

REQUEST FOR PROPOSALS

RFP No. P24-04

The University of Guam is soliciting sealed proposals for:

**INDEFINITE DELIVERY / INDEFINITE QUANTITY
INSTALLATION OF CAMPUS-WIDE ACCORDION TYPE TYPHOON SHUTTERS**

To implement projects at University of Guam (in Mangilao, Guam).

This **REQUEST FOR PROPOSAL** contains one (1) Contract Award for: Indefinite Delivery / Indefinite Quantity for Installation of Campus-Wide Accordion-Type Shutters. This potential contract award is for repairing damages caused by Typhoon Mawar and protecting the University's doors and windows from future natural disasters. The Proposal Offers will be evaluated and ranked.

Copies of instruction and information may be obtained from the University of Guam by emailing uog.bids@triton.uog.edu.

UOG Consolidated Procurement Office

Administration Annex Building
UOG Station
Mangilao, Guam 96923

Tel. No.: (671) 735-2925

Fax No.: (671) 735-3010

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Web Site: <https://www.uog.edu/procurement/>

This RFP packet will be **ISSUED on Friday, December 29, 2023**. In accordance with 5 G.C.A. §5220(a), a digital copy of this solicitation shall be posted on UOG's website at <https://www.uog.edu/procurement/>. No fees shall be assessed to potential Offerors or other parties for accessing or downloading a copy of this solicitation from UOG's website. Potential Offerors who access or download a copy of this solicitation from UOG's website must register their contact information with UOG to ensure that they receive any notices regarding to any changes or updates to this solicitation. In accordance with 5 G.C.A. §5220(b), UOG shall not be liable for failure to provide notice to any party who accesses or downloads a copy of this solicitation from UOG's website who fails to register their contact information with UOG as required herein. **In accordance with 5 G.C.A. §5220(c), potential Offerors may also obtain a hard copy of this solicitation by paying a non-refundable fee of twenty-five (\$25.00) U.S. dollars for each RFP packet (hard copy of CD disc).** However, interested parties may review a copy of the RFP free-of-charge at UOG's Procurement Office prior to purchasing the RFP. All payments shall be by cash, certified check, or money order and shall be made payable to: The University of Guam. **Potential Offerors who pay the aforementioned fee shall have their contact information registered with UOG at the time they make payment and receive the RFP packet.** UOG will advertise this RFP in print media with general circulation on Guam and will circulate the notice of the RFP in industry areas pertinent to type of procurement. This notice will be posted in UOG's website and emailed to known Offerors to secure maximum competition as required by Section 3.14.5 and Section 3.9.6, UOG Procurement Regulations. University of Guam, reserves the right to reject any or all proposals, solicit new proposals, or waive minor informalities or irregularities. All questions regarding the proposal should be made in writing and directed to the Procurement Office via email at uog.bids@triton.uog.edu.

AN (OPTIONAL) **PRE-PROPOSAL CONFERENCE** is scheduled for **TBA** at **TBA** at the **UOG School of Business & Public Administration (SBPA)** building. Attendance at the Pre-Proposal Conference is NOT required for participation in this RFP.

NOTICE: The last day for UOG to accept **WRITTEN QUESTIONS** and/or **CLARIFICATIONS** is ten (10) business days **BEFORE** the proposal submission deadline (**Monday, January 8, 2024**). Please adjust accordingly if deadline is extended.

The **DEADLINE FOR SUBMISSION** of sealed RFP Proposals is on **Friday, January 19, 2024 ON OR BEFORE 4:00 PM Guam Time** to the UOG Procurement Office Share folder link to be provided to all registered offerors. One original copy of uploaded file should be dropped off to the procurement office located in the UOG Business Office Annex building.

/s/ Dr. Anita Borja Enriquez, D.B.A., UOG PRESIDENT

The University of Guam is the major institution of higher education in the Western Pacific. It is a United States of America Land-Grant institution accredited by the Western Association of Schools & Colleges. UOG's Mission: To Enlighten, To Discover, To Serve.

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