

**INVITATION FOR BID (IFB)  
UOG BID NO. B23-02**

The University of Guam is soliciting sealed bids for:

**“INSTALLATION, PREVENTIVE MAINTENANCE & REPAIRS OF HVAC UNITS“**

Copies of the Bid Package and Instructions and Information may be obtained from:

OFFICE: UOG Procurement Office  
TELEPHONE: (671) 735-2925  
FAX NO.: (671) 735-3010  
LOCATION: UOG Administration Building (ANNEX BUILDING) Mangilao, Guam  
E-MAIL: uog.bids@triton.uog.edu

A non-refundable fee of \$25.00 is required to obtain a hard copy or CD-ROM of the bid package. Payment may be made via cash, check or credit card at the UOG Business Office, Cashier Services located at the UOG Administration Building Mon-Fri from 8 am - 4 pm. Pay by phone is available from 8 am - 4 pm. You may schedule an appointment with our cashier services at 735-2923/45/46, please reference Bid number and title when making payment. Send proof of receipt to the Procurement Office.

In accordance with 5 G.C.A. §5220(a), a digital copy of this solicitation shall be posted on UOG's website at <https://www.uog.edu/procurement/>. No fees shall be assessed to potential bidders who access or download a copy of this solicitation from requesting on UOG's website must register their contact information with UOG to ensure that they receive any notices regarding any changes or updates to this solicitation. In accordance with §5220(b), UOG shall not be liable for failure to provide notice to any party who accesses or downloads a copy of this solicitation from UOG's website and who fails to register their contact information with UOG as required herein.

A PRE-BID CONFERENCE is scheduled for Thursday, November 10, 2022 at 10:00 AM at the UOG Calvo Field House - Left Side. Attendance at the Pre-Proposal Conference is NOT required for participation in this IFB.

NOTICE: The last day for UOG to accept WRITTEN QUESTIONS and/or CLARIFICATIONS is ten (10) calendar days BEFORE the proposal submission deadline (Friday, November 18, 2022). Please adjust accordingly if deadline is extended.

Deadline for Submission of Bid Packages is on **Monday, November 28, 2022 on or before 2:00P.M.**  
via electronic submission to electronic Bid Share folder provided by UOG Procurement Office.

University of Guam is an equal opportunity employer and provider.  
This Advertisement is paid for by University of Guam Funds.

AUTHORIZED FOR ANNOUNCEMENT  
Thomas W. Krise, Ph.D. President