



[College of Liberal Arts & Social Sciences]
[Humanities]

FANUCHANAN (FALL) SEMESTER

[JA101-01] [Elementary Japanese I]

Course Syllabus and Calendar

This is an **intensive** course, and one-day equals to three days in a normal semester.

Section Information [JA101-01]

[Course Schedule: M&W, 8:00am-9:50am]

[Location: HSS111]

[course:

[enrollment key:

Instructor Information

[Masumi Kai]

[Email: kai@triton.uog.edu]

[Office Location: HSS 120D]

[Office Hours: M: 7:30am-8:00pm, 12:00pm-2:30pm,

T: 7:30am-8:00am, W: 7:30am-8:00am, 10:00am-12:00pm]

[Office Phone Number: 671-735-2814]

COURSE CATALOG DESCRIPTION

This course provides beginners with basic skills in listening, speaking, reading and writing in Japanese. Special Emphasis is on oral-aural skills.

COURSE CONTENT

You will learn Japanese characters (hiragana, katakana, and basic kanji) and the beginning level grammars.

COURSE REQUIREMENTS

1) Class Attendance Policies: In order to pass this course (to **avoid getting an F in this course**), do not:

- miss the class more than 3 days without a valid excuse. Work cannot be a valid excuse.
- be late for the class. Being late for the class 3 times will be counted as 1 day absent.
- **If you come to the class after the attendance is taken, inform the teacher your attendance after the class. If you don't, your attendance will be recorded as absent. It is your responsibility to tell the teacher your presence.**

2) Assignment Make-up Policies

- Written assignments must be submitted by the due date. **No late submission will be accepted without a valid excuse.**

3) Required Course Materials

We will start using the following materials immediately.

(1) Hiragana, katakana, kanji booklet

Available at 'Fast Copy', TEL: 671-472-2679 (recommended to call them before you go to avoid waiting)

Address: 208 Route 4 Ste 102 Hagatna Guam 96910

Open: Monday through Friday: 8am to 4pm, Saturday: 10am to 3pm

***We will start using this booklet immediately. If you do not have it by Monday, August 19th, your participation points will be deducted by 10%. After that, your participation points will be deducted by another 10% for each week that passes.**

(2) *Genki vol. 1*, second edition (A PDF version is available from Genki website)

(3) English-Japanese & Japanese-English dictionary (online dictionary is fine too)

(4) Grammar points and vocab file (download from the course page on Moodle)

EVALUATION and GRADING

In order to determine whether or not students have achieved the course learning objectives, students will be evaluated and graded as follows:

Oral Performance Test rubric

Oral performance will be graded using the rubric below.

Rating Scales and Descriptions (Example)
JA 101 Oral Performance 1 /100

Name: ()

Scale	Fluency	Vocabulary	Structure	Pronunciation	Grammar Particle & Conjugation
5	Speech continuous and natural speed; no unnatural pauses				
4	only slight stumbling or unnatural pauses	Accurate usage of extensive and rich vocabulary; usage of extra vocabulary	Utterances always correct	Almost or totally comprehensible to native speakers of Japanese	
3	Some definite stumbling, but manages to rephrase or continue	Generally accurate usage of basic words	Many correct utterances, but only sometimes structural problems remain	Only some/few errors, but still mostly comprehensible	All the particles or conjugation of verbs/adjectives are correct
2	Speech frequently hesitant and jerky; sentences may be left uncompleted	Often lacks needed words; somewhat inaccurate usage	Some utterances correct, but major structural problems remain	Many errors that impede comprehensibility; less than half understandable	Only some/few errors
1	Speech halting and fragmentary; long, unnatural pauses or utterances	Lacks basic words; inadequate; inaccurate usage	Few/no utterances structurally correct	Incomprehensible/almost incomprehensible to native speakers of Japanese	Many lacks or incorrect usage of particles or conjugation of verbs/adjectives
memo					

1. Scales : (/20)×3= 60 ← No. ①

2. Information (Name, Nationality, Age, Occupation, Grade, Major, Hobby, Tel no) (/8)×3= 24

3. Extra Information or Creativity () : +1 +3 +5 +7 +10 +13 +16

No. ②: This score will vary depending on the number of information/structures required (each oral proficiency test is different).

No. ③: Creativity points are awarded for the good use of visual materials. The maximum score is calculated as $100 \times (\text{③} / 20)$ (differs for each oral proficiency test)

Grading Methodology

Below is a breakdown of the grade distribution for this course as well as how percentages translate to letter grades for the course:

Attendances & Participations	20%
Quizzes	10%
Written Assignments	20%
Oral Performance Tests (3 times)	30%
Chapter Test	10%
Final Exam	10%
TOTAL	100%

Letter Grade	Grade Point Value	Percent Grade	Definition	
A+	4.00	98-100%	Outstanding	Honors-level performance with superior quality and extraordinary distinction.
A	4.00	93-97%		
A-	3.67	90-92%		
B+	3.33	87-89%	Good	Solid accomplishment, indicating a substantial mastery of course materials and a good command of skills required by the course.
B	3.00	83-86%		
B-	2.67	80-82%		
C	2.33	77-79%	Adequate	Students have achieved the level of competency needed for advancing to a subsequent course which has this course as pre-requisite.
C-	2.00	70-76%		
D	1.00	60-69%	Deficient	Minimal passing, but not adequate to take a subsequent course which has this course as prerequisite.
F	0.00	< 69%	Failure	Inadequate to receive credits
P			Pass	
I			Incomplete	
NC			No Credit	

* The final grade will also consider the student's participation/involvement/engagement in the course.

* Special requests or negotiations with regards to your homework, quizzes, attendance, or grades not indicated on this syllabus will not be entertained. Procedures laid out in the syllabus are final.

*** There is no extra credit system for this course.** Do not expect to receive extra credit without doing the basics – the assignments and oral practices indicated on the course syllabus.

Note:

- **All written homework must be hand-written. Typing will not be accepted (you will receive a 0 point for it).**
- **Late homework submissions will NOT be accepted** regardless of the reason. Early submission is welcomed.
- Starting from L2 dialogue homework, write your name in katakana on top of the homework sheet.
- Written homework must be uploaded to a proper submission folder by due date. Each homework has a different submission folder.
- Copying another student's work is prohibited and it will be considered as **PLAGIARISM**. If such action is found, your final grade of this course will be an F.

University Policies

1) PLAGIARISM:

The UOG Student Handbook prohibits plagiarism. In this class, evidence of plagiarism in any assignment will result in an F grade for the whole course, and possibly a hearing at the Student Discipline Committee. Review handout on how to avoid plagiarism.

Please be aware of PLAGIARISM on homework and the exam. If such action is found, you will fail this course and possibly a hearing at the Student Discipline Committee. The examples of Plagiarism on the quiz, homework, or the exam can be (but not limited to) sharing answers with classmates, getting answers from someone, searching answers on internet or looking at a memo or textbook during the exam. For written homework, asking questions to your classmates is allowed, but do not copy someone's work.

2) ADA ACCOMODATION SERVICES

If you are a student with a disability who will require an accommodation(s) to participate in this course, please contact the Student Counseling and Advising Service Disability Support Services office to discuss your specific accommodation needs confidentially. A Faculty Notification letter will be emailed to me specifying your approved accommodations. If you are not registered, you should do so immediately at the Student Center, Rotunda office #5, sssablan@triton.uog.edu or ph/TTY: 735-2460, to coordinate your accommodation request.

3) EEO STATEMENT

The University is committed to maintaining the campus community as a place of work and study for faculty, staff and students, free of all forms of discrimination and harassment. If you experience harassment or discrimination, then you should report it immediately to Mr. Larry Gamboa, Acting EEO Director at the **EEO/ADA & Title IX Office**, Institutional Compliance Officer (671) 735-2244 located in Dorm 1. For immediate assistance in an emergency call 911.

JA 101 Course Schedule (subject to change)

Week 1	Contents & Things to Do	Notes
8/14 (W)	Orientation Guidance about the course	
Week 2	Online Contents & Things to Do	Notes
8/19 (M) & 8/21 (W)	<ul style="list-style-type: none"> • Hiragana: hiragana sounds, あ〜お、か〜こ、さ〜そ、た〜と、な〜の、は〜ほ • <i>GETTING STARTED</i> • <i>LESSON 1</i> 1.1 (Name, Nationality, Occupation), 1.2 (Hobby, Major, WH-type question: hobby & major)	
Week 3	Online Contents & Things to Do	Notes
8/26 (M) & 8/28 (W)	<ul style="list-style-type: none"> • Hiragana: ま〜も、や〜よ、ら〜ろ、わ〜ん、Voiced sounds, Stop sounds • <i>LESSON 1</i> 1.3 (Yes-No type question: nationality), 1.4 (Numbers 1~10, Year grade), 1.5 (O'clock), 1.6 (Tel Number), 1.7 (Age)	
Week 4	Online Contents & Things to Do	Notes
9/4 (W)	<ul style="list-style-type: none"> * <i>9/2 (M) is Labor Day</i> • Hiragana: Long vowels, Y-sounds • Katakana: ア〜オ、カ〜コ、サ〜ソ • <i>LESSON 1</i> 1.8 (Talk about family members), 1.9 (どこ), 1.10 (の), 1.11 (minutes), 1.12 (month), 1.13 (Day of the week)	
Week 5	Online Contents & Things to Do	Notes
9/9 (M) & 9/11 (W)	<ul style="list-style-type: none"> • Katakana: タ〜ト、ナ〜ノ、ハ〜ホ、マ〜モ、ヤ〜ヨ、ラ〜ロ、ワ〜ン • <i>LESSON 2</i> 2.1 (これ/それ/あれは〜です), 2.2 (Numbers ~100,000,000, いくらですか), 2.3 (この/その/あの〜), 2.4 (だれの)	Prepare for the oral performance test
Week 6	Online Contents & Things to Do	Notes
9/16 (M) & 9/18 (W)	<ul style="list-style-type: none"> • Oral Performance Test 1 • Katakana: Voiced sounds, Stop sounds, Long sounds, Y-sound, Special sounds • <i>LESSON 2</i> 2.5 (も), 2.6 (〜じゃありません), 2.7 (ここ/そこ/あそこ), 2.8 (どこ)	
Week 7	Online Contents & Things to Do	Notes
9/23 (M) & 9/25 (W)	<ul style="list-style-type: none"> • Kanji: Intro • Kanji L3 (一、二、三、四、五、六、七、八、九、十) • <i>LESSON 3</i> 3.1 (verbs), 3.2 (は、を), 3.3 (Yes-No question: 〜ます、〜ません), 3.4 (なにを〜ますか)	
Week 8	Online Contents & Things to Do	Notes
9/30 (M) & 10/2 (W)	<ul style="list-style-type: none"> • Kanji L3 (百、千、万、円、時) • <i>LESSON 3</i> 3.5 (direction + に), 3.6 (なんじに), 3.7 (place + で), 3.8 (〜ませんか), 3.9 (Time frequency), 3.10 (Month, Day of the week, Day of the month)	Prepare for Kanji L3 quiz

10/7 (M) & 10/9 (W): UOG break

Week	Online Contents & Things to Do	Notes
Week 9 10/14 (M) & 10/16 (W)	<ul style="list-style-type: none"> • Kanji L3 Quiz • Kanji L4 (日、本、人、月、火、水、木、金、土、曜) • LESSON 4 4.1 (Position words, ~の + position です), 4.2 (あります vs. います), 4.3 (~に~があります/います), 4.4 (~の~に~があります)	
Week 10 10/21 (M) & 10/23 (W)	<ul style="list-style-type: none"> • Kanji L4 (上、下、中、半) • LESSON 4 4.5 (Schedule: ~に~があります), 4.6 (Time words、~ました), 4.7 (Time frequency + question), 4.8 (~じかん), 4.9 (~でした), 4.10 (も), 4.11 (dictionary form)	Prepare for Kanji L4 quiz
Week 11 10/28 (M) & 10/30 (W)	<ul style="list-style-type: none"> • Kanji L4 Quiz • Kanji L5 (山、川、元、気、天、私、今、田) • LESSON 5 5.1 (Adjectives), 5.2 (Negative of adjective), 5.3 (Past of adjectives), 5.4 (Give a comment)	
Week 12 11/4 (M) & 11/6 (W)	<ul style="list-style-type: none"> • Kanji L5 (女、男、見、行、食、飲) • LESSON 5 5.5 (Like & Dislike), 5.6 (Negative form of like & dislike、とても&あまり) 5.7 (どんな), 5.8 (~ましようか&~ましよう), 5.9 (Counters)	Prepare for the oral performance test and the chapter test
Week 13 11/13 (W)	Online Contents & Things to Do * 11/11 (M) is Veteran's Day <ul style="list-style-type: none"> • Oral Performance Test 2 • Chapter Test (L1-L3) 	Prepare for Kanji L5 quiz
Week 14 11/18 (M) & 11/20 (W)	<ul style="list-style-type: none"> • Kanji L5 Quiz • Kanji L6 (東、西、南、北、口、出、右、左) • LESSON 6 6.1 (How to make the て-form), 6.2 (~てください), 6.3 (~てもいいです&~てはいけません), 6.4 (~て、~)	Prepare for the oral performance test
Week 15 11/25 (M) & 11/27 (W)	<ul style="list-style-type: none"> • Kanji L6 (分、先、生、大、学、外、国) • LESSON 6 6.5 (~から), 6.6 (~ましようか), Review <ul style="list-style-type: none"> • Oral Performance Test 3 	Prepare for Kanji L6 quiz and the final
Week 16 12/2 (M) & 12/4 (W)	<ul style="list-style-type: none"> • Kanji L6 Quiz • Review • Final (L1-L6) 	