CNAS Assessment Committee (CNAS-AC)
September 7, 2012 Agenda
(Recorder: Dr. Prem Singh)

1. Call to Order

2. Approval of Minutes for May 11, 2012 Meeting

3. Announcements

    3.1   Updates from UAC (Henry)

        3.1.1   UAC's Statement on Assessment Terms and Definitions being finalized. Chair will
                distribute document to CNAS-AC when done. FYI: Last spring 2012 semester, Chair noted
                the following link regarding Cal Poly's "Learning Outcomes Assessment Planning Guide":

                        http://www.academicprograms.calpoly.edu/assessment/assessplanguide.htm.

                There is a Glossary at the end of this document where some of the terms were incorporated
                by UAC on this "Assessment Terms and Definitions" project.

        3.1.2   AY2011-2012 Annual Assessment Inventory Submission Deadline – Oct 1. All degree
                programs must upload their assessment reports in TracDat before deadline.
        3.1.3   Reminder:
                CNAS-AC must be aware of WASC anticipated off-site Educational Effectiveness Review
                (EER) tentatively scheduled for spring 2016 and their on-site EER visit tentatively set for fall
                2016. This implies that CNAS will be very much involved in the preparation of these WASC
                visits beginning AY 2012-2013 and complete what are necessary to effectively obtain all
                information by AY 2014-2015. According to SVP Whippy (quoted): "For the EER visit,
                WASC is only interested in our programs not in service, not in research except in how it
                pertains to student learning".

    3.2   Updates from Dean (Henry)

        3.2.1   Reminder that the CFES Meetings is currently being conducted by Dean Yudin. Please bring
                your CFES AY 2012-2013 Agreement Plan for Dean Yudin to approve.

        3.1.2   Dean wants the Program Review for Math completed by this semester.

    3.3   Updates from university wide GE Committee (Zoltan)
           Note that CNAS needs to address this issue and forward our college recommendations to GERC
           ASAP (I believe that we need to forward our proposal to GERC?). CNAS-AAC should form a
           subcommittee early this fall to come up with our college proposal on GE.

4. Old Business and Continuing Business

    4.1   CLO Ad Hoc Committee? Just as a reminder that College Learning Outcomes" was also brought up
           at UAC last spring 2012 semester.

4.2	WASC Mandate for course SLOs/Program PLOs to be inserted in all syllabi:
Last spring 2012, CNAS-AC recommended that we upload all PLOs in our UOG/CNAS/Assessment Website:

http://www.uog.edu/dynamicdata/CNASUndergraduatePrograms.aspx?siteid=23&p=652.

All CNAS faculty can just state this link in their syllabi once completed and avoid inserting all of their PLOs in their syllabi.

5.	Open Forum

6.	Scheduled meetings for this fall 2012 semester?

7.	Adjournment

CNAS Assessment Committee (CNAS-AC)
Meeting Minutes
September 7, 2012
(Recorder: Dr. Prem Singh)

Present: Dr. Henry J. Taijeron (Chair); Dr. Grazyna Badowski; Dr. Alicia Aguon; Dr. Fenglien Lee (Dr. Frank L.); Dr. Zoltan Szekely; Dr. James McConnell; Dr. Prem Singh; Dr. Kate Moots; Dr. Maika Vuki;   Dr. Lisa Natividad; Dr. Kelle Murphy

8. Meeting was called to order at 9:10AM.

9. Approval of Minutes for May 11, 2012 Meeting: Last May 11, 2012, meeting minutes being finalized.

10. **Announcements**

   3.4   Updates from UAC (Henry)

   3.4.1 **UAC's Statement on Assessment Terms and Definitions** still being finalized. Chair will forward the document to CNAS-AC when as soon as it he receives it from UAC chair. FYI: Last spring 2012 semester, Chair noted the following link regarding Cal Poly's "Learning Outcomes Assessment Planning Guide":

   http://www.academicprograms.calpoly.edu/assessment/assessplanguide.htm.

   There is a Glossary at the end of this document where some of the terms were incorporated by UAC on this "Assessment Terms and Definitions" project.

   3.4.2 **AY2011-2012 Annual Assessment Inventory Submission Deadline – Oct 1**.   All degree programs must upload their assessment reports in TracDat before deadline. The following items/issues were noted:
   3.4.2.1 Some programs having issues with faculty involvement in assessment process; Difficulty in getting reports from faculty, how to get faculty not involved much in teaching to participate in assessment.
   3.4.2.2 Chair to follow up with the Dean for assessment at program level.
   3.4.2.3 Coordinator is not responsible for benchmark met or not met. Reporting faculty has to provide that information.
   3.4.3 **Reminder:**
   3.5 WASC anticipated off-site **Educational Effectiveness Review (EER)** tentatively scheduled for **spring 2016** and their on-site EER visit tentatively set for **fall 2016**.
   3.6 CNAS will be very much involved in the preparation of these WASC visits beginning AY 2012-2013 and complete what are necessary to effectively obtain all information by AY 2014-2015.
   3.7 According to SVP Whippy (quoted): "**For the EER visit, WASC is only interested in our programs not in service, not in research except in how it pertains to student learning**".

   3.8   Updates from Dean (Henry)

3.8.1   Reminder that the CFES Meetings is currently being conducted by Dean Yudin. Please bring your CFES AY 2012-2013 Agreement Plan for Dean Yudin to approve.

3.1.3   Dean wants the Program Review for Math completed by this semester.
-New format for self-study
-Jim enquired if there was an accurate list of due dates for programs. He also raised concerns about late reviews of self-study reports.

3.9   Updates from university wide GE Committee (Zoltan)
Note that CNAS needs to address this issue and forward our college recommendations to GERC ASAP (I believe that we need to forward our proposal to GERC?). CNAS-AAC should form a subcommittee early this fall to come up with our college proposal on GE.

11. **Old Business and Continuing Business**

4.3   CLO Ad Hoc Committee? Just as a reminder that College Learning Outcomes" was also brought up at UAC last spring 2012 semester.

4.4   WASC Mandate for course SLOs/Program PLOs to be inserted in all syllabi:
Last spring 2012, CNAS-AC recommended that we upload all PLOs in our UOG/CNAS/Assessment Website:

http://www.uog.edu/dynamicdata/CNASUndergraduatePrograms.aspx?siteid=23&p=652.

All CNAS faculty can just state this link in their syllabi once completed and avoid inserting all of their PLOs in their syllabi.

12. **Open Forum**

13. Meetings Schedule agreed for this fall 2012 semester is **2nd Friday of each month at 9:00AM.**

14. Meeting adjourned at 10:10AM.

Present: Dr. Henry J. Taijeron (Chair); Dr. Grazyna Badowski; Dr. Alicia Aguon; Dr. Fenglien Lee (Dr. Frank L.); Dr. Zoltan Szekely; Dr. James McConnell; Dr. Prem Singh; Dr. Kate Moots; Dr. Maika Vuki;   Dr. Lisa Natividad; Dr. Kelle Murphy

15. Meeting was called to order at 9:10AM.

16. Approval of Minutes for May 11, 2012 Meeting: Last May 11, 2012, meeting minutes being finalized.

17. **Announcements**

   3.10   Updates from UAC (Henry)

      3.10.1 **UAC's Statement on Assessment Terms and Definitions** still being finalized. Chair will forward the document to CNAS-AC when as soon as it he receives it from UAC chair. FYI: Last spring 2012 semester, Chair noted the following link regarding Cal Poly's "Learning Outcomes Assessment Planning Guide":

         http://www.academicprograms.calpoly.edu/assessment/assessplanguide.htm.

         There is a Glossary at the end of this document where some of the terms were incorporated by UAC on this "Assessment Terms and Definitions" project.

      3.10.2 **AY2011-2012 Annual Assessment Inventory Submission Deadline – Oct 1**.   All degree programs must upload their assessment reports in TracDat before deadline. The following items/issues were noted:
         3.10.2.1   Some programs having issues with faculty involvement in assessment process; Difficulty in getting reports from faculty, how to get faculty not involved much in teaching to participate in assessment.
         3.10.2.2   Chair to follow up with the Dean for assessment at program level.
         3.10.2.3   Coordinator is not responsible for benchmark met or not met. Reporting faculty has to provide that information.
      3.10.3 **Reminder:**
         3.11   WASC anticipated off-site **Educational Effectiveness Review (EER)** tentatively scheduled for **spring 2016** and their on-site EER visit tentatively set for **fall 2016**.
         3.12   CNAS will be very much involved in the preparation of these WASC visits beginning AY 2012-2013 and complete what are necessary to effectively obtain all information by AY 2014-2015.
         3.13   According to SVP Whippy (quoted): "**For the EER visit, WASC is only interested in our programs not in service, not in research except in how it pertains to student learning**".

   3.14   Updates from Dean (Henry)

3.14.1 Reminder that the CFES Meetings is currently being conducted by Dean Yudin. Please bring your CFES AY 2012-2013 Agreement Plan for Dean Yudin to approve.

3.1.4 Dean wants the Program Review for Math completed by this semester.
-New format for self-study
-Jim enquired if there was an accurate list of due dates for programs. He also raised concerns about late reviews of self-study reports.

3.15 Updates from university wide GE Committee (Zoltan)
Note that CNAS needs to address this issue and forward our college recommendations to GERC ASAP (I believe that we need to forward our proposal to GERC?). CNAS-AAC should form a subcommittee early this fall to come up with our college proposal on GE.

18. **Old Business and Continuing Business**

4.5 CLO Ad Hoc Committee? Just as a reminder that College Learning Outcomes" was also brought up at UAC last spring 2012 semester.

4.6 WASC Mandate for course SLOs/Program PLOs to be inserted in all syllabi:
Last spring 2012, CNAS-AC recommended that we upload all PLOs in our UOG/CNAS/Assessment Website:

http://www.uog.edu/dynamicdata/CNASUndergraduatePrograms.aspx?siteid=23&p=652.

All CNAS faculty can just state this link in their syllabi once completed and avoid inserting all of their PLOs in their syllabi.

19. **Open Forum**

20. Meetings Schedule agreed for this fall 2012 semester is **2nd Friday of each month at 9:00AM.**

21. Meeting adjourned at 10:10AM.

22. Call to Order

23. Approval of Minutes:

    2.1   May 11, 2012 Meeting (Gena);
    2.2   Sept. 28, 2012 (Zoltan);
    2.3   Oct. 12, 2012 Meeting (Frank C.)

24. Announcements

    3.16   Updates from UAC (Henry)

        3.16.1   UAC Oct. 2012 Degree Program Assessment Update Reports uploaded in "Document Tab" in TracDat including GRAD BIO/EV. All degree program must finalize and upload their final assessment report in TracDat to generate their 4-column report

        3.16.2   The TracDat 5-column report is being set up be Frank L., CNAS's TracDat Administrator.

        3.16.3   Proposed Graduate Degree Program in AG-CFS now posted in TracDat.

        3.16.4   Reminder: All degree program must continue implementing their 5-year plan to meet UAC's Oct. 1, 2013 deadline. More importantly, we must be ready for the WASC off-site visit tentatively scheduled for spring 2016 and for their on-site visit tentatively scheduled for fall 2016.

        3.16.5   Proposed Graduate Degree Program in AG-CFS now posted in TracDat.

    3.17   Updates from Dean (Henry)

        3.17.1   Searches for current open positions in Biology (1 position), Physics (1 position) and Math (2 positions) are still on hold, but Dean Yudin assures us that there is a good possibility that UOG will open up search committees for these positions since all of these positions are currently being filled by faculty on non-tenure contracts.
        3.17.2   Reminder: All degree programs must review all of their course offerings and see which ones can be eliminated; Dean would like these courses taken out of the catalog (may consider putting some to be offered "As Resources Permit");
        3.17.3   Reminder: Dean wants and insists that the Program Review for Math be completed by this semester.
        3.17.4   Currently in the process of restructuring the Dev. Math. Program. A test run will be conducted this coming spring 2013. The Committee working on the restructuring of the Dev. Math Program consists of three math faculties and one administrator: Alicia A., Grazyna B., Hideo N., and Henry T.
        3.17.5   Celebrating CNAS Thanksgiving on Nov. 20 @ ALS 104 (tentative). It's $10/person and if more than one, see Annie.

    3.18   Update from university wide GE Committee (Zoltan)

    3.19   Update from CNAS GE Ad Hoc Committee (Kate)

25. Old Business and Continuing Business

26. Open Forum

27. Next Meeting: Spring 2013*

28. Adjournment

*Next scheduled meeting in spring 2013, but will call a meeting Nov. 30 if necessary.

Present: Dr. Henry J. Taijeron (Chair); Dr. Fenglien Lee; Dr. Zoltan Szekely; Dr. Prem Singh; Dr. Kate Moots; Dr. Maika Vuki;   Dr. Kelle Murphy; Dr. Carl Swanson; Dr. Yoshifumi Takenouchi.

29. Meeting was called to order at 9:20AM.

30. Approval of Minutes:

    2.4   May 11, 2012 Meeting (Gena): not available.
    2.5   Sept. 28, 2012 (Zoltan): approved (Dr. Vuki motioned and Dr. Swanson seconded)
        → Modified Section 3.2 to
        - reduce required for GE credit hour (CH) to 47-49 CH.
      → For Section 4.5: Moots pointed that Nursing School counts their first two year's credits as
         GE credits because they are credits for the pre-nursing program. It's a special case in UOG.
    2.6   Oct. 12, 2012 Meeting (Frank C.): approved (Dr. Moots motioned and Dr. Swanson seconded)

31. Announcements

    3.20   Updates from UAC (Henry)

        3.20.1 UAC Oct. 2012 Degree Program Assessment Update Reports uploaded in "Document Tab"
              in TracDat including GRAD BIO/EV. All degree program must finalize and upload their
              final assessment report in TracDat to generate their 4-column report
              → Taijeron: We met the deadline for UAC. All degree programs (except the graduate
              program of Social Work) have submitted their assessment reports, but some "document tabs"
              do not matched the TracDat format for generating the 4-column report.
              → F. Lee: TA in Computer Science (Arnold, Mike and Kitt) can help in this issue.

        3.20.2 The TracDat 5-column report is being set up by Frank L., CNAS's TracDat Administrator.
              → F. Lee: Please refer to CNAS Assessment website for user's guides.

        3.20.3 Proposed Graduate Degree Program in AG-CFS now posted in TracDat.

        3.20.4 Reminder: All degree programs must continue implementing their 5-year plan to meet
              UAC's Oct. 1, 2013 deadline. More importantly, we must be ready for the WASC off-site
              visit tentatively scheduled for spring 2016 and for their on-site visit tentatively scheduled for
              fall 2016.
              → Vuki: WASC needs two graduate proficiencies to be assessed, similar to our ILO's. They
              are communication and critical thinking. Most of assessment data come from capstone course
              and other senior courses.

              → Taijeron: WASC will check two ILO's by Spring 2016. One proficiency (Critical
              Thinking) will come from the degree program and the other (Communication) will from the
              GE program.

    3.21   Updates from Dean (Henry)

3.21.1 Searches for current open positions in Biology (1 position), Physics (1 position) and Math (2 positions) are still on hold, but Dean Yudin assures us that there is a good possibility that UOG will open up search committees for these positions since all of these positions are currently being filled by faculty on non-tenure contracts.
→ Murphy: There is one position in Nutrition.

3.21.2 Reminder: All degree programs must review all of their course offerings and see which ones can be eliminated; Dean would like these courses taken out of the catalog (may consider putting some to be offered "As Resources Permit");

3.21.3 Reminder: Dean wants and insists that the Program Review for Math be completed by this semester.

3.21.4 Currently in the process of restructuring the Dev. Math. Program. A test run will be conducted this coming spring 2013. The Committee working on the restructuring of the Dev. Math Program consists of three math faculties and one administrator: Alicia A., Grazyna B., Hideo N., and Henry T.
→ Members discussed how to improve teaching efficiency on MA085 for a while.

3.21.5 Celebrating CNAS Thanksgiving on Nov. 20 @ ALS 104. It's $10/person and if more than one, see Annie for detail info.

3.22 Update from university wide GE Committee (Zoltan)
→ Szekely: Explained the Latte Stone model proposal from the GERC. It was agreed to be presented to the Faculty Senate.

3.23 CNAS GE:
3.23.1 Update from CNAS GE Ad Hoc Committee (Kate)
→ Moots: The Latte Stone model was presented by Dr. Michael Ehlert and Dr. Szekely for the Committee.
→ Moots: It's not clear that CNAS has heard from the GE committee or not, but we don't have to worry about it.

3.23.2 GE Requirements to Cater to Double Majors (Dr. Maika Vuki)
→ Dr. Vuki dispatched his proposal for Double Majors. In his proposal, he explained the definition of double major, pointed out the current double major problems, such as taking many credits (180-200) in UOG, and provided recommendations, such as reduce the GE credits, and requirements for double majors.

32. Old Business and Continuing Business

33. Open Forum:
→ F. Lee suggested that meeting recorder to be assigned by member's last name in alphabetical order.

34. Next Meeting: Spring 2013*

35. Adjournment: 10:10 AM.

*Next scheduled meeting in spring 2013, but will call a meeting Nov. 30 if necessary.

36. Call to Order
37. Approval of Minutes:
    2.7   May 11, 2012 Meeting (Gena);
    2.8   Nov. 9, 2012 Meeting (Frank L.).
38. Announcements
    3.24   Updates from UAC (Henry)
    3.25   Updates from Dean (Henry)
        3.25.1 Searches for current open positions in Physics (1 position) and Math (2 positions) are still on hold (Dean Yudin is still pursuing approval to form search committees to hire faculty on tenure track positions; Note that a search committee is already formed for the biology open position).
        3.25.2 Dean Yudin still wants to pursue "combining CNAS's Degree Programs pertaining to the BS Degree" due to the budget problems that we are currently having.
        3.25.3 Reminder: Dean wants and insists that the Program Review for Math be completed by this semester.
        3.25.4 Reminder: Currently in the process of restructuring the Dev. Math. Program. A test run is being conducted this spring 2013. Updates will be reported to both our committee and AAC.
    3.26   Update from university wide GE Committee (Zoltan S.)
    3.27   CNAS GE:
        3.27.1 The following model was submitted by Kate M. to our AAC (Attached):

                A Potential Model for General Education (GE) Requirements in the College of Natural & Applied Sciences (CNAS) at the University of Guam (UOG)
                Report of the CNAS Assessment Committee's GE Ad Hoc Committee;

                The following action on this model was made at AAC:

                "Dr. McConnell moved that the proposal be endorsed by CNAS so that it may be further developed, presented at the Faculty Development Day, and for Dean Yudin to support and move the proposal upward. Dr. Swanson seconded the motion and the motion carried unanimously."

        3.27.2 Update from Kate M.
        3.27.3 Need to again form a CNAS GE Committee to finalize this model ASAP.
39. Old Business and Continuing Business
    4.1   Reminder: UAC Oct. 2012 Degree Program Assessment Update Reports that were uploaded in "Document Tab" in TracDat that includes our GRAD BIO/EV must be uploaded in the "4-column report/5-column tab by this semester. We need to be able to generate the 4-column/5-column reports for reviewers such as WASC.
    4.2   Reminder: The TracDat 5-column report that was being set up by Frank L., CNAS's TracDat Administrator, should now be available in TracDat?
    4.3   Reminder: All degree programs must continue implementing their 5-year assessment plan to meet UAC's Oct. 1, 2013 deadline. More importantly, we must be ready for the WASC off-site visit tentatively scheduled for spring 2016 and for their on-site visit tentatively scheduled for fall 2016.
40. Open Forum
41. Meeting Day/Time for this spring semester: Can we meet the first Friday of each month at 2 pm?
42. Adjournment

CNAS Assessment Committee (CNAS-AC)
March 15, 2013 Agenda (Tentative)

Recorder: Kelly M. (Lisa N. 1st backup, Gena R. 2nd backup)

43. Call to Order
44. Approval of Feb. 8, 2013 Meeting
45. Announcements
    3.28   Updates from UAC (Henry, Maika, Prem)
        3.28.1   Recommendations for the minimum standard requirements for syllabi content
        3.28.2   Fall 2013 WASC Interim Report due Nov. 2013. According to SVP Whippy, the report will
            be based on the following areas:
            3.28.2.1   An updated progress report on UOG's financial position.
            3.28.2.2   A **multi-year strategic enrollment plan** and demonstration of progress toward
                 UOG's target goals.
            3.28.2.3   An update on **the reduction, consolidation, and/or streamlining** of academic
                 programs consistent with the strategic plan goals and objectives.
            3.28.2.4   Demonstration of the alignment of enrollment, program review, academic
                 planning, and strategic planning.
            3.28.2.5   Demonstration of closing the loop in the assessment process, with specific
                 examples.
        3.28.3   External Tool from Insight Critical Thinking Test by CLASS and the Psychology Program
            Faculty with the following "motion for action" at UAC's 3/22/13 meeting:
                 A standard rubric or rubrics and assessment tools on critical thinking be
                 developed along with what the Programs are currently using that would be applied
                 across UOG as an alternative measure.
    3.29   Updates from Dean (Henry)
        3.29.1 Dean approved search committees for the open positions in Biology (1 position), Physics (1
            position), and Math (2 positions).
        3.29.2 Dean met with the following Divisions on the combining of Degree Programs for BS:
            3.29.2.1   CS/Math faculty on 2/22/13;
            3.29.2.2   AG/CFS (PE?) on 2/22/13;
            3.29.2.3   Plan to meet with NS and SW.
               (Dean wants an update report on Division's/Degree Programs recommendations on this
               issue).
        3.29.3 GE Updates:
            3.29.3.1   Update from GERC (Zoltan).
            3.29.3.2   Update from CNAS GE (Kate).
46. Old Business and Continuing Business
    4.4   Reminder: All degree programs must continue implementing their 5-year assessment plan to meet
        UAC's Oct. 1, 2013 deadline and all assessment plans/results must be uploaded in TracDat by Oct. 1,
        2013 to generate the 4-column (5-column reports?) reports for each of our degree programs in
        preparation for:
        4.1.1   WASC Interim Report due Nov. 2013.
        4.1.2   WASC off-site visit tentatively scheduled for spring 2016 and for their on-site visit
            tentatively scheduled for fall 2016.
47. Open Forum
48. Next Meeting: April 19, 2 pm, ALS 202
49. Adjournment

Present: Henry Taijeron, Gina Rojas, Carl Swanson, Prem Singh, Kate Moots, Maika Vuki, Fenlien Lee, Grazyna Badowski, Zoltan Szekely, Kelle Murphy (recorder)

50. Call to Order- 1:40 PM
51. Approval of:
    2.1   Feb. 8, 2013 Meeting
    2.2   March 15, 2013 Meeting
52. Announcements
    3.30   Updates from UAC (Henry, Maika, Prem)
        3.30.1   External Tool from Insight Critical Thinking (CT) Test
        3.30.2   Piloting CT
    3.31   Updates from Dean (Henry)
        3.31.1 Dean met with the following Divisions on the combining of Degree Programs for BS:
            3.31.1.1 CS/Math faculty on 2/22/13;
            3.31.1.2 AG/CFS (PE?) on 2/22/13;
            3.31.1.3 BI/CH (Division of Natural Sciences) on 4/3/13
            3.31.1.4 SW and CFS on 4/4/13
            (Dean expects an update report on Division's/Degree Programs recommendations on this issue).
        3.31.2 GE Updates:
            3.31.2.1 Update from GERC (Zoltan).- No update
            3.31.2.2 Update from CNAS GE (Kate).- No update
            3.31.2.3 Update from CNAS-AAC (Henry)- Mike Ehlert asked to meet with AAC regarding GE courses. Next scheduled meeting is 4/12/2013
4   Old Business and Continuing Business
    4.5   Reminder: All degree programs must continue implementing their 5-year assessment plan to meet UAC's Oct. 1, 2013 deadline and all assessment plans/results must be uploaded in TracDat by Oct. 1, 2013 to generate the 4-column (5-column reports?) reports for each of our degree programs in preparation for:
    4.1.1   WASC Interim Report due Nov. 2013.
    4.1.2   WASC off-site visit tentatively scheduled for spring 2016 and for their on-site visit tentatively scheduled for fall 2016.
5. New Business
    5.1   Examples of closing the loop- will be sent to everyone.
    5.2   UAC's piloting CT- Maika and Grazyna volunteered to pilot a pre and post test Fall 2013
6. Open Forum
7. Next Meeting: May 10, 2 pm, ALS 202
8. Adjournment- 2:40 PM

Recorder: Prem S. (Carl S.,1st backup, Zoltan S., 2nd backup, Dr. James McConnell 3rd backup)

53. Call to Order
54. Approval of:
    2.3   Feb. 8, 2013 Meeting
    2.4   March 15, 2013 Meeting (Not a quorum)
    2.5   April 5, 2013
55. Announcements
    4.1   Updates from UAC (Henry, Maika, Prem)
        4.1.1

    4.2   Updates from Dean (Henry)
        4.2.1   Need Report from each division chairs on the combining of Degree Programs for BS:
        4.2.2   GE Updates:
    4.3   Update from GERC (Zoltan).
5   Old Business and Continuing Business
    4.6   Chair will be reviewing TracDat's 4-column reports for each of our degree programs this summer in preparation for the UAC's Oct. 1 deadline (Chair will be contacting Division Chairs and Degree Program Coordinators via email on this issue)
    4.7   Final Reminder this semester:
        4.1.1   WASC Interim Report due Nov. 2013.
        4.1.2   WASC off-site visit tentatively scheduled for spring 2016 and for their on-site visit tentatively scheduled for fall 2016.
9. New Business
    5.3   "In Nov. 2011, the WASC Commission approved the first five stage of its accreditation redesign process. The following five proficiencies were drawn from a larger list of expectations by this Commission:

        5.1.2   College-level written communication;
        5.1.3   College-level oral communication;
        5.1.4   College-level quantitative skills;
        5.1.5   The habit of critical thinking;
        5.1.6   Information literacy

        UAC decided to initiate the "CT" proficiency to be externally assessed using Insight's CT Assessment Test. We decided at our last meeting to also begin CT using Insight this coming fall 2013: Dr. Badowski, math; Dr. Vuki, chemistry.   I recommend that all CNAS degree programs select CT to be externally assessed and perhaps one or two more proficiencies to be at least assessed by internal means. This CNAS can do in preparation for the WASC on-site visit during the AY 2016-2017.

10. Open Forum
11. Next Meeting: Fall 2013 Semester (Chair will call meeting in August?)
12. Adjournment