



RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM

REGULAR MEETING MINUTES

June 16, 2023

1.0 CALL TO ORDER

The Regular Meeting of the Research Corporation of the University of Guam Board of Directors was called to order by Chairperson Thomas Krise on March 17, 2023, at 2:33 p.m. via registered Zoom conference. Notice of the meeting having been duly and regularly provided by the Board.

Quorum:

Thomas Krise, Chairperson
Anita Borja Enriquez, Vice Chairperson
Randall Wiegand, Treasurer
Ryan Shook, Secretary
Agapito Diaz, Member
Artemio Hernandez, Member
Rachael Leon Guerrero, Member
Laurie Raymundo, Member

Also Present:

Anthony Camacho, UOG General Counsel
Cathleen Moore-Linn, Executive Director
Michael Conner, Chief Business Officer
Gloria Travis, Accounting Specialist
Danica Batac, Accounting Analyst II
Sable Sablan, Human Resource Specialist I
Raeanne Concepcion, Human Resource Specialist III
Precious Nagallo, Accounting Analyst I
Anthony Agustin, Grant Budget Specialist I

2.0 MEETING MINUTES

2.1 Regular Meeting Minutes of March 17, 2023

Motion to approve by A. Diaz and Seconded by R. Leon Guerrero. The motion carried.



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3.0 CHAIRMAN'S REMARKS

T. Krise discussed Public Law 37-3 and how restrictions within the law have caused difficult morale issues for unclassified positions at the University of Guam. UOG General Counsel Anthony Camacho was recognized for working through many difficult human resource issues related to PL 37-3. T. Krise noted that further discussion on the 22% salary increase would be addressed later in the meeting with the resolutions as presented. ORSP and RCUOG were recognized for carrying on through the early weeks of recovery in providing services. Dr. Krise noted that a new University of Guam President will be selected by the Board of Regents on May 22, 2023.

4.0 NEW BUSINESS

4.1 Executive Director's Report

C. Moore-Linn presented updates on the Research Corporation's key performance indicators through May 31, 2023. Grant expenditures of \$13,471,677 at the end of May 2023 showed a 21% increase over the prior May. Indirect cost revenue increased 42% over the same period. While RCUOG operations revenue increased 85% in May 2023 compared to the prior year, operations expenditures increased just 1% over the same period, underscoring the efficiency of the organization. RCUOG has 233 employees of which 134 are full-time and 99 are part-time. RCUOG currently supports 160 different projects with combined annual budgets of \$32.9M. C. Moore-Linn reported that House #24 did not suffer any water or other damage from Typhoon Mawar. Power was restored to the office 13 days after the storm and water was restored 14 days after the storm. Through great effort by the RCUOG team, payroll was submitted to the UOG business office prior to the storm and employees received their paychecks. RCUOG employees are back at work in the field and in offices. As authorized by the Board, RCUOG invested in CDs at Coast 360 and the Bank of Guam which mature in April and May of 2024, respectively. The construction bid for the EDA project facilities was posted May 18 and the pre-bid conference will be held June 9, 2023. Discussions began on UOG's first technology transfer and various partnerships and processes in which we may engage. Joselle Garcia, UOG Biology major, received a travel award to attend a Summer Health Professions Education Program at the University of Texas Health Science Center.



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4.2 Resolution No. 23-05 Relative to Adopting the Government of Guam General Pay Plan 2023

C. Moore-Linn presented the resolution and explained the importance of aligning RCUOG's pay plan with UOG's pay plan. RCUOG employees are federally funded and eligible to receive the increase if grant funding can support the action. Salary increases will be awarded on a grant-by-grant basis based on availability of funding. Motion to approve by P. Diaz and seconded by R. Shook. T. Krise called for a vote. The motion carried.

4.3 Resolution No. 23-06 Relative to Amending the RCUOG Position Titles and Wage Grades and Student Position Titles and Wage Grades

C. Moore-Linn presented the resolution and noted that RCUOG position titles need to align with the newly adopted 2023 pay plan. Motion to approve by R. Shook and seconded by A. Borja-Enriquez. T. Krise called for a vote. The motion carried.

4.4 Resolution No. 22-07 Relative to Amending the Administrator Salary Scale and List of Administrator Positions

C. Moore-Linn presented the resolution and noted the UOG CHRO was consulted when developing the updated scale to ensure it aligned with the UOG scale and CUPA. Four new administrator positions were added to the scale and the position descriptions were reviewed by UOG CHRO, the unit administrators, and employees currently in the positions. Motion to approve by R. Shook and seconded by R. Leon Guerrero. T. Krise called for a vote. The motion carried.

5.0 EXECUTIVE SESSION

5.1 Executive Director Performance Evaluation

The Board of Directors discussed the executive director's performance evaluation in executive session.

5.2 Resolution No. 22-07 to Authorize the Board of Directors Chairperson to renew and negotiate the Executive Director's Contract




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The Board reconvened in an open forum and T. Krise discussed the board's decision to authorize the chairperson to renew and negotiate the executive director's contract. Motion to approve by R. Wiegand and seconded by P. Diaz. T. Krise called for a vote. The motion carried.

6.0 ADJOURNMENT

Chairperson Krise adjourned the meeting at 3: 48 p.m.


Thomas Krise (Nov 28, 2023 14:25 GMT+5.5)

Dr. Thomas Krise, Chairperson

ATTESTED:


Ryan Shook (Nov 28, 2023 17:12 GMT+10)

Ryan Shook, Secretary









Minutes_June_16_2023

Final Audit Report

2023-11-29

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By:	Cathleen Moore-Linn (rcuogprocurement@triton.uog.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAh2srXQ9NCp2OsYASko5OzAl4eZePbCNL

"Minutes_June_16_2023" History

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2023-11-29 - 6:20:49 AM GMT
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2023-11-29 - 7:11:54 AM GMT- IP address: 168.123.170.234
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