

CNAS Assessment Committee (CNAS-AC)  
Sep 4th, 2015 (1:30 pm, @ ALS 202)  
Minutes

Recorder: Xiao, W.

1. Call to Order – Meeting was called to order at 1:35 p.m.

Present: Maika Vuki (Chair), Jian Yang, Prem Singh, Yousuo Joseph Zou, Frank Camacho, Leslie Aquino, Wei Xiao

2. Approval of Minutes:
  - 2.1 Review of minutes from March 20<sup>th</sup>, 2015 meeting. Minutes approved with corrections (4.4 was changed to: “Math placement test might be modified to include questions from Quantitative Reasoning Test.”)

3. Announcements

Dr. Vuki welcomed all the returning colleagues to a new academic year!

- 3.1 Updates from UAC (Alicia) – No update.
- 3.2 WASC Visit and Steering Committee Progress – Institutional report has been submitted to the President and uploaded to Triton Portal. Faculties are encouraged to review the report and provide feedback before WASC off-site visit.
- 3.3 Updates from Dean (Alicia) – No update.
- 3.4 Updates from GERC (Dan) – Conveyed by Dr. Camacho: GERC already had one meeting this semester. In the past summer, GERC members attended a workshop in Oklahoma. They have come close to identify Tier One course work for UOG. There will be a request from each department for Tier Two course work plan this semester. Dr. Vuki commented that Tier One courses address the main five institutional criteria, and Tier Two courses will directly build on Tier one framework. We (our department) will need to prepare (Tier Two) courses to follow through Tier One. Dr. Zou discussed about updating computer science curriculum, and he will provide a report for the committee to review.
- 3.5 Updates from FS (Prem) – No update.
- 3.6 Updates from CNAS-AAC (Carl) – No update.

4. Old Business and Continuing Business

- 4.1 Syllabi Standard Requirement – Dean has called a survey to sample current syllabi. Math (program) has completed updating all syllabi to include ILOs-PLOs-SLOs. Chemistry is close to finish, and Biology is making progress.
- 4.2 Quantitative Reasoning Test (Frank) – The Quantitative Reasoning test has been established under a MOODLE shell. Current issue is that MOODLE has not been able to add different Asian ethnicity choices to collect students’ information. If MOODLE cannot be modified to

collect ethnicity data, additional paper survey can be employed. The test runs well in MOODLE. Teachers can make it available to students in selected days. MOODLE can report how long student takes to complete the test and how many times students have logged into the testing system. Further work needs to be done to prevent students taking the same test for multiple times. Dr. Vuki suggested the incorporation of the test into each course (in MOODLE). In such a way, students can take the test as required by their course. However, MOODLE itself cannot handle analyzing the tests. Technical issues will be discussed on Tue with Chris, and faculties are welcome to join the discussion. According to MOODLE staff, the quantitative reasoning test in MOODLE should be available soon. Dr. Vuki suggested preparing two or three courses to pilot the test as soon as the system is ready and having freshmen participate to build a baseline.

- 4.3 CNAS Assessment workshop (Leslie) – The CNAS assessment workshop in April was successful. Active communications promoted understanding between Math and other science majors. A full report has been made and will be circulated to other members to allow further discussion. This workshop provided a good opportunity for CNAS to review how current Math courses can be built to meet the requirements of other science courses and truly capture the ILOs in the mean time. Thanks to Dr. Aquino for the excellent work!
- 4.4 Assessment Inventory Evaluation Report (2014) – Assessment Inventory submission is due Oct 1<sup>st</sup>, 2015. CNAS should submit to Tracdat using a Tracdat template (instead of the UAG template). Dr. Vuki will call for a Tracdat training workshop in the next a few weeks to provide assistance for Tracdat submission. A scheme for rating score will be circulated to clarify how the rubric is applied.

## 5. New Business

- 5.1 Assessment Conference – Note for Dr. Aguon: Please assist in pursuing funding for two faculties to attend assessment institute conference.
- 5.2 Chair CNAS-AC – Dr. Vuki announced a plan to elect his replacement.

## 6. Open forum

7. Next Meeting (Meeting #2) – Sep 25<sup>th</sup> at 1:00 pm.

8. Adjournment – meeting adjourned at 2:40 p.m.

CNAS Assessment Committee (CNAS-AC)  
October (1.00 pm, 10-23-2015@ ALS 202)

Meeting Minutes

Recorder: L. Aquino

5. Call to Order: 1:09 p.m.
6. Approval of Minutes: Approved with corrections below
  - 3.4 changed to “Dr. Vuki commented that Tier One courses address the main five WASC core competencies and Tier Two courses will directly build on Tier One framework.”
  - 3.5 changed to “Nothing to report.”
  - 3.6 changed to “Nothing to report.”
7. Announcements
  - 3.7 Updates from UAC (Alicia) – UAC still looking at ILOs, developing clarifying statements
  - 3.8 Updates from Dean (Alicia) – Nov. 4<sup>th</sup> is the CNAS Showcase; all full-time faculty must come up with a table presentation, but table can be manned by a student if faculty member cannot attend; work with Dean’s office if need business cards or reimbursement for posters (up to \$50).
  - 3.9 WASC Visit (Alicia) – visit scheduled for April 18; faculty asked to review the report on the portal; no travel near WASC visit date
  - 3.10 Update from FS (Prem) – no update from Dr. McConnell
  - 3.11 Update from CNAS-AAC (Carl) – Dr. Vuki reported that the AAC approved a few new courses in Biology and Agriculture; noted that any new course requires a syllabus, which must have the assessment matrix
  - 3.12 Update from GERC (Dan) – consultant coming at end of October and will hold workshops on developing Tier 2 learning outcomes and courses; each program needs to come in to propose courses for Tier 2 so that courses can be counted toward GE and program requirements; Dr. Vuki to ask Dan for summary briefing about Tier 2 and will forward to committee.
8. Old Business and Continuing Business
  - 4.1 Syllabi standard requirement – UAC did not get to the survey of syllabi submitted to Dee Leon Guerrero; Dee will have it ready for the next meeting. CNAS would like syllabi posted online, only one syllabi needed per course (official syllabi approved by AAC).
  - 4.2 Quantitative Reasoning Test (Frank) – a lot of credit to Dr. Singh for use of Moodle; QR assessment is now online, and now can do seamlessly with demographic survey, and results can be binned by assessment results and demographic survey. If anyone would like to try it out, contact Chris Pangelinan at Tadeo or Prem for enrollment key; need course number and teacher name.
    - Discussion about standard procedures for proctoring the test, and how many times a student may take the test
    - Motion to standardize procedures such that test is administered in a formal classroom setting or computer lab in a proctored setting (F. Camacho, P. Singh); motion passed.
  - 4.3 CNAS Assessment workshop (Leslie) – draft summary provided for review by CNAS-AC, including the summary of the event and the information packet handed out at workshop; feedback on event – attendance was low, perhaps due to timing; really need all faculty in the college to sit and talk about assessment; important to bring interdisciplinary topics together
    - Motion to approve report; motion approved by consent.
  - 4.4 Assessment Inventory
5. New Business
  - 5.1 Chair CNAS-AC – did not discuss this item
  - 5.2 Assessment Inventory Presentation (Chemistry, Math??) – Chemistry and Math presented their assessment inventories to the committee; Dr. Vuki noted that he is beginning to see that more than two PLOs may need to be assessed each AY since some PLOs have other ones embedded; discussion of benchmarks, assessment tests

and capstone course. Dr. Szekely stated that actual outcomes and actions for last 5-year cycle should be reflected somehow; Dr. Vuki will follow up with UAC on previous iterations from 2010 for Dr. Szekely.  
5.2 GERC Tier 2 GLO's – did not discuss this item

6. Open forum

7. Next Meeting

8. Adjournment – meeting adjourned at 2:32 p.m.