

# Logistics Cadre

## Join Our Mission

The primary mission of the Logistics (LOG) cadre is to deliver the right resources, at the right place, at the right time, to support state, local, tribal governments, and territories. Logistics delivers critical commodities and manufactured housing units to provide support during the disaster operations. There are eight logistics distribution centers strategically located in the United States and OCONUS to provide rapid logistical support. Also, logistics has established commercial contracts, and agreements with multiple public and private sector partners to provide additional support.

## Cadre Responsibilities

- Resourcing and distribution of inventory
- Coordinating and organizing the delivery of FEMA assets as required by mission needs
- Strong computer skills, to include competency in Adobe and Microsoft Office Suite

## Reservist Program Requirements

- Reservists are always available to deploy on 24-hour notice (minimum of 275 days per year) unless on pre-approved Reservist (unpaid) leave (up to 90 days per year).
- Availability for deployment does not guarantee that you will be deployed.
- This is a temporary intermittent, on-call work schedule position during declared disasters, not a full-time job.
- FEMA Reservist fall under the Uniformed Services Employment and Reemployment Rights Act.

## Additional Considerations

- Standard deployment lengths within Logistics are for 30 to 90+ days
- You can be deployed anywhere in the United States and the territories.

## Positions Needed

- Logistics Specialist (LGSP)
- Accountable Property Manager (APMG)

## Qualifications & Skills

### *Logistics Specialist*

- Assisting with accountable property to include shipping, receiving, loading, unloading, storing, distributing, and conducting inventory of large volume and high-value supplies, equipment, or commodities; and
- Utilizing computer programs, databases, spreadsheets, or mobile devices to record, track, analyze and report data on accountable property.

### *Accountable Property Manager*

- Managing an accountable property program to include: supervising inventory asset management and organizing the process of excess property and assets for disposal in accordance with federal property accountability rules, regulations, and laws
- Overseeing the use of computer systems, database, spreadsheets, or mobile devices used to record, track, analyze and report data on accountable property.

## Submit Your Resume

If you are interested in the Logistics cadre send your resume to: [fema-logisticscadre-recruitment@fema.dhs.gov](mailto:fema-logisticscadre-recruitment@fema.dhs.gov)



## Application Process

Submit your resume in advance to, [fema-logisticscadre-recruitment@fema.dhs.gov](mailto:fema-logisticscadre-recruitment@fema.dhs.gov), or bring a current resume to a hiring fair on:

**Tuesday March 12<sup>th</sup> & Wednesday March 13<sup>th</sup>, 2024**

**10:00 am to 11:00 am Resume writing workshop**

**10:00 am to 2:30 pm Walk-in interviews**

University of Guam, Jesus & Eugenia Leon Guerrero School of Business and Public Administration  
303 University Drive, Uog Station, Mangilao, Guam, 96923,  
Bldg. 12 Room 129

Interviews may be conducted on site, or you may be asked to participate in an interview later.

All applicants must be U.S. citizens, 18 years of age or older, and possess a high school diploma or GED. Individuals will be required to pass a background investigation that includes finger printing and credit check. Employees are also required to participate in mandatory direct deposit/electronic funds transfer for salary payment.

### The CREW Act & USERRA Protections

Please visit the department of labor's know your USERRA rights website for a full explanation of rights and protections under USERRA.

The Civilian Reservist Emergency Workforce (CREW) Act of 2021 was signed into law by the President on September 29, 2022. The CREW Act amends the Robert T. Stafford Disaster Relief and Emergency Assistance Act as well as the Uniformed Services Employment and Reemployment Rights Act (USERRA) to protect civilian employment of FEMA Reservists when they are deployed to disasters and emergencies, or training for such, on behalf of FEMA. The new law also protects FEMA Reservists from discrimination by an employer on the basis of membership, application for membership, and/or performance of service, as a FEMA Reservist.

### Federal Resume Writing Webinar

To help you prepare for the hiring Fair, FEMA will be hosting two Federal Resume Writing webinars on February 20<sup>th</sup> 12:00pm-1:30pm (ChST) & March 4<sup>th</sup> 12:00pm-1:30pm (ChST). You can register for these free webinars by clicking on the following link:

[https://fema.zoomgov.com/webinar/register/WN\\_Lj3eshrwQVWBioK4kzCNXg](https://fema.zoomgov.com/webinar/register/WN_Lj3eshrwQVWBioK4kzCNXg) or scanning the QR Code:

