/SP
 A continuation of MU121, this course covers additional piano techniques, sight reading skills and applied music theory. A variety of compositional styles is explored. Prerequisite: MU121 or consent of instructor.

MU160a (4)
MUSIC THEORY F/Odd Years
 This course is an introduction to scales, intervals, and part-writing; seventh chord, non-harmonic, modulation, dictation, and sight-singing. Prerequisite: A knowledge of music notation.

MU160b (4)
MUSIC THEORY SP/Even Years
 A continuation of MU160a, this course reviews scales, intervals, and part-writing; seventh chord, non-harmonic, modulation, dictation, sight-singing and keyboard harmony application.

MU200 (1)
APPLIED MUSIC F/SP
 This course consists of individual instruction in (a) piano, (b) voice or (c) other instrument. It may be repeated for credit. Prerequisite: Consent of instructor.

MU202 (2)
APPLIED MUSIC F/SP
 This course consists of individual instruction in piano, voice, or other musical instrument. It may be repeated for credit. Prerequisite: Previous study of an instrument or voice, or consent of instructor. Audition is required.

MU217 (1)
CLASS RECORDER SP
 This course develops music reading skills applied to the study of the soprano recorder and its literature. Solo and ensemble playing techniques are studied stressing music reading facility development.

MU218 (1)
CLASS GUITAR F/SP
 This course develops skills necessary for playing simple guitar accompaniments. Prerequisite: Ownership of a standard six-string guitar.

MU260a (4)
INTERMEDIATE MUSIC THEORY F/Even Years
 A continuation of MU160b, this course covers part-writing including secondary seventh chords, borrowed chords, altered chords, foreign modulation, dictation, sight singing and the study of modal counterpoint and keyboard harmony application. Prerequisite: MU160b



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MU260b (4)
INTERMEDIATE MUSIC THEORY SP/Odd Years
A continuation of MU260a, this course covers part-writing including secondary seventh chords, borrowed chords, altered chords, foreign modulation, dictation, sight singing and the study of modal counterpoint and keyboard harmony application. Prerequisite: MU260a.

MU301 (3)
SURVEY OF TRADITIONAL JAPANESE MUSIC SP/Even Years
This course is an introduction to traditional Japanese Music, musical instruments, and the development of musical styles from the Nara Period through the Edo Period.

MU302 (2)
INTERMEDIATE APPLIED MUSIC F/SP
A continuation of MU202, this course offers individual instruction in piano, voice, or other musical instrument. It may be repeated for credit. Prerequisite: MU202 or consent of instructor. Audition is required.

MU303 (1)
UNIVERSITY CHORALE F/SP
This is a small select mixed ensemble that performs often during the semester. Most pieces are performed *a cappella*. Previous choral experience and music reading are necessary. May be repeated for credit. Prerequisite: Audition by instructor.

MU304 (1)
CHORUS F/SP
This is a concurrent upper division continuation of MU104 UNIVERSITY SINGERS. It may be repeated for credit. Prerequisite: Four semesters of MU104 or at least Junior Class standing.

MU305 (1)
ADVANCED INSTRUMENTAL ENSEMBLE F/SP
This is the study, preparation and performance of advanced instrumental ensemble literature. It may be repeated for credit. Prerequisite: MU105 or consent of instructor.

MU306 (1-3)
SPECIAL TOPICS IN MUSIC SP/Odd Years
This course offers intensive study of a specific topic in Music. It may be repeated for credit, with transcript showing the topic studied, e.g., Piano Pedagogy, Music History. Prerequisite: MU101 or MU106.

MU310 (3)
MUSIC HISTORY I F/Even Years
This is a survey of masterpieces and composers of music from the Medieval Era through the Baroque Era. Prerequisite: MU160b or consent of instructor.

MU311 (3)
MUSIC HISTORY II SP/Odd Years
This course is a survey of masterpieces and composers of music from 1750 to the present. Prerequisite: MU160b or consent of instructor.

MU321 (3)
CONDUCTING F
The study and application of basic conducting skills are covered in this course. Prerequisite: MU160b or consent of instructor.

MU402 (2)
SENIOR RECITAL F/SP
This course offers individual instruction of an instrument or voice which requires the preparation, study and performance of a public senior recital. The recital should consist of at least three style periods and should be approximately forty minutes in length. Prerequisite: MU302.

PHILOSOPHY (PI)

PI101 (3)
INTRODUCTION TO PHILOSOPHY F/SP
This course introduces the student to the nature of philosophy and to philosophical thinking. Major areas of philosophical inquiry developed in Western and Eastern traditions are considered.

PI102 (3)
CONTEMPORARY ETHICAL PROBLEMS F/SP
This course provides a careful and critical examination of the moral issues in our society, such as abortion, euthanasia, sex roles, affirmative action, censorship of pornography, economic injustice, environmental control, and the treatment of animals. A brief introduction to some of the basic issues and theories in ethical thought is covered so as to better prepare the student to engage in ethical reasoning.

PI103 (3)
INTRODUCTION TO ASIAN PHILOSOPHY F
This course introduces the student to philosophical thinking as it developed in the Asian traditions. The course covers schools of thought that developed in India, China, and Japan. Philosophical speculation that grew out of the Hindu, Buddhist, Jain, Confucian, Taoist, and Shinto religions is the principal focus of the class.

PI210 (3)
INTRODUCTION TO LOGIC F/Even Years
This is a philosophy methods course that provides an introduction to the study of formal and informal arguments. Skills to be covered include the identification and analysis of arguments, recognition of fallacies, and modern techniques for analyzing and symbolizing certain kinds of arguments.



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PI301 (3)
HISTORY OF WESTERN PHILOSOPHY I F/Even Years
 This survey course provides an historical study of philosophical concepts and issues during the ancient, medieval, and renaissance period. The focus of the course is on prominent Western thinkers and a study of the philosophical systems they devised and the problems that they addressed.

PI302 (3)
HISTORY OF WESTERN PHILOSOPHY II SP/Odd Years
 This course is a continuation of the philosophical survey begun in PI301 covering principal issues and philosophical figures that dominate the modern and contemporary periods of philosophy. Emphasis again is on pivotal Western philosophers and their influence on the development of Twentieth Century philosophy.

PI306 (3)
PHILOSOPHY OF RELIGION SP/Even Years
 This course acquaints the student with the many topics central to the philosophy of religion. This objective is accomplished through surveying the historical writings of thinkers who have made major contributions to this area and covering the most recent discussions in the field of philosophical theology. The first section covers evidentialist and anti-evidentialist attempts to support or discredit the religious hypothesis. Proofs of God's existence, the interrelationship between reason, faith, revelation, and science, God's attributes, the problem of evil, the nature of mysticism and religious experience, and reactions to theism are discussed.

PI/FA331 (3)
PHILOSOPHY OF ART SP/Even Years
 This course is a study of the major philosophical positions taken in relation to the arts. Prerequisites: FA231 or consent of instructor.

PI348 (3)
THANATOS: DEATH AND DYING SP
 This course looks at the central social, psychological, theological, and philosophical issues associated with the phenomenon of death. The scope of this course is extremely broad so as to meet the widest range of student's needs and interests. While a significant part of the course touches upon relevant professional and moral aspects of treating dying patients in the medical profession, the course also surveys how philosophers and theologians throughout the world have speculated about death and the afterlife.

PI480 (3)
SELECTED STUDIES IN ASIAN PHILOSOPHY SP
 This course is dedicated to some specific tradition in Asian Philosophy. The Asian tradition studied will vary each time the course is offered. Examples include Indian philosophy, Chinese philosophy, Japanese philosophy, Buddhist philosophy and Jaina philosophy.

PI481/G (3)
SELECTED TOPICS IN PHILOSOPHY F
 Each time this course is offered it covers one specific area of philosophy or one particular philosopher. Possible course topics include Existentialism, Epistemology, Metaphysics, Environmental Ethics, Medical Ethics, legal Ethics, the Philosophy of Plato, the Philosophy of Aristotle, the Philosophy of Samkara, and the Philosophy of Lao Tzu.

PI486 (3)
TRAVEL STUDIES IN ASIA SU/Odd Years
 Philosophy students and others interested in gaining a direct intensive exposure to Asian culture and philosophy will be interested in participating in this course. Each summer one of the faculty in the philosophy program takes a group of students into a particular Asian country of choice. At this time, destination of this course is planned to be either India, Tibet, China, or Japan. This course is invaluable for students who are specializing in Asian philosophy, though anyone could benefit from this unique opportunity to gain a direct encounter with one of these countries under the guidance of an expert in the culture and religion/philosophy of that particular country.

POLITICAL SCIENCE (PS)

PS100 (3)
INTRODUCTION TO CITIZENSHIP F/SP
 This course provides a general introduction to citizenship. The concept of citizenship is examined within the context of classical antiquity, modern constitutional democracy, globalization and internationalization. Particular emphasis is placed upon civics, upon the rights and responsibilities of citizenship.

PS101 (3)
INTRODUCTION TO GOVERNMENT AND POLITICS F/SP
 With emphasis on the democratic political system, this course is a study of political behavior, the role of government in society, and different forms of government in the world.

PS202 (3)
GOVERNMENT IN THE UNITED STATES F/SP
 An analysis of the plan and structure of the federal system of the United States, this course places special emphasis on the meaning of democracy and the ideas, forms, and values of political and economic institutions in the United States.

PS215 (3)
INTERNATIONAL RELATIONS F
 This course presents a general framework in the study of international politics, examines the forces that motivate policy, the tools to promote foreign policy objectives, and international cooperation and conflict resolution.



PS225 (3)
STATE AND TERRITORIAL GOVERNMENT F
 This course entails the analysis of U.S. State and Territorial Governmental systems, including the study of constitutionalism, federalism, separation of powers, civil rights, political parties, interest groups, political status, and political development. Emphasis is placed on the analysis of the structure and function of the Territorial Government of Guam.

PS302 (3)
COMPARATIVE GOVERNMENT & ADMINISTRATION F
 With emphasis on Great Britain, France, Germany, and the United States, the course is a study of the governmental institutions and political processes of the major foreign powers. Prerequisite: PS101, or PS202, or consent of instructor.

PS304 (3)
COMPARATIVE GOVERNMENTS AND POLITICS OF ASIA SP
 This course is a comparative study of the political cultures, political systems, and political processes of selected major governments of Asia: the People's Republic of China, Japan, India; and of some smaller states, the Philippines, Malaysia, Thailand. Prerequisites: PS101, or PS215, or consent of instructor.

PS305 (3)
COMPARATIVE POLITICS OF DEVELOPING NATIONS F/Odd Years
 This course is a study of political development and change in Third World countries of Asia, Africa, the Middle East, and Latin America, with emphasis on culture, ideology, and the development of nation-building, including socio-economic problems and the role of the military. Prerequisites: PS101, or PS215, or consent of instructor.

PS310 (3)
THE UNITED NATIONS SP/Odd Years
 This course studies the United Nations Organization, its origins, its purposes, its functions, and its evolution, with emphasis on the maintenance, restoration, and enforcement of international peace and order today. Prerequisite: PS101, or consent of instructor.

PS365 (3)
THE EXECUTIVE SP/Odd Years
 This course analyzes the origins, development and practice of executive power. It traces the evolution of the executive from its origins in democratic theory to the practice of executives in the modern era. The course examines the relationship between the executive and other branches and institutions of government at the national level. Emphasis is also placed on the role of the executive branch of the Government of Guam in island governance and politics. Prerequisite: PS101, or PS202, or consent of instructor.

PS375 (3)
THE LEGISLATIVE PROCESS SP/Even Years
 This course explores the meaning, structure, function, and behavior of legislatures in the United States. In particular, a central concern is the function of Congress and the State/Territorial legislatures as collective bodies. Prerequisite: PS101 or PS202, or consent of instructor.

PS385 (3)
AMERICAN POLITICAL THOUGHT SP/Even Years
 This course examines American political thought. The intent of the course is to explore such themes and concepts as Americanism, Anarchism, Constitutionalism, Individualism, Liberalism, Pragmatism, and American Public Philosophy. Prerequisite: PS101, or PS202, or consent of instructor.

PS402 (3)
AMERICAN CONSTITUTIONAL DEVELOPMENT/LAW SP
 This course is the study of the origin and adaptation of the United States Constitution as a principal factor in the development of the political system of the United States. Major U.S. Supreme Court cases are analyzed in their governmental context, particularly with regard to federal-territorial relations as they have impacted on Guam and Micronesia. Prerequisite: PS101 or PS202, or consent of instructor.

PS403 (3)
UNITED STATES FOREIGN POLICY SP/Even Years
 This course analyzes the factors and processes, and the major events in U.S. Foreign Policy formulation and implementation with emphasis on the Asian and the Pacific region. Prerequisite: PS101, or PS215, or consent of instructor.

PS410 (3)
POLITICAL PHILOSOPHY F
 This course examines and analyzes the thought of political philosophers from classical antiquity to the present. The intent of the course is to explain what political philosophy is and to explore the relationship between politics and philosophy.

PS412 (3)
POLITICAL DEVELOPMENT IN THE WESTERN PACIFIC SP/Odd Years
 PS412 explores government and politics in Micronesia. The course focuses on such concepts and themes as U.S. territorial policy and relations, political status, political/economic development, environmental policy, self-determination, political culture, political socialization and federalism. Prerequisites: PS101 or PS225, or consent of instructor.



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PS414 (3)
ADVANCED RESEARCH IN POLITICAL SCIENCE SP/Odd Years
 This course introduces the methods and skills necessary to conduct advanced research in political science and basic research in the other social sciences. The course synthesizes and coordinates the philosophy and methodology of the social sciences. Students design and execute a research project in a substantive area of political science. Prerequisite: PS101 and MA385, or consent of instructor.

PS420 (3)
INTERNATIONAL LAW AND ORGANIZATION F/Even Years
 This course examines the normative and empirical aspects of international law, and institutional and behavioral aspects of international organizations. Prerequisite: PS215, or consent of instructor.

PS485 (3)
INTERNATIONAL RELATIONS IN ASIA-PACIFIC SP/Even Years
 This course examines contemporary political developments, international relationships, and their significance in the Asia-Pacific Region. Prerequisite: PS215, or consent of instructor.

PSYCHOLOGY (PY)

PY100 (3)
PERSONAL ADJUSTMENT F/SP
 This course is meant to help students understand and find ways to solve everyday problems. People often wish to change their behavior or change the way that other people act towards them. This course provides some information about why people act the way they do and how they can change their behavior. The course may be taken along with EN 085. No prerequisites.

PY101 (3)
GENERAL PSYCHOLOGY F/SP
 This is an introduction to the basic principles of psychology from the point of view of scientific method, experimental procedure, and contemporary behavior theory. This is a prerequisite for all other courses in psychology.

PY201 (3)
CHILD DEVELOPMENT F
 This course offers a scientific and up-to-date picture of child development from the prenatal period up to adolescence. The way children actually live, the current social conditions that influence their lives, and the practical applications of child development research and its relevance to the lives of children and their families in the Pacific are examined. Course material enables students to appreciate the developmental capabilities and needs of children at different ages. Prerequisite: PY101.

PY202 (3)
ADOLESCENT PSYCHOLOGY SP
 This course is a study of the major factors of psychological maturation and development during the pre-adolescent and adolescent years. Prerequisite: PY101

PY210 (3)
INTRODUCTION TO EXPERIMENTAL PSYCHOLOGY SP
 This is an introduction to experimental design, methods, and statistics used in psychological research. Prerequisite: PY101.

PY304 (3)
LEARNING AND MOTIVATION F/Even Years
 The investigation of learning and motivation involves the experimental study of the effects of experience on behavior and the organization of action in animals and humans. The course examines actions ranging from basic biological motives (e.g., eating, drinking, and sex) to complex human social motives (e.g., attachment and achievement). Important issues and theories in the control of actions will be considered through an exploration of different kinds of learning and the role of cognition and emotion in motivated behavior. Prerequisites: PY101.

PY305 (3)
SENSATION AND PERCEPTION SP/Odd Years
 Mechanisms of visual, auditory, gustatory, olfactory, and tactile experience are examined. Topic coverage includes: information processing by the vertebrate nervous system, basic concepts of psychophysics, stimulus coding and feature extraction by the sensory systems. Laboratory demonstrations and experiments are conducted, with students performing an independent project. Prerequisites: PY101 and PY210.

PY309 (3)
HISTORY AND SYSTEMS OF PSYCHOLOGY F/Even Years
 This course is a study of the historical development of modern psychology, of its foundation in the other sciences and philosophy, and of the people, ideas and theoretical systems that have been most influential in shaping contemporary psychological thought. Prerequisite: PY101.

PY342 (3)
THE PSYCHOLOGY OF CLOSE RELATIONSHIPS SP/Even Years
 This course addresses how relationships form, change and end between friends, family members and romantic partners. Topics include interpersonal attraction; types of intimacy and love; sexuality in close relationships; parent-child and sibling relationships; friendship; fairness, selfishness and altruism; communication; social power; jealousy; conflict; ending relationships; loneliness; social networks; and therapy for relationships. This course emphasizes: 1) knowledge of theory and research findings in close relationships; and 2) developing one's own skills



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for creating and maintaining rewarding relationships.
Prerequisite: PY101

PY370 (3)
INTRODUCTION TO CLINICAL PSYCHOLOGY F

This course offers an examination of the methods and profession of clinical psychology, including history, theories, types of psychological problems, methods of assessment, forms of intervention, current development. Prerequisite: PY101.

PY404 (3)
COGNITIVE PSYCHOLOGY SP/Even Years

This course offers an examination of the major capacities and functions involved in human learning. Major topics discussed include historical background, verbal learning, language and thinking, serial position learning, concept formation and forgetting. Prerequisite: PY101.

PY/BI405 (3)
ANIMAL BEHAVIOR F/Odd Years

The investigation of animal behavior involves the comparison of behavior across a wide range of animal species. Emphasis will be on principles and phenomena in animal development, control of behavior, communication, feeding, reproduction, habitat selection, and mating systems. Evolutionary theory, as a framework for the adaptive character of behavior in animals and humans, is emphasized. Some semesters may involve intensive investigation of the behavior of a single animal species in the Micronesian region. Prerequisite: PY101 or BI158. Corequisite: PY/BI405L.

PY/BI405L (1)
ANIMAL BEHAVIOR LABORATORY F/Odd Years

BI/PY405L, is the Laboratory component of BI/PY405 and MUST be taken concurrently. The course meets for three hours per week. Students learn about animal laboratory procedures and basic phenomena by working with experimental animals and local critters. Prerequisite: PY101 or BI158. Corequisite: BI/PY405.

PY413/G (3)
RESEARCH METHODOLOGY IN THE BEHAVIORAL SCIENCES FA

This course is an intensive study of selected research topics in the behavioral sciences, with emphasis on formulating and presenting research. Prerequisite: PY101, PY210, and MA385.

PY420/G (3)
ABNORMAL PSYCHOLOGY F/SP

This course covers the study of historical changes in theories and methods of treatment; theory of personality development; dynamics of adjustment; the symptoms, dynamics, therapy, and prognosis of various abnormal reaction patterns, both functional and organic; and modern theories and methods of diagnosis, therapy, and prevention. Prerequisite: PY101.

PY426/G (3)
PERSONALITY THEORY F/Odd Years
Personality concepts and dynamics are studied in terms of behavior theory and Freudian psychoanalysis. Prerequisites: PY101.

PY440/G (3)
SOCIAL PSYCHOLOGY F
This course is an analysis of the social factors in the development of personality, the nature and function of social interaction and attitudes, and various significant aspects of group membership. Prerequisite: PY101.

PY442 (3)
CROSS-CULTURAL PSYCHOLOGY SP/Odd Years
Cross-cultural psychology seeks to identify behaviors common to all human beings and differences in behavior caused by differences in culture. This course covers cross-cultural commonalities and differences in development, thinking and problem solving, perception, motivation, values, relations between the sexes, aggression, and organizational behavior. The course also covers recommendations for contact between members of different cultures. Prerequisite: A minimum of 3 credits in psychology at the 300 or 400 level.

PY/WG455/G (3)
PSYCHOLOGY OF WOMEN SP
This course offers a study of women, what it means biologically and socially to be a woman, and how these factors are incorporated into the behavior, thoughts, and feelings of girls and women. The study of women is placed in the context of women of the Micronesian region through examination of research, legend, and documentary reports. Prerequisite: PY101.

PY475/G (3)
MICRONESIA AND MENTAL HEALTH SP/Even Years
This course offers an examination of mental health services and problems in Micronesia. Geography, political systems, health problems, peoples and cultures provide the context for a detailed examination of mental health and social change concerns within our region. Prevalence of psychiatric disorders within Micronesia, applications of psychological interventions to regional concerns, and Micronesian perspectives toward psychology are the primary focus of the course. Prerequisite: PY101, PY370, PY420 or consent of instructor.

PY491 (3)
PSYCHOLOGICAL RESEARCH SEMINAR F/SP
This course gives students experience in conducting psychological research as collaborators in faculty-supervised investigations. Students complete a list of project-specific readings, participate in the planning and supervision of data collection, help to code and interpret data, and design proposals for further research in the topic area. This course may be repeated for elective credit.



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Prerequisites: PY101 and the consent of the instructor. MA151 is recommended.

PY492 a-b (3-3)
PSYCHOLOGY PRACTICUM a-F,b-SP
This practicum course in clinical psychology places students in a mental health or social service facility under the supervision of an approved practicum supervisor. Students are required to attend a weekly seminar on professional issues and ethics and minimally spend one day a week in a placement setting. This course is restricted to psychology majors. PY492a and/or PY492b may be repeated for elective credit. Prerequisites: PY101, PY370, PY420.

SOCIOLOGY (SO)

SO101 (3)
INTRODUCTION TO SOCIOLOGY F/SP
This course is a study of human society, its diversity, its nature, structure, and processes including foundations of culture, social interaction, social controls, social change and cross-cultural relations. Special emphasis is given to social processes in Micronesia and the Western Pacific.

SO202 (3)
CONTEMPORARY SOCIAL PROBLEMS F/SP
This course is a study of the nature and root causes of social problems. Topics include such problems as inequality, crime population, environmental degradation and poverty. Students develop skills in critically analyzing their world and understand the causes and solutions to contemporary problems regionally and internationally.

SO/WG230 (3)
MARRIAGE AND THE FAMILY SP
This is a comparative study of family relationships with special attention given to the social and cultural aspects of the family, mate selection, marriage adjustment, parental roles, and family stability. Prerequisites: SO101 or consent of instructor.

SO302 (3)
DEVIANCE AND SOCIAL CONTROL As resources permit
This course offers a theoretical orientation into the study of deviance and relevant methodological consideration. It covers extent of and trends in different forms of deviance, a description of offenders and victims, the consequences of attempts at social control, and public opinion regarding various deviant acts. Prerequisite: SO101 or SO202 or consent of instructor.

SO/AN332 (3)
GLOBALIZATION AND HUMAN DYNAMICS SP/Even Years
This course examines representative peoples in various parts of the world with regard to selected themes concerning globalization and human dynamics. Themes

explored may include ethnicity, multiculturalism, nation building, and tourism. Prerequisite: AN101.

SO342 (3)
SOCIOLOGY OF SEX AND GENDER F/Even Years
This course examines traditional and contemporary views of gender roles and life chances for men and women in a social and cross-cultural context. It examines what relations exist between men and women and how women and men contribute to, negotiate with, and explore gender and traditional definitions of masculinity and femininity. Prerequisites: SO101 and SO230 or consent of instructor.

SO/AN/NU/SW344 (3)
AGING: MYTH & REALITIES F
This course explores the major issues and concepts pertinent to gerontology, the study of the aging process. The prevailing theories of the social/biological aging process, and the economic, physical and psychological problems that might arise in late life are presented, and students learn how these factors impinge on the well-being of the older person and the social structure of a community. Aging as it occurs in different societies and throughout history is discussed. Social myths and stereotypes are explored. An overview of existing aging policies and special programs for the older population is included, as is a section on dying, death and grieving. Prerequisite: SO101 or consent of instructor.

SO350 (3)
DEVELOPMENT OF SOCIOLOGICAL THEORY - CLASSICAL As resources permit
Classical Sociological Theory examines the thought of sociologists from Auguste Comte, Karl Marx, Emil Durkheim and Max Weber through the writings of the Chicago School in the United States. These classical sociological writings are critically examined as to their present impact on theory today. Prerequisite: SO101 or consent of instructor.

SO360 (3)
SOCIAL MOVEMENTS AND CHANGE SP
This course is the study of the nature and characteristics of society and the changes society is undergoing. Prerequisite: SO101 or consent of instructor.

SO385 (3)
CRIMINOLOGY F/Odd Years
Criminology is the scientific study of the nature, causes and origins of crime. Students learn the difference between criminology, criminal justice, and deviance. Some questions that are addressed include: What is crime? How does behavior become labeled as criminal? What forces lead to criminal behavior becoming legalized, and who commits crimes? Prerequisite: SO101 or consent of instructor.

SO386 (3)
JUVENILE DELINQUENCY SP
This course presents a critical evaluation of current theories of delinquency causation, a study of the juvenile court system and laws relating to juvenile offenders, an



examination of institutional and non-institutional treatment programs, and an analysis of delinquency control and prevention. Prerequisite: SO101 or consent of instructor.

SO/AN405 (3)
COMMUNITY DEVELOPMENT SP/Odd Years
This is a study of applied sociology and anthropology, emphasizing social process and programs of planned change on the community level in parts of the world currently undergoing technical development. Prerequisite: SO101/350 and MA385, or consent of instructor.

SO/AN418 (3)
SOCIAL STRATIFICATION As resources permit
This is a review of theory and research bearing on the institutional arrangement, individuals, roles and groups in hierarchical relationships known as systems of social stratification, with particular reference to differences between stratification in industrial and less developed societies. Prerequisite: SO101 and MA385, or consent of instructor.

SO445 (3)
MINORITY RELATIONS F/Even Years
This course is designed to raise awareness of the dynamics of race/ethnicity, class, and gender in the shaping of society. The course explores the problems of conflict and accommodation between groups in multicultural societies. It analyzes variations in levels of harmony and conflict between such groups. Students are required to carry out a research project analyzing some aspect of gender, class, or ethnicity in Micronesia. Prerequisites: SO101, SO202 or consent of instructor.

SO455 (3)
SOCIOLOGY OF WOMEN F/Odd Years
This course examines the ways in which gender and social structure shape conditions for women. In anticipating social structures and organizations that might influence women's lives, the course considers several areas such as the socialization of women, images of women, women in media, women and work, women and households, women and crime, and women and migration. Prerequisite: SO101 and SO230 or consent of instructor.

SO480 (3)
SPECIALTOPICS F/SP/SU
Special Topics Courses, such as the Sociology of Education, Sociology of Religion, Medical Sociology, Sociology of Government and Politics, etc. are offered intermittently as faculty resources permit. Students should keep aware of the current offerings in a given semester and plan their course selection accordingly. Prerequisites: SO101, SO350, SO413 and MA385, or consent of instructor.

SO498 (3)
INTERNSHIP F/SP/SU
The internship program permits the student to utilize her/his academic experience in both the academic and non-academic realm through teaching assistantships, placement in financial, social service, health-related or

other organizations in the community. Up to six hours of credit at the 400-level may be earned through these outreach programs. Prerequisites: SO101, SO202, SO350, SO413, and MA385, or consent of instructor.

SO/GE475 (3)
HUMAN ECOLOGY: PROBLEMS AND SOLUTIONS As resources permit
This course examines the relationship between human populations and their environments in the context of functional interdependence involving population, environment, organization and technology. Special attention is given to an examination of world population, geography, and an analysis of the causes, consequences and solutions to modern day social and environmental problems. Prerequisite: SO101, SO202 and MA385 or consent of instructor.

THEATER (TH)

TH101 (3)
INTRODUCTION TO THE THEATER F/SP
This course introduces the study of theater. Course lectures include theater history and production practices. Attendance at University Theater productions is mandatory. Active participation in one University Theater production, as cast or crew, is required. (Grading System: A-B-C-D-F-NC).

TH102 (3)
ACTING I F/Odd Years
This course introduces the student to theory and techniques of basic acting.

TH105 (3)
STAGECRAFT I F/Even Years
This is an introduction to stagecraft with practical work in the scene shop and on University Theater productions. It consists of two one-hour lectures and one three-hour afternoon workshop each week.

TH202 (3)
ACTING II SP/Even Years
Acting II is a continuation of TH102. It offers continued work on character development and an introduction of acting styles. Prerequisite: TH102.

TH205 (3)
STAGECRAFT II SP/Odd Years
This is a continuation of Stagecraft I with practical work in the scene shop and on University Theater productions. It consists of two one-hour lectures and one three-hour afternoon workshop each week. Prerequisite: TH105.

TH292 (1)
THEATER PRACTICUM F/SP
This course offers supervised participation in a University Theater production. Students gain practical experience while exploring the various areas of theater production. It may be repeated for credit. Prerequisite: Must be a Fine Arts/Theater major or minor or have consent of instructor.

TH308 (3)
DIRECTING SP/Odd Year
This course includes selecting, analyzing, casting and rehearsing a one-act play performed for a selected audience. Prerequisite: TH202 or consent of instructor.



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TH315 (3)
THEATRICAL DESIGN I F/Odd Years
This is an exploration of the principles and elements of theatrical design with a special emphasis on scenery design. Prerequisite: TH205 or consent of instructor.

TH316 (3)
THEATRICAL DESIGN II SP/Even Years
This is an exploration of the principles and elements of theatrical design with a special emphasis on lighting design. Prerequisite: TH205 or consent of instructor.

TH425 (3)
THEATER HISTORY I SP/Even Years
This is a comprehensive survey of Western and Oriental Theater from earliest times to 1700.

TH426 (3)
THEATER HISTORY II F/Even Years
This is a comprehensive survey of Western and Oriental Theater from 1700 to the present.

WOMEN AND GENDER STUDIES (WG)

WG101 (3)
INTRODUCTION TO WOMEN AND GENDER STUDIES F/SP
This course provides an introduction to basic concepts and key issues in women and gender studies, utilizing a life-span approach. Topics include gender socialization and identity formation, sexuality, cultural representations, gender relations, family, work, class stratification, violence, and oppression, as well as racial and cultural diversity.

WG/SO230 (3)
MARRIAGE AND THE FAMILY SP
This is a comparative study of family relationships with special attention given to the social and cultural aspects of the family, mate selection, marriage adjustment, parental roles, and family stability. Prerequisites: SO101 or consent of instructor.

WG/EN323 (3)
LITERATURE BY WOMEN F
This course explores representative works of literature by women from antiquity to the present, covering the novel, short story, poetry and such non-fiction as essays, journals, and diaries. Students acquire an overview of various forms used by women writers to express religious, political, social and philosophical concerns. They also are introduced to a growing body of feminist literary theory. This course allows students to derive an understanding of the sociohistorical place of literature by women. Prerequisite: EN111, EN210 or instructor's consent.

WG380 (3)
WOMEN, POLITICS AND POLICY F/EVEN YEARS
This course examines the ways in which gender structures the arena of politics and shapes our understanding of it. Students learn how the meaning of "politics" is articulated

and transformed by women in different settings at the local, national, regional and international levels. Prerequisite: PS101 or WG101.

WG/PY455 (3)
PSYCHOLOGY OF WOMEN SP
This course offers a study of women, what it means biologically and socially to be a woman, and how these factors are incorporated into the behavior, thoughts, and feelings of girls and women. The study of women is placed in the context of women of the Micronesian region through examination of research, legend, and documentary reports. Prerequisite: PY101.

WG/EN/MI461/G (3)
PACIFIC WOMEN WRITERS SP/Even Years
This course entails an intensive study of representative works of Pacific Women Writers to acquaint the students with the contours -- in terms of styles, themes, symbols, images, language, politics, and subject matter -- of the writing of females who represent an emerging literature as well as a new exciting part of the region's cultural heritage. Students will emerge with an understanding of the place of this literature in the larger context of Pacific Literature, Women's Literature, Minority Literature and Contemporary Literature in English. Prerequisite: EN210, EN323, or instructor's consent.





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AGRICULTURE (AG)

AG101 (4)
INTRODUCTION TO AGRICULTURE F/SP
This course is an introduction to the science of agriculture. This course explains the scientific principles behind the discipline that feeds shelter and clothes the world's population. Three hours of lecture and three hours of laboratory. Prerequisite: MA085 or higher.

AG102 (4)
PLANT BIOLOGY FA
This course is an introduction to the study of living plants and their relationship to the environment. Topics include plant cells, tissues, growth, reproduction, metabolism, genetics, classification, and evolution. The course focuses on the impact of light, temperature, soil and other environmental components on plant growth. Lab experiments will illustrate basic principles of plant biology. It includes 3 hours of lecture and 3 hours of lab weekly. Prerequisites: MA110 or higher and AG101 or BI100 or BI157 or BI158.

AG109 (4)
THE INSECT WORLD F
This course is an overview of insect biology for non-scientists. Emphasis is on insect behavior, ecology and structural/ morphological adaptations. Lab is geared toward identifying common insects and experimentally examining aspects of insect biology. The course may be used as an AG elective, but will not serve to replace AG course. Three hours of lecture and three hours of laboratory weekly. Prerequisite: MA085 or higher.

AG136 (4)
SCIENCE OF AQUACULTURE SP
This course is designed to introduce students to the science of aquaculture. Lectures focus on the history, theory and description of aquaculture systems around the world. Laboratories allow students hands-on experience with field testing of water quality; field identification of fish, crustaceans, aquatic plants, and parasites; reproduction of certain aquaculture species; and other cultural practices. Three hours lecture and three hours laboratory weekly. Prerequisite: MA085 or higher.

AG136L (1)
SCIENCE OF AQUACULTURE LABORATORY SP
AG136L is the laboratory portion of AG136 and MUST be taken concurrently. Corequisite: AG136

AG211 (4)
PRINCIPLES OF ANIMAL SCIENCE F
This course covers adaptation, distribution and numbers of livestock throughout the world; significance and economic importance; trends in livestock production; introduction to feeding, breeding, disease control, growth, and physiology. Three hours of lecture and three hours of

laboratory weekly. Prerequisite: MA085 or higher BI157-157L (BI157-157L and BI158-158L preferred)

AG281 (4)
PRINCIPLES OF HORTICULTURAL SCIENCE SP
This course introduces principles of plant-soil-climate relations and physical characteristics in horticultural crop production, current practices included. Emphasis is on the practical aspects of producing vegetable, fruit and ornamental crops in the tropics. Three hours of lecture and three hours lab weekly. Prerequisite: MA110 or higher and AG102 or BI157 or BI158.

AG301 (3)
AGRICULTURAL STATISTICS F/Odd Years
Agricultural statistics involving animals, crops, and soil plots subjected to treatments are discussed in terms of inference, experimental design, and sampling. Three hours of lecture weekly with occasional field trips replacing lectures. Prerequisites: MA151 or consent of instructor.

AG321 (2)
HORTICULTURE PLANT ID FA/Even Years
This course is designed for students who would like to identify the plants that are important to Guam's culture, economy, and environment. This course will introduce the subject of higher plant nomenclature and provide practical experience in plant identification of fruits, vegetable, weeds, and ornamental plants. One hour of lecture and three hours of laboratory weekly. Prerequisite: AG102 or consent of instructor.

AG323 (4)
PLANT PATHOLOGY F/Odd Years
Principles underlying the nature and control of plant diseases that are related to crop production and horticulture are introduced in this course. Symptoms, causes, and control of most important diseases on Micronesia's crops are covered. This course provides the student with practical plant pathology laboratory techniques. The class meets for three hours of lecture and three hours of laboratory weekly. Prerequisites: AG101 and AG102 or BI157 and BI158.

AG340 (4)
CROP PROTECTION SP/Even Years
This course introduces the student to the theory and practice of modern crop protection through exposure to common pest and beneficial species, plant disease, and weeds found on Guam, concepts concerning management decisions, and the method of controlling pests. Students will be prepared to take the exam to be certified as Private Pesticide Applicators. Three hours of lecture and three hours of laboratory weekly. Prerequisite: AG281 or consent of instructor.

AG342 (4)
PRINCIPLES OF AGRICULTURAL ENGINEERING SP
This course is an introduction to engineering principles in agriculture with emphasis on land measurements, farm power and machinery, farm structures, farm electrification



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and farm water management. This course consist of three hours of lecture and three hours of laboratory weekly. Prerequisite: MA161a or higher.

AG/BI345 (4)
GENERAL ENTOMOLOGY F/Odd Years
This course is an overview of insect biology with emphasis on fundamental problems encountered by insects, and the structural and functional adaptations used to overcome these problems. The laboratory focuses on insect identification. An insect collection is required. The course meets for three hours of lecture weekly. Prerequisites: BI157-157L or AG109 or AG281.

AG/NS 380 (4)
PRINCIPLES OF SOIL SCIENCE F
This course delves into the basic principles of the fundamentals of the chemical, physical, and biological properties of soils; their formation, fertility, and management, and the effects of inorganic and organic chemicals on soil processes and properties as they relate to environmental pollution. Two hours of lecture, one hour recitation and three hours laboratory weekly. Prerequisites: MA110 or higher and any two chemistry courses.

AG/CF389 (3)
EXTENSION PROGRAMS AND PLANNING FA/Even Years
The course reviews development and educational philosophy of the Cooperative Extension Service in the U.S., Guam, and the Pacific Basin. Extension educational programs, planning and development methods, teaching tools, and related topics are explored.

AG392 (1-3)
LABORATORY TEACHING ASSISTANTSHIP F/SP
This course provides practical educational experience in undergraduate course laboratories. Prerequisites: Completion of the course in which the laboratory is offered, junior standing and consent of instructor.

AG/PA401 (3)
COMMUNITY PLANNING F/Odd Years
This course is an introduction to community planning; relationships of physical form to environment, function, aesthetic principles, cultural values, planning as a synthesis of a frame of reference based on economics, political, social, cultural, physical, and administrative factors. Prerequisite: SO101.

AG423 (3)
ADVANCED PLANT PATHOLOGY SP/Even Years
This course expands on the principles introduced in AG323 and introduces epidemiology and physiology of parasitism. Prerequisites: BI315-315L, AG323, or consent of instructor.

AG425 (3)
PLANT DIAGNOSTICS SP/Odd Years
A field-oriented course with emphasis on diagnosing plant health problems of cultivated plants on Guam. Field trips will allow students to see plant symptoms as a result of damage caused by pests, diseases, mineral deficiencies, genetics, chemical injury and other factors. Lectures will cover symptom production mechanisms and laboratory diagnostic techniques. The class meets for two hours of lecture and three hours of laboratory. Prerequisites: BI157 and BI158, or AG281.

AG430 (2)
SCIENTIFIC DIGITAL PHOTOGRAPHY SP/Even Years
Student will develop observational aesthetic skills and learn how to extract relevant information from nature using macro-photography, photomicrography, or special exposure and digital processing techniques. This course includes a one-hour lecture and a three-hour laboratory weekly.

AG451 (3)
AGRICULTURAL BUSINESS MANAGEMENT F/Odd Years
This course examines the role of the manager in the organization and operation of the agri-business. Prerequisites: MA110 or higher and CF351 or BA200.

AG480 (3)
TROPICAL SOIL MANAGEMENT AND FERTILITY SP/Even Years
This course examines the origin, development, properties, and management of tropical soils and the importance of key physical, chemical, and biological properties. Emphasis is on application of principles. Prerequisite: AG280 or consent of instructor.

AG481 (4)
ENVIRONMENTAL SOIL SCIENCE SP/Odd Years
An overview of soil properties and their impact on the environment will be discussed. Topics covered include: soil erosion, soil conservation, soil enhancement, non-point source pollution, soil contamination, and waste management. Students will develop skills in soil and water contaminant analysis and environmental assessment. This course weekly consists of three hours of lecture and a three-hour laboratory. Prerequisites: AG/NS380 and MA161a or higher.

AG484 (4)
TROPICAL VEGETABLE PRODUCTION SP/Even Years
This course covers topics related to the vegetable crop production in the tropics. Topics included botany and classification of vegetable, crop production and management systems, plant growth and development influenced by genetics and environment factors, vegetable variety development and testing, and vegetable seed production technology. This course meets for three hours lecture and three hours laboratory weekly. Prerequisite: AG281.



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AG485 (4)
TROPICAL FRUITS HORTICULTURE F/Even Years
 This course covers tropical fruits, their botany, taxonomy and uses, including detailed study of important fruits and their impact on life in the tropics. Topics to be covered are: relationship of the environment; plant structure; and cultural practices to yield and quality; propagation methods; seed viability, dormancy and seed treatments, fertilizers, growth regulators, and modification of season of production; and stock and scion relationships. The course meets for three hours lecture and three hours laboratory weekly. Prerequisite: AG281.

AG486 (4)
ORNAMENTAL CROP PRODUCTION IN THE TROPICS SP/Odd Years
 This course covers topics related to the production of ornamental plants in the tropics. Lectures cover the propagation, management and post-harvest handling of specific crops. Laboratories include plant identification and demonstrations of topics covered in lectures. It meets for three hours lecture and three hours laboratory weekly. Prerequisite: AG281

BIOLOGY (BI)

BI100 (3)
ENVIRONMENTAL BIOLOGY F/SP
 This is a one-semester course in general principles of environmental biology, conservation of the environment, and human ecology. It does not count as credit toward a biology major, but does count toward the general education requirements. The course consists of three hours of lecture weekly. The lab, BI100L, MUST be taken concurrently. Corequisite: BI100L

BI100L (1)
ENVIRONMENTAL BIOLOGY LABORATORY F/SP
 BI100L is the laboratory portion of BI100 and MUST be taken concurrently. The course consists of one three-hour laboratory per week. Corequisite: BI100

BI103 (3)
MARINE BIOLOGY SP
 This course is an introduction to the biology of the marine environment, with particular emphasis on marine environments of Micronesia and their importance to man. Laboratory exercises and field trips bring students into personal contact with local marine organisms and their habitats. It includes three hours of lecture weekly. The lab, BI103L, MUST be taken concurrently. Corequisite: BI103L

BI103L (1)
MARINE BIOLOGY LABORATORY SP
 BI103L is the laboratory portion of BI103 and MUST be taken concurrently. The course consists of one three-hour laboratory per week. Corequisite: BI103

BI110 (3)
HUMAN BIOLOGY F
 This is an introductory course designed for non-major undergraduate students as well as for students interested in choosing Biology as their major and who may have no background in Biology. This course emphasizes core biological concepts as it relates to human life – how our bodies work, how our genes, environmental factors and disease causing organisms affect our health. Special focus is on the recent advances in molecular biology, genetic engineering, and gene therapy as a potential cure for human disease. This course includes three hours of lecture weekly. The laboratory, BI 110L must be taken concurrently. Prerequisites: MA085 or Placement; EN110 Placement or above; Corequisite: BI110L.

BI110L (1)
HUMAN BIOLOGY LAB F
 This is an introductory biology laboratory course with a human focus that must be taken concurrently with the BI110 Human Biology Lecture course. Experiments involving a variety of biological systems are conducted in order to investigate fundamental biological concepts and to understand how our bodies function. Basic molecules and genes in order to improve food production, produce medically important products, and to treat disease in humans. This course includes three hours of laboratory work per week. Co requisite: BI110; Prerequisite: MA085 level II or Placement; Placement in EN110 or above.

BI124 (3)
HUMAN ANATOMY AND PHYSIOLOGY I F
 This is the first part of a two-semester course in the study of the structure and functions of the systems of the human body. In this part, the structure and functions of tissues are examined, as well as the anatomy and physiology of the integumentary, skeletal, muscular, and portions of the nervous systems. The course consists of three hours of lecture weekly. The lab, BI124L, MUST be taken concurrently. Prerequisite/Corequisite: EN110
 Corequisite: BI124L

BI124L (1)
HUMAN ANATOMY AND PHYSIOLOGY I LABORATORY F
 BI124L is the laboratory portion of BI124 and MUST be taken concurrently. The course consists of one three-hour laboratory period per week. Corequisite: BI124



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BI125 HUMAN ANATOMY AND PHYSIOLOGY II	(3) SP	BI212 OCEANOLOGY	(3) SP
This is the second part of a two-semester course in the study of the structure and functions of the systems of the human body. In this part, aspects of the nervous, circulatory, immune, digestive, reproductive, and excretory systems are investigated. The course consists of three hours of lecture weekly. The lab, BI125L, MUST be taken concurrently. Prerequisite: BI124-124L Corequisite: BI125L		Oceanology is an introductory survey of the physics, geology, meteorology, chemistry, and biology of the oceans and their sediments, including sampling techniques and methods of analysis. The course consists of three hours of lecture weekly. The lab, BI212L, MUST be taken concurrently. Prerequisites: Consent of instructor. Corequisite: BI212L	
BI125L HUMAN ANATOMY AND PHYSIOLOGY II LABORATORY	(1) SP	BI212L OCEANOLOGY LABORATORY	(1) SP
BI125L is the laboratory portion of BI125 and MUST be taken concurrently. The course consists of one three-hour laboratory period per week. Corequisite: BI125		BI212L is the laboratory portion of BI212 and MUST be taken concurrently. The course consists of one three-hour laboratory period per week. Corequisite: BI212	
BI157 PRINCIPLES OF BIOLOGY I	(3) F	BI225 BASIC MICROBIOLOGY	(4) F
This first semester of a two-semester course covers vocabulary and some processes. It is required of all biology majors and may be used by others to satisfy the general education requirements. It includes three hours of lecture weekly. The lab, BI157L, MUST be taken concurrently. Corequisite: BI157L		This course is a survey of the characteristics and significance of microorganisms from environmental, industrial, and medical perspectives. It includes two 2-hour laboratories and 3 hours of lecture weekly. Prerequisite: BI157-157L and BI158-158L or BI124-124L and BI125-125L with grade of C, a year of college chemistry, and may be repeated with permission of instructor.	
BI157L PRINCIPLES OF BIOLOGY I LABORATORY	(1) F	BI225L BASIC MICROBIOLOGY LABORATORY	(0) F
BI157L is the laboratory portion of BI157 and MUST be taken concurrently. The course consists of one three-hour laboratory period per week. Corequisite: BI157		BI225L is the laboratory portion of BI225 and MUST be taken concurrently. The course consists of one three-hour laboratory period per week. Corequisite: BI225	
BI158 PRINCIPLES OF BIOLOGY II	(3) SP	BI302 PLANT DIVERSITY	(3) F/Even Years
This second semester of a two-semester course covers fundamental processes from biochemistry through physiology. It is required of all biology majors and may be used by others to satisfy the general education requirements. It includes three hours of lecture weekly. The lab, BI158L, MUST be taken concurrently. Corequisite: BI158L		This course is a phylogenetic survey of the plant Protista and Metaphyta with emphasis on structure and function of major divisions. It includes three hours of lecture weekly. The lab, BI302L, MUST be taken concurrently. Prerequisite: BI157-157L and BI158-158L or equivalent. Corequisite: BI302L	
BI158L PRINCIPLES OF BIOLOGY II LABORATORY	(1) SP	BI302L PLANT DIVERSITY LABORATORY	(1) F/Even Years
BI158L is the laboratory portion of BI158 and MUST be taken concurrently. The course consists of one three-hour laboratory period per week. Corequisite: BI158		BI302L is the laboratory portion of BI302 and MUST be taken concurrently. The course consists of one three-hour laboratory period per week. Corequisite: BI302	
BI201 NATURAL HISTORY OF GUAM	(3) F	BI303 ANIMAL DIVERSITY	(3) SP/Odd Years
This course is a natural history of Guam that includes the development of the Mariana Islands arc, geologic history, physical geography, and a survey of the major groups of plants and animals. The course is presented by using a variety of methods including lectures, slide presentations, field specimen studies and field trips.		This course is a phylogenetic survey of the animal Protista and Animalia with emphasis on structure and function of major phyla. It includes three hours of lecture weekly. The lab, BI303L, MUST be taken concurrently. Prerequisite: BI157-157L and BI158-158L or equivalent. Corequisite: BI303L	



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<p>BI303L (1) ANIMAL DIVERSITY LABORATORY SP/Odd Years BI303L is the laboratory portion of BI303 and MUST be taken concurrently. The course consists of one three-hour laboratory period per week. Corequisite: BI303</p> <p>BI310 (3) EVOLUTION SP/Odd Years This course is an introduction to the modern theory of evolution. The focus of the course is on the mechanisms that cause the evolution of adaptations and new species. The pattern of evolution in the fossil record is analyzed to understand the causes of speciation and extinction patterns. The ability of evolutionary theory to inform studies in other areas of biology (such as genetics, morphology, and ecology) is stressed. The course consists of three hours of lecture weekly. Prerequisite: BI157/157L and BI158/158L.</p> <p>BI315 (3) GENERAL GENETICS F/Odd Years Basic principles of heredity, including biochemical genetics and population aspects, are covered. The course includes three hours of lecture weekly. The lab, BI315L, MUST be taken concurrently. Prerequisite: BI157-157L and BI158-158L or permission of instructor. Corequisite: BI315L.</p> <p>BI315L (1) GENERAL GENETICS LABORATORY F/Odd Years BI315L is the laboratory portion of BI315 and MUST be taken concurrently. The course consists of one three-hour laboratory period per week. Corequisite: BI315.</p> <p>BI333 (3) COMPARATIVE VERTEBRATE ANATOMY SP/Even Years This course is a study of the basic morphology of vertebrates, with lecture emphasis on the evolution of vertebrate systems and laboratory emphasis on dissection of these systems in selected vertebrates. It includes three hours of lecture weekly. The lab, BI333L, MUST be taken concurrently. Prerequisite: BI157-157L and BI158-158L or equivalent. Corequisite: BI333L</p> <p>BI333L (1) COMPARATIVE VERTEBRATE ANATOMY LABORATORY SP/Even Years BI333L is the laboratory portion of BI333 and MUST be taken concurrently. The course consists of one three-hour laboratory period per week. Corequisite: BI333</p> <p>BI/AG345 (4) GENERAL ENTOMOLOGY F/Odd Years This course is an overview of insect biology with emphasis on fundamental problems encountered by insects, and the structural and functional adaptations used to overcome these problems. The laboratory focuses on insect identification. An insect collection is required. The course meets for three hours of lecture weekly.</p>	<p>Prerequisites: BI157-157L or AG109 or AG240 or consent of instructor. Corequisite: BI/AG345L</p> <p>BI/AG345L (1) GENERAL ENTOMOLOGY LABORATORY F/Odd Years BI/AG345L is the lab portion of BI/AG345 and must be taken concurrently. The course consists of one three-hour laboratory period per week. Corequisite: BI/AG345</p> <p>BI365 (3) TAXONOMY OF VASCULAR PLANTS F/Odd Years This course covers the principles, practices, and significance of plant classification, as illustrated by the flora of Guam. It includes three hours of lecture weekly. The lab, BI365L, MUST be taken concurrently. Prerequisite: BI157-157L and BI158-158L or equivalent. Corequisite: BI365L.</p> <p>BI365L (1) TAXONOMY OF VASCULAR PLANTS LABORATORY F/Odd Years BI365L is the laboratory portion of BI365 and MUST be taken concurrently. The course consists of one three-hour laboratory period per week. Corequisite: BI365</p> <p>BI392 (1-3) LABORATORY TEACHING AND ASSISTING F/SP This course provides for practical educational experience in undergraduate course laboratories. It may be taken more than once for credit. Prerequisites: Completion of the course in which the laboratory is offered, or of an equivalent course, and consent of instructor.</p> <p>BI/PY405 (3) ANIMAL BEHAVIOR F/Odd Years The investigation of animal behavior involves the comparison of behavior across a wide range of animal species. Emphasis will be on principles and phenomena in animal development, control of behavior, communication, feeding, reproduction, habitat selection, and mating systems. Evolutionary theory, as a framework for the adaptive character of behavior in animals and humans, is emphasized. Some semesters may involve intensive investigation of the behavior of a single animal species in the Micronesian region. Prerequisite: PY101 or BI158. Corequisite: BI/PY405L.</p> <p>BI/PY405L (1) ANIMAL BEHAVIOR LABORATORY F/Odd Years BI/PY405L, is the Laboratory component of BI/PY405 and MUST be taken concurrently. The course meets for three hours per week. Students learn about animal laboratory procedures and basic phenomena by working with experimental animals and local critters. Prerequisite: PY101 or BI158. Corequisite: BI/PY405.</p>
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BI410 (5)
ECOLOGY F/Even Years
A study of fundamental concepts and methods of ecology illustrated by the examination of local natural systems; vegetational, faunal, and physical factors of the environment are considered. The course includes three hours of lecture weekly and six hours of laboratory weekly. Prerequisite: BI157-157L and BI158-158L or equivalent.

BI412 (3)
BIOMETRICS F
This is a basic course in the design and analysis of biological experiments. Emphasis is given to analysis of biological and medical data. The course consists of three hours of lecture weekly. The lab, BI412L, MUST be taken concurrently. Prerequisite: College Algebra, BI157-157L and BI158-158L or equivalent. Corequisite: BI412L

BI412L (1)
BIOMETRICS LABORATORY F
BI412L is the laboratory portion of BI412 and MUST be taken concurrently. The course consists of one three-hour laboratory period per week. Corequisite: BI412

BI416 (3)
CELLULAR PHYSIOLOGY SP/Even Years
Principles of cellular activity, mechanisms of energy exchange and nutrition, and structure and function at the cellular and subcellular levels of organizations are examined. This course includes three hours of lecture weekly. The lab, BI416L, MUST be taken concurrently. Prerequisite: CH310a, CH311, CH310b and CH312 or concurrent enrollment, BI157-157L and BI158-158L or equivalent. Corequisite: BI416L

BI416L (1)
CELLULAR PHYSIOLOGY LABORATORY SP/Even Years
BI416L is the laboratory portion of BI416 and MUST be taken concurrently. The course consists of one three-hour laboratory period per week. Corequisite: BI416

BI/CH419 (3)
BIOCHEMISTRY SP/Odd Years
This course covers the principles of protein chemistry and enzyme nomenclature, catalysis, kinetics, and control. It includes three hours of lecture weekly. The lab, BI/CH419L, MUST be taken concurrently. Prerequisite: CH310a, CH311, CH310b and CH312 or concurrent enrollment, BI157-157L and BI158-158L or equivalent. Corequisite: BI/CH419L

BI/CH419L (1)
BIOCHEMISTRY LABORATORY SP/Odd Years
BI/CH419L is the laboratory portion of BI/CH419 and MUST be taken concurrently. The course consists of one three-hour laboratory period per week. Corequisite: BI/CH419

BI425/G (3)
MOLECULAR BIOLOGY SP
This course is designed for students who are planning on entering graduate and professional programs in the biological and medical sciences or careers in the biotechnology industry. This course highlights current concepts and trends in molecular biology as well as the latest developments in novel molecular approaches for detection and treatment of diseases. Selected topics in Immunology, Cardiovascular Biology, Tumor Viruses and Cancer Biology, Viral Pathogenesis, and Neurobiology are the focus of this course. Prerequisite: BI416 & BI416L, or equivalent. Corequisite: BI425/G/L.

BI425/G/L (2)
MOLECULAR BIOLOGY LABORATORY SP
BI 425/G/L is the molecular biology laboratory course that is taken concurrently with BI425G. In this course, expression and control of eukaryotic genes is investigated in a research project format. Laboratory work involves the use of RNA & DNA techniques, protein methods, reporter gene assays, fluorescence microscopy, and the use of molecular biological computer databases to predict structure and function from nucleic acid & protein sequences. Prerequisites: BI416 & BI416L, or equivalent. Corequisite: BI425/G.

BI440 (3)
ICHTHYOLOGY SP/Even Years
This course is a survey of the classification and morphology of fishes with emphasis on local forms. It includes three hours of lecture weekly. The lab, BI440L, MUST be taken concurrently. Prerequisite: BI157-157L and BI158-158L or equivalent. Corequisite: BI440L

BI440L (1)
ICHTHYOLOGY LABORATORY SP/Even Years
BI440L is the laboratory portion of BI440 and MUST be taken concurrently. The course consists of one three-hour laboratory period per week. Corequisite: BI440.

BI474 (4)
MARINE BOTANY SP/Odd Years
This course provides students an in-depth exploration of the marine plants in the region with an emphasis on how the physiology and ecology of seaweed's and microalgae relate to environmental conditions in the sea. Prerequisites: BI302.

CONSUMER AND FAMILY SCIENCES (CF)

CF120 (3)
CLOTHING CONSTRUCTION SP
This course introduces the basic principles of garment construction applied through the use of commercial patterns. Emphasis is on woven fabrics. Elements of design and its application using the principles of design are covered. Lab is included.



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CF140 SCIENTIFIC PRINCIPLES OF FOOD PREPARATION This course covers the fundamental processes of food preparation as well as the relationship between scientific principles and cooking procedures. Includes three hours of lecture and three hours of lab weekly Prerequisite: MA085 and EN085.	(4) F	CF339 COMMUNITY NUTRITION This course integrates concepts of education and nutrition. It is designed for the student who wants a broad-based understanding of the strategies that can be used to educate groups or individuals about concepts of nutrition. Prerequisites: CF230, or CF231 and ED300 or consent of instructor.	(3) F/Odd Years
CF230 NUTRITION AND HEALTH This course introduces basic principles of nutrition, including nutrients, food sources for nutrients, and the essentials of a good diet. Applied nutrition and the study of nutrition problems in health are studied.	(3) F/SP	CF342 FOOD SAFETY AND SANITATION The factors underlying food borne illness are studied. Causative agents and the reasons for their presence and multiplication in foods are identified. Food safety and sanitation practices are fully examined. Prerequisites: BI157-157L and BI158-158L , or BI124-124L and BI125-125L or consent of instructor. BI225 is recommended.	(3) SP/Odd Years
CF231 HUMAN NUTRITION FOR HEALTH PROFESSIONALS This course examines the relationship between nutrition and disease. The action of nutrients in the body, methods of nutritional assessment, and nutrient content of different foods are discussed. Emphasis is placed on diets appropriate for individuals who already have a disease.	(3) SP	CF351 CONSUMER ECONOMICS Information is presented to understand the changing role of consumers in American society. Selected consumer issues and problems are examined so that individual and family well-being is enhanced. Prerequisite: BA110 or consent of instructor.	(3) F/Odd Years
CF309 PREVENTION PROGRAMMING FOR YOUTH AT RISK This course presents an overview of methods for practitioners' use to help prevent problems experienced by youth such as drug and alcohol abuse, teen pregnancy, sexually transmitted disease, suicide and school drop out. The approach to prevention includes the application of principles from human development, sociology, psychology, social work and education. Individual, family, school and community factors are considered to assess current issues for program development in Micronesia and Guam. Prerequisite: PY101 or SO101 or consent of instructor.	(3) SP/Even Years	CF/AG389 EXTENSION PROGRAMS AND PLANNING This course reviews development and educational philosophy of the Cooperative Extension Service in U.S., Guam, and the Pacific Basin. Extension educational programs, planning and development methods, teaching tools, and related topics are explored. Prerequisite: SO101 or PY101, and EN111 or consent of instructor.	(3) FA/Even Years
CF315 INTERIOR DESIGN This course examines the influences of historic designs in housing and furnishing upon today's culture, customs, and styles. Today's home and its furnishings from the standpoint of comfort, beauty, convenience, economy, and cultural influences are examined.	(3) SP	CF392 LABORATORY TEACHING ASSISTANTSHIP This course provides practical educational experience in undergraduate Consumer and Family Sciences courses. Prerequisites: Completion of the course or of an equivalent course, junior standing and consent of instructor.	(1-3) F/SP
CF325 TEXTILES This course studies fiber, yarn, fabric structures, and finishes as these relate to personal, household, and industrial uses. The properties of natural and man-made textiles, the process of yarn construction and textile manufacture, and consumer information are covered. Three hours of lecture and three hours of laboratory are held weekly.	(3) F	CF/ED402 PRESCHOOL CHILD LABORATORY This course studies the behavior of the young child (individually and in a group situation) as related to current knowledge of child development. The focus is on the preschool child in relation to a variety of environmental influences such as adults, peer group, play materials, etc. Directed observation/participation with children is required utilizing the Child Study Center of the University and other appropriate settings. Three hours of lecture and three hours of laboratory are held weekly. Prerequisites: ED201, or ED251 or consent of instructor.	(4) F
CF325L TEXTILES LABORATORY CF325L is the laboratory portion of CF325 and should be taken concurrently.	(1) F		



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CF430 NUTRITION THROUGHOUT THE LIFESPAN	(3)	F/Even Years
The nutritional requirements and food needs of three different life span stages are examined. The stages include: (1) pregnancy and infancy, (2) early childhood and adolescence, and (3) adulthood and aging. Emphasis is placed on the special demands the various lifecycle stages impose on normal nutrition. Prerequisite: CF230 or CF231 or, consent of instructor.		
CF445 FOOD CHEMISTRY	(4)	SP/Even Years
This course covers the chemical properties of food constituents discussed in relation to their effect on processing, nutrition, stability, and spoilage. Three hours of lecture and 3 hours of laboratory are held weekly.		
CF450 FAMILY RESOURCES	(3)	SP/Odd Years
This course addresses issues, problems and resources related to work and family roles, relationships and interactions. The interface of dual career/earner families, maternal employment and work-related transitions are presented. Prerequisites: EC212, and PY101 or SO101, or consent of instructor.		
CF491 ISSUES IN CONSUMER AND FAMILY SCIENCES	(3)	SP
This course assists students in synthesizing information from previous Consumer and Family Sciences courses. Each student selects, analyzes and presents an issue from her/his area of emphasis: food and nutrition; or family resources. Prerequisite: senior level and consent of instructor.		
CF498 INTERNSHIP IN CONSUMER AND FAMILY SCIENCES	(3-6)	SP
This course is designed to give the student field experience with a cooperating employer. The student may choose from one of the three Consumer and Family Sciences areas of emphasis: food and nutrition; or family resources. Prerequisite: senior level and consent of instructor. It is recommended that CF491 be taken concurrently in the same Consumer and Family Sciences area of emphasis.		
CF499 DIRECTED READINGS IN CLOTHING AND TEXTILES	(3)	SP
This course examines both the nonindustrial and industrial development of textiles and clothing over time. Changes in technology as a result of the invention and perfection of both manufacturing processes and equipment are emphasized. Prerequisites: Senior standing and consent of instructor.		

CHEMISTRY (CH)

CH100 INTRODUCTION TO INORGANIC CHEMISTRY	(3)	F
This is a one-semester course for students preparing for technical training in natural sciences or laboratory work. The course covers the elementary principles of inorganic chemistry emphasizing nomenclature, stoichiometry, and solution chemistry. It includes three hours of lecture weekly. The lab, CH100L, MUST be taken concurrently. Prerequisite: Completion of MA085 level II. Corequisite: CH100L		
CH100L INTRODUCTION TO INORGANIC CHEMISTRY LABORATORY	(1)	F
CH100L is the laboratory portion of CH100 and MUST be taken concurrently. The course consists of one three-hour laboratory period per week. Corequisite: CH100		
CH101/L INTRODUCTION TO ORGANIC CHEMISTRY	(4)	SP
This organic chemistry course is tailored for students preparing for technical training in natural sciences and for those seeking a practical approach to the chemical analysis and organic synthesis. It includes three hours of lecture weekly. The course also consist of one three-hour laboratory period per week. Corequisite: CH101Prerequisite: CH100-100L, or consent of instructor. Corequisite: CH101		
CH102 GENERAL CHEMISTRY	(3)	F
This course is designed for science majors and minors and emphasizes an in-depth study of modern chemical principles, theories, and laws pertaining to atomic structure, nature of the chemical bond, and stoichiometric considerations of all aspects of inorganic chemistry. It includes three hours of lecture weekly. The lab, CH102L, MUST be taken concurrently. Prerequisite: Demonstrated proficiency at the MA161 level or concurrent enrollment in 161a. Corequisite: CH102L		
CH102L GENERAL CHEMISTRY LABORATORY	(1)	F
CH102L is the laboratory portion of CH102 and MUST be taken concurrently. The course consists of one three-hour laboratory period per week. Corequisite: CH102		
CH103 GENERAL CHEMISTRY	(3)	SP
This course is a continuation of CH102-102L with further study of reactions and stoichiometric problems. The periodic table is studied with emphasis on physical and chemical group properties. Thermo chemistry, electrochemistry, nuclear chemistry and organic chemistry are introduced with respect to data gathering and simple deduction. It includes three hours of lecture weekly. The lab, CH103L, MUST be taken concurrently. Prerequisites: CH102-102L, and MA161a or MA161b or		



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MA165 or higher level, or placement at this level. (CH100-100L may be substituted for CH102-102L by program consent). Corequisite: CH103L.

CH103L
GENERAL CHEMISTRY (1)
LABORATORY SP

CH103L is the laboratory portion of CH103 and MUST be taken concurrently. The course consists of one three-hour laboratory period per week. Corequisite: CH103

CH310a-b (3-3)
ORGANIC CHEMISTRY a-F,b-SP

This is a full-year lecture sequence covering the general principles of organic chemistry with emphasis on structure, stereochemistry, nomenclature, basic reactions and mechanisms and the occurrence and uses of main classes of compounds. Prerequisite: CH103-103L

CH311
BASIC LABORATORY (2)
TECHNIQUES IN ORGANIC CHEMISTRY F

This course consists of laboratory work in organic chemistry with emphasis on the development of manipulative skills in such techniques as distillations, reduced pressure fractionations, chromatography, and crystallization, and constructions of apparatus utilized in the preparations, purification, identification and study of simple organic compounds. Six hours of laboratory are held per week. Corequisite: CH310a.

CH312
LABORATORY TECHNIQUES (2)
IN ORGANIC CHEMISTRY SP

This course is a continuation of CH311 with emphasis on continued development of manipulative skills as required by preparation, purification, identification and study of more complex organic compounds. It consists of six hours of laboratory work per week. Prerequisite: CH311. Corequisite: CH310b

CH330 (3)
QUANTITATIVE ANALYSIS F/Odd Years

This course is a study of select quantitative schemes as utilized in volumetric and gravimetric analyses with emphasis upon acquiring an understanding of the basic theoretical principles involved. Laboratory emphasis is on the development of useful techniques consistent with the present state of the art and reduction to laboratory practice of the theories studied. It includes three hours of lecture weekly. The lab, CH330L, MUST be taken concurrently. Prerequisite: CH103-103L Corequisite: CH330L

CH330L
QUANTITATIVE ANALYSIS (2)
LABORATORY F/Odd Years

CH330L is the laboratory portion of CH330 and MUST be taken concurrently. The course consists of six hours of laboratory work per week. Corequisite: CH330

CH/NS392
LABORATORY TEACHING (1-3)
AND ASSISTING F/SP

This course provides for practical educational experience in undergraduate course laboratories. It may be taken more than once for credit. Prerequisite: Completion of course in which laboratory is offered, or of an equivalent course and consent of instructor.

CH410
INSTRUMENT METHODS (3)
OF ANALYSIS SP/Even Years

This course is a study of potentiometric, colorimetric, spectrophotometric, polarographic, calorimetric and other instrument methods of analysis, as available. Emphasis is on practical utilization of instrumentation in the field of analytical chemistry. It includes three hours of lecture weekly. The lab, CH410L, MUST be taken concurrently. Prerequisites: CH310a-b, 311, 312, 330, and MA161a-b or consent of program. Corequisite: CH410L

CH410L
INSTRUMENT METHODS OF (2)
ANALYSIS LABORATORY SP/Even Years

CH410L is the laboratory portion of CH410 and MUST be taken concurrently. The course consists of six hours of laboratory work per week. Corequisite: CH410.

CH/BI419 (3)
BIOCHEMISTRY SP/Odd Years

This course covers the principles of protein chemistry and enzyme nomenclature, catalysis, kinetics, and control. It includes three hours of lecture weekly. The lab, BI/CH419L, MUST be taken concurrently. Prerequisite: CH310a, CH311, CH310b and CH312 or concurrent enrollment, BI157-157L and BI158-158L or equivalent. Corequisite: CH/BI419L

CH/BI419L
BIOCHEMISTRY (1)
LABORATORY SP/Odd Years

CH/BI419L is the laboratory portion of CH/BI419 and MUST be taken concurrently. The course consists of one three-hour laboratory per week. Corequisite: CH/BI419

CH420
NUCLEAR MAGNETIC (3)
RESONANCE SPECTROSCOPY F

Principles and applications of NMR spectroscopy, utilizing examples from organic, inorganic, and biological chemistry are covered. The course involves three hours of classroom study per week. Prerequisites: CH310a-b, CH312, MA204 and consent of instructor.

CH430 (3)
INORGANIC CHEMISTRY SP/Even Years

This course is a study of topics such as bonding models in inorganic chemistry, structure and reactivity of the covalent bond, experimental determination of molecular structure, chemical forces, coordination chemistry from theoretical, structural and reaction mechanistic perspectives, chemical applications of group theory and molecular symmetry. It includes three hours of lecture per



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week. Prerequisites: CH103-103L, MA204 or consent of program.

CH450a-b (4-4)
PHYSICAL CHEMISTRY a-F/Even Years, b-SP/Odd Years

This is a full-year lecture sequence covering the application of physical principles to chemistry with theoretical, mathematical treatment. Laws of thermodynamics, thermochemical equilibria, ionic equilibria, phase equilibria, chemical kinetics, quantum theory, molecular structure, statistical mechanics, electrochemistry, surface chemistry and photochemistry are studied. It includes four hours lecture weekly. Prerequisites: MA203, MA204 or consent of program.

CH451 (2)
PHYSICAL CHEMISTRY I LABORATORY SP/Odd Years

This course covers the mathematical tools normally utilized in experimental physical chemistry and experimental contact with thermodynamics, chemical equilibrium, chemical kinetics, and phase equilibrium. It consists of six hours of laboratory weekly. Prerequisite: Consent of program.

CH491 (1)
SEMINAR F/SP

This is a course designed to familiarize the student with research or reviews and surveys of chemical literature. It may be taken more than once for credit with consent of program. Prerequisites: Upper division status and consent of program.

COMPUTER SCIENCE (CS)

CS200
COMPUTER APPLICATIONS AND LAB (3) F/SP

The course covers preparation, storage, and processing of data, documents, and illustrations; graphing, manipulating and simple analysis of data; computer-to-computer communications and file transfers; use of UOG network resources; and introduction to computer languages. Prerequisite: MA085 level II or math placement or consent of instructor.

CS201 (4)
PROGRAMMING I F/SP

This course introduces high level computer programming languages with emphasis on program design, coding, debugging, testing, and proper documentation, with applications. Prerequisite: CS200, MA161 or higher.

CS202 (4)
PROGRAMMING II F/SP

This course introduces computer concepts and problem-solving methods. Topics include algorithms, data types, objects, classes, encapsulation, and exception handling. Emphasis is placed on structured program design. Prerequisites: CS200, CS201; MA161a or higher.

CS305
ASSEMBLY LANGUAGE AND COMPUTER ORGANIZATION (3) F

This course covers the organization and structure of the major components of a modern computer: combinational circuits, sequential circuits, simulation of circuits, coding, computer organization and architecture, including a detailed study of a micro-computer or minicomputer and the use of Assembly language. Prerequisite: CS201 or CS202 or consent of instructor.

CS315
INTRODUCTION TO DATABASE MANAGEMENT SYSTEMS (3) SP/Even Years

This course covers the following concepts: Definition of file components, access methods and file operations; algorithms for efficient implementation of data structures; characteristics of bulk storage media for mainframe and microcomputer or minicomputer; introduction to database management systems. Prerequisite: CS200 or consent of instructor.

CS360
INTRODUCTION TO OPERATING SYSTEMS (4) F/Even Years

This course covers the following concepts: Operating system history and services; file systems; memory management; process management-concurrent processes, communication, semaphores, monitors, deadlocks; resource management processor and disk scheduling; security and protection systems. It meets for three hours lecture and three hours laboratory weekly. Prerequisite: CS202.

CS365
COMPUTER ARCHITECTURE (3) SP/Odd Years

This course is an in-depth analysis of one or more operating systems, system data structure, hardware architecture, interrupt handling. Other topics may include parallel hardware architectures and performance analysis. Prerequisite: CS202 and CS305.

CS370 (3)
DATA STRUCTURES AND ALGORITHM ANALYSIS SP

The course covers the following concepts: Basic data structures; graph, search paths and spanning trees; algorithm design and analysis of sorting, merging and searching; memory management, hashing, dynamic storage allocation; integration of data structures into system design. Prerequisite: CS202.

CS380
ORGANIZATION OF PROGRAMMING LANGUAGES (3) F/Odd Years

The course examines general concepts of programming languages; scope and binding rules, applications and implementation of language concepts, including the study of two or more of the languages: ADA, ALGOL, PL/1, MODULA-2, SNOBOL, LISP, C AND PASCAL. Prerequisite: CS201 or CS202.



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**CS403
DATA COMMUNICATION
AND NETWORKING (3)
SP/Odd Years**

The course covers the following concepts: Data communication and network concepts; protocol and standards; distributed computing; local and wide area networks. Prerequisite: CS370.

**CS410
COMPILER DESIGN
AND CONSTRUCTION (3)
SP/Even Years**

The course covers the following concepts: Syntax and semantics of programming languages, lexical analysis, parsing techniques, run-time storage management, symbol table organization; introduction to semantic routine, intermediate codes, interpreters; error recovery techniques; code optimization and generation; compiler generators. Prerequisite: CS202, CS370 and MA351.

**CS431
ADVANCED TOPICS IN
COMPUTING (3)
F**

This course is a study of selected topics in computing and information systems, such as computer graphics, computer modeling, information modeling, software engineering, design and analysis of software. With different subject matter, it may be repeated for credit. Prerequisites: Junior/senior level standing in computer science/computer information systems, or consent of instructor.

**CS492
PRACTICUM IN
COMPUTER SCIENCE (1-3)
F/SP**

The course is a laboratory-oriented course involving any laboratory from microcomputers to mainframe depending on the project director administering the practicum. The mathematics computer lab, the computer center labs, or any other computer lab facility may be utilized as worksites for the course. The course provides practical experience for students majoring in computer science or management information systems. Students assist in the daily operation of the computer lab and/or assist students in a tutoring capacity. Regular observation, counseling, and evaluation is provided by the project director. Individual and/or group conferences are required. A junior or senior level student in computer science may enroll for the course with the approval of the Division of Mathematical Sciences. Students may enroll more than once, but a maximum of 3 semester hours credit may be earned in this course.

ENGINEERING SCIENCE (ES)

**ES100 (1)
ENGINEERING ORIENTATION F**

This course is designed to give freshmen students an insight into the nature of technology and the engineer's role in society. Members of the faculty and guest speakers present lectures dealing with the various engineering disciplines and related areas.

**ES101 (3)
ENGINEERING GRAPHICS SP**

Concepts and methods of communications by graphical means; freehand and instrument drawing, orthogonal projections, and descriptive geometry are covered in this course.

**ES201 (3)
ENGINEERING STATICS F**

This course covers vector algebra and elementary vector calculus; statics of particles and rigid bodies; statics of structures; frictional effects; centers of gravity, centroids, and moments of inertia. Prerequisites: PH251, MA203, EN111.

**ES202 (3)
ENGINEERING DYNAMICS SP**

This course covers kinematics and kinetics of translation, rotation, and plane motion; work, energy, and power; impulse, momentum, and impact; kinetics of variable mass; introduction to vibration. Prerequisites: PH251, ES201, EN111. Corequisite: MA301.

MATHEMATICS (MA)

**MA085 (3 NDUS)
FUNDAMENTALS OF
MATHEMATICS (Levels I, II) F/SP**

This course is a study of the fundamental concepts of high school mathematics, including arithmetic, algebra, and informal geometry. The course is designed to provide the background necessary for advancement in mathematics. Placement into this course is determined by the Mathematics Placement Test. Grades are A, P (Pass), or NC (No Credit), or F (Failure)

**MA088 (3)
INTERMEDIATE ALGEBRA F/SP**

This course prepares students for college level mathematics courses. Topics include polynomial equations; radical expressions; systems of equations and inequalities; functions; inverse functions; graphing; rational, exponential, and logarithmic functions; and application problems. This course counts as part of the student's load, but does not satisfy any GE requirement and does not count towards the units required for graduation. Prerequisite: MA085, Level II, completed within the previous 3 semesters, or placement into MA088.

**MA110 (3)
FINITE MATHEMATICS F/SP**

This course covers linear, quadratic, polynomial, exponential and logarithmic functions, and their applications to finance and economics. The course also provides an introduction to solving systems of linear equations, matrix operations, and a treatment of linear programming which includes the simplex method. Prerequisite: MA085 Level II or placement.



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MA151 (3)
INTRODUCTORY STATISTICS F/SP
 This course presents statistical methods as applied to the description and display of data, and to drawing conclusions from statistical data, and introduces the basic probability theory needed to understand and use the techniques of elementary statistics. Prerequisite: MA085 Level II or placement.

MA161a-b
COLLEGE ALGEBRA (3-3)
AND TRIGONOMETRY F/SP
 MA161a includes algebraic, exponential and logarithmic functions, systems of equations and inequalities. MA161b includes trigonometry, additional algebraic functions, sequences, series and probability. A student may receive credit for either the MA161a-b sequence or the MA 165 course, but not a combination of the two. Prerequisite: Grade of C or better in MA088, or grade of B or better in MA110, or placement.

MA165 (5)
PRECALCULUS F/SP
 Topics include algebraic, exponential and logarithmic functions; systems of equations and inequalities; trigonometry; sequences and series. A student may receive credit for either the MA161a-b sequence or the MA 165 course, but not a combination of the two. Prerequisite: Grade of C or better in MA088 or MA110 with a grade of B or better.

MA203 (5)
CALCULUS I F/SP
 This is the first semester of a standard calculus course. Topics include limits; continuity; the definition of derivatives; derivatives of algebraic and transcendental functions; product, quotient, and chain rules; applications; and Reimann Sums. Prerequisite: Grade of C or better in MA161b or MA165 or placement or equivalent.

MA204 (5)
CALCULUS II F/SP
 This is the second semester of a standard calculus course. Topics include techniques and applications of integration, differential equations, power series, and Taylor series. Prerequisite: Grade of C or better in MA203.

MA205 (3)
MULTIVARIABLE CALCULUS F
 This course covers the calculus of functions of several variables, including partial differentiation and multiple integration. Prerequisite: Grade of C or better in MA204.

MA301 (3)
DIFFERENTIAL EQUATIONS SP/Even Years
 This course covers the study of the fundamental concepts of differential equations with applications. Prerequisite: Grade of C or better in MA204.

MA302
FOUNDATIONS OF HIGHER (3)
MATHEMATICS SP
 This course provides a careful introduction to mathematical reasoning using definitions and proofs.

Topics covered include set theory, logic and mathematical induction. Prerequisite: Grade of C or better in MA205.

MA341 (3)
LINEAR ALGEBRA F
 Topics covered include vectors, vector spaces, subspaces, linear dependence, matrices, determinants, Euclidean spaces and linear equations. Prerequisite: Grade of C or better in MA204.

MA351 (3)
DISCRETE STRUCTURES SP
 This course introduces the rigorous theoretical framework within which ideas about computer science can be expressed. Prerequisite: Grade of C or better in MA204.

MA361 (3)
NUMBER THEORY F/Odd Years
 This course covers the study of the properties of integers, congruencies, diophantine equations, prime numbers and residue classes. Prerequisite: Grades of C or better in both MA205 and MA302.

MA375
NUMERICAL METHODS (3)
AND SOFTWARE SP/Odd Years
 This course is an introduction to such topics as interpolation, integration, solutions of linear systems of equations, solutions of linear and nonlinear equations, and solutions of ordinary differential equations. It includes the use of numerical software libraries. Prerequisite: Grade of C or better in MA204 and either CS201 or CS202.

MA385 (3)
APPLIED STATISTICS F/SP
 This course covers: statistical inference, sampling theory, hypothesis testing, correlation, and non-parametric statistics as applied to the social, life and physical sciences and to business. Prerequisite: Grade of C or better in MA151 or equivalent course.

MA392 (1-2)
LABORATORY TEACHING
AND ASSISTING F/SP
 This course provides for practical educational experiences in teaching and assisting with developmental math classes. It may not be used for more than two upper division elective credits. Prerequisite: C or better in MA203 or consent of instructor. Grades are P (Pass) or F (Fail).

MA411
INTRODUCTION TO (3)
ABSTRACT ALGEBRA SP/Even Years
 This course offers a study of modern algebra with topics from group theory and ring theory. Prerequisites: Grades of C or better in both MA205 and MA302.

MA421
INTRODUCTION TO (3)
ANALYSIS I F/Even Years
 This is the first course in a two-semester sequence designed to provide an introduction to the rigorous study of the foundations of calculus. Topics covered include the completeness of the real numbers, elementary topology,



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continuous functions, and numerical sequences and series. Prerequisites: A grade of C or better in MA205 and MA302.

MA422 INTRODUCTION TO ANALYSIS II (3) SP/Odd Years

This is the second course in a two-semester sequence designed to provide an introduction to the rigorous study of the foundations of calculus. Topics covered include differentiation, integration, sequences and series of functions. Prerequisites: A grade of C or better in MA421.

MA431/G TOPICS IN ADVANCED MATHEMATICS (3) SP/Even Years

This course offers selected topics in advanced mathematics such as topology, mathematical induction, non-Euclidean geometries. Different subject matter may be repeated for credit. Prerequisite: Grades of C or above in MA205 and MA302.

MA441 MODERN GEOMETRY (3) SP/Odd Years

This course treats non-Euclidean and advanced Euclidean geometry. Prerequisites: Grades of C or better in both MA205 and MA302.

MA451 PROBABILITY AND STATISTICS (3) F/Even Years

This course covers probability models and distributions, including univariate and multivariate distributions, and provides an introduction to parametric and nonparametric decision theory. Prerequisites: MA151 or equivalent and grade of C or better in MA302. Corequisite: MA205.

MA453/G/H OPERATIONS RESEARCH MODELS (3) F/Odd Years

Operations research models are designed to optimize, maximize, or minimize real world processes. Computer methods and packages are included for linear and dynamic programming, life and death processes, P.E.R.T.-C.P.M., trend analysis and queuing theory. Prerequisites: MA341 and MA385.

MA460 NUMERICAL LINEAR ALGEBRA (3) SP/Odd Years

The course covers topics such as numerical solutions to systems of linear equations; linear least squares problems; eigenvalue and eigenvector problems. Methods include Gauss-Jordan elimination, Seidel iterating, the QR algorithm, and linear optimization. It includes the use of numerical software libraries. Prerequisite: Grades of C or better in MA205, MA302, and MA341.

MA461 NUMERICAL ANALYSIS (3) F/Odd Years

The course covers: root finding for non-linear equations, numerical integration, numerical methods for ordinary differential equations, interpolation theory, and

approximation functions. The course makes use of numerical software libraries. Prerequisite: Grades of C or better in MA205 and MA302.

MILITARY SCIENCE (MSL)

Leadership laboratory is required for scholarship and contracted cadets.

MSL101 FOUNDATIONS OF OFFICERSHIP (2) F

Make your first new peer group at college one committed to performing well and enjoying the experience. Increase self-confidence through team study and activities in basic drill, physical fitness, rappelling, leadership reaction course, first aid, making presentations and basic marksmanship. Learn fundamental concepts of leadership in a profession in both classroom and outdoor laboratory environments. Participation in a weekend exercise is optional, but highly encouraged (and fun!). Requires leadership lab, plus participation in ROTC physical fitness program.

MSL102 BASIC LEADERSHIP (2) SP

Learn/apply principles of effective leading. Reinforce self-confidence through participation in physically and mentally challenging exercises with upper division ROTC students. Develop communication skills to improve individual performance and group interaction. Relate organizational ethical values to the effectiveness of a leader. Participation in a weekend exercise is optional, but highly encouraged (and fun!). Requires leadership lab, plus participation in ROTC physical fitness program.

MSL201 INDIVIDUAL LEADERSHIP STUDIES (3) F

Learn/apply ethics-based leadership skills that develop individual abilities and contribute to the building of effective teams of people. Develop skills in oral presentation, writing concisely, planning of events, coordination of group efforts, first aid, land navigation and basic military tactics. Learn fundamental of ROTC's Leadership Development Program. Requires leadership lab, plus participation in ROTC physical fitness program. Prerequisite: MS102 or consent of instructor.

MSL202 LEADERSHIP AND TEAMWORK (2) SP

Introduction to individual and team aspects of military tactics in small unit operation. Includes use of radio communications, making safety assessments, movement techniques, planning for team safety/security and methods of pre-execution checks. Practical exercises with upper division ROTC students. Learn techniques for training others as an aspect of continued leadership development. Requires leadership lab, plus participation in ROTC physical fitness. Prerequisite: MS201 or consent of instructor.



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MSL251 (2)
RANGER CHALLENGE TRAINING F
The Ranger Challenge training is a 2-credit course and is a semester in length. This course will challenge students to be proficient in a number of skills while improving their physical fitness. More importantly this course will attempt to instill confidence and challenge students to participate in the nationwide Ranger Challenge competition. Practical exercises with upper division ROTC students. Weekend training may be required. Prerequisite: Instructor's consent.

MSL252 (2)
PREPARATION FOR BASIC CAMP SP
The preparation training for Basic Camp is a 2-credit course and is one semester in length. Students will develop their leadership and military skills while improving their physical fitness level in preparation for their attendance at the U.S. Army Basic Camp "Camp Challenge". Increase self-confidence through group training and activities. Weekend training may be required. Prerequisite: Instructor Consent.

MSL292 (6)
NATIONAL LEADERSHIP CAMP SU
A six-week summer camp conducted at an Army post. The student receives pay. Travel, lodging and the Army defrays most meal costs. The environment is rigorous, taken all four of MS101, 102, 201 and 202, and who pass a physical examination (paid for by ROTC). Completion of MS292 qualifies a student for entry into the Advanced Course. Three different cycles offered during the summer, but the Army limits spaces. Candidates can apply for a space any time. During the school year prior to the summer. Pass/Fail grade only. Prerequisite: PMS consent.

MSL301 (3)
LEADERSHIP AND PROBLEM SOLVING F
Series of practical opportunities to lead small groups, receive personal assessments and encouragement, and lead again in situations of increasing complexity. Uses small unit defensive tactics and opportunities to plan and conduct training for lower division students both to develop such skills and as vehicles for practicing leading. Requires leadership lab, plus participation in ROTC physical fitness program. Participation in weekend exercises is also required. Prerequisites: Junior standing, ROTC basic course completion or MS292 or satisfactory completion of basic course equivalent (DD Form 214).

MSL302 (3)
LEADERSHIP AND ETHICS SP
Continues methodology of MS301. Analyze task; prepare written or oral guidance for team members to accomplish tasks. Delegate tasks and supervise. Plan for and adapt to the unexpected in organizations under stress. Examine and apply lessons from leadership team performance. Requires leadership lab, plus participation in ROTC physical fitness program. Participation in weekend exercises is also required. Prerequisite: MS301.

MSL351 (2)
RANGER CHALLENGE LEADERSHIP COURSE F
The Ranger Challenge Leadership is a 2-credit course and is a semester in length. This course will challenge students to develop their leadership skills by leading junior MS251 students in an advance training program that they plan and execute. More importantly this course will focus on leadership development as it prepares student to lead and organize the Ranger Challenge team to participate in the nationwide Ranger Challenge competition. Weekend training may be required. Prerequisite: Instructor consent.

MSL352 (2)
PREPARATION FOR NATIONAL ADVANCED CAMP SP
The preparation training for Advance Camp is a 2-credit course and is one semester in length. Students will continue to develop their leadership and physical fitness level in preparation for their attendance at the U.S. Army National Advance Camp. Some weekend training will be required. Prerequisite: Instructor Consent

MSL392 (6)
NATIONAL ADVANCED LEADERSHIP CAMP SU
A five-week camp conducted at an Army post. Only open to (and required of) students who have completed MS301 and 302. The student receives pay. Travel, lodging and the U.S. Army defrays most meal costs. The Advanced camp environment is highly structured and demanding, stressing leadership at small unit levels under varying, challenging conditions. Individual leadership and basic skills performance are evaluated throughout the camp. Although this course is graded on a Pass/Fail basis only, the leadership and skills evaluations at camp weigh heavily in the subsequent selection process that determines the type commission and job opportunities given to the student upon graduation from ROTC and the university. Prerequisites: Successful completion of MS302, enrollment in ROTC, approval of PMS.

MSL399 (3)
INDEPENDENT READINGS As required
Directed reading and research in a military science related area of concentration will be selected by the student, subject to the approval of the military science advisor. Variable credits from 1 to 3 credit hours. A maximum of three (3) credits applicable to the minor requirements may be earned in this course series. Prerequisite: Consent of instructor.

MSL401 (3)
LEADERSHIP AND MANAGEMENT F
Plan, conduct and evaluate activities of the ROTC cadet organization. Articulate goals; put plans into action to attain them. Assess organizational cohesion and develop strategies to improve it. Develop confidence in skills to lead people and manage resources. Learn/apply various Army policies and programs in this effort. Requires leadership lab, plus participation in ROTC physical fitness



program. Participation in weekend exercises is also required. Prerequisite: MS392, PMS consent.

MSL402 OFFICERSHIP (3) SP
Continues the methodology from MS401. Identify and resolve ethical dilemmas. Refine counseling and motivating techniques. Examine aspects of tradition and law as relate to leading as an officer in the Army. Prepare for a future as a successful Army lieutenant. Requires leadership lab, plus participation in ROTC physical fitness program. Participation in weekend exercises is also required. Prerequisite: MS401, PMS consent.

NATURAL SCIENCE (NS)

NS101 INTRODUCTION TO PHYSICAL SCIENCE (3)
As resources permit
This is a survey course in Astronomy, Physics and Science Measurements. It consists of three hours of lecture per week. The lab, NS101L, MUST be taken concurrently. Prerequisite: MA085 Level II or equivalent. Corequisite: NS101L.

NS101L INTRODUCTION TO PHYSICAL SCIENCE LABORATORY (1)
As resources permit
NS101L is the laboratory portion of NS101 and MUST be taken concurrently. The course consists of one three-hour laboratory per week. Corequisite: NS101

NS102 INTRODUCTION TO PHYSICAL SCIENCE (3)
As resources permit
This is a survey course in Geology, Chemistry, and Special Topics in Science. It consists of three hours of lecture per week. The lab, NS102L, MUST be taken concurrently. Prerequisite: MA085 Level II or equivalent. Corequisite: NS102L

NS102L INTRODUCTION TO PHYSICAL SCIENCE LABORATORY (1)
As resources permit
NS102L is the laboratory portion of NS102 and MUST be taken concurrently. The course consists of one three-hour laboratory per week. Corequisite: NS102

NS110 INTRODUCTION TO THE EARTH (3)
As resources permit
This course is a basic study of the earth's minerals, rocks and natural resources and the processes, which have shaped the earth's surface such as sedimentation, mountain building, and erosion by water, wind, ice and downslope movements. Major focus is placed on the roles of volcanism, earthquakes, sea-floor spreading and paleomagnetism in explaining plate tectonic theory. The importance of geological hazards to man's activities is investigated. It consists of three hours of lecture per

week. The lab, NS110L, MUST be taken concurrently. Corequisite: NS110L.

NS110L INTRODUCTION TO THE EARTH LABORATORY (1)
As resources permit
NS110L is the laboratory portion of NS110 and MUST be taken concurrently. The lab includes mineral and rock identification, modeling of Earth structures, interpretation of field sites, and map interpretation. The course consists of one three-hour lab/field trip per week. Corequisite: NS110

NS112 HISTORY OF THE EARTH (3)
As resources permit
This course offers a fundamental view of the geologic history of the earth, including its origin, physical development, and evolution of life as revealed in the fossil record. Interrelationships between physical and biological events are stressed. Emphasis is placed on the principles and methods used by geologists to unravel earth history. The geologic history of the Mariana Arc and the western Pacific, associated with field trips on Guam, is included. It consists of three hours of lecture per week. The lab, NS112L, MUST be taken concurrently. Prerequisites: EN110. NS110-110L Introduction to the Earth is recommended. Corequisite: NS112L

NS112L HISTORY OF THE EARTH LABORATORY (1)
As resources permit
NS112L is the laboratory portion of NS112 and MUST be taken concurrently. The lab includes analysis of sedimentary environments, fossil identification, interpretation of field sites, and geologic map interpretation. The course consists of one three-hour lab/field trip per week. Corequisite: NS112

NS230 INTRODUCTION TO ASTRONOMY (3)
As resources permit
This introduction to astronomy covers topics relating to the solar system, the galaxy, stellar evolution, and cosmology. It consists of three hours of lecture per week. The lab, NS230L, MUST be taken concurrently. Prerequisite: MA110.

NS230L INTRODUCTION TO ASTRONOMY LABORATORY (1)
As resources permit
NS230L is the laboratory portion of NS230 and MUST be taken concurrently. The course consists of one three-hour laboratory period per week. Corequisite: NS230.

NS330 METEOROLOGY (4)
As resources permit
This is a course in atmospheric phenomena, methods and investigation, some of the methods of obtaining data and



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predictive weather, and an introduction to possible means of weather control. It consists of three hours of lecture per week. The lab, NS330L, MUST be taken concurrently. Prerequisite: One year of university level physical science drawn from courses in chemistry and/or physics or consent of instructor. Corequisite: NS330L

NS330L METEOROLOGY LABORATORY (1) As resources permit NS330L is the laboratory portion of NS330 and MUST be taken concurrently. The course consists of one three-hour laboratory period per week. Corequisite: NS330

NS355 TOPICS IN GEOLOGY (3) As resources permit This course offers studies of selected topics in advanced geology, such as environmental geology, structures and plate tectonics, mineralogy, petrology, hydrology etc. With different subject matter, this course may be repeated for credit. The course involves three hours of classroom study per week. The lab, NS355L, MUST be taken concurrently for some topics, to be specified. Prerequisites: NS110-110L or NS112-112L or consent of instructor. Corequisite: NS355L (for some topics)

NS355L TOPICS IN GEOLOGY LABORATORY (1) As resources permit NS355L is the laboratory portion of NS355 and MUST be taken concurrently for some topics. The course consists of one three-hour laboratory/field trip per week. Corequisite: NS355

NS/CH392 LABORATORY TEACHING AND ASSISTING (1-3) As resources permit This course provides for practical educational experience in undergraduate course laboratories. It may be taken more than once for credit. Prerequisites: Completion of the course in which the laboratory is offered, or of an equivalent course and consent of instructor.

NS491 SEMINAR (1) As resources permit This course is based on discussion of current problems, discoveries, and trends in the physical sciences, based primarily on student reviews of pertinent literature. May be taken more than once for credit with consent of program faculty. Prerequisite: Upper division standing and consent of program faculty.

NS495 SENIOR THESIS (3) As resources permit This course offers preparation of a thesis based on field and/or laboratory investigation of a subject chosen by the student from the physical sciences and approved by the Physical Science faculty. Although the thesis shall emphasize physical science, it may be interdisciplinary and involve engineering, biology, geography, etc. It is generally undertaken in the senior year but may be started in the junior year. Eligibility for this course is based on

consultation with the faculty advisor. An oral presentation by the student is also required.

PHYSICS (PH)

PH210 INTRODUCTORY PHYSICS LABORATORY (1) F This course consists of experiments dealing with mechanics, heat, and sound. It acts as a laboratory for PH251. It meets for three hours weekly.

PH211 INTRODUCTORY PHYSICS LABORATORY (1) SP This course consists of experiments dealing with electricity, magnetism, optics, and atomic physics. It acts as a laboratory for PH252. It meets for three hours weekly.

PH251 UNIVERSITY PHYSICS (4) F This is the first of a two-semester course in general physics using applied calculus. Classical mechanics, heat and thermodynamics are considered. It includes four hours of lecture per week. Prerequisite: MA203 or concurrent enrollment.

PH252 UNIVERSITY PHYSICS (4) SP A continuation of PH251, this course deals with classical electricity and magnetism, optics, wave motion and sound. It includes three hours of lecture per week. Prerequisite: PH251.

PH301 MECHANICS (3) F/Odd Years Mechanics is the study of static, kinematic, and dynamic principles. It includes four hours of lecture per week. Prerequisite: PH252.

PH305 THERMODYNAMICS (3) SP/Odd Years Thermodynamics includes the consideration of temperature, equations of state, heat, the first law, the second law, entropy, thermodynamic functions, introduction to kinetic theory and statistical mechanics, and applications to related scientific areas. It consists of three hours of lecture per week. Prerequisite: PH252.



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COLLEGE OF PROFESSIONAL STUDIES

SCHOOL OF BUSINESS AND PUBLIC ADMINISTRATION

ACCOUNTING

(-0- SERIES - SECOND DIGIT OF THE COURSE NUMBER)

****NOTE: SBPA requirement: must complete EN111 and MA110 with a grade of 'C' or better before enrolling in any upper division courses.**

BA200 (AC221) (3)
PRINCIPLES OF FINANCIAL ACCOUNTING F/SP
The first semester covers basic accounting principles of financial accounting and techniques within a framework of sound modern theory. Prerequisite: BA130 with a grade of C or better or test out.

BA201 (AC222) (3)
PRINCIPLES OF MANAGERIAL ACCOUNTING F/SP
This course covers fundamental accounting principles for partnerships and corporations; introduction to management accounting and cost accounting practice work is included to meet current trends in technology. Prerequisite: BA200 with a grade of C or better.

BA300 (AC321) (3)
INTERMEDIATE ACCOUNTING I F/SP
Intermediate accounting provides technical knowledge in regard to the application of conceptual accounting knowledge to specific practice circumstances and the understanding of a wide scope and range of accounting topics. Prerequisite: BA201 with a grade of C or better.

BA301 (AC322) (3)
INTERMEDIATE ACCOUNTING II F/SP
Provides technical knowledge in regard to the application of conceptual accounting knowledge to specific practice circumstances and the understanding of a wide scope and range of accounting topics. Prerequisite: BA300 with a grade of C or better.

BA302 (AC323) (3)
INTERMEDIATE ACCOUNTING III F/SP
This course covers the authoritative pronouncements issued by the various rule-making bodies for commercial accounting source publication used in BA300/322 and the "International Accounting Standards." Prerequisite: BA301 with a grade of C or better.

BA303 (AC325) (3)
GOVERNMENTAL ACCOUNTING FOR NON-ACCOUNTING MAJORS F/SP
This course is an introduction to the theory and procedure of general accounting practices of the non-profit segment of the economy. The semester covers the application of accounting information in planning and control for non-profit organizations.

BA304 (AC327) (3)
INDIVIDUAL INCOME TAX F/SP
This course covers federal income tax relating to individuals. Particular emphasis is given to areas of gross income, deductions, credits and property transactions. Prerequisites: BA 201 with a grade of C or better.

BA305 (AC331) (3)
COST ACCOUNTING I F/SP
This is a study of the managerial and cost accounting concepts and their application to the planning and control of the firm. Topics include cost accounting fundamentals, budgets and standards as keys to planning and control, cost information for various decision and control purposes. Prerequisite: BA201 with a grade of C or better.

BA306 (AC332) (3)
COST ACCOUNTING II F/SP
This is a study of managerial and cost accounting concepts and their application to the planning and control of the firm. Topics include cost allocation process, costing systems, quality and JIT, capital budgeting and management control systems. Prerequisite: BA305 with a grade of C or better.

BA400 (AC415) (3)
ADVANCED ACCOUNTING F/SP
This course covers accounting principles and procedures peculiar to specialized areas such as partnerships, combinations, consolidations, foreign transactions and operations, and securities exchange commission reporting. Prerequisites: BA301 with a grade of C or better.

BA401 (AC421) (3)
GOVERNMENT ACCOUNTING F/SP
This course covers state and local accounting, non-profit accounting, accounting for grant monies, and federal accounting. Government accounting is different from commercial accounting, as this course will provide the student with a working knowledge of all echelons of governmental accounting within the United States. Prerequisite: BA301 with a grade of C or better.

BA402 (AC425) (3)
ACCOUNTING SYSTEMS F/SP
This course offers an analysis of theoretical models illustrating structure design and installation of specific accounting systems with emphasis on computer applications. Prerequisites: BA301, BA306 and BA230 with a grade of C or better in all 3 courses.



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BA403 (AC426) (3)
AUDITING F/SP
 This is an introduction to auditing theory and the techniques used in examination and verification of financial statements. Prerequisite: BA402 with a grade of C or better.

BA404 (AC427) (3)
ADVANCED INCOME TAX F/SP
 This course covers Federal Income Tax relating to corporations, partnerships, estates, and trusts. Particular emphasis is given to areas of gross income, deductions, credits, taxation of owners and beneficiaries. Prerequisites: BA304 with a grade of C or better.

BA405 (AC498) (3)
ACCOUNTING INTERNSHIP F/SP
 The course prepares students for entering the accounting world by providing them with practical experience with an accounting firm or department. The course is designed for upper division students, preferably seniors, who have demonstrated proficiency in the foundation coursework required of all accounting majors. Prerequisite: Permission of instructor required to enroll and/or withdraw.

ECONOMICS
 (-1- SERIES – SECOND DIGIT OF THE COURSE NUMBER)

****NOTE: SBPA requirement: must complete EN111 and MA110 with a grade of ‘C’ or better before enrolling in any upper division courses.**

BA110 (EC211) (3)
PRINCIPLES OF ECONOMICS F/SP
 This course is a general survey of economics. The course introduces the principles and fundamental concepts of macroeconomics and microeconomics. It is a foundation for understanding the scope and methods of economic activity in a modern capitalist society, particularly the United States. The following topics are introduced: 1) The role of economics in society; 2) The structure of economic activity; 3) The behavior of individuals and business firms in a market economy; and 4) The role of government in economic activity.

BA210 (EC240) (3)
BASIC STATISTICS FOR BUSINESS AND ECONOMICS F/SP
 This course is an introduction to the modern theory and methodology of statistics as applied to business and economics. It emphasizes the fundamentals of statistics and the use of software for statistical analysis. The course is the first in a series of two required BBA Foundation courses, the second being BA310 Applied Statistics for Business Decisions. Prerequisite: BA110, BA130 or test out, and MA110 with a grade of C or better.

BA310 (3)
APPLIED STATISTICS FOR BUSINESS DECISION F/SP
 This course provides advanced concepts in the modern theory and methodology of statistics as applied to business and economics. It builds upon fundamental statistics and the use of spreadsheet software, emphasizing their application to business decisions-making and problem solving. The course is the second in a series of two required BBA Foundation courses, the first being BA210 Basic Statistics for Business and Economics. Prerequisites: BA210 and BA240 with a grade of C or better in all 2 courses.

BA311 (EC311) (3)
INTERMEDIATE MACRO-ECONOMIC THEORY F
 This course offers an in-depth discussion of Keynesian-NeoKeynesian-Neoclassical models of aggregate economic activity and the use of these models to shed light on such public policy questions as unemployment, inflation, taxation, poverty, trade, growth, money and interest rates. Prerequisite: BA210.

BA312 (EC312) (3)
INTERMEDIATE MICRO-ECONOMIC THEORY SP
 This course offers an in-depth discussion of models relating to consumer behavior, market demand and price theory, the theory of the firm, and the impact of different market structures for outputs and inputs. Time permitting, the subjects of choice under uncertainty, welfare economics and general equilibrium theory are covered. Prerequisite: BA210.

BA410 (EC405) (3)
MANAGERIAL ECONOMICS F
 This course covers phases of business economics most useful to managers of organizations: defining goals, measuring and forecasting demand, costs, and competition. Prerequisite: BA310.

FINANCE
 (-2- SERIES – SECOND DIGIT OF THE COURSE NUMBER)

****NOTE: CBPA requirement: must complete EN111 and MA110 with a grade of ‘C’ or better before enrolling in any upper division courses.**

BA320 (FI315) (3)
BASIC BUSINESS FINANCE F/SP
 This course covers the finance function in business; procurement and utilization of funds; costs and problems associated with acquiring funds; forecasting profits gained through their use; and the organization necessary to carry out the finance function in business. Prerequisites: BA201 and BA210.

BA321 (FI311) (3)
MONEY AND BANKING F
 This is the study of money, credit, and money markets; the structure and origins of the commercial banking and



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Federal Reserve systems; and the application of monetary and fiscal policy within the American economy. Prerequisite: BA110.

INTERNATIONAL TECHNOLOGY SYSTEMS

(-3- SERIES - SECOND DIGIT OF THE COURSE NUMBER)

BA322 (FI326) (3) PERSONAL FINANCIAL PLANNING F

This course is a software and web-based program that offers students the opportunity to develop a financial career plan for their personal and professional use. Elements of financial planning are presented and include: career aspects of financial planning; financial goals and objectives; personal financial statements and budget; cash and credit management; personal tax planning; housing, insurance and investment decisions; and retirement.

BA323 (FI340) (3) CORPORATE FINANCE F

This is an advanced course in the study of the elements of financial management in a business organization. Topics include financial forecasting, break-even analysis, capital budgeting, investment banking, capital financing and international finance. Prerequisite: BA320.

BA420 (FI445) (3) INTERNATIONAL CORPORATE FINANCE SP

This course examines the problems, techniques, and policies of financial decision-making in an enterprise operating in the international business environment. Class discussion includes the nature and purpose of international business, balance of payments, foreign exchange risk, currency markets, and managing three types of international monetary risk, direct investment decisions and the international debt crisis. Prerequisite: BA320.

BA421 (FI441) (3) INVESTMENTS AND REAL ESTATE SP

This is an introductory course in the techniques of investing in the capital markets. A variety of investment vehicles are introduced, including: stocks, bonds, convertibles, warrants, stock options, mutual funds, precious metals, and real estate. Prerequisite: BA320.

FI330 (3) REAL ESTATE INVESTMENT ANALYSIS As Resources Permit

This course is intended to assist the student in developing a complete feasibility analysis on a property, whether developed or undeveloped. Each element of the feasibility study is included: market analysis, value analysis, financing contracts and investment analysis. Although the course includes the normative model of real estate analysis, the emphasis of the course is "hands-on" experience within the Guam real estate market. Prerequisite: BA320 (FI315)

****NOTE: SBPA requirement: must complete EN111 and MA110 with a grade of 'C' or better before enrolling in any upper division courses.**

BA130 (IS101) (3) INTRODUCTION TO COMPUTER OPERATIONS F/SP

This course introduces the student to basic terminology regarding the use of computers in management settings. Prerequisite MA085-II placement.

BA230 (IS201) (3) DATA PROCESSING AND DATA ADMINISTRATION F/SP

This course develops skills in the areas of word processing, spreadsheets, and database management. Prerequisites: BA130 with a grade of C or better/test out, MA110.

BA330 (3) INFORMATION TECHNOLOGY AND NETWORKS FOR BUSINESS F/SP

This course provides foundation concepts of information technology and data networks as a basic business infrastructure. It addresses the emerging roles of technology and communication networks in business operations. The course surveys popular and anticipated technology adopted by businesses, examines the strength and weakness of these technologies, and evaluates the cost and productivity implications of the deployment of technology. The course also addresses managerial and organizational issues surrounding the selection and implementation of technology, including the broad spectrum of telecommunication services. Prerequisites: BA210 and BA240.

BA332 (IS301) (3) MULTIMEDIA DATABASE SYSTEM SP/Even Years

This course features the theory, design, programming, and implementation of database management system. The emphasis is on microcomputer-based database. Prerequisite: BA333 (BA438) or co-requisite.

BA333 (IS438) (3) MANAGEMENT INFORMATION SYSTEMS F/SP

This is a survey of information system topics from the managerial viewpoint. Major topics are an overview of MIS, systems analysis and design, database management, data communication, decision support systems and expert systems. Prerequisites: BA230 (IS201) with a grade C or better and BA330 co-requisite.



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INTERNATIONAL TOURISM

(-5- SERIES – SECOND DIGIT OF THE COURSE NUMBER)

****NOTE: SBPA requirement: must complete EN111 and MA110 with a grade of ‘C’ or better before enrolling in any upper division courses.**

BA150 (IT130) (3) INTRODUCTION TO HOPITALITY SP

This course discusses the fundamentals of the hospitality industry by providing an overview of the various departments of a hotel. It also discusses the positions and career paths available to students interested in a career in the hospitality industry.

BA251 (IT220) (3) GUAM'S TOURISM PRODUCT SP/Even Years

This course is an inventory of the visitor industry on Guam that focuses on the island's attractions and its identity as a distinct tourist destination, as well as the public and private organizations that are associated with tourism and individual companies operating within the major tourism sectors. Guam's tourism policy, planning, and development are also examined from the perspective of its various stakeholders.

BA252 (IT425) (3) INTERNATIONAL TOURISM F/SP

This course examines the dynamics of international tourism from various management perspectives. Special emphasis is placed on the market characteristics and distribution channels of inbound-outbound tourism affecting the Pacific Rim. Prerequisite: BA240 (MG351)

BA350 (IT330) (3) HOTEL MANAGEMENT SP

This course examines the organization and characteristics of hotels and how they are effectively managed by applying the four management functions of planning, organizing, directing, and controlling. Case studies of successful general managers are examined from the perspective of their duties, responsibilities, challenges, rewards, and lifestyles. Prerequisite: BA240 (MG351).

BA352 (IT360) (3) FOOD AND BEVERAGE MANAGEMENT SP/Odd Years

This course examines the principles of food and beverage management as a profit center in hotels. Components include the management of food production, restaurants and bars, banquets and catering, and room service. Prerequisite: BA240 (MG351).

BA450 (IT412) (3) TOURISM RESEARCH AND MARKET DEVELOPMENT SP/Odd Years

This course examines the innovative and dynamic environment of international tourism marketing. It discusses the nuances of tourism products and services that require the development of distinctive marketing approaches and strategies. It reviews the various techniques utilized to conduct tourism research and the analysis and application of their findings in order to

formulate effective marketing plans and remain competitive in the international market place. The Internet will be utilized as a database for market research and as tool for market penetration. Prerequisites: BA260 (MK262) and BA350 (IT330).

BA451 (IT498) (3) TOURISM/HOTEL INTERNSHIP F/SP

This is a trainee, residency, or intern program in which the student works in a technical or professional area under the supervision of an expert in the field.

BA453 (IT420) (3) TOURISM POLICY, PLANNING AND DEVELOPMENT F

This course examines the numerous issues that a community must consider in establishing and guiding a successful tourism industry. Among the topics are selecting the type of tourism that is most appropriate for a community, the identification and utilization of necessary resources, and the regulation of tourism. Prerequisite: BA240 (MG351).

LEGAL STUDIES (LW)

****NOTE: SBPA requirement: must complete EN111 and MA110 with a grade of ‘C’ or better before enrolling in any upper division courses.**

LW101 (3) INTRODUCTION TO CRIMINAL JUSTICE F/SP

This course is designed to produce an understanding of the underlying purpose of law enforcement by analyzing the functions of the police officer, courts, penal institutions and attorneys. The course also provides a survey of the criminal justice system focusing on its purpose, problems and functions.

LW106 (3) PERSONAL LAW F/SP

Personal Law introduces basic legal principles and their application to everyday human relations.

LW110 (3) INTRODUCTION TO THE PARALEGAL PROFESSION SP/Odd Years

This course introduces the student to the role of the paralegal in the legal system by examining general duties and responsibilities. The Integrated Bar Act will be examined within the framework of the authorized practice of law and the parameters of paralegal practice, including ethical considerations.

LW120 (3) LEGAL INVESTIGATION AND TECHNICAL REPORT WRITING SU/Odd Years

This course offers an overview of applied examination, fact-finding, problem-solving methods and technical report writing and their application to the legal profession.



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LW202 (3)
TRIAL AND EVIDENCE F/SP
 This course examines criminal procedure from investigation through arrest and trial. The rules of evidence and constitutional requirements regarding police investigations, search and seizure, arrests, confessions and admissibility of evidence in criminal trials are covered.

LW220 (3)
SECURITY MANAGEMENT (3)
IN BUSINESS AND GOVERNMENT SP
 This course focuses on applying security management concepts and techniques to modern business and public sector operations. The course emphasizes security practices and crime control functions in a business and/or government environment.

LW285 (3)
LEGAL REASONING,
RESEARCH AND WRITING F
 This course examines legal theory and reasoning and its application to legal research and writing. In-depth legal analysis will be conducted and key skills in researching case law, statutes and other legal sources will be developed. The legal writing portion of this course will develop legal citation skills and the preparation and writing of legal briefs and law office memoranda.

LW306 (3)
CRIMINAL LAW F/SP
 The student studies the required elements of crimes under the common law and modern criminal statutes. Special problems of application of the elements of crimes to law enforcement and the criminal justice system are emphasized.

LW311 (3)
CORRECTIONAL SECURITY
MANAGEMENT
AND ADMINISTRATION F
 The rationale, procedures and problems underlying sentencing and the correctional process are analyzed. The course also focuses on problems of recidivism and future trends in criminal corrections. Prerequisite: PA210, PA215.

LW330 (3)
CONTRACTS AND TORTS F
 This course presents the basic principles of contracts including offer and acceptance, consideration, interpretation and construction, breach, remedies and defenses. The tort phase of the course will examine the basic areas of personal injury law such as intentional and quasi-intentional acts, negligence, strict liability, defenses and other general considerations.

LW360 (3)
ADMINISTRATIVE PROCEDURE F/SP
 This course prepares the paralegal to render legal assistance in the processes, procedures, and requirements established by administrative agencies through their enabling statutes and rules and regulations. Methods of informal and formal rulemaking and adjudication

considerations in such areas as real estate transactions, procurement, bids, licensing, zoning, employment and program management are discussed.

LW380 (3)
CRIMINAL AND CIVIL
PROCEDURE F
 This course examines primary criminal and civil practice issues from procedural, substantive and legal support perspectives.

LW402 (3)
CONSTITUTIONAL LAW F/SP
 This course provides the student with underlying disciplines. Students organize and participate in a major or research endeavor focusing on Criminal Justice/Public Administration topics dealing with Guam and the Asian-Pacific region.

LW404 (3)
ADMINISTRATION AND
MANAGEMENT OF CRIMINAL
JUSTICE ORGANIZATIONS F
 This course examines the application of sound organizational theory and public administration practices in the criminal justice system. This course focuses on the interdependencies of the administrative systems of criminal justice agencies and strategies that are necessary for administrators to successfully manage these agencies. Prerequisite: PA210.

LW409 (3)
PROBLEMS IN CRIMINAL
JUSTICE (Senior Seminar) SP
 This course examines current problems in law enforcement and criminal justice at the territorial and national levels from an administrative perspective, including review and evaluation of solutions to current problems developed by police and other criminal justice agencies, academic disciplines and other sources.

LW442 (3)
BUSINESS LAW I F/SP
 This course examines the rules of law governing business transactions. Topics covered include the American legal system: definitions, classifications, and sources of law; court systems and procedures; tort laws; laws of contract: essentials of enforceable agreements, operation, and discharge; law of sales; and the Uniform Commercial Code.

LW443 (3)
BUSINESS LAW II F/SP
 This course covers law of agency and employer-employee relations including rights and liabilities of parties, and the termination of relationships; law of business organization: sole ownership, partnerships, and corporations; laws of negotiability, negotiations and discharge and debtors, creditors and bankruptcy. Prerequisite: LW442



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LW490 (3)
SPECIAL PROJECT IN LEGAL STUDIES **As Required**
 This special research course is intended to provide Criminal Justice and Public Administration majors with the contemporary principles and techniques of research in the principles of constitutional interpretation, government organization and functions, and the application of the Bill of Rights to criminal justice.

LW498 (3)
LEGAL STUDIES INTERNSHIP **F/SP**
 This course provides qualified students with the opportunity to gain experience in public and criminal justice administration. Students are placed in government agencies and related organizations and work under the supervision of a management official. Students must consult with the Internship Coordinator prior to enrolling.

MANAGEMENT
 (-4- SERIES - SECOND DIGIT OF THE COURSE NUMBER)

****NOTE: SBPA requirement: must complete EN111 and MA110 with a grade of 'C' or better before enrolling in any upper division courses.**

BA240 (MG351) (3)
MANAGEMENT OF ORGANIZATIONS **F/SP**
 This course is the study of the nature of business organizations and the functions of the manager within the organization. It also introduces theories and concepts underlying domestic and global management. Students are introduced to case analysis as a method for analyzing business and management issues.

BA340 (MG352) (3)
HUMAN RESOURCES MANAGEMENT **F/SP**
 This course covers the principles and techniques employed in the management of international human resources. Key areas such as employee selection, training, development, and performance appraisal are introduced. Approaches to gender, cultural, and ethnic diversity are stressed throughout the course. Students will develop a basic understanding of differences between HR functions in public and private sector systems. Prerequisite or Corequisite: BA240 (MG351).

BA341 (MG310) (3)
INTERNATIONAL BUSINESS ENVIRONMENT **SP**
 This course consists of readings and analysis of social, economic, political, legal, and technological forces with which business organizations must contend. The course focuses on East Asia.

BA440 (MG455) (3)
ORGANIZATIONAL BEHAVIOR **F/SP**
 This course examines psychological aspects of management; analysis of behavior patterns in organizational relationships; integration of individuals and groups into effective, efficient-organizational structures. Prerequisites: BA240 (MG351), SO101 or PY101.

BA441 (MG460) (3)
OPERATIONS MANAGEMENT **SP**
 This is a survey course. The objective of the course is to provide the student with an understanding of those managerial concepts and quantitative tools required in the design, operations, and control of an operation system in any type of an organization. Special emphasis is placed on process management and continuous improvement. Prerequisite: BA210 (EC240).

BA443 (MG454) (3)
COMPENSATION, BENEFITS AND PERFORMANCE EVALUATION **SP**
 This business and public administration management course provides students with theoretical and practical knowledge of the design and implementation of effective compensation, benefits and performance evaluation programs. This course will help prepare students for eventual professional human resource management certification in these areas. Prerequisite: BA240 (MG351) or consent of instructor.

BA444 (MG456) (3)
STAFFING AND EMPLOYEE DEVELOPMENT **SP**
 This business and public administration management course provides students with theoretical and practical knowledge about recruitment, selections, staffing and employee development. This course will help prepare students for eventual professional human resource management certification in these areas. Prerequisite: BA240 (MG351) or consent of instructor.

BA445 (MG453) (3)
MANAGING THE EMPLOYEE & WORK ENVIRONMENT **F**
 This business and public administration management course examines employee management issues, practices and environmental forces that all managers, especially human resource (HR) managers, need in the workplace when managing diverse workforces. Focus will be on work environment practices, issues and applications including required record keeping and compliance activities. This course will help prepare students for eventual professional human resource management certification in these areas. Prerequisite: BA240 (MG351) or instructor's consent.

MARKETING
 (-6- SERIES - SECOND DIGIT OF THE COURSE NUMBER)

****NOTE: SBPA requirement: must complete EN111 and MA110 with a grade of 'C' or better before enrolling in any upper division courses.**

BA260 (MK262) (3)
FUNDAMENTALS OF MARKETING **F/SP**
 This course covers the principles, practices, and concepts involved in the performance of business activities, which direct the transfer of goods and the acquisition of services from producer to consumer or user. Included are the study of marketing functions and institutions; activities having



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to do with effecting change in ownership and possession of goods and services; and the study of applied economics relating to the creation of time, place and possession utility. Prerequisite: BA 240.

BA360 (MK370) (3)
TRANSPORTATION AND PHYSICAL DISTRIBUTION SP

This is a survey of passenger and freight transportation, investigating the economic structure of each mode and the impact of government promotional and regulatory activities. Transportation is considered as an integral element of tourism development. It includes the study of management and use of physical distribution systems, including inventory control, warehousing, purchasing, packaging and interrelationship with transportation. Prerequisite: BA260

BA361 (MK372) (3)
CONSUMER BEHAVIOR F

This is an interdisciplinary approach to the study of consumers and decision-making units for the purpose of systematically defining and selecting the organization's target market(s). The emphasis is on understanding behavioral science concepts, theories, and research findings with managerial applications. Prerequisite: BA260.

BA363 (MK375) (3)
ADVERTISING AND SALES PROMOTION SP

This course covers basic concepts and functions of advertising and sales promotion; personal selling; point-of-sale promotion; consumer motivation; problems in utilizing and measuring effectiveness of advertising and sales promotion techniques. Prerequisite: BA260

BA460 (MK410) (3)
INTERNATIONAL MARKETING F

The course covers the principles, practices, and concepts of marketing involved in exporting and importing. Included are studies of tariffs, embargoes, cartels, exchange rates, foreign markets, foreign investments, the role of foreign aid, and related legislation. Prerequisite: BA260

BA461 (MK462) (3)
RETAILING F

This course addresses the principles, functions and analysis of problems in retailing; location and layout; and merchandise planning, buying and selling, organization, expense analysis and control. Prerequisite: BA260

BA462 (MK480) (3)
MARKETING RESEARCH F

This course covers the principles, procedures, and concepts involved in gathering, recording, and analyzing facts about problems relating to the sale and transfer of goods and services from producer to consumer. Included are studies of relation-preparation of commodities for sale, physical distribution, wholesale and retail merchandising, and financial problems. Prerequisites: BA260, BA310

BA463 (MK485) (3)
MARKETING MANAGEMENT SP

This course builds on the concepts and theories covered in the introductory, Marketing subjects, as well as those learned in subsequent Marketing course work. As a capstone Marketing major course, this course focuses on strategic marketing analysis and planning at both the corporate and SBU levels. Prerequisites: BA260 - Senior level status.

MK491 (3)
SEMINAR IN MARKETING F/SP

The Seminar provides the opportunity for study and discussion of significant topics and problems in the field of marketing. Prerequisites: BA210, BA260

MULTI-DISCIPLINARY WITHIN BBA DEGREE PROGRAM

BA380 (3)
E-BUSINESS SP

This course examines the use of the Internet and electronic technology in business operations. The focus is on the emerging paradigm shift in business that has been effected by e-business models and their implications for conducting business, including the marketing of products and services via the Internet. Prerequisites: BA260 and BA330 co-requisite.

BA480 (MG480) (3)
BUSINESS STRATEGY AND POLICY F/SP

This course is the capstone of the Bachelor of Business Administration (BBA) degree program, integrating concepts and skills learned in the BBA Foundation and BBA Concentration. Strategic business problems are examined from executive management and firm perspectives. Prerequisite: Graduating Seniors.

BA481 (MG485) (3)
PRACTICAL APPLICATION IN SMALL BUSINESS MANAGEMENT F/SP

This course provides instruction and experience in small business. It addresses both Entrepreneurship and the management of small business operations. The course also has a practical orientation. Students intern for 80 hours with the Guam Small Business Development Center (SBDC), assisting small businesses as defined by the U.S. Small Business Administration. Prerequisites: BA260 and Senior standing.

BA482 (3)
BUSINESS/RESEARCH INTERNSHIP F/SP

This course is a 120-hour business internship with a business firm or government organization, or a 120-hour research internship with a SBPA faculty member. The business internship is designed for those who intend to pursue business careers. The research internship is designed for students who intend to pursue graduate work. Internships are offered selectively to students who have demonstrated superior performance in their previous



business coursework (see prerequisites). Students gain practical and applied experience by working on a project in a technical or professional area under the direct supervision of a practicing manager or faculty member. Selection of the organization sponsoring the business internship is a joint process involving the student, SBPA Internship Coordinator and representatives from interested firms. A research internship is a joint process involving the student, SBPA Internship Coordinator and a SBPA faculty member. The course may be repeated once. Prerequisites: overall 3.2 GPA in business courses, 2 BBA Concentration courses, Senior standing.

dynamics of the local institutions and helps with the examination of their management practices. Various management styles and their effectiveness are analyzed and discussed.

PUBLIC ADMINISTRATION (PA)

****NOTE: SBPA requirement: must complete EN111 and MA110 with a grade of 'C' or better before enrolling in any upper division courses.**

**PA210 (3)
PUBLIC ADMINISTRATION
AND MANAGEMENT: CONCEPTS
AND APPLICATIONS F/SP**

This course covers the functioning of public administration and management in government structures; the history and environment of public administration and management in the U. S. and in the Government of Guam; the development and application of concepts, principles, and techniques of public administration and management in the public sector; and problems, issues, needs, achievements in public administration and management.

**PA201 (3)
PUBLIC ADMINISTRATION
IN GUAM AND IN THE
WESTERN PACIFIC F/SP**

This survey course examines the historical context of Public Administration institutions in Guam and in the Western Pacific and applies the concepts of efficiency, economy and effectiveness of the study, design and delivery of island public services. The course also examines public administration approaches, methods and techniques which can (a) contribute to a strengthening of managerial capacity and capability among government institutions in Guam and in the Western Pacific, and (b) improve and enhance the overall quality and accessibility of island public services. The course is designed to better prepare present and future public administrators for the challenges they face or will encounter in the public administration profession in Guam and in the Western Pacific.

**PA215 (3)
SUPERVISION IN
GOVERNMENT ORGANIZATIONS F/SP**

This course examines the operations and structure of government organizations from a supervision point of view. The course instructs students in critical supervisory theories, techniques and skills necessary for attaining superior results and accountability in government and not-for-profit organizations. The course is designed to assist students in becoming effective supervisors in public organizations and presents supervisory concepts organized around various functions such as planning, organizing, directing and controlling. The course equips Public Administration, Criminal Justice and other students with the supervisory skills they will need for growth of professional competence in the public service.

**PA206 (3)
PUBLIC HEALTH AND
DISEASE MANAGEMENT F**

This course is an introduction to the history of public/private health care and the establishment of the present-day health care system. The class is designed to teach the conceptual difference between health and disease, wellness and sickness, and their changing pattern. Local and federal laws, policies, rules and regulations for the provision of physical and mental health, and social services are explored and analyzed. Special emphasis is placed on the ethical issues of health and social care.

**PA233 (3)
IMPACT OF GOVERNMENT
REGULATORY
ADMINISTRATION ON BUSINESS F/SP**

This course offers an overview and rationale of public policies and administrative regulations as applied to the private sector, analysis and implementation of public policies/regulations; substantive, methodological and practical problems and issues of public policies and regulatory administration toward business by Federal, State and Local government, and governments in the Asian-Pacific region.

**PA207 (3)
ADMINISTRATION OF
HEALTH CARE SERVICES F**

The course introduces the student to the management of contemporary health care and social services systems. It examines the structure and function of health care and social services institutions, including the historical developments and the political, economic, and socio-cultural issues that molded them. This knowledge is integrated into the organizational environment and

**PA303 (3)
GOVERNMENT FINANCE F**

This is a survey of public financial administration; the budgetary process; the budget as an instrument of fiscal policy; sources of revenue; the procurement function; financial planning; and control. Prerequisite: PA210

**PA304 (3)
GOVERNMENT PUBLIC INFORMATION SP**

This course covers the basic principles underlying public information and public relations activity and community relations practices of government; rudiments of techniques used in public information activity and public and community relations practices of government in dealing with the citizenry. Prerequisite: PA210



PA306 (3)
HEALTH CARE PLANNING AND EVALUATION SP

This course is designed to teach the fundamental techniques, methodologies and political constraints of population-based planning for human services, with an emphasis on health. It explores the origins and purpose of planning and the planning process as a means of implementing social change. Existing planning policies are presented and analyzed with the objective of formulating an outline for a health or social plan for the community. Special emphasis is placed on the evaluation process. A local, national and international perspective of health and social planning is utilized in teaching this course.

PA307 (3)
THE ECONOMICS OF HEALTH CARE SP

This course investigates the system of economics and the application of classical and modern economic theories to the health care field and social services organizations. During the course students investigate the decision-making processes as they relate to financial health and social care resources management. The student also learns the nature and interpretation of financial reports.

PA/AG401 (3)
COMMUNITY PLANNING F/Odd Years

This course is an introduction to community planning; relationships of physical form to environment, function, aesthetic principles, cultural values, planning as a synthesis of a frame of reference based on economics, political, social, cultural, physical, and administrative factors.

PA402 (3)
PUBLIC ADMINISTRATION AND PUBLIC POLICY F

This is a study of administrative officials in governmental organizations with emphasis on their roles at the national, state, and local levels. Attention is given to governmental process; public controls upon administration; major concepts and issues regarding legislative-executive relations; structure and function of administrative organizations; and personnel and finance administration. Prerequisite: PA210

PA403 (3)
PUBLIC PERSONNEL ADMINISTRATION F

This course covers the development and management of human resources; history of the Civil Service career system; training practices; human relations in supervision; philosophy and organization of public personnel administration. Prerequisite: PA210.

PA405 (3)
LEADERSHIP ETHICS IN THE PROFESSIONS SP

Issues and cases in professional leadership ethics in SBPA disciplines with case study examples from the United States, Guam, Asia and the Western Pacific provides the framework for the course. Codes of conduct, clientele and

organizational relationships, legal requirements and professional accountability are studied with a leadership ethics emphasis for the public and private sector.

PA420 (3)
PUBLIC FINANCE AND FISCAL POLICY SP

This course is a study of spending and tax revenue by governmental bodies in such a way as to affect the levels of output, employment, income, and prices in the economy; public financial administration; budgeting, procurement, planning, and control.

PA490 (3)
SPECIAL PROJECT IN PUBLIC ADMINISTRATION As Required

This special research course is intended to acquaint Criminal Justice and Public Administration majors with the contemporary principles and techniques of research in these disciplines. Students organize and participate in a major or research endeavor focusing on Criminal Justice/Public Administration topics dealing with Guam and the Asian-Pacific region.

PA498 (3)
PUBLIC ADMINISTRATION INTERNSHIP F/SP

This course provides qualified students with the opportunity to gain experience in public and criminal justice administration. Students are placed in government agencies and related organizations and work under the supervision of a management official. Students must consult with the Internship Coordinator prior to enrolling.



SCHOOL OF EDUCATION

NOTE: Education courses are offered on a regular basis as indicated following each course title. Students are responsible for planning their programs with their advisors so that they meet the prerequisites of advanced courses.

EDUCATION (ED)

**ED110 (3)
INTRODUCTION TO TEACHING F/SP**

This course assists the prospective teacher in evaluating personal qualifications in the light of criteria for successful classroom teaching and helps the student make a well informed decision for or against a career in teaching. It is open only to students with less than 60 hours earned college credit. Concurrent enrollment in ED192 is recommended.

**ED192 (1)
PRACTICUM: OBSERVATION AND PARTICIPATION F/SP**

This course provides prospective teachers with the opportunity to work with children and/or youth by a gradual induction into the classroom prior to taking professional education courses. It familiarizes students with the responsibilities of a teacher, materials and the general operation of the school. Students spend three hours per week in classrooms as an observer under a cooperating teacher. Students also participate in a weekly seminar. Concurrent enrollment in ED110 is recommended. (Grading System: P-NC)

**ED201 (3)
HUMAN GROWTH AND DEVELOPMENT F/SP**

This course covers human growth and development with special emphasis on the formative and school years of the child. Through observation of children in the school and elsewhere, patterns of development and the impact of school on the child are studied. Prerequisite: PY101.

**ED215 (3)
INTRODUCTION TO EXCEPTIONAL INDIVIDUALS F/SP**

This course is required of Special Education majors and valuable for professionals of all categories who may work with or around disabled (handicapped) people. It is an introductory course that investigates exceptionalities, including gifted as well as handicapping conditions. The focus is on types of exceptionalities, etiologic factors, dynamics, and the psychological implications of the family, and social environment. Prerequisites: ED201, or concurrent enrollment; or consent of instructor. This course is designed to be taken concurrently with ED220 and 292. Special Education majors must take ED215, 220, and 292 before taking any other Special Education courses.

**ED220 (3)
EDUCATION PRACTICES IN SPECIAL EDUCATION F**

This course provides an overview of curriculum, methods, and materials that may be applied in the instruction of exceptional pupils. The responsibilities of segments of society of disabled are reviewed with emphasis upon laws, regulations, and resources. The focus is on the integration of the disabled into mainstream education ensure a quality and relevant education. This course is required of special education majors and is helpful to professionals who may be involved with disabled people. It is designed to ideally be taken concurrently with ED215 and ED292. Special Education majors must take this course before any other special education courses. Prerequisites: ED215 and concurrent enrollment in ED292, or consent of instructor.

**ED251 (3)
DEVELOPMENT IN EARLY CHILDHOOD F/SP**

This course is based on theories of the developing child. Students will gain knowledge from research on how young children learn and grow, and what they can do—physically, socially, emotionally, and cognitively at each stage of development. Observation and participation.

**ED265 (3)
CULTURE AND EDUCATION IN GUAM F/SP**

This is a study of Guam’s cultural development focusing on periods of intense cultural conflict and interchange. It focuses on the island and the concomitant implications for educators. Differing educational approaches to the cultural environment, both past and present, are explored. It meets the Guam teacher certification requirement in culture or history.

**ED280 (3)
INTRODUCTION TO BILINGUALISM/BICULTURALISM F**

This course examines bilingualism/biculturalism and includes the sociological, psychological, linguistic, cultural, and educational aspects.

**ED292 (1)
PRACTICUM: OBSERVATION AND PARTICIPATION WITH EXCEPTIONAL INDIVIDUALS F/SP**

This practicum provides supervised observation/participation in various agencies involved in the care and/or treatment of exceptional individuals, giving students an opportunity to interact with different groups of exceptionalities and survey professional options to special education majors. Two hours of observation per week and a weekly one hour group conference are required. Prerequisites: ED215, ED220 or concurrent enrollment or consent of instructor. Special Education majors must take this course prior to taking higher-level special education courses. Grading System: P-NC



ED300 (3)
EDUCATIONAL PSYCHOLOGY F/SP
 This course offers an analysis of the complex factors involved in learning, individual differences, motivation for learning, individual differences in learning, leadership, and socio-cultural factors as they affect the education of children and youth. Prerequisite: PY101, ED201.

ED310 (3)
REMEDATION OF INDIVIDUALS WITH LEARNING DISABILITIES/ BEHAVIOR DISORDERS F
 To effectively teach students with disabilities, future teachers must acquire competency in effective methods of instruction for working with students with learning disabilities and/or behavior disorders. Focus is on increasing knowledge and skills of preservice and inservice teachers in adapting either content methodology, and/or delivery of instruction for students with disabilities within the least restrictive environment to increase involvement and progress in the general curriculum. In addition, skills in teaching students with disabilities learning strategies will be emphasized. Prerequisites: ED215, 300 or consent of instructor.

ED311 (3)
CURRICULUM FOR CHILDREN AND YOUTH WITH DISABILITIES SP
 Curriculum decisions relevant to the needs of children and youth with disabilities are a major focus of this course. Logical and systematic decision making for both short and long term planning which involves the pupil, parent, and teacher in setting curriculum content priorities in the planning process is a major topic. Prerequisites: ED215, ED220, and ED292, or consent of instructor.

ED312 (3)
GUIDANCE FOR EXCEPTIONAL INDIVIDUALS AND FAMILY F
 This course considers the counseling role of the professional in providing support to exceptional children and their families. The improvement of mental health and adjustment of exceptional pupils being served is a major topic. This course includes some basic skills useful for counselors. Prerequisites: ED310 or consent of instructor.

ED314 (3)
ASSESSMENT OF SKILLS FOR CHILDREN AND YOUTH WITH SPECIAL NEEDS F
 This course is primarily for Special Education majors and relates to certification in the USA and here. This course is required of Special Education majors. This course is designed to be taken concurrently with ED310. It is a competency-based course in which Special Education teachers are instructed in basic processes necessary for determining social and academic needs for purposes of systematic planning and instruction. A course in assessment is essential to Special Educators as the whole teaching process hinges upon the appropriateness and relevance of the choice of assessment tools/ procedures, processes, and interpretation of assessment outcomes.

Prerequisites: ED300 or consent of instructor. Concurrent enrollment in ED310 is recommended.

ED315 (3)
METHODS OF TEACHING CHILDREN AND YOUTH WITH SPECIAL NEEDS SP
 This course covers methods of teaching children and youth with special needs in academic and nonacademic areas. It is designed to provide special education teachers with skills necessary to work with children and youth with special needs in both the general and special education classroom. Prerequisites: ED314, or consent of instructor.

ED/LS319 (3)
CHILDREN'S LITERATURE SP
 This course emphasizes the reading and examination of all types of printed and audio-visual materials, a study of the history and development of children's literature, its value to the communication process, and the criteria for selection and utilization of books and closely related materials suited to the needs and tastes of elementary school children including exceptional children.

ED321 (3)
LANGUAGE ARTS METHODS: SECONDARY F/SP
 This course covers objectives, methods, materials and philosophy for instruction in the secondary school program. It is designed for majors and minors in English Education. Special attention is given to teaching in bilingual situations. Classroom observation is required. Prerequisites: ED110, ED192, ED300 and upper division standing (or consent of instructor) and 12 credit hours in EN, CO, LN.

ED322 (3)
SOCIAL SCIENCES METHODS: SECONDARY F/SP
 This course covers objectives, methods, materials and philosophy for teaching the social studies at the secondary school level, for majors and minors in social sciences. Observation in secondary social science classes is required. Prerequisites: 12 credit hours in social sciences, ED110, ED192, ED300 and upper division standing (or consent of instructor).

ED323 (3)
MATHEMATICS METHODS: SECONDARY F/SP
 This course covers objectives, methods, materials and philosophy of teaching mathematics in the secondary school, for mathematics majors and minors. Observation in secondary mathematics classes is required. Prerequisites: 12 credit hours in mathematics, ED110, ED192, ED300 and upper division standing (or consent of instructor).

ED324 (3)
SCIENCE METHODS: SECONDARY F/SP
 Science majors and minors are directed to objectives, methods, materials and philosophy of teaching science in the secondary schools. Observation in secondary science



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classes is required. Prerequisites: 12 credit hours in science, ED110, ED192, ED300 and upper division standing (or consent of instructor).

**ED325 (3)
BUSINESS SUBJECTS METHODS:
SECONDARY F/SP**

This course covers methods and materials for the improvement of instruction in both skills and non-skill subjects in business. Observation in secondary school business classes is required. Prerequisites: ED110, ED192, ED300 and upper division standing (or consent of instructor) and 18 credits in Business.

**ED326 (3)
ART METHODS: SECONDARY F/SP**

This course covers the teaching of art in the secondary school, including discussions and demonstrations in two- and three-dimensional work along with studio practice. It is a study of contemporary philosophies in art education is included along with problems of classroom management and teaching methods. Observation of art classes in secondary schools is required. Prerequisites: ED110, ED192, ED300, upper division standing (or consent of instructor) and 12 credit hours of art.

**ED327 (3)
HOME ECONOMICS METHODS:
SECONDARY F/SP**

This course presents methods and materials for teaching home economics in junior and senior high schools. Special emphasis is given to the development of practical tests and the creating of instructional aids. Observations and participation in Home Economics classes in secondary schools are required. Prerequisites: ED110, ED192, ED300 and upper division standing (or consent of instructor) and 18 semester credits in Consumer and Family Sciences.

**ED328 (3)
VOCATIONAL/TECHNICAL
METHODS I F**

This course aids the prospective teacher in developing and implementing vocational/technical curriculum and teaching methods in the classroom with emphasis on research finding. Observation in vocational/technical classes is required. Prerequisites: ED110, ED192, ED300 and upper division standing.

**ED329 (3)
VOCATIONAL/TECHNICAL
METHODS II SP**

This course is an extension of ED328 and provides students an opportunity to strengthen their skills in Vocational/Technical Curriculum Development and instructional techniques. Students also prepare and utilize instructional material that support individualized learning. Prerequisite: ED328.

**ED330 (3)
LANGUAGE ARTS IN
EARLY CHILDHOOD F**

This course covers methods and materials appropriate to teach language arts to young children including the development of oral and written language. Practicum is required. Prerequisite: ED251.

**ED331 (3)
TEACHING THE YOUNG CHILD SP**

This course covers school experiences appropriate for young children, which provide the foundation for continued learning throughout school and later life. Observation and Practicum is required. Prerequisite: ED251.

**ED332 (3)
CURRICULUM FOR
YOUNG CHILDREN SP**

This course covers instructional methods and materials appropriate to teaching young children with emphasis on science, social studies, mathematics, health and physical education. Practicum is required. Prerequisite: ED251.

**ED333 (3)
CREATIVE ARTS IN
EARLY CHILDHOOD F**

Methods of directing children's experience in the fine arts and encouraging creativity are presented. Practicum is required. Prerequisite: ED251.

**ED334 (3)
SOLVING DISCIPLINE PROBLEMS:
STRATEGIES FOR CLASSROOM
TEACHERS F/SP**

Teachers who work with young children need the most effective ways to address problems. In this course students will learn different problem solving techniques that help children learn to accept responsibility and communicate with each other.

**ED343 (3)
CAREER ORIENTATION/
WORK STUDY FOR
EXCEPTIONAL INDIVIDUALS SP**

This course provides knowledge and skills necessary for implementing relevant career education, vocational, family living, and transition programs critical to the disabled becoming contributing members to society. Career awareness programs in the elementary, middle, and senior high schools are examined. This course is required for all Special Education majors. Prerequisites: ED315 or consent of instructor. It is recommended that ED310 and ED314 be taken before this course.

**ED350 (3)
STRATEGIES FOR THE
ELEMENTARY CLASSROOM F/SP**

This is a study of techniques of classroom management, learning objectives, writing lesson and unit plans, and matching teaching strategies with learning styles. Practicum is required. Prerequisites: ED110, 192 or equivalent, ED201, 300 or consent of instructor.



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ED351 FINE ARTS METHODS: ELEMENTARY	(3) F/SP	ED357 READING METHODS: ELEMENTARY	(3) F/SP
This course gives students a working knowledge of the fundamentals of teaching music, arts, and drama. The abilities to keenly observe and perceive in order to create personal expressions that can serve as mortar for all learning are encouraged. Practicum is required. Prerequisites: ED331 or 350 or concurrent enrollment.		This course examines modern theory and practice in the various areas of reading instruction. Emphasis is placed on a basic developmental reading program in the classroom; organization and administration; adjustment to meet individual differences; reading readiness; basic reading skills; word analysis (structural and phonetic); reading in the content subjects; and recreational reading. Classroom observation and participation are required. Practicum is required. Both ED355 and ED357 to be taken concurrently. Prerequisites: ED331 or 350 or concurrent enrollment. Corequisite: ED355	
ED352 PHYSICAL EDUCATION METHODS FOR ELEMENTARY: REGULAR AND ADAPTIVE	(2) F/SP	ED360 EFFECTIVE TEACHING IN THE ELEMENTARY MULTICULTURAL CLASSROOM	(5) F/SP
This course is designed to prepare the elementary classroom teacher to manage physical education programs for both regular students and those who require adapted techniques due to handicapping or health-related limitations. Objectives, methods, materials and philosophy to teaching physical education in both regular and adaptive settings at the elementary level are an integral part of the course. Prerequisites: ED331 or 350 or concurrent enrollment.		A study of techniques of classroom management, learning objectives, writing lesson and unit plans and matching teaching strategies with learning styles, integrating the elementary Social Studies program concepts and skills as instructional content. Prerequisites: ED110, 192, 201, 300 or instructors consent.	
ED353 SOCIAL STUDIES METHODS: ELEMENTARY	(2) F/SP	ED361 INTEGRATED MATH/SCIENCE METHODS: ELEMENTARY	(5) F/SP
This course covers objectives, methods, materials and philosophy of the elementary social studies program. Practicum is required. Prerequisites: ED331 or 350 or concurrent enrollment.		The purpose of this course is to present the objectives, methods, and materials for teaching mathematics and science in the elementary classroom. The course strives to develop an attitude of inquiry and research as well as an exploration of the structure of mathematics and science through carefully sequenced hands on activities. Practicum will be required. Prerequisites: ED331 and ED360.	
ED354 SCIENCE METHODS: ELEMENTARY	(3) F/SP	ED362 READING-LANGUAGE ARTS METHODS: ELEMENTARY	(5) F/SP
This course strives to develop an attitude of research and inquiry among students who are in teacher preparation as well as demonstrating methods to accomplish a similar goal with children. Prerequisites: ED331 or 350 or concurrent enrollment.		This course stresses an understanding of the phases of reading-language arts development and the selection and use of educational approaches to enhance this development. There is an emphasis on literacy in multicultural classroom. Practicum will be required. Prerequisites: ED331 and ED360.	
ED355 LANGUAGE ARTS METHODS: ELEMENTARY	(2) F/SP	ED384 STUDENT ACADEMIC COUNSELOR TRAINING	(3) F/SP
This course stresses an understanding of the phases of language arts development and the selection and use of educational approaches to enhance this development. Practicum is required. Both ED355 and ED357 to be taken concurrently. Prerequisites: ED331 or 350 or concurrent enrollment. Corequisite: ED357		This course covers the theory and practice of peer counseling with emphasis on study skill development and cross-cultural communication. Students gain experience as instructor aids in ID180. Prerequisites: EN111. Sophomore standing. Approval of Counseling Services Committee required.	
ED356 MATHEMATICS METHODS: ELEMENTARY	(3) F/SP	ED385a-b STRUCTURE OF THE LANGUAGE	(3-3) a-F, b - SP
This course covers objectives, methods and materials for teaching mathematics in the elementary schools. Experience in planning and teaching mathematics lessons on several levels within the elementary level is required. Practicum is required. Prerequisites: ED331 or 350 or concurrent enrollment.		This is the study of the structure of a target language which provides valuable information for second language teachers and teachers in bilingual/bicultural programs. The course may be repeated for credit when different target	



languages are studied. Prerequisite: Professionally assessed language competency.

ED385-c (3)

STRUCTURE OF THE LANGUAGE:

CHAMORU ORTHOGRAPHY SU/As Required

This is the study of the structure of the language which provides valuable information for second language and bilingual teachers. This course may be repeated for credits when different targeted languages are studied. Prerequisite: ED385a-b.

ED392A (1)

METHODS PRACTICUM F/SP

This course provides a field experience with the first upper division in the Elementary education Program: ED360: Effective Teaching in the Elementary Multicultural Classroom.

ED392B (2)

METHODS PRACTICUM F/SP

This course provides a field experience with the first upper division in the Elementary education Program: ED360: Effective Teaching in the Elementary Multicultural Classroom.

ED/CF402 (4)

PRESCHOOL CHILD LABORATORY F

This course studies the behavior of the young child (individually and in a group situation) as related to current knowledge of child development. The focus is on the preschool child in relation to a variety of environmental influences such as adults, peer group, play materials, etc. Directed observation/ participation with children is required utilizing the Child Study Center of the University and other appropriate settings. Three hours of lecture and three hours of laboratory are held weekly. Prerequisites: ED201, or ED251 or consent of instructor.

ED403 (3)

FOUNDATIONS OF EDUCATION SP

Through a study of philosophy and principles which underlie American's schools, the forces which influence education (economic, historical, social and psychological) are examined. Open only to students with 60 hours or more earned college credits. Meets the requirement for ED110. Prerequisite: Upper division standing.

ED404 (3)

FOUNDATIONS OF VOCATIONAL/ TECHNICAL EDUCATION F

This is an overview of the evolution and current developments in various forms of Vocational-Technical Education. It includes an introduction to differing philosophical perspectives, as well as an exploration and analysis of the technological, cultural, political, economic and legislative factors that affect current and future forms of Vocational and Technical Education.

ED405 (3)

ORGANIZATION AND MANAGEMENT OF VOCATIONAL/TECHNICAL EDUCATION LABORATORIES SP

This course assists students in the development of knowledge and skills necessary to organize and manage the Vocational/Technical Education Laboratories.

ED406 (3)

EVALUATION AND THE IMPROVEMENT OF VOCATIONAL/TECHNICAL EDUCATION PROGRAMS SP

Vocational teachers develop skills and acquire knowledge for the evaluation and reporting of vocational students performance, determining student grades, evaluating instructional program effectiveness, and evaluating vocational programs. Prerequisite: ED404 or consent of instructor.

ED411 (3)

CONTEMPORARY ISSUES IN COUNSELOR EDUCATION SP

This is an approach to human endeavor as a matter of interpersonal relations with basic information concerning personality development, mental mechanisms and pathological personality types. It is aimed at the WHY of human behavior and intended for teachers. Prerequisite: Upper division standing or consent of instructor.

ED442 (1)

THE SPECIAL EDUCATION PROCESS F

This course provides for the knowledge and skills necessary for preservice and inservice teachers and related personnel to apply the process involved in the development and implementation of Individualized Education Plans (IEPs) for children and youth with disabilities. Prerequisites: ED215, ED220 or consent of instructor.

ED444 (3)

SOCIOCULTURAL ASPECTS OF EDUCATION SP

This is a survey of sociological and psychological factors related to education of children outside the cultural and economic mainstream of American society, and includes a review of local resources and facilities to assist these pupils. Prerequisites: SO101, PY101 or consent of instructor.

ED446 (3)

INCLUDING CHILDREN WITH DISABILITIES IN THE REGULAR CLASSROOM F/SP

This course is designed for special and general education teachers (both elementary and secondary). It covers basic knowledge and skills necessary for teaching students with disabilities in order to be involved in and progress within the least restrictive environment. Emphasis is placed on the placement of students primarily within the general education setting unless it is determined that placement is this setting with supplementary aids and services has



proven to be unsatisfactory. Special emphasis is also given to multicultural populations and settings. Prerequisites: ED215 or consent of instructor.

ED449 (4) DIRECT INSTRUCTION TEACHING STRATEGY F

This competency-based course deals with the development of skills necessary for effectively teaching direct instruction programs dealing with basic skills of reading, spelling, language, or arithmetic. The specific conceptual content will vary depending on the specific levels of the program(s) taught. Prerequisites: ED300 consent of instructor.

ED451 (3) AUDIO VISUAL EDUCATION F/SP

This is a laboratory course in which instructional design and the selection, production, and utilization of media resources are studied. A survey of perception, communication and learning theories, as well as selected research studies applicable to the design of instructional systems are included. Prerequisites: ED300 or consent of instructor.

ED/LS452 (3) COMPUTERS IN EDUCATION F

The course is designed to teach preservice and inservice teachers about micro-computers in education. It provides practical experience with computers, and aids students in learning the various types of software (applications, utilities, CAI/CM) and their school and classroom uses. LOGO is taught. Issues involved in computer use in education are studied. No previous computer experience is necessary.

ED457 (3) BEHAVIOR MODIFICATION IN THE CLASSROOM SP

This course is designed to provide classroom teachers and other school staff with the knowledge and skills necessary to promote school-wide discipline procedures, prevent discipline problems, and correct inappropriate behaviors. Focus will include preventive measures related to effective instruction. In addition, strategies on dealing with disruptive, distracting, and dangerous behaviors will be provided in order to ensure a safe and effective learning environment. Information on conducting functional assessments, developing positive behavioral support plans, and disciplining students with disabilities will also be covered in this course.

ED462 (3) READING FOR SECONDARY TEACHERS As Required

This course is designed to meet those specific needs for instruction of reading in the middle and secondary school environment. Reading in the content area is emphasized and such concepts as readability levels, study skills and vocabulary development are covered utilizing the competency based approach. Current strategies concerning remedial readers, motivation of the reluctant

reader, material development and comprehension skills are related to this instructional level.

ED465 (3) STRATEGIES FOR SECONDARY TEACHERS SP

This course is designed to provide additional preparation in instructional strategies and lesson planning for prospective secondary education majors and teachers. Provides opportunities to observe teachers in practice, and reflect on effective instructional strategies. Students will be able to choose effective strategies in their content areas and practice selected instructional techniques commonly used by competent content area teachers. Students will also be able to examine different models of classroom management and develop a successful model for classroom management and development. Prerequisite: ED300 and ED321-327 (Applicable to students' major)

ED473 (3) DEVELOPING COGNITIVE ABILITIES F/SP

This course examines how to help pupils develop skills necessary to independent learning; strategies designed to help pupils make inferences and predications. Three processes essential to developing independent learners are emphasized: concept diagnosis, interpretation of data and application of knowledge.

ED476 (3) EFFECTIVE MIDDLE SCHOOLS F

This course examines the middle school concept and movement; the rationale for designing educational programs for the middle grades (6-8). The course explores the implications of teacher learner, instructional leader and learning environment data for curriculum and instruction. It focuses on dealing with the complex problems facing the middle school teachers.

ED480 (3) SECOND LANGUAGE CURRICULUM AND MATERIALS DEVELOPMENT F

The course surveys curriculum selection and evaluation and analyzes various methods of curriculum modification. It focuses on the selection of existing second language materials, adaptation of materials, and development of original materials for use in a second language or bilingual/bicultural classroom.

ED481 (3) SECOND LANGUAGE TEACHING METHODOLOGY SP

This is an introduction to the large and growing field of second language pedagogy. The primary purpose of the course is to provide current and prospective second language teachers with knowledge of the theoretical bases and research which are related to second language learning. The secondary purpose is to consider the practical application of the theories and research within the second language classroom.



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ED482 (3)
WORKING WITH SECOND LANGUAGE LEARNERS F
 This course deals with understanding the plight of the limited English proficient student in the mainstream classroom, and techniques and strategies for effectively teaching these students. A practicum is included.

ED483 (3)
INTRODUCTION TO EARLY CHILDHOOD SPECIAL EDUCATION F
 This course provides an overview of the rationale, policies, and procedures for Early Childhood Special Education Services. The etiology of disabilities and a description of children with handicaps are presented. Implications for educational intervention and service delivery for children from birth to 5 years are discussed. The course is designed to introduce students to the field of Early Childhood Special Education.

ED488/G (3)
SCHOOL LAW FOR TEACHERS F
 This course is design as an introductory class in legal basics for the prospective or recently assigned teacher in the public school system. The class will provide guidance in the everyday decision making that will help make the teacher actions more defensible in this modern era of litigation in the school scene.

ED489 (3)
EVALUATION F/SP
 This course covers the evaluation and reporting of student growth, including the use of standardized and teacher-made tests and rating scales and the meaning of test scores. Prerequisites: ED110, ED300.

ED491 (3)
SEMINAR: CONTEMPORARY ISSUES IN SPECIAL EDUCATION SP
 Controversial practices, problems, and concerns are considered in reference to disabled individuals from birth to 21 years. The student learns of the various opinions and ideas of professionals representing a wide variety of roles in the education of the disabled. Current research is reviewed and challenged. Students are given the opportunity to be involved in guided research or completed studies in a particular interest area of Special Education. Prerequisites: ED343, ED392 (Advisement Contingency), and ED443, or consent of the instructor. This course may be taken concurrently with ED492 (Student Teaching).

ED492 (12)
PRACTICUM IN STUDENT TEACHING F/SP
 General description for all ED492: The student is assigned to a cooperating teacher in an appropriate classroom. Regular observation, counseling and evaluation are provided by the School of Education faculty. Individual counseling and group seminars are required. (Grading System: A-P-NC).

General Prerequisites: Overall GPA of at least a 2.7 GPA in the teaching area; completion of all education courses. Senior standing and no general education courses can be taken concurrently without special permission from their program chairperson and field experience coordinator; application must be completed by announced deadline.

Special Prerequisites: Secondary - Completion of all professional and related area course requirements. Student is also required to be present at the assigned school the entire school day and is advised to follow the Department of Education calendar.

Elementary, Early Childhood, Special Education, Elementary, Special Education, Secondary, and Secondary: Completion of all professional and related area course requirements. Students are advised to follow the Guam Public School System calendar.

ED498 (12)
INTERNSHIP IN TEACHING As Required
 This course provides teaching experience under intensive supervision in private or public schools. Regular observation, counseling and evaluation are provided by the SOE. Internship requests from currently employed students or from applicants with unusual circumstances may be made in the form of a written letter of request to the Office of the Field Experience Coordinator. Individuals and or group conference is required. (Grading System: A-P-NC) General Prerequisites: Current employment in a full-time teaching position and consent of the employer. Overall GPA of at least a 2.70 GPA for Degree students-- completion of all professional and related area requirements, for Certification students-- completion of all certification requirement; senior standing. Application completed by announced deadlines. ED498 must be completed to meet the degree requirements for student teaching.

SCHOOL OF NURSING, SOCIAL WORK AND HEALTH SCIENCES

NURSING (NU)

NU112 (2)
MEDICAL TERMINOLOGY F/SP/SU
 This course introduces prefixes, suffixes, and root words used in medical language. A basic understanding of the language used in medicine and nursing will enable the health care professional or community member to communicate more effectively and efficiently with other members of the health professions. Analysis, spelling, pronunciation, and application of medical terms and abbreviations will be emphasized. This course is open to nursing majors as well as non-nursing majors. It may also be taken by restricted students.



NU200B (3)
COMMUNICATION AND MENTAL HEALTH CONCEPTS F
 This course introduces students to basic nursing concepts and the nursing process as applied to the individual client. Students learn the role necessary to attain and maintain health. Prerequisites: California Reading Test at 12th Grade Level or Greater, AN101, BI124, BI124L, BI125, BI125L, CH100, CH100L, CH101, CO210, EN111, PY101, MA (general education) and consent of instructor.

will have the opportunity to determine their individual learning goals and implement a plan to meet these goals. This course is open to pre-nursing majors and nursing majors. It may also be taken by restricted students.

NU202B (4)
FUNDAMENTALS OF NURSING SP
 This course introduces students to basic nursing concepts and the nursing process as applied to the care of individual clients. Students learn the role of the nurse as provider of care and basic skills necessary to attain and maintain health. Prerequisites: NU200B, BI124, BI124L, BI125, BI125L, BI225, BI225L, CH100, CH100L, CH101, , ED201 and consent of instructor. Corequisites: NU203B, NU204B, NU207B and CF231.

NU300S (3)
COMMUNICATION AND MENTAL HEALTH CONCEPTS F
 This course focuses on establishing helping relationships through self-awareness, self-responsibility, and communication skills. Students apply theories of the emotions, crisis, stress, cultural diversity, and caring to client care. Prerequisites: AN101, CO210, EN111, PY101 and consent of instructor. Co requisite: ED201.

NU203B (4)
FUNDAMENTALS OF NURSING PRACTICUM SP
 This course applies the nursing process to the care of individual clients. Students demonstrate the role of provider of care and apply basic skills necessary to attain and maintain health in the clinical setting. Prerequisites: NU200B, BI124, BI124L, BI125, BI125L, BI225, BI225L, CH100, CH100L, CH101, , CO210, and ED201. Corequisite: NU202B, NU204B, and NU207B and consent of instructor.

NU306S (3)
HEALTH ASSESSMENT SP
 This course focuses on assessment, which is the first step of the nursing process. Students learn and practice skills and techniques to assess physical, psychosocial, cultural, spiritual, and developmental variables in well clients across the lifespan. Prerequisites: AN101, CH101-101L, BI225, ED201 and NU300S.

NU204B (3)
HEALTH ASSESSMENT SP
 This course focuses on assessment, which is the first step of the nursing process. Students learn and practice skills and techniques to assess physical, psychosocial, cultural, spiritual and developmental variables in well clients across the lifespan. Prerequisites: CH101-101L, BI225, ED201, and NU200B. Corequisite: NU202B.

NU312B (3)
ADULT HEALTH NURSING I F
 This course focuses on interventions that restore and maintain health in the adult client system. The physiologic alterations discussed include physiological, sociocultural, spiritual, and developmental functions. This course will focus on medical-surgical nursing, specifically the care of the client with diseases of the respiratory, cardiac, hematology, renal, and musculoskeletal systems, and the client experiencing chronic illness, peri-operative nursing, and cancer. Prerequisites: CF231, NU202, NU203B, NU204B, NU207B and consent of instructor. Co requisites: NU313B, NU316B, NU317B, NU320.

NU207B (2)
PHARMACOLOGY IN NURSING SP
 This course presents the basic concepts of medication usage, dosage computations, and medication administration skills. The use of the nursing process when administering medications is presented. Prerequisites: BI124, BI124L, BI125, BI25L, BI225, BI225L, CH100, CH100L, CH101, ED201, AND NU200B and consent of instructor.

NU313B (2)
ADULT HEALTH NURSING I PRACTICUM F
 This course provides opportunities for the student to focus on the client with diseases presented in NU312B. Students provide care for the adult client system in an acute care setting. Prerequisites: CF231, NU202B, NU203B, NU204B, NU207B, and consent of instructor. Co-Requisite: NU316B, NU317B, NU312B

NU212 (3)
EMPOWERMENT STRATEGIES FOR NURSING STUDENTS F/SP
 This course focuses upon empowerment strategies for college success, with an emphasis on particular skills and techniques critical to growth and success in the nursing curriculum. Students learn in-depth skills related to study habits, time management, stress management, and assertive communication, and are expected to apply this knowledge to nursing and other college courses. Students

NU314B (3)
ADULT HEALTH NURSING II SP
 This course focuses on nursing interventions that restore and maintain health in the adult client system, and builds on the content presented in NU312B. The physiologic alterations covered include physiological, psychological, sociocultural, spiritual, and developmental functions. This course will focus on shock, burns/skin, immunologic, connective tissues, sensory, neurological, eyes/ears, reproductive, gastrointestinal, biliary, and endocrine systems, and multisystem failure. Pre requisites: CF231, NU202, NU203B, NU204B, NU207B, NU312B, NU313B, NU316B, NU317B, NU320 and consent of instructor. Co requisite: NU315B, NU318B, NU319B, NU322.

NU315B (2)
ADULT HEALTH NURSING II PRACTICUM SP
 This course provides opportunities for the student to apply concepts presented in NU314B. Students focus on the care of clients with physiologic alteration covered in NU314B. Prerequisites: CF231, NU202B, NU203B, NU204B, NU207B, NU312B, NU313B, NU316B, NU317B, NU320 and consent of instructor. Co requisites: NU318B, NU319B, NU314B, NU322.

NU316B (3)
NURSING CARE OF THE CHILDREARING FAMILY F
 This course focuses on contemporary concepts and theories about families. Students will apply the nursing process in the study of primary interventions and health promotion with continued consideration of secondary and tertiary interventions. Emphasis is on child bearing and child rearing families. Prerequisites: CF231, NU202B, NU203B, NU204B, NU207B and consent of instructor. Co requisites: NU312B, NU313B, NU317B, NU320.

NU317B (2)
NURSING CARE OF THE CHILDREARING FAMILY PRACTICUM F
 This course focuses on the application of contemporary concepts and theories about families. Students apply the nursing process in provision of primary nursing interventions. Clinical experiences are in a variety of community and/or acute care settings with childrearing families. Prerequisites: CF231, NU202B, NU203B, NU204B, NU207B and consent of instructor. Co requisites: NU312B, NU313B, NU316B, NU320.

NU318B (3)
NURSING CARE OF THE CHILDBEARING FAMILY SP
 This course focuses on contemporary concepts and theories about families. Students will apply the nursing process in the study of primary interventions and health promotion with continued consideration of secondary and tertiary interventions. Emphasis is on child bearing and childbearing families. Prerequisites: CF231, NU202B, NU203B, NU204B, NU207B, NU312B, NU313B, NU316B, NU317B, NU320 and consent of instructor. Co requisites: NU314B, NU315B, NU319B, NU322.

NU319B (2)
NURSING CARE OF THE CHILDBEARING FAMILY PRACTICUM SP
 This course focuses on the application of contemporary concepts and theories about families. Students apply the nursing process in provision of primary nursing interventions. Clinical experiences are in a variety of community and/or acute care settings with childbearing families. Prerequisites: CF231, NU202B, NU203B, NU204B, NU207B, NU312B, NU313B, NU316B, NU317B, NU320 and consent of instructor. Co requisites: NU314B, NU315B, NU318B, NU322.

NU320 (2)
PATHOPHYSIOLOGY I F
 This course explores the basic physiologic mechanism of disease across the lifespan. Major pathophysiology concepts, with emphasis on assessment and analysis, pertinent to clients with an illness are presented. The focus of this course will be chronic illness, cancer, and diseases of the respiratory, cardiac, hematologic, renal, and musculoskeletal systems. Prerequisites: (for Generic Program) NU202B, NU203B, NU204B, NU207B and consent of instructor. (for Second Step Program) Completion of a basic nursing program, Chemistry 6-8 credits with lab, Anatomy and Physiology 6-8 credits with lab. BI225, AN101, PY101, EN111, ED201 and CO210.

NU322 (2)
PATHOPHYSIOLOGY II SP
 This course explores the basic physiologic mechanism of disease across the lifespan. Major pathophysiology concepts, with emphasis on assessment and analysis, pertinent to clients with an illness are presented. This course focuses on shock, burns/skin, immunology, connective tissue disorders, sensory, eyes/ears, and neurologic, reproductive, gastrointestinal, biliary, endocrine, and multisystem disorder. Prerequisite: (For Generic Program) NU202B, NU203B, NU204B, NU207B, NU320 and consent of instructor. (For Second Step Program) Completion of a basic nursing program, Chemistry 6-8 credits with lab, Anatomy and Physiology 6-8 credits with lab, BI225, AN101, PY101, EN111, ED201, CO210, NU320 and consent of instructor.

NU324S (3)
PROFESSIONAL NURSING SP
 This course serves as the transition or bridge course for the registered or graduate nurse to integrate previous nursing education with the philosophy of baccalaureate nursing education. The emphasis is on the synthesis of nursing concepts and the nursing process within a theoretical base. In addition, this course serves to update the RN/graduate nurse student on current issues in practice, health care management, as well as ethical/legal and other professional issues. Prerequisites: Chemistry 6-8 credits with laboratory, Anatomy and Physiology 6-8 credits with laboratory, BI225, CF231, and NU300S or equivalent. Prerequisite or Corequisites: NU306S, NU307.

NU325S (3)
PROFESSIONAL NURSING PRACTICUM SP
 This course is the clinical component for the professional application of the nursing process and nursing theory course. The nurse develops her/his experience to meet individual professional goals. Each student follows one or more families as a client system for the experience of assessing intrapersonal, interpersonal, and extrapersonal stressors and implementing primary, secondary and/or tertiary interventions. Prerequisites: Chemistry 6-8 credits with laboratory, Anatomy and Physiology 6-8 credits with lab, BI225, CF231 and NU300S. Corequisites: NU324S, NU306S, NU307.



2004-2005

NU/AN/SO344E (3)
AGING: MYTH & REALITIES F
 This course explores major issues and concepts pertinent to the study of the aging process (gerontology). The prevailing theories of the social/biological aging process and the economics, physical and psychological problems that might arise in late life are presented. Students learn how these factors impinge on the well-being of the older person and the social structure of a community. Aging as it occurs in different societies and throughout history is discussed. Social myths and stereotypes are explored. An overview of existing aging policies and special programs for the older population is included, as is a section on dying, death and grieving.

NU412 (3)
COMMUNITY HEALTH NURSING F
 This course presents principles of community health nursing. The focus is on primary, secondary, and tertiary interventions for client systems including individuals, families, aggregates and communities. Health care policy issues and political strategies are also addressed. Prerequisites: NU304B, NU305B, NU324S and NU325S. Prerequisite or Corequisite: NU414, NU413.

NU413 (5)
COMMUNITY/PSYCHIATRIC NURSING PRACTICUM F
 This course focuses on application of the nursing process to address community health and psychiatric mental health. Emphasis is on primary, secondary, and tertiary intervention in institutional and community settings. Prerequisites: NU304B, NU305B, NU324S, and NU325S. Prerequisite or Corequisites: NU412, NU414.

NU414 (3)
PSYCHIATRIC NURSING F
 This course focuses on the use of the nursing process to foster mental health with individuals, families and groups exhibiting maladaptive behavior. Emphasis is on secondary and tertiary intervention in institutional and community settings using therapeutic communication, group therapy, and other modalities in collaboration with other care providers. Prerequisites: NU304B, NU305B, NU324S, NU325S. Corequisites: NU412 and NU413.

NU415 (3)
INDEPENDENT NURSING PRACTICUM SP
 This course provides practice in a specialty area of the student's choice. The student functions in the role of a beginning practitioner with supervision and guidance from faculty and an expert nurse preceptor. Prerequisites: NU412, NU413, NU414, NU416. Corequisite: NU418

NU416 (3)
RESEARCH IN NURSING F
 This course focuses on the research process and the use of research in nursing. The roles of the consumer of research, critical thinker, and leader in professional nursing are integrated through the use of the research process. Prerequisites: MA151, NU304B, NU305B, NU324S, NU325S.

NU418 (3)
LEADERSHIP IN NURSING SP
 This course focuses on the nurse's role as leader and manager of client care within an organizational structure. Students and faculty will discuss the application of leadership and management theory in the practice setting. Prerequisites: NU412, NU413, NU414 and NU416 or consent of instructor. Nurses in practice/leadership positions can take this course without being enrolled in the nursing program. Corequisites: NU419

NU419 (1)
LEADERSHIP IN NURSING PRACTICUM SP
 This practicum course provides an opportunity for the student to apply leadership and management theory in a selected practice situation. Prerequisites: NU412, NU413, NU414 and NU416 or consent of instructor. Nurses in practice/leadership positions can take this course without being enrolled in the nursing program. Corequisite: NU418.

NU420 (2)
TRENDS IN NURSING SP
 This course includes a comprehensive study of the major historical, social, political, and educational changes that have influenced the practice of nursing, nursing education, and health care. The focus of this course is on the ethical and legal problems affecting nursing care. Building from this overview, the students are prepared to meet the challenge of the rapidly changing environment in which nurses practice. Prerequisites or corequisites: NU412, NU413, NU414, NU416.

**HEALTH, PHYSICAL EDUCATION,
 RECREATION AND DANCE
 (PE,RC) – (HPERD)**

All 100-level PE courses and PE 231 will be graded under the A, P (Pass), NC (No Credit) system.

PE104 (1)
CONDITIONING AND FITNESS F/SP
 This is a program of exercises designed to develop strength, endurance, flexibility, coordination and power supplemented by weight training and aerobic conditioning.

PE105 (1)
STRENGTH TRAINING F/SP
 This activity course is primarily concerned with the development of muscular strength and the concurrent reduction of total body fat through a safe, personalized program of weight training. In addition to discussion on proper form and technique, the course considers the latest research findings on current topics such as steroid ingestion and protein supplementation.

PE106 (1)
AEROBIC DANCE F/SP
 This course offers fundamental instruction in exercise and physical fitness via dance, with emphasis on regular, continuing and enjoyable participation. May be repeated for credit.



2004-2005

PE111 (1)
BEGINNING TENNIS F/SP
 This course introduces the basic aspects of the game of tennis including grips, forehand and backhand ground strokes, forehand and backhand volley, overhead and service. Scoring, etiquette, and the rules used in singles play are also covered.

PE121 (1)
VOLLEYBALL SP
 In this class dealing with the skills and fundamentals of volleyball, students are given the opportunity of developing the proper skills and techniques associated with volleyball and to participate in competitive games.

PE122 (1)
BASKETBALL F
 Students are introduced to the basic skills, rules and regulations used in the sport of basketball. Various types of offensive and defensive formations are explained and demonstrated during class. Proper techniques of warming-up, conditioning and nutrition are also covered. (The last four weeks of class consist of competitive games, i.e., five-on-five and two-on-two, where the students are able to apply the skills and techniques which they have learned in class.)

PE131 (1)
BEGINNING SWIMMING F/SP
 This course is an introduction to swimming through instruction and development of basic swimming strokes and personal water safety skills for activities in or near the water. Opportunity is provided to complete the requirements of the Community Water Safety course and Level III or IV of the Learn-To-Swim Program of the American Red Cross.

PE132 (1)
INTERMEDIATE SWIMMING F/SP
 This course offers instruction and development in five basic swimming strokes, diving and appropriate water safety skills for personal safety and for assisting in a water emergency. Opportunity is provided to complete the requirements of the Community Water Safety course and Level IV or V of the Learn-To-Swim Program of the American Red Cross. Prerequisite: Ability to jump into deep water, level off, swim the front crawl stroke for 15 meters plus demonstrate any back stroke for 15 meters.

PE142 (1)
AIKIDO F
 This course covers rules, etiquette, basic roll, simple holds and breaking of such holds, and offers special conditioning exercises.

PE143 (1)
TAE KWON DO SP
 Tae Kwon Do, a Korean martial art, means roughly hand/foot art and is somewhat analogous to Japanese Karate. It contains an equal balance of philosophical, mental, and physical elements.

PE144a-b (1-1)
FENCING a/b - F
 (a) This course is designed to acquaint the student with the art of fencing, to develop a knowledge of the sport, and to

develop some of the basic skills of fencing. (b) Emphasis is placed upon improving basic skills and fundamentals of fencing.

PE145 (1)
BEGINNING HATHA YOGA SP
 This course introduces the physical practices of yoga. Students are taught a series of stretching and breathing exercises designed to increase flexibility, agility and balance. The exercises also promote deep relaxation and help relieve tension and anxiety. Instruction is given in a manner that allows students at different levels of physical fitness to develop at their own pace.

PE151 (2)
DANCE TECHNIQUE I (As resources permit)
 This course provides an introduction to contemporary concert dance technique. Class sessions focus on development of dance technique through exploration of basic movements, vocabulary, combinations, and composition. Emphasis is placed on development of body placement, rhythmic understanding, and movement concepts. Additionally, this course includes an introduction to historical and contemporary personalities responsible for the development of concert dance. May be repeated for credit.

PE156 (1)
MICRONESIAN AND POLYNESIAN DANCE (As resources permit)
 This course is a study of the dances and chants of Micronesia and Polynesia through observation, participation and investigation of the cultural and aesthetic context of dance and chants within the various cultures. Students have the opportunity to observe and feel the differences and similarities in movement style and preferences that emerged within the cultures of Micronesia and Polynesia that reflect the history and contact of these populations with each other and with outside cultures.

PE200 (3)
HEALTH AND WELLNESS F/SP
 Health and Wellness is designed to introduce students to the concepts of physical fitness and wellness and the lifetime benefits provided through participation in an individualized program. Its lecture component provides an in-depth understanding of the hows and whys of health fitness as well as information most useful in helping students make healthful adjustments to their current lifestyles. The course also offers participation in an individualized exercise program with a choice of several different activities. Pre and post testing are done to determine improvement in the areas of cardiovascular fitness, muscular strength, flexibility, and body composition. Prerequisite: Completion of EN110 at "C" or above.

PE201 (3)
INTRODUCTION TO HEALTH, PHYSICAL EDUCATION AND RECREATION F
 This course provides students a broad overview of the discipline of Physical Education and traces the



chronological development of current philosophies and the evolution of existing sub-disciplines. Of major concern is the application of these philosophies to local settings. Prerequisite: Completion of EN110 at "C" or above.

**PE202 (2) F/SP
FIRST AID AND CPR**

This course offers students the opportunity to develop knowledge and skills in preventing and caring for emergencies. This course also provides guidelines for making appropriate lifestyle choices which reduce likelihood of cardiac and drug-related emergencies. The course follows the American Red Cross Responding to Emergencies materials. Opportunity is provided for ARC certification in Adult, Child and Infant CPR as well as First Aid.

**PE210 (2) SP
RACQUET SPORTS**

This is a professional preparation course providing instruction in a variety of racquet sports that may include tennis, badminton, racquetball, ping-pong and pickleball. Singles and doubles strategies and rules are addressed as well as analysis of skill components and teaching strategies for different age groups and skill levels. Students learn through lectures, demonstrations, skill drills and game play. This course meets twice a week for one hour and 50 minutes per class period. Prerequisite: Consent of instructor required.

**PE220 (3) F
TEAM SPORTS**

This is a professional preparation course providing instruction in a variety of team sports that may include volleyball, basketball, soccer, and softball. Strategies and rules are addressed as well as analysis of skill components and teaching strategies for different age groups and skill levels. Students learn through lectures, demonstrations, skill drills and game play. Course meets twice a week for one hour and 50 minutes per class period.

**PE231 (2) F/SP
SCUBA**

Scuba is an initial course for those interested in developing skills needed to safely explore the aquatic environment surrounding Guam and Micronesia. The course emphasizes scuba safety by developing underwater skills and knowledge that upon mastery qualifies the student for PADI Open-Water and Advanced Open-Water certification. Those enrolling in this course must demonstrate good health, good fitness level, and a timed 300-yard continuous ocean swim followed by treading water for 10 minutes (no snorkel or fins).

**PE249 (2) F
FUNDAMENTAL MOVEMENT AND GYMNASTICS**

This course provides an exploration of movement fundamentals that underlay games, sports, gymnastics and dance based on the system of Rudolph Laban. It includes attention to development of flexibility, endurance, stretch and strength through exploration of body articulations,

body parts, range of motion, relationships, movement quality and spatial, energy and time usage.

**PE250 (3) SU
INTRODUCTION TO WORLD DANCE**

This course is an exploration of dance throughout the world with a particular emphasis on dance within the Pacific Rim and Southeast Asia. This course explores dance as a living and evolving art form through video viewing, lectures and movement experiences. Prerequisite: EN110

**PE257 (2) SP
CREATIVE MOVEMENT**

Creative Movement is the study of the body in motion. Twice a week sessions involve exploration of the body's use of time, space, energy and the relationship of various moving body parts to each other, to objects in space and to other moving bodies. Students explore and develop their own potentials as expressive movers. Class meets for 1 hour and 50 minutes. Prerequisite: Consent of instructor required.

**PE/RC301 (3) F/SP/SU
RECREATIONAL ACTIVITIES AND NEW GAME**

This course is an exploration of New Games, Project Adventure, and a wide variety of activities appropriate for use in any recreational setting. Emphasis is placed on the acquisition of activity skills through experiential learning. Prerequisite: EN111.

**PE/RC303 (3) SP
OUTDOOR ADVENTURE RECREATION**

This course utilizes outdoor adventure experiences (rappelling, rock climbing, rope course, hiking and camping) to promote self-discovery by providing opportunities for risk taking and moving beyond self-perceived limits. Prerequisite: PE/RC301 with letter grade of "C" or above.

**PE/RC304 (4) SP/SU
TECHNIQUES AND METHODS OF RECREATIONAL LEADERSHIP**

This course is a study of effective leadership methods and techniques which are used to motivate the participant and lead individual and group activities in a variety of recreational settings. Project Adventure initiatives and New Games are examined in detail. In addition to PE/RC304 contact time, students must attend PE/RC301 class sessions, where they serve as game and initiative leaders for small and large groups. Prerequisite: PE/RC301 or consent of instructor.

**PE322 (3) F
KINESIOLOGY**

Kinesiology is the study of the human body from the viewpoint of the physical sciences. It is an essential part of the educational experience of students of physical education, dance, sport, and physical medicine. The function of the course is to contribute not only to



successful participation in various physical activities, but also to the improvement of the human structure through the intelligent selection of activities and the efficient use of the body. Prerequisites: Grade of C or better in EN111, BI124-124L, and BI125-125L.

PE324 (3)
PHYSIOLOGICAL BASIS OF PHYSICAL EDUCATION AND ATHLETICS SP

This course is designed to assist potential teachers and others involved in activity programs to be safely effective in the gymnasium and on the athletic playing field. Study focuses on how the body, from a functional standpoint, responds and adjusts to exercise. Both acute and prolonged (chronic) exercise, as used in exercise training, are considered. Prerequisites: Grade of C or better in EN111, BI124-124L, BI125-125L, BI125-125L or consent of instructor required.

PE325 (4)
MANAGING AND COACHING YOUTH SPORTS SP

This course is designed to teach students how to coach young athletes and manage youth sports. Emphasis is placed on theoretical aspects of coaching, sport pedagogy, leadership, and organization and administration, physiology, nutrition and risk management. A practicum experience involving assistant coaching in a youth sport is included within the course. Prerequisite: PE220 or consent of instructor.

PE331 (3)
WATER SAFETY INSTRUCTORS TRAINING AND ADVANCED SWIMMING F/Odd Years

This course provides instruction and development of nine recreational and competitive swimming strokes, diving and appropriate water safety skills for assisting in a water emergency, and methods and materials for teaching swimming courses in schools and recreation programs. Program materials developed by the Aquatics Council of the American Alliance for Health, Physical Education, Recreation and Dance and American Red Cross are used and opportunity provided to become certified as a Water Safety Instructor or Water Safety Aide. Class meets twice weekly for 2 and 1/2 hour per session. Prerequisites: Student must demonstrate in good form each of five basic strokes (elementary back stroke, crawl, back crawl, side stroke, and breast stroke) for a distance of 100 yards each; perform a standing front dive, swim underwater for a distance of 15 feet, surface dive and retrieve a 20 lb. object off the bottom in deep water; swim continuously for 10 minutes; tread water for 5 minutes; demonstrate survival float and stroke for 5 minutes. Additionally, students must present current ARC certification in First Aid and CPR prior to course completion. Opportunity to complete this requirement is provided through additional workshop sessions.

PE350 (3)
TEST AND MEASUREMENT IN PHYSICAL EDUCATION SP

Students are taught how to administer various tests designed to measure improvement in physical education in terms of health and physical services. The three areas of concern are current trends in health and physical education, the specific qualities to be measured, and the explanation of administrative procedures in the practical use of tests. Also covered is the careful use of tests to accurately examine the achievement of educational objectives.

PE352 (3)
METHODS OF TEACHING HEALTH, PHYSICAL EDUCATION AND DANCE: ELEMENTARY F

This course focuses in depth on materials appropriate for inclusion in the elementary HPERD program and the relationship of materials to methods and student needs. It also prepares teachers to develop, present and adapt programs in health, dance and physical education in order to meet the needs of all students including those with disabilities or health-related limitations. Attention is given to using knowledge concerning motor development and movement analysis to support development and implementation of developmentally appropriate sequential lessons and assessment strategies that address students with a variety of learning and physical needs. Facilities, equipment and safety are addressed. Prerequisites: PE/RC301, PE156, PE257, PE249 and ED300.

PE353 (3)
METHODS OF TEACHING HEALTH, PHYSICAL EDUCATION AND DANCE: SECONDARY SP

This course prepares the health, dance or physical educator to develop and present physical education programs that meet the needs of all students in the secondary school setting including those with disabilities or health-related limitations. Attention is given to using knowledge concerning motor development and movement analysis to support development of sequential lessons and implementation of teaching and assessment strategies that are appropriate to students with a variety of learning and physical needs. Facilities, equipment and safety are addressed. Prerequisites: PE/RC301, PE156, PE257, PE249, PE210, PE220, PE131 or PE132, and ED300 or consent of instructor.

PE422/G (3)
MOTOR DEVELOPMENT, LEARNING AND PERFORMANCE F/Even Years

This course focuses upon motor development and learning affecting movement performance from birth through adulthood. The use and value of four strategies designed to assist students become more efficient movers are emphasized: Modeling, movement analysis, mental imagery and mental practice. Prerequisites: PY101 and the sequence BI124-124L, BI125-125L, and PE322.



PE450 (3)
**RESEARCH AND EVALUATION
 IN EXERCISE SCIENCE, HEALTH
 FITNESS AND SPORT** SP/Even Years
 This course presents basic and applied research principles and methodologies as well as their application to the testing and evaluation of physical performance and associated behavior in exercise science, wellness, physical education, and sport. Prerequisite: EN111, MA151, PE322, PE324, PE350 and PE422 with "C" or better or consent of instructor.

PE454 /G (3)
**ADAPTED AND DEVELOPMENTAL
 PHYSICAL EDUCATION,
 RECREATION AND DANCE** SP/Even Years
 This course emphasizes design and implementation of physical education, recreation and dance instruction that meets the developmental characteristics and special needs of children, youth, and adults including those with disabilities or health related impairments. Particular attention is paid to adaptations to instruction, equipment, and facilities to accommodate and individualize PE instruction for students with disabilities in schools and participants in community settings. Additional attention is paid to assessing, planning and implementing adapted and developmental intervention programs to meet the very special needs of infants, toddlers, and pre-school children with identified developmental delays or disabilities. Prerequisites: The sequence BI124-124L, BI125-125L, and PE352 or PE353, or consent of instructor.

PE470 (3)
**DEVELOPING CURRICULUM IN
 HEALTH, PHYSICAL
 EDUCATION AND DANCE** SP/Odd Years
 This course prepares teachers of health, physical education and dance to design sequential programs that meet the needs of all students including those with special learning needs related to disabilities, temporary health impairments or cultural differences. A variety of philosophical frames upon which curricula can be designed are examined. Model curricula and guidelines are examined. Prerequisites: PE322, PE350, PE352 and PE353.

PE492 (3-6)
**PRACTICUM IN STUDENT
 TEACHING HPERD:
 ELEMENTARY SCHOOL** F/SP
 This course is the first in a series of two capstone Practica for those interested in teaching Physical Education. This Practicum includes opportunity for observing, small group instructing, and assisting with as well as teaching of large groups within the elementary school PE setting. Consistent observation, counseling and evaluation are provided by the HPERD faculty mentor throughout the practicum. Individual and group conferences/seminars are required. General Prerequisites include overall GPA of 2.00 with at least a 2.75 GPA in teaching area, senior standing (90 semester hours or more), completion of application by announced deadline, completion of all related area requirements and all of the following core professional preparation courses with a grade of "C" or

better: PE200, 201, 210, 220, 249, 257, 301, 322, 325, 352, and demonstrated basic swimming skills to ARC Level 4. Students must hold valid American Red Cross certification in Community CPR and First Aid prior to course enrollment. One of the following must be completed or enrolled in concurrently with PE 492: PE422, PE454 or PE470.

PE492 (3-9)
**PRACTICUM IN STUDENT
 TEACHING HPERD: SECONDARY** F/SP
 This course is the second in a series of two capstone Practica for those interested in teaching Physical Education. This Practicum includes opportunity for observation, small group instructing, and assisting with and teaching of large groups within the secondary school PE setting. The student is assigned to a cooperating teacher in an appropriate PE setting. Regular observation, counseling and evaluation are provided by the HPERD faculty supervisor. Individual and group conference/seminars are required. General Prerequisites include overall GPA of 2.00 with at least a 2.75 GPA in teaching area, senior standing (90 semester hours or more), completion of application by announced deadline, completion of all core professional and related areas requirements and methods course including PE352, PE353, PE422, completion of at least 3 credits of PE492, Practicum in Student Teaching HPERD: Elementary, and PE470 and PE454 (one of which may be taken concurrently). Students must hold valid American Red Cross certification in Community CPR and first Aid prior to course enrollment.

PE498 (6)
**INTERNSHIP IN EXERCISE
 SCIENCE AND WELLNESS** F/SP
 The Practicum is a supervised internship or field placement in the area of physical education which is designed to provide opportunities for experiential learning at an advanced level. Students pursue professional assignments (minimum of 20 hours per week) with an agency or organization which provides services related to the students preparation in physical education. Prerequisite/Corequisite: Senior standing and PE450

RECREATION (RC)

RC202 (2)
**INTRODUCTION TO
 OFFICIATING TECHNIQUES** F/Even Years
 This is an introductory course designed to train students in the psychology of sports officiating and the mechanics and court positioning necessary for refereeing basketball.

RC203 (2)
**AQUATIC RECREATIONAL
 ACTIVITIES** F/Odd Years
 This course introduces students to board sailing, kayaking, reef walking, snorkeling, and scuba. Prerequisite: Swim continuously 100 yards in ocean without snorkel or fins.



**RC301 (3)
RECREATIONAL ACTIVITIES
AND NEW GAMES F/SP/SU**

This course is an exploration of New Games, Project Adventure, and a wide variety of activities appropriate for use in any recreational setting. Emphasis is placed on the acquisition of activity skills through experiential learning. Prerequisite: EN111.

**RC303 (3)
OUTDOOR ADVENTURE
RECREATION SP**

This course utilizes outdoor adventure experiences (rappelling, rock climbing, rope course, hiking and camping) to promote self discovery by providing opportunities for risk taking and moving beyond self-perceived limits. Prerequisite: PE/RC301 with letter grade of "C" or above.

**RC304 (4)
TECHNIQUES AND METHODS OF
RECREATIONAL LEADERSHIP SP/SU**

This course is a study of effective leadership methods and techniques which are used to motivate the participant and lead individual and group activities in a variety of recreational settings. Project Adventure initiatives and New Games are examined in detail. In addition to PE/RC304 contact time, students must attend PE/RC301 class sessions, where they serve as game and initiative leaders for small and large groups. Prerequisite: PE/RC301 or consent of instructor.

**RC305 (4)
PROGRAM PLANNING &
PROMOTION FOR RECREATION
& LEISURE MANAGEMENT F**

This course involves planning recreation and leisure programs with emphasis on scheduling, tournament design, budgeting, financing, revenue generation, risk management, promotion, marketing, merchandising, evaluation and conflict resolution. A practicum experience assisting an assigned professional recreator in programming a recreational event(s) is included. Prerequisite: RC301 or consent of instructor.

**RC325 (4)
MANAGING AND COACHING
YOUTH SPORTS SP**

This course is designed to teach students how to coach young athletes and manage youth sports. Emphasis is placed on theoretical aspects of coaching, sport pedagogy, leadership, and organization and administration, physiology, nutrition and risk management. A practicum experience involving assistant coaching in a youth sport is included within the course. Prerequisite: PE220 or consent of instructor.

**RC392 (4)
FIELD EXPERIENCE IN
RECREATION SU**

This is a ten-week supervised practicum in a professional setting (usually taken during the summer semester term preceding the senior year). It consists of a full-time work experience in a public, private or commercial recreation

setting with experience in all areas and activities pertinent to the assigned agency. Prerequisite: RC301 and RC305 or consent of instructor.

**RC402 (3)
RECREATION FACILITY
DESIGN AND OPERATION SP**

This course examines the basic considerations in the planning, design, construction, maintenance and operation of recreation areas, facilities and buildings including the analysis and evaluation of the programs and services of selected island recreation facilities. Prerequisite: RC305 or consent of instructor.

**RC403 (3)
TOURNAMENT DESIGN
AND ADMINISTRATION F**

This course focuses on effective administrative techniques and tournament design including single and double elimination drawsheets, round-robin tournaments and handicapping methods. Prerequisite: RC305 or consent of instructor.

**RC491 (3)
RECREATION SEMINAR SP**

The seminar is to be taken during the semester that the student is enrolled in RC498 Recreation Internship. The Seminar meets daily during the first two weeks of the semester to prepare for internship and weekly during the twelve-week internship experience to discuss and resolve any problems, turn in assignments and review progress on the internship project. Prerequisites: RC202, RC203, RC301, RC303, RC304, RC305, RC325, RC392, RC402, RC403.

**RC498 (9)
RECREATION & LEISURE
MANAGEMENT INTERNSHIP SP**

This course involves a twelve-week full-time supervised internship experience in recreation management at a cooperative recreation or leisure management agency. Prerequisites: RC202, RC203, RC301, RC304, RC305, RC325, RC392, RC402, RC403. Overall GPA of 2.00 with at least a 3.0 GPA in all the required recreation courses; senior standing (90 semester hours or more); application completed by announced deadline.

SOCIAL WORK (SW)

**SW110 (3)
INTRODUCTION TO COMMUNITY
SERVICES ON GUAM F/SP**

This is a course designed to familiarize the student with services available in the local community to meet human needs and to help with social problems. Emphasis is on the development of knowledge from the perspective of a consumer and of skills necessary to locate, gain access to and effectively utilize such services. Open to all students, including those on restricted status.



SW201 (3)
SOCIAL WELFARE: A WORLD VIEW F/SP
 This introductory course examines social welfare and social work from an international and comparative perspective with a focus on the importance of cultural and value systems on a society's allocation of resources, on the development of informal and formal systems of care, and on the evolving mission, roles and functions of social work.

SW250 (3)
HUMAN BEHAVIOR AND THE SOCIAL ENVIRONMENT F
 This course deals with the impact of the social environment on the development of the individual throughout the entire life course, from birth to death, including physical, emotional and intellectual changes, with an emphasis on Micronesian cultural influences and values. Pre- or Corequisite: BI110 Human Biology.

SW301 (3)
GENERALIST SOCIAL WORK PRACTICE METHODS I F
 This is first in a series of four social work practice methods courses. Initially, the course offers a brief overview of theories underlying generalist social work with individuals, couples, families, groups, organizations, and communities. Subsequently the course emphasizes basic concepts, principles, and assumptions in working with individuals. These theoretical concepts are then applied to individual case studies, and students learn generalist social work skills through dynamic role-plays. Prerequisites: SW201 Introduction to Social Work or permission of instructor. Corequisite: SW385a Orientation to Field Instruction.

SW302 (3)
GENERALIST SOCIAL WORK PRACTICE METHODS II SP
 This is the second in a series of four social work practice methods courses. It offers theories underlying generalist social work practice and emphasizes skills development for working with organization and communities. These generalist social work skills pertain to the analysis of organizing with multiple change agents towards positive social development. Prerequisites: SW301 Generalist Social Work Practice Methods I or permission of instructor.

SW313 (3)
RESEARCH METHODS FOR HEALTH AND SOCIAL SERVICES SP
 This course offers an overview of research methods and their application in health and social service systems. Prerequisite: MA151.

SW344/AN/NU/SO (3)
AGING: MYTH & REALITIES F
 This course explores the major issues and concepts pertinent to gerontology, the study of the aging process. The prevailing theories of the social/biological aging process, and the economics, physical and psychological problems

that might arise in late life are presented, and students learn how these factors impinge on the well-being of the older person and the social structure of a community. Aging as it occurs in different societies and throughout history are discussed. Social myths and stereotypes are explored. An overview of existing aging policies and special programs for the older population is included, as is a section on dying, death and grieving.

SW345 (3)
SOCIAL JUSTICE F
 This course examines the dynamics and consequences of social and economic injustice, including various forms of human oppression and discrimination. Students gain skills to promote social change and to implement interventions that advance individual and collective social and economic justice and combat the causes and effects of institutionalized form of oppression.

SW385 (3)
FIELD INSTRUCTION I SP
 Each student collaborates with her/his assigned field instructor to develop and carry out an individual learning contract for beginning generalist practice, with an emphasis on direct practice with communities, to be completed through 165 field contact hours and 15 in-class seminar hours. Co requisite: SW302 Generalist Social Work Practice Methods II.

SW400 (3)
FIELDS OF SOCIAL WORK PRACTICE F/SP
 Each semester, this course explores the role of social work in a different field of practice such as, but not limited to, children and family services, mental health, disabilities, substance abuse, medical social work, school social work, and services to the elderly. With different subject matter, this course may be taken more than once for credit.

SW403 (3)
GENERALIST SOCIAL WORK PRACTICE METHODS III F
 This is the third in a series of four social work practice methods courses. It offers theories underlying generalist social work practice and has a strong focus on skills development for working with a variety of groups in diverse settings. These generalist social work skills pertain in particular to group formation, group participation, group leadership, and group termination. Prerequisite: SW302 Generalist Social Work Practice Methods II or permission of instructor. Corequisite: SW485a Field Instruction II.

SW404 (3)
GENERALIST SOCIAL WORK PRACTICE METHODS IV SP
 This is the fourth in a series of four social work practice methods courses. It offers theories underlying generalist social work practice and emphasizes skills development for working with families, couples and individuals. A broad range of assumptions, concepts, and principles are examined and applied in the development of generalist social work skills which are required to work effectively with families, couples, and individuals of diverse ethnic



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and cultural backgrounds. Prerequisites: SW403 Generalist Social Work Practice Methods III or permission of instructor. Co requisite: SW485b Field Instruction II.

SW406 (3)
SOCIAL POLICY SP
This course focuses on the analysis of current social policy within the context of historical and contemporary factors that shape policy in U.S. territories. Attention is given to the political and organizational processes used to influence policy, the process of policy formulation, frameworks for analysis, and skills needed for policy practice.

SW410 (3)
SOCIAL WELFARE AND SOCIAL DEVELOPMENT IN MICRONESIA F
This course considers the history of traditional and contemporary approaches to social welfare and social development in Guam and the region.

SW450 (3)
CASE MANAGEMENT F/Odd Years
This is a course that studies the practice of case management. This course includes a view of various activities that are considered case management in the private and public sector and an explication of the principles of case management. It focuses on specific populations in need of case management and offers students an opportunity to acquaint themselves with case management services on Guam. Prerequisites: SW201 Social Welfare: A World View or permission of instructor.

SW480 (3)
FAMILY VIOLENCE S/Odd Years
This course examines family violence and family resilience in Guam and the region from a cross-cultural, gender, and interdisciplinary practice perspective. Students learn about issues of family violence from the viewpoints of victims, member of their extended family, perpetrators, and those who intervene drawing from actual cases, practice experiences, and current data, information and research.

SW485a (3)
FIELD INSTRUCTION II F
Each student collaborates with her/his assigned field instructor to develop and carry out an individual learning contract for beginning generalist practice, with an emphasis on direct practice with groups, communities or organizations, through 165 field contact hours and 15 in-class seminar hours. It is restricted to BSW students. Prerequisite: SW385.

SW485b (3)
FIELD INSTRUCTION II SP
Each student collaborates with her/his assigned field instructor for advanced generalist practice, to include both micro- and macro-practice, through 165 field contact hours and 15 in-class seminar hours. It is restricted to BSW students. Prerequisite: SW485a

LEARNING RESOURCES (LR)

LIBRARY SCIENCE (LS)

LS310 (3)
CATALOGING AND CLASSIFICATION OF SCHOOL LIBRARY MATERIALS F/Even Years
This course introduces the purpose, theory and principles of cataloging and classification using Dewey Decimal Classification and Sears Subject Headings. It includes construction of a main catalog for the school library, including audiovisual materials and processing materials from acquisition to circulation.

LS311 (3)
BUILDING SCHOOL LIBRARY COLLECTIONS SP/Even Years
This course covers intellectual, administrative, and practical aspects of building, maintaining and evaluating school library collections with particular reference to Guam and the Western Pacific. Topics include the writing and implementation of collection policies, community analysis and the needs of library users, strategies of selection and evaluation, analysis and evaluation of current reviewing media, school library standards, censorship, acquisitions procedures and management, library cooperation, copyright, contemporary publishing, and use of computers in acquisitions.

LS312 (3)
SCHOOL LIBRARY/MEDIA ADMINISTRATION SP/Odd Years
This is an introduction to school library media center philosophy, organization, administration and the role of the center in the instructional program. It is a study of the routines, methods, and records necessary for the daily operation and supervision of the center. The course examines the role of the librarian and the principal-teacher-student relationship.

LS314 (3)
SCHOOL LIBRARY METHODS: TEACHING AND LEARNING IN THE SCHOOL LIBRARY F/Odd Years
This course covers objectives, methods, philosophy and role of the school library media center in supporting curriculum and instruction. It introduces techniques to assist teachers in selecting and utilizing appropriate materials for individual, small group, and large group instruction. It covers development of library skills instruction and literature appreciation programs.

LS315 (3)
REFERENCE MATERIALS FOR SCHOOL LIBRARIES SP/Even Years
This course is a survey of standard reference sources suitable for elementary and secondary schools. It provides practice in evaluation, selection and use of reference materials applicable to school libraries, and examines the role of the school library as the center of information.



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LS/ED319 (3)
CHILDREN'S LITERATURE SP
This course emphasizes the reading and examination of all types of printed and audio-visual materials, a study of the history and development of children's literature, its value to the communication process, and the criteria for selection and utilization of books and closely related materials suited to the needs and tastes of elementary school children including exceptional children.

LS320 (3)
YOUNG ADULT LITERATURE SP/Odd Years
This is a survey of books and audiovisual materials suitable for secondary school students with emphasis on current interests and materials. It is an introduction to basic aids for selection, as well as practice in techniques of reading guidance and promotional programs such as book talks, booklists, and film programs.

LS/ED452 (3)
COMPUTERS IN EDUCATION F
The course is designed to teach preservice and inservice teachers about microcomputers in education. It provides practical experience with computers, and aids students in learning the various types of software (applications, utilities, CAI/CMI) and their school and classroom uses. LOGO is taught. Issues involved in computer use in education are studied. No previous computer experience is necessary.

LS453 (3)
AUDIOVISUAL MATERIALS FOR SCHOOL LIBRARIES F/Even Years
This course introduces the development and organization of audiovisual media collections in school libraries. It emphasizes policy development, evaluation, selection and use of audiovisual materials, cataloging, shelving, circulation and preservation of materials. Beginning 1994
Prerequisites: ED451 and LS310 or consent of instructor.

**ENROLLMENT MANAGEMENT AND
STUDENT SERVICES (EMSS)
STUDENT COUNSELING DEPARTMENT**

INTERDISCIPLINARY COURSES(IS)

The following courses are designed to improve the student's skills as a university student. They are usually taught by a faculty member who is not assigned to a college. They can be used for credit towards graduation.

ID170 (1)
INTRODUCTION TO LIBRARY RESOURCES F/SP
This course is designed to provide a basic introduction to library and information resources and research methodology. Instruction in the use of the online public catalog, Internet, CD-ROM information tools, periodical indexes, reference materials and in the preparation of bibliographies are emphasized.

ID180 (1)
COLLEGE SUCCESS SEMINAR F/SP
Through a series of discussions and readings, this course is designed to provide students with a fuller understanding and appreciation of higher education in the context of a diverse and multicultural campus, as well as a richer awareness of themselves as individuals and contributors to society. ID180 strongly emphasizes communication among instructor and students, as this will help foster the uniqueness of each individual, enhancing self-worth, dignity, and the potential for self-growth. Special consideration is given to decision-making, time-management, and studying techniques, as well as exploring the complexities of establishing effective relationships. Thinking clearly and choosing wisely are ultimate goals to be reached in this course, as these qualities will promote responsibility, independence, and self-understanding.



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MPA Program

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Individual Degree Plan

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Masters of Arts in Counseling

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2004-2005

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