



RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM

REGULAR MEETING MINUTES

September 30, 2022

1.0 CALL TO ORDER

The Regular Meeting of the Research Corporation of the University of Guam Board of Directors was called to order by Acting Chairperson Anita Borja-Enriquez on September 30, 2022, at 2:34 p.m. via registered Zoom conference. Notice of the meeting having been duly and regularly provided by the Board.

Quorum:

Anita Borja-Enriquez, Acting Chairperson
Randall Wiegand, Treasurer
Ryan Shook, Member
John Jenson, Member
Bernadette Valencia, Member
Rachael Leon Guerrero, Member

Also Present:

Anthony Camacho, UOG General Counsel
Cathleen Moore-Linn, Executive Director
Michael Conner, Chief Business Officer
Gloria Travis, Accounting Specialist
Barbara Molarte, Accounting Specialist
Danica Batac, Accounting Analyst II
Sable Sablan, Human Resource Specialist I
Raeanne Concepcion, Human Resource Specialist III
Precious Nagallo, Accounting Analyst I

2.0 MEETING MINUTES

2.1 Regular Meeting Minutes of May 6, 2021

Motion to approve by R. Leon Guerrero and Seconded by J. Jenson. The motion carried.

3.0 CHAIRMAN'S REMARKS

A. Borja-Enriquez discussed the retirements of Dr. Jenson and Vice President Deborah Leon Guerrero and highlighted their significant contributions to the University throughout their careers at the institution. She noted RCUOG's



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growth trajectory and discussed UOG's reaffirmation of accreditation self-study review due September 7, 2023. The accreditation site visit is scheduled for the first quarter of 2024. A. Borja-Enriquez noted there is work ahead for the self-study writing teams and looks forward to collaborating with the various teams.

4.0 NEW BUSINESS

4.1 Executive Director's Report

C. Moore-Linn reported that RCUOG is currently providing support to 150 different projects equating to \$26M+ worth of projects on an annual basis. Multi-year projects combined are approximately \$75M. At the end of September, RCUOG counted 203 employees of which 122 are full-time and 81 are part-time. As of September 30, grant expenditures totaled \$18,615,392. This is approximately 28% higher than FY2021. Expenditures are a key performance indicator and over two years they increased 80% from \$10,336,779 to \$18,615,392. C. Moore-Linn discussed hiring a ninth employee to support the core team and the need for additional space in the near future in order to support continued growth. Chief Business Officer Michael Conner led an initiative to seek insurance coverage from the local market to reduce insurance costs. The initiative resulted in a 37% savings on insurance costs for FY2023. C. Moore-Linn presented a brief overview of grant partnerships with the University of Hawaii and ForwardEdge under the NSF Innovation Engine funding opportunity, and two grants submitted in partnership with the Pacific Northwest National Laboratory. RCUOG has awarded 26 travel awards this fiscal year to undergraduates and graduate students. C. Moore-Linn thanked Dr. John Jenson for his service as a member of the RCUOG Board of Directors since June 2017 and also recognized his contributions and years of service to the institution.

4.2 Election of Secretary of the Board of Directors

A. Borja-Enriquez noted that the board needs to fill the position of secretary as Cheryl Sanguenza's last meeting serving in this role was May 2022. The Acting Chairperson called for self-nominations or nominations from the body. R. Shook self-nominated. A. Borja-Enriquez asked for a motion for the election of R. Shook to the Board. Motion to approve by R. Leon Guerrero and seconded by R. Wiegand. A. Borja-Enriquez called for a vote. The motion carried.



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4.3 Resolution No. 22-03 Relative to Amending the Travel Policy


C. Moore-Linn presented the resolution noting updates clarify and strengthen the policy. Motion to approve by J. Jenson and seconded by Randall Wiegand.

4.4 Presentation of the WERI Building and Nursing Annex

C. Moore-Linn presented the exterior sketches of the 95% design for the WERI building and Nursing Annex. She provided preliminary construction figures to the board and noted that the Board of Directors should expect to borrow the maximum of \$4M from the internal UOG endowment to cover construction costs as authorized by Board of Regents Resolution 22-19.

5.0 ADJOURNMENT

Acting Chairperson Borja-Enriquez adjourned the meeting at 3: 15 p.m.


Anita Borja-Enriquez (Dec 6, 2022 14:00 GMT+10)

Dr. Anita Borja-Enriquez, Acting Chairperson

ATTESTED:


Shook Ryan (Dec 12, 2022 16:09 GMT+10)

Ryan Shook, Secretary