



JUDICIARY OF GUAM

Administrative Office of the Courts

Human Resources Office

Guam Judicial Center · 120 W O'Brien Drive · Hagatna, GU 96910
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Katherine A. Maraman
Chief Justice

Alberto C. Lamorena III
Presiding Judge

John Q. Lizama
Administrator of the Courts

Barbara Jean T. Perez
Human Resources Administrator

ANNOUNCEMENT CONTRACTUAL APPOINTMENTS

POSITION TITLE: CHEMICAL DEPENDENCY TREATMENT SERVICES	ANNOUNCEMENT NO. 72-2019 APPLICATION WILL BE ACCEPTED FOR THE PERIOD:
DEPARTMENT: ADMINISTRATIVE OFFICE OF THE COURTS DIVISION: PROBATION SERVICES DIVISION CONTRACT PERIOD: 10/01/2019 – 9/30/2020 FUNDING: FY 16 Swift, Certain and Fair Sanctions Program, Award #2016-HO-BX-K004	OPENS: September 26, 2019 CLOSES: CONTINUOUS <u>GROUP COUNSELING</u> RATE: \$50.00 per hour by Certified Counselor <u>INDIVIDUAL COUNSELING</u> RATE: \$75.00 per hour by Licensed Individual Marriage & Family Therapist (IMFT), license issued by the Guam Board of Allied Health Examiners or \$50.00 per hour by Certified Counselor WORKSITE LOCATION: DEPARTMENT OF CORRECTIONS

NATURE OF WORK

This is professional work involving chemical dependency treatment with adult offenders in the criminal justice system. Work involves applying the most current research and theoretical concepts in substance abuse treatment to ensure that treatment goals are achieved.

MINIMUM KNOWLEDGE, ABILITIES, AND SKILLS

- Knowledge of current research and literature on alcohol abuse and addiction.
- Knowledge of the principles, techniques, methods and practices involved in the treatment of addiction and alcohol abuse.
- Ability to apply chemical dependency assessment, treatment and casework principles and practices.
- Ability to analyze information and to make decisions based on this information and in accordance with program guidelines.
- Ability to interpret and apply rules, regulations and procedures pertaining to chemical dependency treatment programs.
- Ability to interview and prepare plans for clients with alcohol and drug problems.
- Ability to interpret and apply pertinent local and federal laws, rules and related guidelines. Ability to work effectively with the public and employees.
- Ability to communicate effectively, orally and in writing.
- Ability to maintain records and prepare reports.
- Skill in the safe operation of a motor vehicle.

MINIMUM EDUCATION AND EXPERIENCE

Graduation from a recognized college or university with a Bachelor's degree in social work or the behavioral sciences and specialized certification or training in ASAM, MATRIX, Driving with Care, or other Evidence-based Practice in substance abuse treatment and assessment; or

Three (3) years of experience in human services or chemical dependency work which may include Certification as a Substance Abuse Counselor through the International Certification and Reciprocity Consortium (ICRC) or the National Association for Alcoholism and Drug Abuse Counselors (NAADAC); and specialized certification or training in ASAM, MATRIX, Driving with Care, or other Evidence-based Practice in substance abuse treatment and assessment.

"The Judiciary of Guam is an equal opportunity provider and employer."

FUNDING Funded by the U.S. Department of Justice, Bureau of Justice Assistance through the FY16 Swift, Certain and Fair Sanctions Grant.

PROHIBITION PURSUANT TO P.L. 28-98 No person convicted of a sex offense under the provision of Chapter 25 of Title 9 GCA, or an offense as defined in Article 2 of Chapter 28, Title 9 GCA in Guam, or an offense in any jurisdiction which includes, at a minimum, all of the elements of said offenses, or who is listed on the Sex Offender Registry shall work in any agency or instrumentality of the government of Guam.

POLICE AND COURT CLEARANCE REQUIREMENTS A current Police and Court Clearance valid within 30 days from the opening of the Announcement must be submitted.

INTERVIEWING PROCEDURES A personal interview or interview by telephone (if off-island) will be coordinated by the Human Resources Office for all referred via certification.

For individuals, a “CONTRACTUAL APPOINTMENT APPLICATION FORM” may be obtained on the Judiciary’s website at www.guamcourts.org. For organizations, a detailed Letter of Interest certifying the organization’s ability to meet all conditions of this announcement is required.

Applications and letters may be submitted to:

HOW TO APPLY


Human Resources Office
Judiciary of Guam
Guam Judicial Center
120 West O’Brien Drive
Hagatna, Guam 96910

LICENSES, CERTIFICATIONS & BUSINESS LICENSE Applicants are required to provide a copy of licenses, certifications, certificates of completion and current business license attached to their Contractual Appointment Application Form or Letter of Interest.

AMERICANS WITH DISABILITIES ACT (ADA) & EQUAL EMPLOYMENT OPPORTUNITY (EEO) The Judiciary of Guam complies with the Public Law 24-109 in reference to the provisions and requirements of the Americans with Disabilities Act. Individuals with disabilities requiring special accommodations or assistance should contact Ms. Linette M. Perez, Program Coordinator IV, at 475-3374 or via email at lperez@guamcourts.org prior to any scheduled examinations or interviews.

In accordance with the Judiciary’s EEO Plan, as approved by the U.S. Department of Justice, Office for Civil Rights, applicants may obtain a copy of the EEO Plan from the EEO Office upon request.

FOR MORE INFORMATION For additional information, please call the Human Resources Office at 475-3399/3329/3422 or email hr@guamcourts.org.


JOHN Q. LIZAMA
Administrator of the Courts