

MINUTES
Session 7
Of the
18th Faculty Senate of the University of Guam
31 January 2019 at 2:00–3:45 PM
Jesus & Eugenia Leon Guerrero Building, SBPA Rm. 262

Members Present: M. Cruz, C. Garcia, C. Sanguenza, W. Xiao, V. Yamashita, N. Habana, K. Lofdahl, L. Natividad, Y. Inoue-Smith, J. Rivera, L. Spears, R. San Nicolas, J. McConnell, M. Clement,

Members Absent: J. Rouse, K. Ho

Parliamentarian: *Protem* C. Garcia
 Guests: D. Leon Guerrero, T. McVey

Review Committee Represented:
 Undergraduate Review Committee: S. Bells
 Graduate Review Committee: A. Ames
 General Education Review Committee: D. Farrer.

I. OPENING ITEMS

- A. Call to Order: 2:00 pm
- B. Approve minutes of previous session: FS18, Session 6, 6 December 2018. Approved as distributed
- C. Review agenda

II. REPORTS.

- A. Standing Committee Reports (~5 min. each)
 1. Executive Committee – Log no. 6094
 2. Institutional Excellence – Log no. 6098
 3. Faculty Excellence – Log no. 6099
 4. Evaluations – Log no. 6100
 5. University Budget & Planning – Log no. 6106
- B. Review Committee Reports (~5 min. each)
 1. Undergraduate Curricula – Log no. 6101
 2. Graduate Curricula – Log no. 6107
 3. General Education – Log no. 6102
- C. Special Committees (5 min. each)
 1. RCUOG –Log no. 6103
- D. SVP/ASA Report (10 min.) – Log no. 6104
- E. AVP Report (5 min.) – Log no. 6105
- F. Parliamentarian's Report (5 min.) – no report

III. ACTIONS

Under Article VIII, Senate Bylaws:

Endorsement certifies an item that has independent standing

1. has been well researched and critically examined
2. is complete and of high quality

3. is compatible with the broad inter-collegiate interests of the university, as seen by the Faculty
4. has been prepared with due respect to the University's rules and procedures
5. has been produced with the Faculty playing its appropriate role in the development process

Approval denotes official consent for an action or step for which the Senate has sole authority.

Adoption implies acceptance as the Senate's own.

Scheduled Action.

1. UG Program Review: Chemistry. Log No. 5697. Reviewed by UCRC (S. Bells, Chair). Contact person M. Vuki (vukim@triton.uog.edu). *Distributed to UCRC on 31 May 2017.*

Background: The request is to endorse the UCRC's recommendation on the program review for the UG Program Review: Chemistry.

Review Process: The request has received the following endorsements: from the Program on 26 April 2017, the Division Chair on 1 May 2017, the CNAS AAC on 9 May 2017, and the CNAS Dean on 11 May 2017.

MOTION: To endorse the UCRC's recommendation on the UG Program Review: Chemistry as contained in attachment 1.

DISCUSSION: 10 minutes.

ACTION SOUGHT: Senate endorsement.

INTRODUCED BY: W. Xiao **SECOND:** Y. Inoue-Smith

ACTION TAKEN: Y= 14 (unanimous)

2. Academic Policies and Regulations: Revision to Academic Advisement and Declaration of Major Policy. Log No. 6041. Reviewed by UCRC (S. Bells). Contact person K. Moots (kmoots@triton.uog.edu). *Distributed to UCRC on 17 October 2018.*

Background: This request is to change the Academic Advisement and Declaration of Major policy so that students must declare their majors by the beginning of their sophomore year (30 credits). For students transferring to UOG with more than 30 credits will have to declare their major before their second semester at UOG. This change will improve graduation rates through earlier declaration of majors and advisement.

Review Process: The request has received the following endorsements: from the CNAS AAC Chair and CNAS Dean on 12 October 2018.

MOTION: To endorse the UCRC's recommendation on the Revision to Academic Advisement and Declaration of Major Policy as contained in attachment 2.

DISCUSSION: 10 minutes.

ACTION SOUGHT: Senate endorsement.

INTRODUCED BY: C. Garcia **SECOND:** J. McConnell

ACTION TAKEN: Y= 13 N = 1. Motion carried.

IV. DISTRIBUTED FOR PRESENTATION

- A. Regular Presentation and Discussion.

1. Graduate Program Review: Masters of Public Administration. Log No. 5914. Reviewed by GCRC (A. Ames, Chair). Contact person J. Rivera (jrivera@triton.uog.edu). *Distributed to GCRC on 18 April 2018.*
https://drive.google.com/open?id=1d4xKpP8UWl8qYjFC2_Y7Sok1auRXr7MY

November 2018 PRT Report. Log No. 6089

<https://drive.google.com/file/d/1LbQjZpifUpzQHB-EzJ0ioVYI0y73y4h/view?usp=sharing>

Background: The request is to endorse the GCRC's recommendation on the program review for the Graduate Program Review: Masters of Public Administration. The Program's self-study covers the period AY2011-2012 to AY2015-2016. The report highlights the work of the program and addresses the recommendations from the previous self-study period. The report from the external review is also included in the report.

Review Process: The request has received the following endorsements: from the Program on 26 March 2018, the SBPA AAC on 4 April 2018, and the SBPA Dean on 4 April 2018.

2. Proposed Amendment to Bylaws: Add a Program Review Subcommittee to the UCRC. Log No. 6095. Reviewed by SEC. Contact person M. Cruz (mtfcruz@triton.uog.edu). *Distributed on 29 January 2019.*
<https://drive.google.com/file/d/17H38arZAZIP-GchVCnIZmzUwEvrHooQK/view?usp=sharing>

Background: The request is to add a Program Review Subcommittee as an instrument of the UCRC. The subcommittee's sole purpose is to review program self-studies in order to ensure a thorough and more efficient process. The subcommittee will submit their report to the UCRC Chair who will then report to the Senate. Members of the committee will be elected in the same manner as members of the UCRC.

Review Process: The request has received the following endorsements: from the SEC on 24 January 2019.

3. Proposed Amendment to Bylaws: Update Senate Apportionment. Log No. 6096. Reviewed by SEC. Contact person M. Cruz (mtfcruz@triton.uog.edu). *Distributed on 29 January 2019.*
<https://drive.google.com/file/d/1CskTqmxqz4TEv4LaPi6KQRm0W5EPMb/view?usp=sharing>

Background: The request is to revise the existing seat apportionment. The request will remove the small unit labeled "Learning Resources and Counseling" and replace it with "School of Engineering and Library Resources." This change reflects changes that have been made to the University colleges, schools, and units.

Review Process: The request has received the following endorsements: from the SEC on 24 January 2019.

4. Academic Policies and Regulations: Revision to Academic Letter Grades and Grade Point Averages. Log No. 6097. Reviewed by SEC. Contact person W. Xiao (xiaow@triton.uog.edu). *Distributed to SEC on 26 January 2019.*
<https://drive.google.com/file/d/1StSWLkURd72v2UuG1LnGrqM3yOuM0NEf/view?usp=sharing>

Background: The request is to revise the existing +/- grading system. The revisions include new definitions and descriptions for each letter grade, a revised grade point value, and the removal of C-, D+ and D- from the grade system. The revision also ensures the consistent application of the grading system across all units.

Review Process: The request has received the following endorsements: from the SCIE on 26 January 2019.

5. Academic Policies and Regulations: Undergraduate Certificate Policy. Log No. 6025a. Reviewed by UCRC (S. Bells) Contact person J. Sellmann (jsellmann@triton.uog.edu). *Distributed to UCRC on 08 October 2018.*
https://drive.google.com/file/d/1q6yrT1PQzAY5y-DJoH9vA6IF_KMLRt/view?usp=sharing

Background: The request is to institutionalize the awarding of academic certificates, which is currently handled by respective colleges and schools, to the University, so that types of credentials can be reflected on transcripts.

Review Process: The request has received the following endorsements: from CLASS AAC on 5 October 2018 and the CLASS Dean on 5 October 2018.

B. Immediate action requested by the originator.

- None

V. IN COMMITTEE REVIEW

A. Pending Distribution.

1. UG Program Review: BS Criminal Justice (2007–2012). Log No. 5439. Under review by UCRC (S. Bells, Chair). Contact person R. McNinch (mcninchr@triton.uog.edu). *Distributed to UCRC on 9 September 2016.*
https://drive.google.com/file/d/0B_4sNlqsmFF-V3RkYnd5b3pieXM
2. UG Program Review: BA in English (2009–2014). Log No. 5502. Under review by UCRC (S. Bells, Chair). Contact person E. Flores (evelynrflores@triton.uog.edu). *Distributed to UCRC on 9 September 2016.*
https://drive.google.com/open?id=0B_4sNlqsmFF-N09laFI2QXRqb1k
3. UG Program Review: BA in History (2009–2014). Log No. 5506. Under review by UCRC (S. Bells, Chair). Contact person D. Platt (drplatt@telguam.net). *Distributed to UCRC on 28 November 2016.*
https://drive.google.com/open?id=0B_4sNlqsmFF-MHlxc0dBT0FtNGc
https://drive.google.com/open?id=0B_4sNlqsmFF-WkZDWWU0WwXNFck0
4. Graduate Program Review: Masters in Education—MEd Log No. 5752. Under review by GCRC (A. Ames, Chair). Contact person G. James (gjames@triton.uog.edu). *Distributed to GCRC on 12 October 2017.*
https://drive.google.com/open?id=0B_4sNlqsmFF-MX11V2pybTgwZEK
5. UG Program Review: Political Science (2010–2015). Log No. 5829. Under review by UCRC (S. Bells, Chair). Contact person M. Cruz (mtfcruz@triton.uog.edu). *Distributed to UCRC on 29 January 2018.*
https://drive.google.com/drive/folders/1IPVqmk6rNr1pTUI05FCETkF_wONeIFWW?usp=sharing
6. UG Program Review: Philosophy (2008–2013). Log No. 5941. Under review by UCRC (S. Bells, Chair). Contact person S. Santos-Bamba (sbamba@triton.uog.edu). *Distributed to UCRC on 26 April 2018.*
https://drive.google.com/open?id=1XxsYEP1VS5_w-xO6tk0e_CXyRx5ZtG8
7. UG/G Course Revision: AL 455 Nutritional Assessment. Log No. 6077. Reviewed by UCRC (S. Bells, Chair) & GCRC (A. Ames, Chair). Contact person T. Aflague (taflague@triton.uog.edu). *Distributed to UCRC & GCRC on 3 December 2018.*
<https://drive.google.com/file/d/1Jeecl4EBQ3zBqkellJ34fkaqha8R6nbP/view?usp=sharing>
8. UG Program Change: Agriculture and Life Sciences (ALS). Log No. 6078. Reviewed by UCRC (S. Bells, Chair) Contact person T. Aflague (taflague@triton.uog.edu). *Distributed to UCRC on 3 December 2018.*
<https://drive.google.com/file/d/1Qh53fFEi24jqUi6we-KAhxhekokaFnf1/view?usp=sharing>

VI. OTHER BUSINESS

- None

VII. OPEN PRESENTATION.

Request for nominations for P&T to be given to SCFE.

ADJOURN BY 2:37 PM.

ATTACHMENTS: copies of all signed documents scheduled for Senate action

1. UG Program Review: Chemistry. Log No. 5697. Reviewed by UCRC (S. Bells, Chair). Contact person M. Vuki (vukim@triton.uog.edu). *Distributed to UCRC on 31 May 2017.*

https://drive.google.com/open?id=0B_4sNIqsmFF-NzJDQ2cGb2c5WFU

June & November 2018 PRT Report. Log No. 6073 & 6074

https://drive.google.com/file/d/13fQqvn7iHo8C_rQpw7fzyTclS38fs7/view?usp=sharing
<https://drive.google.com/file/d/1ENncJTbAtcA5311H81KO2hmfET8A7no/view?usp=sharing>

Chemistry Program Response to November 2018 PRT Report. Log No. 6075

https://drive.google.com/file/d/1MHGibKfW3sRv3Z_uYcQnQtQc_TSkMXXs/view?usp=sharing

2. Academic Policies and Regulations: Revision to Academic Advisement and Declaration of Major Policy. Log No. 6041.

https://drive.google.com/file/d/1h5p4ToGp7wLOCSvWwNOA8-V58R8ky3_6/view


C. Sanguenza
Recorder


M. T. Cruz
President

FEB 21 2019
Date Approved

