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ANNOUNCEMENT

June 02, 2021

THE UNIVERSITY OF GUAM SOLICITS APPLICATION TO ESTABLISH A LIST OF ELIGIBLES FOR THE FOLLOWING LIMITED TERM, PART-TIME POSITION (SUBJECT TO THE AVAILABILITY OF FUNDS):

Announcement No. 079-21	
<u>Position Title</u> RESEARCH ASSISTANT II (Coral Reef Monitoring Technician)	
<u>Hourly Range:</u> 01 \$14.85 - 10 \$20.78 Per Hour	<u>Opening Date:</u> June 02, 2021 <u>Closing Date:</u> June 16, 2021
<u>Location:</u> Academic and Student Affairs/Research and Sponsored Programs/Marine Laboratory	

MINIMUM QUALIFICATIONS:

- Bachelor's degree in Biology, Marine Biology, Environmental Studies, or related field, with two (2) years of professional level work experience; or
- Master's degree in Biology, Marine Biology, Environmental Studies, or related field.
- Advance Open Water SCUBA certifications or higher, minimum of 50 dives.
- Familiarity with project administration tasks, including procurement, field logistics planning, and related activities.

PREFERRED QUALIFICATION:

Valid Guam Driver's License preferred but not essential.

QUALIFICATIONS REQUIRED: Pursuant to Public Law 26-87 as amended by Public Law 29-113, all future employees of any position within the government of Guam will be required at minimum to possess one of the following:

1. A high school diploma; or
2. Successful completion of General Education Development (GED) Test; or
3. The equivalent of a general education high school program; or
4. Successful completion of a certification program, from a recognized accredited or certified vocational technical institution, in a specialized field for the job.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Ability to carry out one or more SCUBA-assisted coral reef benthic-surveys, such as benthic photo transect or macroinvertebrate survey. Ability to assist with the management of coral reef survey data, including using Microsoft Excel, online data management applications, or similar applications. Ability to develop outreach materials (e.g., websites, brochures, articles, etc.) and to conduct oral presentations to audiences of various ages.

CHARACTER OF DUTIES:

The Research Assistant II (Coral Reef Monitoring Technician) will report to the Monitoring Program Coordinator for the project "Comprehensive Long-term Monitoring at Permanent Sites on Guam". The primary responsibility of the Research Assistant II (Coral Reef Monitoring Technician) is to assist the Program Coordinator in the implementation of the project, which involves the regular monitoring of a suite of coral reef ecosystem health parameters at high priority sites around Guam. Tasks include assisting the Program Coordinator with project administration; coral reef data collection, management, and analysis; management of project database and associated web applications; report development; and outreach. This position also involves assisting with the development of jurisdictional coral reef status reports, providing technical assistance to Government of Guam natural resources agencies, and providing support for regional initiatives.

EDUCATION:

Applicants claiming degrees or credit hours are required to have an original or certified copy of the documents (e.g., transcripts, high school diploma, or GED certification) accompany the application.

**RESEARCH ASSISTANT II #079-21
(Coral Reef Monitoring Technician)**

WORK ELIGIBILITY:

Submission of completed job applications authorizes the University of Guam to seek and obtain information regarding the applicant's suitability for employment. All factors which are job related may be investigated (e.g., previous employment, educational credentials, and criminal records). All information obtained may be used to determine the applicant's eligibility for employment in accordance with equal employment opportunity guidelines. In addition, the applicant releases previous employers and job-related sources from legal liability for the information provided.

Section 25103, Chapter 25, Title 10 of the Guam Code Annotated requires college or university employees to undergo a physical examination, to include a test for tuberculosis (skin or x-ray), prior to employment and at least annually thereafter. A report of such examination must be conducted by a licensed physician within a state or territory of the United States and must be submitted upon request.

Federal law requires presentation of eligibility to work in the United States within seventy-two (72) hours of reporting for employment. Specifically, 8 USC 1324A requires the employer to verify the identity and eligibility to work in the United States of all newly hired employees. The University of Guam is required to comply with this law on a non-discriminatory basis. If you are hired to fill a position within the University of Guam, you will be required to present valid documents to comply with the law.

POLICE AND COURT CLEARANCE:

Pursuant to Public Law No. 28-24 and Executive Order No. 2005-34, applicants selected for a position are required to provide original police and court (Superior Court of Guam) clearances of no more than three (3) months old prior to commencement of employment. Off-island applicants must obtain clearances from their place of residence. Applicants are responsible for fees associated with obtaining the clearances.

HOW TO APPLY:

Applicants must submit a University of Guam Application Form to the Human Resources Office, located in the Administration Building, between 8:00 a.m. to 5:00 p.m., Monday through Friday, except weekends and holidays. Applications may be obtained from this office, or the HRO website: <http://www.uog.edu/hro> (under Forms). Requests for applications may be directed to the following address: Human Resources Office, University of Guam, UOG Station, Mangilao, Guam 96923. For further information, please call 735-2350.

UNIVERSITY INFORMATION:

Information on the University's campus security and fire safety may be accessed at <http://www.uog.edu/hro> (under Links).

THE UNIVERSITY OF GUAM IS AN EQUAL OPPORTUNITY EMPLOYER AND PROVIDER:

The University of Guam complies with Public Law 24-109 in reference to the provisions and requirements of the Americans with Disabilities Act. Assistance in EEO/ADA matters and inquiries concerning the application of Title IX and its implementing regulations may be referred to the University's Director, EEO and Title IX/ADA Coordinator, located at the EEO/ADA Office, Dorm II, Iya Hami Hall, Room 104, Telephone No. (671) 735-2244; TTY (671) 735-2243; or to the Office of Civil Rights (OCR).


Joseph Gumataotao (Jun 2, 2021 13:38 GMT+10)

JOSEPH B. GUMATAOTAO
Acting Chief Human Resources Officer

*Research Assistant II 06/02/21
(Coral Reef Monitoring Technician)
Approved by Acting CHRO 06/02/21*