



RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM

REGULAR MEETING MINUTES

September 27, 2019

1.0 CALL TO ORDER

The Regular Meeting of the Research Corporation of the University of Guam Board of Directors was called to order by acting Chairperson Anita Borja-Enriquez on September 27, 2019 at 2:41 p.m. in the President's Conference Room, School of Business and Public Administration, Jesus S. and Eugenia A. Leon Guerrero Building. Notice of the meeting having been duly and regularly provided by the Board.

Quorum:

Anita Borja-Enriquez, Vice Chairperson
Randall Wiegand, Treasurer
Mari Flor Herrero, Member
Cheryl Sanguenza, Member
John Jenson, Member
Artemio Hernandez, Member
Raymond Topasna, Member

Also Present:

Cathleen Moore-Linn, Executive Director
Gloria Travis, Chief Business Officer
Michelle Santos, RCUOG
Colleen Bamba, RCUOG
Rachael Leon Guerrero, Director ORSP
Anthony R. Camacho, Acting UOG Legal Counsel

2.0 MEETING MINUTES

2.1 Regular Meeting Minutes of June 21, 2019

Motion to adopt by consensus. The motion carried.

3.0 CHAIRMAN'S REMARKS

Dr. Anita Borja-Enriquez remarked that she is sitting in as acting chairperson and noted that the Research Corporation's support of additional projects has helped the University move the needle in terms of grant funding awarded to the institution.

4.0 NEW BUSINESS



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4.1 Executive Director's Report to the Board

C. Moore-Linn reported that RCUOG currently supports 117 different grants and contracts, equating to \$17.4 million worth of projects on an annual basis and exceeds \$40 million when factoring in multi-year projects. This is a 21% increase in the annual dollar amount and a 13% increase in the number of projects since the last board meeting in June. The University of Guam has not seen this amount of grant activity since ARRA after the 2008 crash. RCUOG currently has 128 employees assigned to various units of which 75 are part-time. The cost of liability insurance through United Educators increased by 9% for FY2020. C. Moore-Linn reported that RCUOG is working with teams from PIP, ORSP, and WERI to develop two construction grant proposals to submit to US EDA for a new WERI research facility and a designated classroom and office building for PIP. C. Moore-Linn attended the Chamorro Land Trust Commission meeting in September regarding discussions of UOG providing in-kind services in exchange for CLTC land. This was in support of Bill 76-35 which, if passed, will resolve the boundary issue between UOG and CLTC and allow RCUOG to move forward with the hatchery lease. Four additional travel awards were awarded.

4.2 Resolution No. 19-07, Relative to Amending Authorization to Open or Close Bank Accounts or Credit Facilities

C. Moore-Linn briefed the Board regarding aligning signatory authority on checking and savings accounts with RCUOG's delegation of authority which would require the Treasurer's signature on all transactions over \$100,000 and the Chairperson's signature on all transactions over \$200,000. Motion to approve by R. Topasna and Seconded by R. Wiegand. The motion carried.

4.3 Resolution No. 19-08, Relative to Adopting the Operating Agreement Between the Research Corporation of the University of Guam and the University of Guam

C. Moore-Linn briefed the board the need to approve a new operating agreement between UOG and RCUOG since the initial five-year agreement expired in August 2019. Motion to approve by M.F. Herrero and Seconded by J. Jenson. The motion carried.

4.4 Resolution No. 19-09, Relative to Amending the Administrative Fee Structure



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C. Moore-Linn briefed the board on the need to increase its administrative fee to ensure it generates enough funds to cover its FY 2020 budget. C. Moore-Linn noted that RCUOG's share of the indirect costs was reduced by 2% effective October 1, 2019. Motion to approve by J. Jenson and Seconded by M.F. Herrero. The motion carried.

4.5 Information – Ad hoc committee's recommended response to Senator Sabina Perez's Bill 89-35

The ad hoc committee met on August 16, 2019 to discuss Bill 89-35 and reported that, as written, the Bill creates a locked fund with the Department of Administration over which RCUOG does not have oversight, could set a precedent whereas other funds are mandated to flow through RCUOG, and does not allow RCUOG to charge its administrative fee. The board agreed with the ad hoc committee's recommendations and supported the content of the draft letter of testimony to be submitted to Senator Sabina Perez.

4.6 Information – Request from ORSP to Manage Cancer Registry Funds

ORSP Director Dr. Rachael Leon Guerrero briefed the board on the Cancer Registry fund and noted that ORSP wants to move the fund to RCUOG for purposes of increased efficiency. Employees currently funded by this grant will migrate to RCUOG.

5.0 ADJOURNMENT

Acting Chairperson Dr. Anita Borja-Enriquez adjourned the meeting at 3:33 p.m.


Dr. Anita Borja-Enriquez, Acting Chairperson

ATTESTED:


Dr. Cheryl Sanguenza, Secretary