



# RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM

## RESOLUTION NO. 19-09 RELATIVE TO AMENDING THE ADMINISTRATIVE FEE STRUCTURE

**WHEREAS**, The Research Corporation of the University of Guam (RCUOG) was established by Public Law 32-114 as a public corporation; and

**WHEREAS**, RCUOG is a self-sustaining public corporation that relies on administrative fees and a share of the internal distribution of indirect costs charged to federal grants to support its operations; and

**WHEREAS**, an initial fee structure was established by Resolution 15-01 which authorized RCUOG to charge 10% of the total amount of a given project for those projects which do not include indirect costs; and

**WHEREAS**, RCUOG's share of the internal indirect cost distribution will decrease by 2% beginning October 1, 2019 per UOG Board of Regents Resolution 19-40; and

**WHEREAS**, RCUOG must ensure it has the resources to cover operations and support full-time staff to process project-related transactions; and

**WHEREAS**, an amended administrative fee structure is attached as exhibit A.

**THEREFORE, BE IT RESOLVED**, that the Board of Directors hereby adopts the administrative fee structure, as attached.

Adopted this 27th Day of September, 2019.

  
\_\_\_\_\_  
Dr. Anita Borja-Enriquez, Acting Chairperson

ATTESTED:

  
\_\_\_\_\_  
Dr. Cheryl Sangueza, Secretary



# RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM

## EXHIBIT A

### ADMINISTRATIVE FEE STRUCTURE

The Research Corporation of the University of Guam (RCUOG) charges fees for professional services performed on those projects where indirect costs are not included in the project budget. Grant, contract and/or other projects supported by RCUOG come with associated costs and therefore it is reasonable for RCUOG to request compensation for administrative expenses related to those projects.

Contracts, purchase orders, and other grants or projects that do not have indirect costs included in their project budgets will be charged a 15% administrative fee on the total amount of the project budget to include subsequent budget amendments.

As a general rule, projects that do not incorporate administrative fees or indirect costs into their budgets will not be managed by RCUOG.