



DEPARTMENT OF EDUCATION  
HUMAN RESOURCES DIVISION

501 Mariner Avenue  
Barrigada, Guam 96913  
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www.gdoe.net

JON J.P. FERNANDEZ  
Superintendent of Education



ANTONETTE MUÑA SANTOS  
Administrator

The Department of Education is currently accepting job applications for the following position to ESTABLISH A LIST:

**OPEN-COMPETITIVE JOB ANNOUNCEMENT (NO. HRD-053-2019)**

**SENIOR ARMY INSTRUCTOR (SAI) \*  
(JUNIOR ROTC)**

**OPENING DATE:** July 8, 2019    **CLOSING DATE:** CONTINUOUS (UNTIL FILLED)

**SALARY:**        Minimum Instructor Pay (MIP)(TBD)

**DUTY:**            Full-time Pursuant to Employment Agreement

**LOCATION:**        George Washington High School & Southern High School

**We are an Equal Opportunity Employer**

**MINIMUM EXPERIENCE AND TRAINING:**

- A. Must be a retired U.S. Army Officer (O-3 to O-5) or Warrant Officer (W-3 to W-5) with at least 20 years of active duty, or Temporary Early Retirement (TERA) program with 15 or more years of active duty and eligible for retirement pay.
- B. Copy of Certificate (DD Form 214) indicating retired from Active Duty (Must state on DD Form 214; Item# 23 Type of Separation: Retirement and Item# 24 Character of Service: **Honorable**).
- C. Must possess a current/valid JROTC Certification Certificate indicating that the individual is certified to teach JROTC and **must state you are granted a favorable child care investigation**, by Headquarters, U.S. Army Cadet Command and Fort Knox. (No waivers/exceptions).
- D. Must be a college graduate and possess a Bachelor's degree.

**EMPLOYMENT BENEFITS:** This appointment is pursuant to a GDOE Employment Agreement which provides for the terms and conditions of employment. Benefits include: enrollment in the government's Retirement Fund system; group health and life insurance coverage; paid annual and sick leave; and paid holidays. Full-time employment consists of 40 hours of regular work per week with 22 pay periods per year in accordance with Employment Agreement.

**APPLICATION SUBMISSION AND DEADLINE:** Employment applications may be obtained from our office, located at **501 Mariner Avenue, Barrigada** or printed from the **Department of Education's website at [www.gdoe.net](http://www.gdoe.net)**. Interested applicants must submit a completed "Employment Application" form to the **DEPARTMENT OF EDUCATION, Human Resources Division Office, on or before the application deadline**. Applications with supporting documents will be accepted up until **position is filled** at the Human Resources Division Office between the hours of 8:00 a.m. to 5:00 p.m., Monday through Friday, except holidays. Please note that there are **two types of DOE job applications – one for FCHPA Covered Positions and one for FCHPA Exempt Positions**.

**\*FAIR CHANCES HIRING PROCESS ACT (FCHPA):** This is an **EXEMPT** position. Please complete an FCHPA Exempt Position Job Application. For exempt positions, employers are exempt from following the Fair Chances Hiring Process (pursuant to P.L. 34-22) which prohibits employers from asking for criminal history information until a conditional job offer is given. Under this job announcement, you are requested to submit a police and court clearance report and to answer questions regarding any criminal convictions at the time of application in order to expedite the hiring process. Convictions, dismissals from employment, dishonorable separations from military service, or other conditions do not necessarily mean automatic disqualification. In determining employment suitability, we will evaluate the circumstances of each individual case, keeping in mind the requirements of the position to be filled as well as final review and approval from the Superintendent.

**FOR ADDITIONAL INFORMATION:** Please refer to the Employment Application General Instructions and Important Information Sheets, call 475-0496, and/or come by and visit our office.

ANTONETTE MUÑA SANTOS,  
Personnel Services Administrator

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