



RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM

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ANNOUNCEMENT

January 25, 2023

THE RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM SOLICITS APPLICATIONS TO ESTABLISH A LIST OF ELIGIBLES FOR THE FOLLOWING LIMITED TERM APPOINTMENT, 100% FEDERALLY FUNDED FULL-TIME POSITION (SUBJECT TO THE AVAILABILITY OF FUNDS):

Position Title

Research Assistant III (ORSP – Sea Grant)

(JOB # RC-23-20)

Application Deadline: 11:59 p.m. on February 01, 2023 (Chamorro Standard Time/ UTC +10)

Application Process:

1. Applicants must complete the RCUOG online job application at <https://www.uog.edu/rcuog/employment-application> or
2. Email RCUOG application, cover letter, resume and transcripts to rcuoghr@triton.uog.edu. The RCUOG application can be downloaded from <https://www.uog.edu/rcuog/employment-application> and can be submitted digitally along with supporting documents.

Salary

Grade I, Step 1, \$13.75 to Step 6, \$16.56 per hour
Temporary, Full-Time, 40 hours per week.

Benefits:

Full-Time: Social Security, Medical and Dental Insurance, 4 hours annual leave and 4 hours sick leave per pay period, holiday pay, up to 3% 403(b) match based upon employee contribution of 3%.

Location:

ORSP, University of Guam, Mangilao, Guam

Minimum Qualifications:

- Associate's degree in Environmental or Agricultural Sciences, Water Resources, Planning, or a related natural resource management field from a U.S. regionally

accredited institution or foreign equivalent; at least three years of work experience **OR**
90+ college credits/significant technical training;

OR

Bachelor's degree in Environmental or Agricultural Sciences, Water Resources, Planning, or a related natural resource management field from a U.S. regionally accredited institution or foreign equivalent;

- Valid driver's license and reliable personal transportation;

Minimum Knowledge, Abilities, and Skills:

- Familiarity with aquaculture and aquaponic activities and benefits;
- Knowledge/experience in conservation planning;
- Proficiency in the use of MS Word and Excel, and ability to learn new computer applications;
- Excellent writing, presentation, and public relations skills;
- Ability to effectively coordinate and manage a complex multi-organizational project;
- Ability to work independently, establish work priorities, and manage time effectively;
- Ability to work effectively with individuals, groups, and units of government;
- Ability to work outdoors for long periods, and at times on mountainous and remote terrain;
- Ability to compile information and develop relationships necessary to plan, coordinate, and execute activities that support aquaculture activities;
- Ability to interact effectively with diverse groups including the public, aquaculture producers, municipal officials, non-profit and environmental advocacy organizations, and local and federal agencies;
- Ability to work independently with minimal supervision, establish work priorities, and manage time effectively;
- Ability to work outside regular business hours and travel as necessary to coordinate program efforts;
- Ability to work independently and initiative in pursuing activities that further project goals;

Character of Duties:

The Research Assistant III will be with University of Guam Sea Grant (UOGSG) under the supervision of the Aquaculture Extension Associate. The incumbent will assist with the maintenance of aquaponic systems and promotion of the UOGSG aquaculture program.

- Assist the Aquaculture Extension Associate in the maintenance and upkeep of the aquaponics systems installed at community centers, nonprofits groups and at the demonstration site at the Center for Island Sustainability;
- Assist with building new aquaponics systems;
- Ensure fish feed and other supplies are always in stock;
- Demonstrate ability to work cooperatively with others and communicate effectively both orally and in writing;
- Participate and assist in training events held by the Aquaculture Extension Associate, and education and outreach events coordinated by UOGSG;

UOG Station, Mangilao, Guam 96923

Tel: (671) 735-0336/0249/50/51 Email: rcuoghr@triton.uog.edu

The Research Corporation of the University of Guam is an equal opportunity employer and provider.

- All other duties as assigned;

Police and Court Clearance:

Pursuant to Public Law No. 28-24 and Executive Order No. 2005-34, applicants selected for a position are required to provide original police and court (Superior Court of Guam) clearances of no more than three (3) months old prior to commencement of employment. Off-island applicants must obtain clearances from their place of residence. Applicants are responsible for fees associated with obtaining the clearances

Work Eligibility:

- Submission of completed job applications authorizes the Research Corporation of the University of Guam to seek and obtain information regarding the applicant's suitability for employment. All factors which are job related may be investigated (i.e., previous employment, educational credentials, and criminal records).
- All information obtained may be used to determine the applicant's eligibility for employment in accordance with equal employment opportunity guidelines. In addition, the applicant releases previous employers and job-related sources from legal liability for the information provided.
- Should an applicant be convicted of any crimes other than a minor traffic violation, all applicable information must be provided in the form of a police clearance report and court clearance report. Failure to admit any felony convictions may result in immediate disqualification or disciplinary action.
- Applicants accepting employment or volunteer work with educational institutions and/or agencies requiring a health clearance must take and pass a pre-entry and annual Tuberculosis Test as a condition of employment.
- Federal law requires presentation of eligibility to work in the United States within seventy-two (72) hours of reporting for employment. Specifically, 8 USC 1324A requires the employer to verify the identity and eligibility to work in the United States of all newly hired employees. The Research Corporation of the University of Guam is required to comply with this law on a non-discriminatory basis. If you are hired to fill a position with the Research Corporation of the University of Guam, you will be required to present valid documents to comply with this law.

The Research Corporation of the University of Guam complies with Public Law 24-109 in reference to the provisions and requirements of the Americans with Disabilities Act. Assistance in EEO/ ADA matters and inquiries concerning the application of Title IX and its implementing regulations may be referred to the University's Director, EEO and Title IX/ ADA Coordinator, located at the EEO/ ADA and Title IX Office, Dorm II, Iya Hami Hall, Room 104, Telephone No. (671) 735-2244; TTY (671) 735-2243; or to the Office of Civil Rights (OCR).