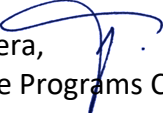


MEMORANDUM

DATE: January 22, 2019

TO: Dr. Annette T. Santos, Dean

FROM: Dr. John J. Rivera, 
SBPA Graduate Programs Chair

SUBJECT: MPA Graduate Program Degree Completion Plan

DEGREE REQUIREMENTS - From the Graduate Bulletin:

The Master of Public Administration program has three sequential stages: 1) Core Courses, 2) Elective Courses, and 3) Capstone experience. The capstone course shall only be taken in the student's graduating semester. All pre-service students must take PA598 as an elective.

Core Courses: (21 credit hours)

Course	Course Title	Credits
PA501	Applied Research Methodology (must be taken within first 12 credits)	3
PA510	Administrative Thought	3
PA525	Public Budgeting	3
PA530	Public Personnel, Disciplinary and Performance Management	3
PA535	Intergovernmental Relations	3
PA540	Administrative Law	3
PA560	Leadership and Social Responsibility of Organizations	3

Elective Courses: (9-12 credit hours)

Course	Course Title	Credits
PA545 (a-e)	Special Topics in Public Administration Management Strategies a) Public Policy and Governance; b) Public Private Partnerships; c) Comparative Public Administration; d) Public Planning; e) Public Contracting and Procurement Policies and Practices	3
PA570 (a-e)	Special Topics in Public Personnel Administration a) Policy; b) Current/Relevant Issues; c) Employment Law; d) Organizations; e) Systems	3
PA598*	Internship	3
PA690**	Special Project	3

*Required of all pre-service students.

**May be taken multiple times only with the expressed written consent of the MPA Chair.

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Capstone Experience: (3–6 credit hours)

Course	Course Title	Credits
PA692	Practicum, or	3 or
PA695	Thesis	6

Either PA692 Practicum or PA695 Thesis could serve as a capstone experience. The MPA Qualifying Exam will be distributed as part of the capstone experience and may only be taken in the student's graduating semester. Instructor's consent is required for admittance into a Capstone course.

TOTAL

36 CREDIT HOURS

DEGREE COMPLETION PLAN – SAMPLE

Fanuchånan (Fall) – Year 1 (3 courses for 9 credits)

- PA501: Applied Research Methodology
- PA510: Administrative Thought
- Elective (Any PA545 Series, PA570 Series, PA598 Internship, or PA690 Special Project)

Fañomnåkan (Spring) – Year 1 (3 courses for 9 credits)

- PA540: Administrative Law
- PA560: Leadership and Social Responsibility of Organizations
- Elective (Any PA545 Series, PA570 Series, PA598 Internship, or PA690 Special Project)

Fanuchånan (Fall) – Year 2 (3 courses for 9 credits)

- PA525: Public Budgeting
- PA530: Public Personnel, Disciplinary and Performance Management
- Elective (Any PA545 Series, PA570 Series, PA598 Internship, or PA690 Special Project)

Fañomnåkan (Spring) – Year 2 (3 courses for 9 credits) - *Assuming Practicum as Capstone*

- PA535: Intergovernmental Relations
- Elective (Any PA545 Series, PA570 Series, PA598 Internship, or PA690 Special Project)
- PA692: Practicum (Capstone)

Fañomnåkan (Spring) – Year 2 (2 courses for 9 credits) - *Assuming Thesis as the Capstone*

- PA535: Intergovernmental Relations
- PA695: Thesis (Capstone / 6 credit hour course)

Total Credit Hours: 36 Credit Hours



SCHOOL OF BUSINESS & PUBLIC ADMINISTRATION

*Graduate Programs
Professional Master of Business Administration
Master of Public Administration*

****Pre-service Students must take PA598 Internship as an elective)**

This plan is in line with the standard that the average time it takes to complete a degree is 1.5 – 2 years. The degree completion is dependent upon the credit hour requirement of the program. Programs can vary from 30-60 credit hours. The average credit hours a program requires is 36 credit hours. G2G mandated for the graduate programs to standardize at 33 credit hours. For NASPAA accreditation purposes the MPA is maintained at 36 credit hours. Full-time status in graduate programs is 9 credit hours or 3 courses.


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Chair, Master of Public Administration
Chair, Professional Master of Business Administration
Assistant Professor of Public Administration*