

UNIVERSITY OF GUAM
FINANCIAL AID OFFICE
STUDENT FINANCIAL ASSISTANCE PROGRAM
ACADEMIC YEAR 2018-2019

**Health Professions Training Scholarship Programs
(Nursing and Social Work)**

INSTRUCTIONS TO APPLICANT

These instructions are for the Health Professions Training Scholarship Programs (Nursing, Social Work, and Health Science) as mandated by Title 17 of the Guam Code Annotated (GCA), Chapter 15A for undergraduate studies on Guam. Please read these instructions carefully. **If your application and supporting documents are INCOMPLETE, it will not be submitted to the Board of Regents Scholarship Committee for consideration.**

PURPOSE

The Health Professions Training Scholarship Programs is designed to prepare nursing, social work, or health sciences students for the public health system of Guam, including Guam Memorial Hospital Authority, the Department of Public Health and Social Services, the Guam Behavioral Health and Wellness Center, the Guam Department of Education (school health counselor) or the Guam Community College (school health counselor), or in private clinics or private hospitals licensed to do business on Guam, and to continue in such employment for a period of time equal to two (2) calendar years for each academic year of training under the program as required by 17 GCA Chapter 15A.

THE HEALTH PROFESSIONS TRAINING SCHOLARSHIP PROGRAMS APPLICATION FORM

1. You must complete all sections and sign the application form. Please do not leave any sections blank. If the section does not apply to you, please indicate with a "N/A" or "none".
2. You must sign the application form. Obtain your parent's signature if you are a minor.
3. You must have the application **NOTARIZED**. Please note that the Notary Public will require your signature in his/her presence and may require a fee.
4. You must submit the completed application form and all required documents to the Financial Aid Office, [located at the University of Guam Calvo Field House](#) by **5:00 P.M. August 3, 2018** *Applications submitted by mail must be postmarked on or before **August 3, 2018**.*

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

APPLICATION AND REQUIRED DOCUMENTS

Please complete the following sections on the application form attached. You must also submit the required documents to support the information given.

SECTION 1: PERSONAL DATA

[] PROOF OF U.S. CITIZENSHIP or PERMANENT RESIDENT ALIEN

- a) If you are claiming U.S. Citizenship, please submit a copy of your official birth certificate, U.S. Passport, or a copy of your naturalization certificate.
- b) If you are a permanent resident alien, please submit a copy of your alien registration card.
- c) If you are citizen of FSM, Republic of Palau, or Republic of the Marshall Islands, please submit a copy of your official birth certificate or a copy of passport.

SECTION 2: EDUCATIONAL DATA

[] CERTIFICATION LETTER

- a) You must submit a certification letter from an academic dean/advisor from the School of Nursing for Nursing major and Chair of Social Work Program for Social Work major, certifying that you have completed all of the pre-nursing requirements and that you have been admitted **or** are eligible for admission into the undergraduate nursing degree program.

[] OFFICIAL ACADEMIC TRANSCRIPT(S)

- a) You must also submit an official academic college transcript(s) of all institutions attended, beyond high school.

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APPLICATION AND REQUIRED DOCUMENTS (Continued)

SECTION 3: COST OF ATTENDANCE

- [] You must COMPLETE this section. You may estimate the cost for the academic year.

SECTION 4: FINANCIAL AID INFORMATION

- [] Please indicate all types of Financial Aid Programs that you will be applying and/or receiving for the up-coming Academic Year.

SECTION 5: STATEMENT OF RESIDENCY

[] **PROOF OF ONE-YEAR GUAM RESIDENCY**

You must submit **ONE OR MORE** of the following:

- a) *Copies of personal and/or parent's income tax forms filed and stamped received by the Department of Revenue and Taxation*; or a certified statement from Department of Revenue and Taxation.
- b) *Applicants under Public Assistance may submit a certified statement indicating period of assistance from agencies providing assistance.
- c) Voter registration for the last two (2) recent elections certified by Guam Election Commission {i.e. 2014 & 2016}.
- d) If the applicant is eighteen (18) years or younger, must provide an official transcript from the Department of Education Middle School or Guam Private Elementary/Middle School.
- e) Official transcripts from the University of Guam and/or Guam Community College.

*Applicant must be listed on all documents submitted by parents or guardians.

ADDITIONAL DOCUMENTS REQUIRED

- [] You must apply for the **2018-2019 FAFSA**. You must include UOG Title IV Code 003935 in the School Selection section of the FAFSA. While students may mail completed FAFSA forms to USDOE, we encourage all students to apply online. The FAFSA can be accessed at www.fafsa.ed.gov. Upon completion of the FAFSA, you will receive a Student Aid Report (SAR). The SAR must be submitted to the Financial Aid Office, with this application to complete your file.

PRELIMINARY SCREENING AND SELECTION(S):

If your application and the required documents are COMPLETE, the Financial Aid Office will review your application and forward their recommendation(s) to the Board of Regents Scholarship Committee. The Scholarship Committee will then forward their recommendation(s) to the full Board of Regents, for final action, at their regular meeting. You will be notified, in writing, of the Board's decision on your application (around September/October for the Academic year of application). If your application is approved, you will be required to sign and submit a NURSING TRAINING PROGRAM AGREEMENT and attend a MANDATORY PRE-AWARD ORIENTATION before any funds can be disbursed.

APPLICATION DEADLINE: 5:00PM AUGUST 3, 2018

FOR ADDITIONAL INFORMATION, YOU MAY CONTACT THE FOLLOWING OFFICES:

Financial Aid Office
School of Nursing

Telephone No.: (671) 735-2288/2297
Telephone No.: (671) 735-2650/1

Fax No.: (671) 734-2907
Fax No.: (671) 734-2906

You may also reach us by e-mail at sfap@triton.uog.edu