



OFFICE OF THE VICE PRESIDENT  
*Administration and Finance*

**MEMORANDUM**

TO: COMPTROLLER

FROM: VPAF/CBO 

DATE: FEBRUARY 5, 2025

RE: CLARIFICATION OF REQUIREMENTS FOR CONSTRUCTION QUOTES FOR PROJECTS LESS THAN \$100,000

This is to clarify my memo dated March 29, 2022.

For procurements of construction contractors for projects less than \$100,000 the requirement for three quotes still stands.

Thus, I am requiring a minimum of three vendors be contacted for all such projects and I would like the Request For Quotation be provided to the email list of the Guam Contractors Association.

Please let me know if you have any questions or concerns regarding this clarification.

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