

JOB ANNOUNCEMENT

December 30, 2022



DZSP 21 LLC is seeking qualified applicants to work on the US Navy Base Operating Services (BOS) Contract for the following positions:

Crane Mechanic/Heavy Equipment Mechanic – Transportation, NBG (\$26.58/hr)

Posting Date: 12/30/2022 – 01/06/2023 Effective Hire Date – TBD

Duties and Responsibilities: Analyze malfunctions, perform repairs and maintains mobile cranes, facility cranes and miscellaneous equipment as identified in the NAVFAC P-307; power equipment such as Pole & Line Maintenance Trucks, Aerial Service Platform Maintenance Trucks, Engine Powered Articulating and Telescopic Boom Lifts. Troubleshoot equipment systems and subsystems including hydraulic, electrical, mechanical and pneumatic; diagnose and identify procedures to correct deficiencies and malfunctions. Perform unscheduled and scheduled maintenance as prescribed by OEM and P-307. Remove, disassemble, rebuild and reinstall systems such as booms, hoists, outrigger beams. Examine components for damages or excessive wear using a variety of hand and power tools, gauges and micrometers. Test, adjust and repair subsystems with hydraulic/pneumatic/electrical components, various control systems, safety devices such as Load Moment Indicators, ATB block, data systems, re-program load moment systems, program and calibrate pulse computer and associated safety / electrical control components. Remove, install, and rebuild, hydraulic cylinders, pumps, swivels, valves and control systems. Disassemble, inspect and repair and/or make recommendations on required materials and repairs. Identify the function and operation of single speed, two speed, step type, secondary reactor, and adjustable frequency A.C. crane controls, analyze power and control circuits, identify problematic motor symptoms and correct their causes, perform system tests and make required adjustments, analyze operating characteristics for control system failures, troubleshoot, adjust and test. Perform brake electrical adjustments and troubleshooting, perform electrical preventative maintenance procedures, troubleshooting and repairs on 3-Phase and Single Phase A.C. motors, speed control introduction, protection circuits, brakes, multi-speed magnetic controls and adjustable frequency controls. Performs other duties and responsibilities as assigned. **Qualifications and Skills:** Must have a minimum of five (5) years related experience. Must have a high school diploma or equivalent. Must have or obtain Automotive Service Excellence (ASE) Certification with six (6) months of employment. Must be able to read and interpret AC/DC electrical schematics and diagrams, and troubleshoot and repair hydraulic systems, integrated electric-hydraulic systems and controls. Must be able to read and interpret electrical, mechanical and hydraulic drawings and schematics, use precision meters and gauges in performance of troubleshooting and making adjustments. Must be able to take and pass, within 90 days of employment, the Crane Mechanic and Mobile Crane Mechanic training courses as identified in the Naval Facilities Engineering Command, Navy Crane Center P-307 – Weight Handling Program Management. **Desired:** Knowledge of computer diagnostic equipment; Computer skills and knowledge of Microsoft Office programs. Have or obtain ASE Master Technician Certification. AB Driver's License

Distribution Systems Operator, Level I – Water, NBG (\$21.38/hr)

Posting Date: 12/30/2022 – 01/06/2023 Effective Hire Date – TBD

Duties and Responsibilities: Controls wells, pump stations and reservoirs to produce, store and distribute water for human consumption and for industrial use. Operates and controls electric motors, pumps, timers, valves, and control valves to regulate flow of water into reservoirs and the distribution system. Dumps specified amount of chemicals such as chlorine and fluoride into water or adjusts automatic devices that admit specified amounts of chemicals into tanks or pipes to disinfect, deodorize, and clarify water. Monitors local and remote panelboard

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and adjusts controls to regulator flow rates, reservoir levels, pressure and distribution of water. Cleans and disinfects tanks, wells and waterlines. Repairs and lubricates machines and equipment, using hand and power tools. Tests water samples to determine acidity, color, chlorine residual and impurities, using colorimeter, turbidimeter, and conductivity meter. Records data, such as residual content of chemicals, water turbidity, and water pressure. May treat (dechlorinate) water to be discharged from distribution system. Performs other duties and responsibilities as assigned. **Qualifications and Skills:** Must have a minimum of one (1) year experience in water or wastewater systems. Must have a high school diploma or equivalent. Must have or be willing to obtain Guam EPA Water Distribution Level 1 Certification within one (1) year of employment. Must hold or be willing and able to obtain additional certifications (Water Distribution) within eighteen (18) months of employment, as required by operational necessity. Must be able to operate 6K forklift, be able to lift items of 50 pounds, and pass respiratory physical. Must be knowledgeable of Microsoft Excel, Microsoft Word and basic computer use. Must have or obtain Class AB Guam Driver's License. **Desired:** Obtain Water Distribution Level II Certification.

Electrician, High Voltage – Electrical, NBG (\$26.25/hr)

Posting Date: 12/30/2022 – 01/06/2023 Effective Hire Date – TBD

Duties and Responsibilities: Repairs, tests, and maintains electrical equipment, machinery, and systems such as generators, alternators, motors, and intercommunication systems, makes inspection rounds of electrical equipment and maintains records and schedules of tasks and inspections. Troubleshoot, repair, replace, install, maintain, and operate a wide variety of electrical equipment used on overhead/underground lines, substations and emergency generators (9KW to 6.6MW). Prepare reports, material requisitions and other forms required. Performs other duties and responsibilities as assigned. **Qualifications and Skills:** Must have a high school diploma or equivalent. Must have three (3) years of related experience. Must have experience working with high voltages ranging from 600V to 34,500V. Must have a good background in electrical theory. Must have experience in the operation of heavy equipment such as bucket trucks, pressure digger (auger), digger / derrick (boom truck) and forklifts. Must be able to utilize basic hand tools and testers such as voltmeters, ammeters, and phase rotation meters, and must be knowledgeable in utilizing specialized test equipment. Must be able to work jobs utilizing various rubber goods such as gloves & blankets. Must be able to work in confined spaces, hot/cold environments, work on ladders, scaffolds, and bucket trucks. Must be able work well with others and provide suggestions/ideas pertaining to work assignments. Must be able to work on weekends, nights, contingencies, standby watch and able to respond to emergencies when recalled. Must be safety orientated while performing tasks and be able to accept responsibility for actions taken. Must be able to work independently, under time constraints and deadlines, and safely complete tasks in a timely manner. Must be able to work from blue prints, drawings, layouts, manuals or other literature. **Desired:** Apprenticeship or Technical Certification, and a valid Class AB Guam Driver's License.

Electrician, Maintenance – Facilities, NBG (\$24.40/hr)

Posting Date: 12/30/2022 – 01/06/2022 Effective Hire Date – TBD

Duties and Responsibilities: Performs a variety of electrical trade functions such as the installation, maintenance, or repair of equipment for the generation, distribution, or utilization of electric energy. Work involves most of the following: Installing or repairing any of a variety of electrical equipment such as generators, transformers, switchboards, controllers, circuit breakers, motors, heating units, conduit systems, or other transmission equipment; working from blueprints, drawings, layouts, or other specifications; locating and diagnosing trouble in the electrical system or equipment; working standard computations relating to load requirements of wiring or

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electrical equipment; and using a variety of electrician's hand tools and measuring and testing instruments. In general, the work of the maintenance electrician requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience. Document results of all maintenance actions in systems and equipment records. Troubleshoot and repairs systems/equipment by reading and interpreting electronic/mechanical schematics by using simple and complex test equipment. Install, check, calibrate, and perform acceptance tests on new and relocated systems and equipment. Assist with the preparation of preventive maintenance logs, and other logs or reports as they pertain to the day-to-day operations. Configure check-outs, operates, and monitors systems and equipment in support of operations. Performs other duties and responsibilities as assigned. NOTE: The duties/responsibilities and qualifications/skills listed in this position description are subject to change in accordance with operational and contractual requirements. **Qualifications and Skills:** Must have a high school diploma or equivalent. Must have a minimum of three (3) years related experience. Navy apprenticeship graduate or equivalent training and experience as an electrician. Must have experience maintaining, troubleshooting and repairing electrical and electronic controls. Must be able to obtain First-Aid/CPR, Ladder Safety, Fall Protection, and Lock-Out Tag Out Training. Must be able to accommodate shift-work, adjusted work schedule, and work flexible hours, including weekends and holidays and on-call when needed. Must be able to plan/maintain and meet a busy schedule without delays. Salary and benefits in accordance with CBA.

Electronics Tech III, Maintenance – Water, NBG (\$28.37/hr)

Posting Date: 12/30/2022 – 01/06/2023 Effective Hire Date – TBD

Duties and Responsibilities: Applies advanced technical knowledge to solve unusually complex problems that typically cannot be solved solely by referencing manufacturers' manuals or similar documents such as determining

the location and density of circuitry evaluating electromagnetic radiation, isolating malfunctions, and incorporating engineering changes. Understands the interrelationships of circuits. Exercises independent judgement in performing task such as making circuit analyses, calculating waveforms, and tracing relationships in signal flows. Uses complex test instruments such as high frequency pulse generators, frequency synthesizers, distortion analyzers, and complex computer control equipment. Work may be reviewed by supervisor for general compliance with accepted practices. May provide technical guidance to lower level technicians. Keeps management informed of daily operations and assists management in developing procedures, instructions, plans, schedules, and training programs. Provides professional and courteous customer service. Performs preventive maintenance such as oiling and greasing moving parts, replacing worn parts, and adjusting equipment for optimal performance. May be required to install, or maintain electric or hydraulic freight or passenger elevators, escalators, or moving walkways and related equipment; Install, test and adjust safety control devices, disassemble defective units and repair or replace suspect parts; Adjust valves, ratchets, seals, brake linings and other components. Carries out preventative maintenance programs to troubleshoot electrical or mechanical systems for failures. Reads blueprints to determine the equipment needed for installation or repairs. Installs or repairs elevator doors, steel frames, and cables, motors, and control systems. Locates malfunctions in brakes, motors, switches, and control systems. Connects electrical wiring to control panels and electric motors. Uses test equipment, such as ammeters and voltmeters, to diagnose problems. Adjust counterweights, door mechanisms, and safety controls. Complies with safety regulations and building codes. Keeps service records of all maintenance and repair tasks. **Qualifications and Skills:** Must have a high school diploma or equivalent. Must have a minimum of five (5) years related experience or equivalent. Must have good communication skills both written and spoken. Must be knowledgeable with Microsoft Office programs. Must be knowledgeable of elevator repair and maintenance techniques and related equipment. Must be knowledgeable of computerized control systems and systems for troubleshooting. Must be knowledgeable of

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electronics, hydraulics, and electricity. Must have related experience to elevator repair and maintenance or an equivalent combination of formal training and/or education specific to the job.

Electronics Tech III, Maintenance – Facilities Investment, MCBCB, NBG (\$28.37/hr)

Posting Date: 12/30/2022 – 01/06/2023 Effective Hire Date – TBD

Duties and Responsibilities: Applies advanced technical knowledge to solve unusually complex problems that typically cannot be solved solely by referencing manufacturers' manuals or similar documents such as determining the location and density of circuitry evaluating electromagnetic radiation, isolating malfunctions, and incorporating engineering changes. Understands the interrelationships of circuits. Exercises independent judgement in performing task such as making circuit analyses, calculating waveforms, and tracing relationships in signal flows. Uses complex test instruments such as high frequency pulse generators, frequency synthesizers, distortion analyzers, and complex computer control equipment. Work may be reviewed by supervisor for general compliance with accepted practices. May provide technical guidance to lower-level technicians. Keeps management informed of daily operations and assists management in developing procedures, instructions, plans, schedules, and training programs. Provides professional and courteous customer service. Performs preventive maintenance such as oiling and greasing moving parts, replacing worn parts, and adjusting equipment for optimal performance. May be required to install, or maintain electric or hydraulic freight or passenger elevators, escalators, or moving walkways and related equipment; Install, test, and adjust safety control devices, disassemble defective units and repair or replace suspect parts; Adjust valves, ratchets, seals, brake linings and other components. Carries out preventative maintenance programs to troubleshoot electrical or mechanical systems for failures. Reads blueprints to determine the equipment needed for installation or repairs. Installs or repairs elevator doors, steel frames, and cables, motors, and control systems. Locates malfunctions in brakes, motors, switches, and control systems. Connects electrical wiring to control panels and electric motors. Uses test equipment, such as ammeters and voltmeters, to diagnose problems. Adjust counterweights, door mechanisms, and safety controls. Complies with safety regulations and building codes. Keeps service records of all maintenance and repair tasks. **Qualifications and Skills:** Must have a high school diploma or equivalent. Must have a minimum of five (5) years related experience or equivalent. Must have good communication skills both written and spoken. Must be knowledgeable with Microsoft Office programs. Must be knowledgeable of elevator repair and maintenance techniques and related equipment. Must be knowledgeable of computerized control systems and systems for troubleshooting. Must be knowledgeable of electronics, hydraulics, and electricity. Must have related experience to elevator repair and maintenance or an equivalent combination of formal training and/or education specific to the job.

Engineering Technician IV – Facility Management, NBG (\$30.90/hr)

Posting Date: 12/30/2022 – 01/06/2023 Effective Hire Date – TBD

Duties and Responsibilities: Performs assignments that are not completely standardized or prescribed. Selects or adapts standard procedures or equipment, using fully applicable precedents. Receives initial instructions, equipment requirements, and advice from supervisor or engineer as needed; performs recurring work independently; work is reviewed for technical adequacy or conformity with instructions. Performs at this level one or a combination of such typical duties as: Constructs components, subunits, or simple models or adapts standard equipment. May troubleshoot and correct malfunctions. Conducts various tests or experiments which may require minor modifications in test setups or procedures as well as subjective judgments in measurement; selects, sets up, and operates standard test equipment and records test data. Follows specific layout and scientific diagrams to construct and package simple

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devices and subunits of equipment. Extracts and compiles a variety of engineering data from field notes, manuals, lab reports, etc.; processes data, identifying errors or inconsistencies; selects methods of data presentation. Assists in design modification by compiling data related to design, specifications, and materials which are pertinent to specific items of equipment or component parts. Develops information concerning previous operational failures and modifications. Develops analyses and coordinates with management to ensure compliance with project objectives. Ensure quality of work in progress and at completion. Uses judgment and initiative to recognize inconsistencies or gaps in data and seek sources to clarify information. To develop Preventive Maintenance (PM) plans for newly installed equipment. To develop scoping and estimating. Performs other duties and responsibilities as assigned. Must have a high school diploma or equivalent. **Qualifications and Skills:** Must have a minimum of five (5) years related experience or equivalent. Must be knowledgeable in statics and dynamics, electromagnetics, circuits, Microsoft Office programs and AutoCAD. **Desired:** Bachelor's Degree in Engineering. Background in Construction. Basic skills in Government Maximo. Basic Knowledge in GRX.

General Maintenance Worker – Wastewater, NBG (\$18.33/hr)

Posting Date: 12/30/2022 – 01/06/2023 Effective Hire Date – TBD

Duties and Responsibilities: Performs general maintenance and repair of equipment and buildings requiring practical skill and knowledge (but not proficiency) in such trades as painting, carpentry, plumbing, masonry, and electrical work. Work involves a variety of the following duties: replacing electrical receptacles, wires, switches, fixtures, and motors, using plaster or compound to patch minor holes and cracks in walls and ceilings, repairing or replacing sinks, water coolers, and toilets painting structures and equipment; repairing or replacing concrete floors, steps, and sidewalks, replacing damaged paneling and floor tiles, hanging doors and installing door locks, replacing broken window panes, and performing general maintenance on equipment and machinery. Replacing electrical receptacles, wires, switches, fixtures and motors, using plaster or other compound for steel to patch minor holes and cracks in bulkheads, flooring, etc. Repairing and replacing, chipping, priming, sanding and painting of steel floors, steps, walkways, bullheads, installing door locks, hatch covers, replacing broken window panes, performing general maintenance on equipment and machinery and equipment. Perform other duties as assigned. **Qualifications and Skills:** Must have a high school diploma or equivalent. Must have two (2) years of experience of related experience. **Desired:** Class AB Guam Driver's License. Ability to obtain and maintain fall protection and confined space entry certification. Knowledge of pump truck operation. GEPA Water Distribution and/or Wastewater Collection certification.

HRAC Mechanic – Facilities Investment, NBG (\$24.84/hr)

Posting Date: 12/30/2022 – 01/06/2023 Effective Hire Date – TBD

Duties and Responsibilities: Installs, services, and repairs environmental-control systems in residences, department stores, office buildings and other commercial establishments, utilizing knowledge of refrigeration theory, pipefitting, and structural layout. Mounts compressor and condenser units on platform or floor, using hand tools, following blueprints or engineering specifications. Fabricates, assembles, and installs ductwork and chassis parts, using portable metalworking tools and welding equipment. Installs evaporator unit in chassis or in air-duct system, using hand tools. Cuts and bends tubing to correct length and shape, using cutting and bending equipment and tools. Cuts and threads pipe, using machine-threading or hand-threading equipment. Joins tubing or pipes to various refrigerating units by means of sleeves, couplings or unions, and solders joints, using torch, forming complete circuit for refrigerant. Installs expansion and discharge valves in circuit. Connects motors, compressors,

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temperature controls, humidity controls and circulating ventilation fans to control panels and connects control panels to power source. Installs air and water filters in completed installation. Injects small amount of refrigerant into compressor to test systems and ads freon gas to build up prescribed operating pressure. Observes pressure and vacuum gauges and adjusts controls to insure proper operation. Tests joints and connections for gas leaks, using gauges or soap-and-water solution. Wraps pipes in insulation batting and secures them in place with cement or wire bands. Replaces defective breaker controls, thermostats, switches, fuses and electrical wiring to repair installed units, using electrician's hand tools and test equipment. May install, repair and service air conditioners, ranging from fifteen to twenty tons cooling capacity, in warehouses and small factory buildings. Performs other duties and responsibilities as assigned. **Qualifications and Skills:** Must have a high school diploma or equivalent. Must have a minimum of five (5) years related experience or equivalent. Must be certified as a Universal Technician required by 40 CFR part 82 subpart F, or apprenticeship hours with a Universal Certification. Must be able to obtain First-Aid/CPR certification. Salary and benefits in accordance with CBA.

Instrument Mechanic – Electrical, NBG (\$23.97/hr)

Posting Date: 12/30/2022 – 01/06/2023 Effective Hire Date – TBD

Duties and Responsibilities: Installs, repairs, maintains, and adjusts indicating, recording, telemetering, and controlling instruments used to measure and control variables, such as pressure, flow, temperature, motion, force, and chemical composition, using hand tools and precision instruments. Disassembles malfunctioning instruments, examines, and tests mechanism and circuitry for defects; troubleshoots equipment in or out of control system and replaces or repairs defective parts, reassembles instrument and tests assembly for conformance with specifications, using instruments, such as potentiometer, resistance bridge, manometer, and pressure gauge; inspects instruments periodically, and makes minor calibration adjustments to insure functioning within specified standards. Adjusts and repairs final control mechanisms, such as automatically controlled valves or positioners, and calibrates instruments according to established standards. Performs other duties and responsibilities as assigned. **Qualifications and Skills:** Must have a minimum of two (2) years related experience. High School Diploma or equivalent. **Desired:** Technical or apprenticeship.

Laboratory Technician – Utilities - Lab, NBG (\$27.67/hr)

Posting Date: 12/30/2022 – 01/06/2023 Effective Hire Date – TBD

Duties and Responsibilities: Performs a variety of moderately complex and standard chemical, physical and microbiological analyses on samples collected from water, wastewater, processed and industrial pretreatment using EPA approved standard method procedures. Prepares sample collection containers and performs sampling of water from streams and lakes, or raw, semi-processed or processed water, industrial wastewater, or water from other sources to assess pollution problem. Prepares samples for instrumental analyses using various acid digestion and organic extraction procedures. Prepares reagents and standards, performs equipment calibrations, and sterilizes glassware. Performs preventive maintenance on laboratory instruments and equipment. Records and maintains analytical data and prepares summaries and charts for review. Operates fixed or mobile monitoring or data collection station. Maintains chemical inventory and laboratory supplies. Performs sample disposal in accordance with EPA regulations. Performs other duties and responsibilities as assigned. **Qualifications and Skills:** Must have a bachelor's degree in Chemistry, Biology or related Physical Sciences. Must have a minimum of one (1) year related experience or equivalent. Must possess a valid Class A Guam Driver's License. Must be computer proficient in Microsoft Office programs

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and Laboratory Information Management System (LIMS) Database. **Desired:** Knowledgeable of laboratory QA/QC requirements and chemical hygiene. Knowledgeable of routine laboratory and/or field work experience in the performance of a variety of tests or procedure.

Machinery Maintenance Mechanic – Facilities, NBG (\$25.19/hr)

Posting Date: 12/30/2022 – 01/06/2023 Effective Hire Date – TBD

Duties and Responsibilities: Repairs machinery or mechanical equipment. Work involves most of the following: examining machines and mechanical equipment to diagnose source of trouble, dismantling or partly dismantling machines and performing repairs that mainly involve the use of hand tools in scraping and fitting parts. Responsibilities include replacing broken or defective parts with items obtained from stock and ordering the production of a replacement part by a machine shop or sending the machine to a machine shop for major repairs. Duties also include preparing written specifications for major repairs or for the production of parts ordered from machine shops, reassembling machines and making all necessary adjustments for operation. In general, the work of a Machinery Maintenance Mechanic requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience. Excluded from this classification are workers whose primary duties involve setting up or adjusting machines. Examine machines and mechanical equipment to diagnose source of trouble, dismantling machines and performing repairs that involve the use of basic and specialized tools. Replace defective parts with items obtained from stock. Order the production of a replacement part by a machine shop or sending the machine off for major repairs. Prepare written specifications for major repairs or for the production of parts ordered from the machine shops, reassembling machines and make all necessary adjustments for proper operation. Prepare reports, material requisitions and other forms required. Performs other duties and responsibilities as assigned. **Qualifications and Skills:** Must have a minimum of five (5) years related experience. Must have a high school diploma or equivalent. **Desired:** Navy Apprenticeship graduate.

Motor Vehicle Mechanic – Transportation, NBG (\$21.75/hr)

Posting Date: 12/30/2022 – 01/06/2023 Effective Hire Date – TBD

Duties and Responsibilities: Repairs, rebuilds, or overhauls major assemblies of internal combustion automobiles, buses, trucks. Work involves most of the following: Diagnosing the source of trouble and determining the extent of repairs required; replacing worn or broken parts such as piston rings, bearings, or other engine parts; grinding and adjusting valves; rebuilding carburetors; overhauling transmissions; and repairing fuel injection, lighting, and ignition systems. In general, the work of the Motor Vehicle Mechanic requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience. Performs a variety of minor repairs and services to maintain motor vehicles. Adjusts brakes, replaces windshield wipers, and similar minor parts. Assists on major overhaul jobs by disassembling and cleaning parts, repairing components such as generators and water pumps, and replacing thermostats, points, electrical wiring, and other items. Maintains tools and equipment and cleans work areas. Repairs damaged tires of automobiles, buses, trucks, and other automotive vehicles. Performs other duties and responsibilities as assigned. **Qualifications and Skills:** Must have a minimum of three (3) years related experience. Must have a high school diploma or equivalent. Must have the knowledge and ability to troubleshoot engine performance using various diagnostic equipment. Must have Automotive Service Excellence (ASE) certification. **Desired:** AB Driver's License. Have or obtain ASE Master Technician certification.

Network and Systems Administrator – Management Information Systems, NBG (EXEMPT)

Posting Date: 12/30/2022 – 01/06/2023 Effective Hire Date – TBD

Duties and Responsibilities: Reports directly to the MIS Manager and is responsible for the workflow, guidance, training, performance evaluation and security of all network and computer operations. Manages the computer operations containing confidential and proprietary information for DZSP21 LLC, Guam. Ensures the network and

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computer operations meet desired and contractual confidentiality, integrity, and availability. Serves as LAN system administrator; Installs, tests, analyzes, and provides problem resolution for all hardware and software elements of the data communications network. Monitors and tunes the LAN for performance. Coordinates and leads all network and server related projects. Serves as Systems administrator; adds and removes users to the system, assigns user security level, password, and access control to systems data which includes confidential and proprietary information. Installs, configures and maintains network servers and applications. Monitors server resources to ensure optimum performance and high availability. Directs the operations support staff. Responsible for the disaster recovery and continuity of operations plan for the network, servers and applications. Responsible for the system backup and recovery and validates system and data integrity. Responsible for implementation and documentation of all contractual and company security requirements including but not limited to NIST 800-171 compliance. Manages computer utilization, reviews hardware and software and determines operational and security requirements. Ensures computers are maintained and data backed up where appropriate. Recommends allocation of computers and computer equipment. Validates customer need and assigns equipment and software. Creates policies or programs to support the operation. Establishes standards. Directs and trains users on software applications and usage of personal computers. Provides one-on-one consulting to program management. Manages inventory and library of computer software and equipment. Submits requests for purchases. Collects and analyzes data for quality management. Assists managers in understanding data, utilize findings and implement changes.

Qualifications and Skills: Must possess a high school diploma, or equivalent. Experience desired in Systems & LAN Administration skills in a Windows Server environment: Computer operations supervisory experience desired. Must have excellent organizational and analytical skills including the ability to prioritize and coordinate multiple projects. Must have excellent verbal and written communication skills, with the ability to convey technical issues in a clear, concise and effective manner. Must have the ability to work with only general direction of deliverables with minimum supervision. Must have strong client and team interpersonal and leadership skills with the ability to motivate others. Must have the ability to obtain and maintain an active DoD Secret Clearance. **Desired:** A Bachelor's degree in Computer Science or equivalent is desired. Certifications: CompTIA Security+ required, MCSA required; MCSE, Network+, Server+.

Production Control Clerk – Transportation, NBG (\$24.61/hr)

Posting Date: 12/30/2022 – 01/06/2023 Effective Hire Date – TBD

Duties and Responsibilities: Compiles and records production data for industrial establishments to compare records and reports on volume of production, consumption of material, quality control, and other aspects of production. Performs any combination of the following duties: compile and record production data from customer orders, work tickets, product specifications, and individual worker production sheets following prescribed recording procedures and using different word processing techniques; Calculates such factors as types and quantities of items produced, materials used, amount of scrap, frequency of defects, and worker and department production rates, using a computer, calculator, and/or spreadsheets. Additional tasks include: writing production reports based on data compiled, tabulated and computed, following prescribed formats, maintaining files of documents used and prepared, compiling detailed production sheets or work tickets for use by production workers as guides in assembly or manufacture of products. Prepares written work schedules based on established guidelines and priorities, compiles material inventory records and prepares requisitions for procurement of materials and supplies charts production using chart, graph, or pegboard based on statistics compiled for reference by production and management personnel. Sorts and distributes work tickets or material and may compute wages from employee timecards and post wage data on records used for preparation of payroll. Performs other duties and responsibilities

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as assigned. **Qualifications and Skills:** Must have a high school diploma or equivalent. Must have a minimum of two (2) to three (3) years related experience or equivalent. Must be proficient with Microsoft Office programs, MAXIMO, Deltek Costpoint and Deltek Time & Expense, and G-Net. Must be able to work flexible hours, including shift work, weekends, and holidays. **Desired:** Bachelor's degree or college courses.

Quality Assurance Specialist - Quality, NBG (Exempt)

Posting Date: 12/30/2022 – 01/06/2023 Effective Hire Date – TBD

Duties and Responsibilities: Performs a wide variety of difficult and complex office duties and functions in support of the Quality Manager and Quality Department personnel and operations. Primary duties include the following but are not limited to: direct interface with both internal and external customers, exercises discretion and independent judgement with respect to matters of significance concerning all Quality Department reports to both senior contract and government personnel. Performs difficult and complex office support work requiring accuracy and speed under tight deadlines. Operates modern office equipment with skill and efficiency. Interprets and applies office methods, rules, and policies. Understands and independently carry out oral and written directions. Establishes and maintains complex records including alphabetical, numerical, index and cross-reference files. Effectively meets the public in situations requiring tact and poise. Establishes and maintains cooperative relations with subordinates and superiors. Utilizes modern office procedures, practices and equipment to produce and edit letters, memoranda, personnel action forms, payment requires, evaluations, purchasing requisition and other materials; composes routine correspondence and reports on behalf of the managerial and professional staff; answers and directs a large number of calls using business telephone systems. Understands, interprets, and provides specific information regarding department services or policies in person, over the phone or by mail. Examines documents, records, and forms for accuracy and conformance with applicable rules and regulations. Proofreads, checks, and records information. Prepares requisitions for supplies and equipment. Performs arithmetical calculations and assists with preparation of statistical reports. Schedules and coordinates meetings, classes, travel arrangements and interviews. Gathers, tabulates and interprets financial information. Uploads revised and approved documents into central database. Maintains updates on a centralized training database. Maintains custodial accountability on condition, location, and disposition of department property items. Assists with internal quality assurance audits conducted in support of the BOS Contract. Conducts Quality Department Awareness training for new hires. Assists with various projects to include preparation of Award Fee Evaluations, Self-Assessments, Performance Metrics, and monthly reports. Performs other duties and responsibilities assigned by Quality Manager. **Qualifications and Skills:** Must possess a high school diploma, or equivalent. Must have a minimum of two (2) to three (3) years of related experience or equivalent. Must be proficient in Microsoft Office programs such as Excel, Outlook, PowerPoint, and Word. Must have excellent communication (oral, presentation, and written) and interpersonal skills. Must be well organized. Must be able to type at a speed of not less than 50 net words per minute from clear copy. **Desired:** Bachelor of Science degree or completion of a clerical or business training program. Knowledge of ISO 9001 and Quality Control or Quality Assurance techniques. Knowledge of Microsoft Office programs Project and Visio.

Rigger in Charge – Transportation, NBG (\$28.65/hr)

Posting Date: 12/30/2022 – 01/06/2023 Effective Hire Date – TBD

Duties and Responsibilities: Lead and monitors the following to ensure a safe and efficient service: Attach loads to rigging to provide support or prepare them for moving, using a variety of hand/power tools and material handling equipment. Attach pulleys and blocks to fixed overhead structures such as beams, ceilings, and gin pole booms, using bolts and clamps. Control movement of heavy equipment through narrow openings or confined spaces, using chain

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falls, gin poles, gallows frames, and other equipment. Dismantle and store rigging equipment after use. Sets up supporting structures, hoists, and pulling gear. Manipulate rigging lines, hoists, and pulling gear to move or support materials such as heavy equipment. Select gear such as cables, pulleys, and winches, according to load weights and sizes, and facilities. Signal or verbally direct workers engaged in hoisting and moving loads, in order to ensure safety of workers and materials. Test rigging to ensure safety and reliability. Clean and dress machine surfaces and components parts. Install ground rigging for yarding lines, attaching chokers to logs and then to the lines. Performs other duties and responsibilities as assigned. **Qualifications and Skills:** Must have five (5) years related experience. Must have a high school diploma or equivalent. Must have knowledge of machines and tools, including their uses, repair, and maintenance. Must be able to bend, stretch, twist, or reach with body, arms, and/or legs. Must be able to exert muscle force to lift, pushes, pull or carry objects. Must be able to lift 50lbs load. Must be trained and certified IAW NAVFAC P-307. Must be certified by the Navy Crane Center (NCC).

Water Plant Operator, Level II – Water, NBG (\$25.05/hr)

Posting Date: 12/30/2022 – 01/06/2023 Effective Hire Date – TBD

Duties and Responsibilities: Controls treatment plant machines and equipment to purify and clarify water for human consumption and for industrial use. Operates and controls electric motors, pumps, and valves to regulate flow of raw water into treating plant. Dumps specified amounts of chemicals, such as chlorine, ammonia, and lime into water or adjusts automatic devices that admit specified amounts of chemicals into tanks to disinfect, deodorize, and clarify water. Starts agitators to mix chemicals and allows impurities to settle to bottom of tank. Turns valves to regulate water through filter beds to remove impurities. Pumps purified water into water mains. Monitors panelboard and adjusts controls to regulator flow rates, loss of head pressure and water elevation and distribution of water. Cleans tanks and filter beds, using backwashing (reverse flow of water). Dumps chemicals such as alum into tanks to coagulate impurities and reduce acidity. Records data, such as residual content of chemicals, water turbidity, and water pressure. May operate portable water-purification plant to supply drinking water. May purify wastewater from plant preparatory to pumping water into rivers and streams or city mains. May assist with Water Distribution/Wastewater Collection/Wastewater Treatment operations. Performs other duties and responsibilities as assigned. **Qualifications and Skills:** Must have a high school diploma or equivalent. Must have a minimum of one (1) year related experience or equivalent. Must hold a Guam B Driver's License or be able to obtain one within sixty (60) days of employment. Must hold and maintain Guam EPA water treatment Level 1 certification. Must hold a Guam EPA Level I Water Operator certification. Must hold Guam EPA Level II Water Operator certification or be able to obtain certification within six (6) months of employment. Must hold or be willing and able to obtain within eighteen (18) months of employment additional certifications (water distribution or water treatment) as required by operational necessity. If applicant holds Level 1 water treatment certification, must be able to obtain Level II within one (1) year of employment. Must be able to operate a 6K forklift and lift items of 50 pounds. **Desired:** Bachelor's Degree or acquired credits for Engineering Courses. Must be knowledgeable of Microsoft Excel, Microsoft Word and basic computer use. Have a Class AB Guam Driver's License. Obtain HAZWOPER training. Obtain Guam EPA Level III Water Operator certification. Obtain additional certifications, Water Distribution, Collection or Treatment.

JOB ANNOUNCEMENT

December 30, 2022



Wastewater Systems Specialist – Wastewater, NBG (\$22.22/hr)

Posting Date: 12/30/2022 – 01/06/2023 Effective Hire Date – TBD

Duties and Responsibilities: Receives, stores, transfers and process bilge oily wastewater from vessel (submarine, swabs, ships, boats, etc.) Process bilge water (wastewater pretreatment process), storm water, process sludge, skimming oil, disposed dewatered sludge Ensure smooth operation of the BOWTS which includes responding to spills and assist as needed. Responsible for performing eye wash Pm, pH Calibration, adjusts chemical dosage during bilge processing, documentations, logging on logbook, daily operation report (DOR), and other forms. Responsible for all assets of the BOWTS including vehicles, tools, equipment, and other properties of DZSP21 and US Navy. Troubleshoot pumps, equipment as necessary to include BOWTS instruments. Prepares and checks receiving or ship's documents. Connects lines, grounding wires, and loading and offloading arms or hoses to pipelines. Visually inspect all Gauges and level for oil tanks and bilge tank. Check pumping systems for correct operating pressure and unusual noises. Performs preventive maintenance and repair on terminal systems by lubricating the equipment, locks, cam locks, etc. Performs general housekeeping and grounds maintenance for terminal (risers), pipeline and dock areas: (Ensure housekeeping of the BOWTS: keeping the Berm clean and free of oil, dirt, debris, grease, etc., keep BOWTS in order, keeps the office and bathroom clean, keep storage neat and in order, maintain inventory of chemicals, equipment, etc.). Adhere to Coast Guard Regulations (33CFR), EPA Regulations, and Safety Regulations. Participate in drills and trainings. Must be able to perform heavy lifting (50 lbs. or more). Must be able to operate a forklift, flatbed, pallet jacket and vacuum truck. Perform corrosion control. Performs other duties and responsibilities as assigned. **Qualifications and Skills:** Must have a high school diploma or equivalent. Must have five (5) years related experience. Must demonstrate basic computer skills. Must hold a Class AB driver's license or be able to obtain one within sixty (60) days of employment. Must have 40 hours HAZWOPER Training and Storm Water/Pollution Training. Must have or obtain a UST Class C within six (6) months of employment. Must be able to obtain and maintain forklift certification and any physicals required. Must be able to work flexible hours to include shiftwork, weekends, and holidays. Must display some mechanical aptitude and knowledge with automation and controls. **Desired:** Guam EPA Level I Collection or treatment certification (Water/Wastewater Distribution or Water/Wastewater Treatment). Hazmat Training. **Desired Trainings:** First Aid and CPR, Ladder Safety, Fall Protection, and Confined Space. Knowledgeable of Microsoft Excel, Microsoft Word.

JOB ANNOUNCEMENT

December 30, 2022



****TO ESTABLISH A LIST****

Civil Engineer – Facility Management, NBG (Exempt)

Posting Date: 12/30/2022 – 01/06/2023 Effective Hire Date – TBD

Duties and Responsibilities: Develops scope of work, for design and construction of multiple small projects. Coordinates with designers of every discipline to ensure the project complies with specified objectives. Coordinates with equipment manufacturers on technical criteria. Prepares budget reports at preliminary, intermediate, and final design stage. Ensures quality of work in progress and at completion. Interprets, recommends, and complies with engineering regulations and company policies. May be involved in planning and development of base facility issues, and development of paperwork for major funding items. Performs other duties and responsibilities as assigned.

Qualifications and Skills: F.E. or P.E. certification and project management experience. Must have a Bachelor of Science degree in Engineering from a fully accredited college or university. Must have a minimum of five (5) years of related experience or equivalent. Must be able to adhere to direction of Supervisor and provide information or reports when needed. Must be able to identify the needs and work within the existing structures to complete tasks in a timely manner. Must be able to multi-task. Must be knowledgeable with Microsoft Office programs and estimating software.

Desired: Civil Engineering Degree or other disciplines will be considered if experience is relevant. AutoCAD experience.

To apply, please visit our website at <https://www2.dzsp21.com/>

Applications may also be submitted via our drop box Monday - Friday (7:30 a.m.- 4:30 p.m.) at Building 4918, Piti, Guam. In accordance with the CBA, all non-exempt positions may be subjected to 90-day probationary period pay which is 85% of the advertised journey workers' rate.

DZSP 21 employees who are interested in applying for open positions must submit an Internal Bid Form and updated resume.