



LOAN OF PROPERTY FORM

Date of Request: _____

Requesting Individual/Department/Student Organization: _____

Contact Name: _____ Contact Number: _____

Email Address: _____ Purpose: _____

Date(s) to be used: _____ Time Requested: From: _____ To: _____

This is to acknowledge the loaning of the following Student Government Association (SGA) property with the understanding that the loaned property will be returned on _____.

Quantity	Description/Identification/Serial #	Comments
Total # of items borrowed:		

Special Provisions:

- Any damage done to, or the loss of loaned property is the responsibility of the requesting individual(s) and replacement costs will be demanded immediately.*
- The loaned property is to be used only for the purpose listed above.*
- The requesting individual agrees to indemnify and hold harmless the University of Guam and officers and employees from any claims, damage, liability, injury, expense or loss, including defense costs and attorney's fees, arising out of the requesting individual(s) performance under this agreement.*
- If these conditions are not followed, this authorization will be immediately revoked.*

**T: 671.735.2222 E: uog.sga@triton.uog.edu W: www.uog.edu/student-services/student-government/
Mailing Address: 303 University Drive UOG Station Mangilao, Guam 96923**

The University of Guam is a U.S. Land Grant Institution accredited by the Western Association of Schools and Colleges and is an equal opportunity employer and provider.



UNIVERSITY OF GUAM

61ST STUDENT GOVERNMENT ASSOCIATION

UNIBETSEDÁT GUAHAN

Enrollment Management and Student Success

By signing below, I acknowledge that I have read and understood the terms and conditions given by the Student Government Association.

Print Recipient's Name

Signature

Date

Items Released by: _____

(Print & Sign)

Date

Items Returned by: _____

(Print & Sign)

Date

Items Received by: _____

(Print & Sign)

Date

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