



Enrollment Management and Student Success
Admissions and Records Office
303 University Drive, Mangilao, Guam 96923-9000
Tel: +1 (671) 735-2202/2204/2206/2214
Fax: +1 (671) 735-2203
Email: admitme@triton.uog.edu • transcripts@triton.uog.edu
Website: www.uog.edu

REQUEST FOR ENTRY TO A CLOSED (FULL) CLASS

Student: _____ Student ID #: _____

Contact #: _____ Email: _____

I desire entry to: _____, _____, _____, _____
Course No. & Section Course Title Course Instructor Semester/Session

for reason(s) stated below. If approved, I must present this form during the registration period to the Admissions and Records Office to add this course to my class schedule.

Reason for request (check all that apply):

- Prospective graduating senior attempting to complete requirement or graduation.
Attempting to complete course work prior to student teaching.
Course is only offered once a year.
Cannot progress within my academic program until this course is completed.
Other: _____

X _____
Student | Print Name (Signature & Date)

X _____
Course Instructor | Print Name (Signature & Date)

Note: If you decide not to attend class(es) and do not officially withdraw, you are still liable for tuition and fees and will be billed accordingly. You will also receive an Unofficial Withdrawal (UW) grade which will affect your gpa.

Rev 01/25/2024



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