



UNIVERSITY OF GUAM
UNIBETSEDÁT GUAHAN

Office of the President
Global Learning & Engagement

April 6, 2023

Memorandum

From: Amanda Francel Blas, Associate Director
Global Learning and Engagement, University of Guam

Subject: MARKET RESEARCH: PROFESSIONAL DEVELOPMENT SERVICES FOR
EDUCATORS: COACHES AND MENTORS

Hafa Adai!

The University of Guam Global Learning and Engagement (“UOG GLE”) is conducting market research for the following:

PROFESSIONAL DEVELOPMENT SERVICES FOR EDUCATORS: COACHES AND MENTORS

Specifications are as follows:

FOR COACHING PROFESSIONAL DEVELOPMENT

- Facilitation of twelve (12) 3-hour virtual learning sessions on the field of coaching
- Provide access to an online platform for asynchronous and collaborative learning
- Facilitate two (2) virtual sessions on instructional coaching
- Provide twenty (20) hours of small-group or personalized consultation support for participants upon completion of trainings
- Provide resources aligned with coaching professional development
- Estimated number of participants: 26

FOR MENTORSHIP PROFESSIONAL DEVELOPMENT

- Facilitation of sixteen (16) 3-hour group learning sessions on the field of mentorship
- Facilitation of two (2) 3-hour learning sessions for educators on supporting effective mentorship programs
- Customization of professional development resources and assessments aligned with mentorship programs
- Thirty (30) hours of virtual support “check ins” with small groups for a total of 12 sessions
- Provide access to an online platform for asynchronous and collaborative learning
- Estimated number of participants: 60
-

Response is due no later than Friday, April 14, 2023 at 5 p.m.

UOG Station, Mangilao, Guam 96923
Telephone: (671) 735-2600/1 Fax: (671) 734-1233
A U.S. Land Grant Institution Accredited by the Western Association of Schools and Colleges
The University of Guam is an Equal Opportunity Employer and Provider

For Vendor Use

Vendor Name:	
Quotation Amount:	
By signing below, the vendor certifies that they are able to provide the services based on the above specifications.	
Authorized Representative's Name:	Date:
Authorized Representative's Title:	