MINUTES
Session 3
Of the
19ᵗʰ Faculty Senate of the University of Guam
19 September 2019 at 2:00–3:45 PM
Jesus & Eugenia Leon Guerrero Building, SBPA Rm. 262

Members Present: M. Cruz, C. Garcia, C. Sangueza, M. Santos, M. Clement, V. Yamashita, T. Bezabeh, R. San Nicolas, K. Lofdahl, J. McConnell, K. Ho

Members Absent: J. Rivera, L. Natividad

Parliamentarian: M. Santos

Guests: T. McVey. D. Leon Guerrero

Review Committee Represented:

Undergraduate Review Committee: M. Hemmingsen

Graduate Review Committee: A. Ames

General Education Review Committee: No representation.

I. OPENING ITEMS
A. Call to Order: 2:03 pm
B. Approve Minutes of previous session: FS19, Session 2, 29 August 2019. Approved as distributed.
Note: An error was identified in the information provided for "Program Review Procedures" in both the Agenda and Minutes for Session 2. Item was reviewed and recommended by SCE not SEC. The correction was made to the agenda for Session 3.
C. Review agenda

II. REPORTS.

A. <u>Standing Committee Reports</u> (5 min. each)

1. Executive Committee – Log no. 6249
2. Institutional Excellence – Log no. 6255
3. Faculty Excellence – Log no. 6256
4. Evaluations – Log no. 6257
5. University Budget & Planning – Log no. 6258

B. <u>Review Committee Reports</u> (5 min. each)

1. Undergraduate Curricula –Log no. 6259
2. Graduate Curricula –Log no. 6265
3. General Education – No report.

C. <u>Special Committees</u> (5 min. each)

1. RCUOG –Log no. 6266

D. <u>SVP ASA Report</u> (10 min.) –Log no. 6260

E. <u>AVP Report</u> (5 min.) –Log no. 6261

F. <u>Parliamentarian's Report</u> (5 min.) –Log no. 6262

III. ACTIONS

Under *Article VIII, Senate Bylaws*:

Endorsement certifies an item that has independent standing
1. has been well researched and critically examined
2. is complete and of high quality
3. is compatible with the broad inter-collegiate interests of the university, as seen by the Faculty
4. has been prepared with due respect to the University's rules and procedures
5. has been produced with the Faculty playing its appropriate role in the development process

Approval denotes official consent for an action or step for which the Senate has sole authority.

Adoption implies acceptance as the Senate's own.

A. Scheduled Action.

1. Program Review Procedures Log No. 6171. Reviewed by SCE. Contact person T. McVey (tmcvey@triton.uog.edu). *Distributed to SCE on 20 March 2019.*
   https://drive.google.com/file/d/1ytpoWl4WaNe3bgjgTjm6J9aRhgSRpjWG/view?usp=sharing

   Background: This request is to revise the current system of program review.

   Review Process: This request received the following endorsements: from the UAC on 20 March 2019.

   > MOTION: To approve the SCE's recommendation on the Program Review Procedures as contained in attachment 1.
   >
   > DISCUSSION: 10 minutes.
   >
   > ACTION SOUGHT: Senate approval.
   >
   > INTRODUCED BY: R. San Nicolas SECOND: none.
   >
   > MOTION: To return the document to the originator to address the concerns of the faculty and to request the originator to hold meetings with the faculty to discuss the proposed changes and get additional feedback.
   >
   > INTRODUCED BY: M. Clement   Second: V. Yamashita
   >
   > ACTION TAKEN: Motion carried. Y= Unanimous

2. UG Program Review: BA in English (2009–2014). Log No. 5502. Under review by UCRC (M. Hemmingsen, Chair). Contact person E. Flores (evelynrflores@triton.uog.edu). *Distributed to UCRC on 9 September 2016.*
   https://drive.google.com/open?id=0B_4sNlgsmFF-N09laFl2QXRqb1k

   PRT Report (B. Jeffery) 22 February 2019, submitted 23 August 2019. Log No. 6229
   https://drive.google.com/file/d/1gls37ulAsAlhLelaLof34tDXysuHFj2c/view?usp=sharing

   Background: This request is to endorse the UCRC's recommendation on the program review for the UG Program Review: BA in English.

   Review Process: This request received the following endorsements: from the program coordinator on 30 September 2016, the Division Chair on 27 September 2016, the CLASS CC Chair on 27 September 2016, and the Dean on 21 October 2016.

> MOTION: To endorse the UCRC's recommendation on the UG Program Review: BA in English as contained in attachment 2.
>
> DISCUSSION: 10 minutes.
>
> ACTION SOUGHT: Senate endorsement.
>
> INTRODUCED BY: C. Garcia SECOND: J. McConnell
> ACTION TAKEN: Motion carried. Y= Unanimous

B. Pending Action.

   1. Second Degree Policy Log No. 6183a. Reviewed by SCFE Chair (V. Yamashita). *Distributed to SEC on 4 April 2019.*
   https://drive.google.com/file/d/1iiy7Kf9TozTl4TFnCW5P4YMeFK0yEbkz/view?usp=sharing

   Background: This request is to add a new policy for faculty members seeking a second (or subsequent) baccalaureate degree at the University of Guam.

   Review Process: This request received the following endorsements: from the SCFE on 3 April 2019.

   2. Make-up Policy Log No. 6184. Reviewed by SCIE Chair (M. Clement). *Distributed to SEC on 1 April 2019.*
   https://drive.google.com/file/d/14TkDw2edVOwMTSe4FCAdHb6-FG_9tAuM/view?usp=sharing

   Background: This request is to add a new policy for making up instructional hours in the event of emergency campus closure.

   Review Process: This request received the following endorsements: from the SCIE on 12 April 2019.

IV. DISTRIBUTED FOR PRESENTATION

A. Regular Presentation and Discussion.

   1. UG Program Review: BA in History (2009–2014). Log No. 5506. Under review by UCRC (M. Hemmingsen, Chair). Contact person D. Platt (drplatt@telguam.net). *Distributed to UCRC on 28 November 2016.*
   https://drive.google.com/open?id=0B_4sNlgsmFF-MHlxc0dBT0FtNGc
   https://drive.google.com/open?id=0B_4sNlgsmFF-WkZDWWU0WXNFck0

   PRT Report (V. Yamashita) 24 April 2019. Log No. 6204
   https://drive.google.com/file/d/1IEWwW1zVZGUJFHDM9KEnHOjaSPlta0ny/view?usp=sharing

   PRT Report (T. Bezabeh) 5 April 2019. Log No. 6250
   https://drive.google.com/file/d/1az6b4usWlx4Rv6hCi0iiFTYYN8L2Tbqd/view?usp=sharing

   Background: This request is to endorse the UCRC's recommendation on the program review for the UG Program Review: BA in History.

   Review Process: This request received the following endorsements: from the program coordinator on 18 October 2016, the Division Chair on 18 October 2016, the CLASS CC Chair on 17 November 2016, and the Dean on 17 November 2016.

   2. UG Program Change: Communication Log No. 6201. Under review by UCRC (M. Hemmingsen, Chair). Contact person R. Andersen (rdanderson@triton.uog.edu). *Distributed to UCRC on 25 April 2019.*
   https://drive.google.com/open?id=1_QZ4DJz7ODprz6goByULS5nuKvs-VpRE

a. <u>UG Course Removal: CO 220, Listening Behavior</u> Log No. 6197. Under review by UCRC (M. Hemmingsen, Chair). Contact person R. Andersen (rdanderson@triton.uog.edu). *Distributed to UCRC on 25 April 2019.*
https://drive.google.com/open?id=1EVaeqYDyJS60hfEKlaxQPo16XRyk_PBM

b. <u>UG Course Removal: CO 412, Interpretive Journalism</u> Log No. 6198. Under review by UCRC (M. Hemmingsen, Chair). Contact person R. Andersen (rdanderson@triton.uog.edu). *Distributed to UCRC on 25 April 2019.*
https://drive.google.com/open?id=1m8sMUEdQXs0TqyGBZPJ1PrY2F_BxP4fb

c. <u>New UG Course: CO 328, Independent Narrative Filmmaking</u> Log No. 6199. Under review by UCRC (M. Hemmingsen, Chair). Contact person R. Andersen (rdanderson@triton.uog.edu). *Distributed to UCRC on 25 April 2019.*
https://drive.google.com/open?id=1Ts5sG7c2Oa_q5TY4Exy4B9_OwGl3JeE9

d. <u>New UG Course: CO 436, Digital Communication Technologies</u> Log No. 6200. Under review by UCRC (M. Hemmingsen, Chair). Contact person R. Andersen (rdanderson@triton.uog.edu). *Distributed to UCRC on 25 April 2019.*
https://drive.google.com/open?id=1oAUGkzAGs27UX42S8Hv4x7GrEyW2G5jW

Background: This request is to revise the two-track system to a three-track system that separates Public Relations from the existing two tracks. The proposed revisions also include a request to remove CO220 Listening Behavior and CO412 Interpretive Journalism and add two new courses: CO328 Independent Narrative Filmmaking and CO436 Digital Communication Technologies.

Review Process: This request received the following endorsements: from the program coordinator on 5 February 2019, the Division Chair on 6 February 2019, the CLASS CC Chair on 19 April 2019, and the Dean on 23 April 2019.

3. <u>UG Request for Technology Delivered Course: SO 360, Social Movements and Change</u> Log No. 6246. Under review by UCRC (M. Hemmingsen, Chair). Contact person K. Johnson (kjohnson@triton.uog.edu). *Distributed to UCRC on 4 September 2019.*
https://drive.google.com/file/d/1kuv2LFIJ7-Zz7rss1l5NqY5ZXAZVLje9/view?usp=sharing

Background: The request is to offer an existing course SO360 Social Movements and Change as a technology delivered course. The online course will allow students easier access to the sociology program and will attract non-traditional students and those working day jobs when most of our program courses are offered.

Review Process: This request received the following endorsements: from the program coordinator on 24 June 2019, the Division Chair on 24 June 2019, the CLASS CC Chair on 3 September 2019, and the Dean on 3 September 2019. The request also received technical review on 4 September 2019.

4. <u>The UOG University Policy Manual (UPM)</u> Log No. 6254. Reviewed by SCIE. Contact person J. Hollyer (hollyerj@triton.uog.edu). *Distributed to SCIE on 21 August 2019.*
https://drive.google.com/file/d/1-Jc9HD1g8zD3hd9753yTM85kXaa3RHZl/view?usp=sharing
https://drive.google.com/file/d/1vhqgF-4Ll5Y3GY5OBDd3_juQACeX1JAa/view?usp=sharing

Background: The UOG University Policy Manual (UPM) will replace the UOG Rules Regulations and Policy Manual (RRPM) approved by the BOR in 2000. The 2000 document along with the BOR resolutions are the foundation of the new UPM along with 12 new manuals for Mission Critical units. The new UPM focuses on items within the legal and operations purview of the BOR and contains guidance and information to provide context for decision-making.

Review Process: SCIE received sections of the draft document on 21 August 2019 and completed review on 13 September 2019. The completed draft was received by SCIE on 17 September 2019.

B. <u>Immediate action requested by the originator.</u>

• None

V. IN COMMITTEE REVIEW

    A. <u>Pending Distribution</u>.

        1. <u>UG Program Review: Political Science (2010–2015)</u>. Log No. 5829. Under review by UCRC (M. Hemmingsen, Chair). Contact person M. Cruz (mtfcruz@triton.uog.edu). *Distributed to UCRC on 29 January 2018.*
https://drive.google.com/drive/folders/1lPVqmk6rNr1pTUtO5FCETkF_wONelfWW?usp=sharing

        PRT Report (A. Varghese) February 2019. Log No. 6263
https://drive.google.com/file/d/1jZ8E2VeiltIH5ChxXR1TRv5ZkrasmX9I/view?usp=sharing

        2. <u>UG Program Review: Philosophy (2008–2013)</u>. Log No. 5941. Under review by UCRC (M. Hemmingsen, Chair). Contact person S. Santos-Bamba (sbamba@triton.uog.edu). *Distributed to UCRC on 2 May 2018.*
https://drive.google.com/open?id=1XxsYEP1VS5_w-xO6tlk0e_CXyRx5ZtG8

        PRT Report (A. Walter) 6 February 2019. Log No. 6264
https://drive.google.com/file/d/1oJUmI0j2kdcsxXFBwl5LiAytyJc2Gthv/view?usp=sharing

        3. <u>UG Program Review: Fine Arts (2008-2013)</u>. Log No. 6121. Under review by UCRC (M. Hemmingsen, Chair). Contact person R. Johnson (rjohnson@triton.uog.edu). *Distributed to UCRC on 5 March 2019.*
https://drive.google.com/file/d/1nZenaJ16n9HttDl91M_QyxTHT4UajuLb/view?usp=sharing

        4. <u>New UG Certificate-Track Program: Cybersecurity Management</u> Log No. 6147. Under review by UCRC (M. Hemmingsen, Chair). Contact person R. McNinch (mcninchr@triton.uog.edu). *Distributed to UCRC on 26 February 2019.*
https://drive.google.com/file/d/171xJltGtJVDIN14BvS9MiRHRFEcol5K/view?usp=sharing

        5. <u>Graduate Program Change: Master of Arts in English</u> Log No. 6175. Under review by GCRC (A. Ames, Chair). Contact person E. Flores (evelynrflores@triton.uog.edu). *Distributed to GCRC on 9 April 2019.*
https://drive.google.com/file/d/1b4ymXUddDWlquBAj9oeCA13HupCDq3s_/view?usp=sharing

VI. OTHER BUSINESS

Faculty Senate will move into Executive Session to discuss the following nominations:

    1. Presentation and discussion of the CNAS nomination to serve on the Senate through May 2020. Log No. 6245.

       R. Barber. Y = Unanimous

    2. Presentation and discussion of the SENG-UL nomination to serve on the GERC through May 2020. Log No. 6252.

       Y. Wai: Y = Unanimous

    3. Presentation and discussion of the SCFE nominations to serve on the P&T committee through May 2020. Log No. 6253.

       J. Yang: Y = Unanimous
       K. Ho: Y = Unanimous

Faculty Senate will move out of Executive Session to Action (Approval) of these nominations.

VII. OPEN PRESENTATION.

ADJOURN: 2:57 pm.

ATTACHMENTS: copies of all signed documents scheduled for Senate action

1. Program Review Procedures. Log No. 6171.
2. UG Program Review: BA in English (2009–2014). Log No. 5502.

C. Sangueza
Recorder

M.T. Cruz
President

Date Approved